**EXECUTIVE/PERSONNEL/LIQUOR COMMITTEE**

**January 9, 2024**

Present: Clint Epley, Chairman, Jean Vandenbergh, Clayton Walter, David Puccetti and Miranda Langen

Absent: None

Others present: Bryan Sharp, Dr. Chad Anderson, Lucas Domonousky, and Elizabeth Hile in attendance. Via phone Mary Barry

The Executive, Personnel, and Liquor Committee met on Tuesday, January 9, 2024 at 6:30 p.m. in the County Board meeting room, second floor of the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address any agenda items, any personnel issues, policies, and any other matters properly brought before the Committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

There were no public comments.

EMA UPDATE

Director’s Report

Committee Chairman Epley reviewed the EMA Director’s monthly report in Jeff Stoner’s absence. With upcoming cold weather warming centers are being made across the county. Jeff will provide an update soon on a Regional Training Facility as well as change recommendations for the Tailgate and Tall Boys Event.

RESIDENCY WAIVER

Dr. Chad Anderson presented a residency waiver request for his new Director of Nursing (DON) at the Health Department. He noted difficulty to obtain qualified applicants who reside in the County as the reason for this request. His new DON comes with five (5) years of director experience.

Motion by David Puccetti and second by Miranda Langen to recommend to the full Board to allow a residency exemption for Director of Nursing Diana Voiles at the Christian County Health Department until January of 2025 at which time it will be reviewed again. All members were in favor. Motion carried.

ESTABLISHMENT OF FEE SCHEDULE RESOLUTION AMENDMENT

No Action needed.

BOARD OFFICE STAFF

This item was placed on the agenda to make sure continued progress is made. The goal is still to have information gathered for discussion at a special meeting in late February.

HIGHWAY DEPARTMENT STAFF

The Chairman advised he has had some discussions with the County Engineer about succession and more discussions will be forthcoming. This item will continued to be placed on the agenda as well to make sure continued progress is made.

NON-BARGAINING EMPLOYEE PERFORMACE EVALUATIONS/JOB DESCRIPTIONS

Chairman Sharp has been working on dates to meet with elected officials and department heads regarding the matter of creating or updating job descriptions and non-bargaining performance evaluations. Liz Hile, HR Representative, recommended the committee consider a non-bargaining performance evaluation policy to established and incorporated in the County’s Employee Handbook. This item will also be a reoccurring agenda item to ensure progress.

TEXT AMENDMENT PROPOSAL(S)

None

REFERRAL(S) ZBA

None

REFFERALS FROM OTHER COMMITTEES

There were no referrals.

OTHER MATTERS

Chairman Sharp noted it was brought to the attention of his office that the County Clerk requested to be placed on next month’s committee agenda with a recommendation for election judge pay which is required by Statute to be approved by the Board. Bryan noted that in 2022, in the County Board Rules sections related to election judges, polling places and election judge pay was removed from the rules by the Board. This matter will be placed on the January County Board meeting agenda.

Motion by David Puccetti and second by Clayton Walter to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Clint Epley, Chairman

 Executive/Personnel Committee

 01/09/2024