

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **January 17, 2017**.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Gerald McPhillips of Grace Baptist Church of Taylorville gave the invocation.

A roll call disclosed fifteen members present signifying a quorum as declared by Chairman Carlson with Ashley Linton absent.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the December 20, 2016 County Board minutes. *It was moved by Charles DeClerck and seconded by Paul Schmitz to accept and place on file the minutes for the December 20, 2016 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

These items will be addressed during committee reports.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The December 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 12/31/2016 is on file in the Clerk's office.
- 4- The December 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the December 2016 for MFT County and Road District Report.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson *called for a motion by Marilyn Voggetzer and was seconded by Donna Hibbetts to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

None

RECOGNITION OF COUNTY BOARD MEMBER JACK PEARCE JR.

Chairman Tim Carlson called Jack Pearce Jr. to the front to honor him with a paper weight for his 19 years of service. In his comments, Mr. Pearce said that it was bittersweet, "What a ride!" He had thought about not running this time, but did. One of his goals was to see a republican board and now that has happened. His grandpa was the first republican coroner then his father, his mother represented the township and his wife the Library Board. He learned young that public service was important. He gave best wishes to the Board in their work.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Donna Hibbetts to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting

EXECUTIVE/PERSONNEL COMMITTEE -01/03/2017. Minutes were read by Donna Hibbetts and there were no public comments.

HIGHWAY VACANCIES

- Engineer/Department Head Cliff Frye reviewed the funding for the highway department. There are several funds that fund the department: County Highway, MFT, County Bridge and Highway Matching are a few which make up the entire budget. Both vacant positions being requested to fill have the salaries included in the budget. The office manager position has been vacant since 2015. Cliff has been doing the day to day bookkeeping, but there is much more than the minimum daily bookkeeping. The salary range is \$12 to \$17/hour for this non-bargaining position. He had interviewed previously and will revisit those candidates first. *A motion was made by Chad Michel and seconded by Phil Schneider to fill the office manager position at the Highway Department.* The motion carried with one nay.
- In June of 2014, Cliff hired a civil engineer. Recently he lost this employee as he was recruited back to his former employer. This position ranges from \$50,000 - \$65,000 annual salary and also is included within the highway budget. *A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer to fill the civil engineer position.* The motion carried with one nay.
- Cliff summarized the many duties of the Highway Dept. for both maintenance and new construction on the 159 miles of County Highways and 38 County bridges. They work with the 17 townships that combined have 1102 miles of roadway and 253 bridges. They assist with road and bridge projects, MFT programs, etc. He has five road maintainers, a working supervisor, a janitor, with the office manager and civil engineer openings and himself.

SUPERVISOR OF ASSESSMENTS

Chad Coady has a chief deputy who does the mapping and two staff that work for him. Previously there were three staff members as well as the chief deputy. He included a multiple page list of what the assessor's office does. Also, he submitted a list of about 260 properties that have had new construction without zoning permits. These properties have previously not been on the tax rolls due to no permits. Discussion found that there are no penalties, fees or fines in the zoning ordinance for not obtaining zoning new construction permits. The fly over will be early March and the software program will be available mid-March.

STATES ATTORNEY

Mike Havera explained his staff includes two assistant attorneys, four secretaries and a victim witness advocate. The advocate position is grant funded and the county pays another portion of the salary for that position. The victim witness advocate is required. As assumed, this office handles most everything relative to the county: prosecute crime, traffic court, juvenile delinquent cases, the County's attorney and more. He spoke of the types of drug cases that change up in cycles as one type of drug offender is caught another type rises. It is a busy office.

CIRCUIT CLERK

Julie Mayer Circuit Clerk is the keeper of all records of the circuit court. She says the wonderful and cooperative working relationship with the offices of the States Attorney, Public Defender, Probation and all offices is a plus for working relationships. A few years ago, she condensed her two office location to all staff in one office and the large filing system in the other. It has made a great difference allowing cross training of duties. Their office handles all of the cases brought by the states attorney and public defender and addresses civil cases, divorces, probates, child support, traffic tickets and more. State mandates continue to dictate many of the extra duties assigned to the clerk's office.

IMRF FOR COUNTY BOARD MEMBERS

As discussed in in September 2016, on August 26, 2016 the Governor signed PA 99-900 into law which alters the IMRF participation of all County Board members.

The following is a summary of facts:

- Any CB member elected or appointed after 8/26/2016 is not eligible to ever participate in IMRF, concluding after that date, the position of CB member is not an IMRF position.
- The current CB members still in IMRF at the grandfathered 600 hour rule, may continue if:
 - The CB passes a resolution by February 2017 to continue their participation-declaring 600 hours is the rule and they work at least that many hours. This would need to be done every two years after an election in order to continue.

- That CB member would have to submit monthly timesheets validating their CB official government business as defined by IMRF.
 - If the CB votes to pass the resolution, a CB member may opt out if they don't wish to submit timesheets or don't feel they can reach the 600 hours. They may opt out but still stay on the board.
 - The current CB members still in IMRF at the grandfathered 600 hour rule will no longer be able to participate if the resolution is not passed by February 2017.
 - If the resolution authorizes a CB member to continue to participate, they will submit the monthly timesheets to a designated person. This person does not police what is submitted; the fiscal officer is just to file and wait for an IMRF audit. It was voted to use the Board Chairman's office as the designee to be the county fiscal officer.
 - In April of 2009, the CB voted by resolution that all positions including the CB were 1000 so CB members elected after that date were/are not eligible to participate.
 - The County Board Chairman position is already designated as a 1000 IMRF position and would also require timesheets because it is a county board member position. Any CB member who was appointed or elected prior to 8/26/2016 would be able to participate in IMRF in this position. Any CB member elected or appointed after the date could hold the chairmanship, but not be allowed to participate in IMRF.
- . The options for consideration are:
- Pass a resolution prior to February 2017 as to the continuation of any grandfathered CB members participation at the 600 hour participation.
 - Pass a resolution to terminate all county board members participation IMRF effective February 1, 2017.
 - Take no action and automatically all Christian County Board members will not be eligible to participate in IMRF after the end of February 2017.

It should be noted that this only applies to the position of county board member. The chairman position is still eligible at the 1000 hour level for any board member that would have been elected prior to 8/26/2016 and recording hours worked is required. To eliminate the chairman position, it must be removed by a separate motion.

COUNTY BOARD MEMBERS NO LONGER ELIGIBLE TO PARTICIPATE IN IMRF

A motion was made by Donna Hibbetts and seconded by Craig Corzine to adopt a resolution and dispense with the reading that all county board members would no longer be eligible to participate in IMRF. [A yes vote means there is no more participation. A no vote supports the continued participation of current county board members in IMRF.] The motion carried. During the discussion, it was noted that all members except one have either opted out of IMRF or are no longer on the board. Discussion and questions included: How much will the County save by eliminating this benefit for CB members? Responses: It affects only one person now- Chad Michel as all of the others have opted out. The savings is not a firm number and one that can and could vary year to year. Each year the County receives a different employer's rate base on all employees with many variables. Tim Carlson noted that he has opted out so even in the Chairman's position he will not create any further obligation. (He also noted a separate resolution should be addressed to term the position of Board Chairman as an eligible position.) Mike McClure was not in favor of pulling out for those that were still participating in IMRF as were others, but yet most comments were that it should not have ever been an option. Matt Wells asked the States Attorney if this was legal to eliminate this? Others noted that these options were put in place through a public act of which IMRF states the rules and the County can choose their options. IMRF is an option given to every elected official. They do not have to participate. That is different than the salary provisions stated prior to the elected official taking office. Was participation in IMRF tied with the salary package for board members? It was never specified. IMRF participation by a board member is initially optional at their time of election and this public act is done by legislation. A dollar amount of savings with this action was requested.

A roll call vote being necessary polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin (14) yea; (1) Mike McClure nay; (1) Ashley Linton absent. The motion carried. Mike McClure requested to change his vote to yes.

40 HOUR POLICY

On November 22, 2016, an injunction was filed postponing implementation of the new Fair Labor Standard Act “white collar” exemption rule. The affect this event would have on our employees in mid-management was urgent as the new Management/Mid-management non-exempt status was to change the following week [11/27/2016]. The change would require six employees to be converted from a salary status to an hourly status because their salaries did not meet the minimum salary of \$47,476. The duties would not change, only the manner in which they were paid.

- After a consult with the labor attorney, he advised for those employees affected, to continue to keep track of their work hours.
- An executive decision was made after discussion with the elected office holders to continue the work hours based on 35 hours (the current norm) and keeping track of their hours. The hours worked for an exempt employee can be any amount or as directed by the department head. Keeping track of the hours would be relevant only if the law is reinstated back to December 1 (or for us beginning November 27, 2016) and the employee worked over 40 hours.
- The question to the Board is do we maintain status quo for normal hours worked-- whether it be 35 or 40 hours (as determined by each department head) and continue to record the actual hours worked until a federal determination has been made. This would make the County compliant and if any hours were worked over 40 at any time from 11/27/2016 forward, the adjustment could be made to pay the employee an overtime rate of pay or a comp time award.

A motion was made by Donna Hibbetts and seconded by Chad Michel to continue either the 35 or 40 hour standard as has previously been required by the respective department heads and to maintain hours worked each week and to record their hours worked. The motion carried. [This does not change the 40-hour policy, it puts it on hold and the six exempt employees continue to work as before, but must record their hours worked.]

AUDIT/FINANCE COMMITTEE- 01/12/2017-Minutes read by Becky Edwards. There were no public comments.

COUNTY CLERK

The meeting began with an update as to the status of the purchase/install of the server which will be dedicated to the Financial Edge software (accounting and payroll for both Treasurer and County Clerk’s duties). There has been an ongoing concern about replacing the current server since the installation of the new software package. Compatibility was always in question and CTI techs have continued to work with Zobrio, before and after the new software installation on compatibility with the current server. At the time the software was installed, it was determined the current server was sufficient but only had a couple of year’s use. At that time the software was installed, a new server was not purchased. Zobrio advised the County a new server should be considered again. The County Clerk addressed the Finance Committee at the December 15, 2016 meeting advising the Committee that the Clerk’s office was ordering a new server. As of this month’s meeting the server was *not* ordered, however, bids were received from both CTI and Zobrio with CTI being selected because of their low bid. Again, communication with Zobrio and CTI was pursued to make sure all the necessary components would be built into the new server. As noted above, a month has passed since the Committee was notified the server was being ordered and apparently is because they (County Clerk/ CTI) have been working through the details. County Clerk Mense noted that as of today’s date (January 12th), they were able to get a final approval with Zobrio. The Committee was adamant that this project get completed as soon as possible and requested commitments and timeframes from both parties. The estimated date of completion is mid-February. Per CTI the server will be ordered from Dell and it is estimated it will take about one week to build the server, about the same time for the techs to do their work and then Zobrio will be able to add the software program. Follow-up questions were asked to clarify for all.

- The bids and the additional costs for the server install - CTI had the low bid for the equipment and the building of the server. On site work is covered under their service contract. There will still be a charge from Zobrio for the actual software install on the new server. It was noted that the specs were not only met for the hardware, but the server is bigger and will hold more data for a longer period of time.
- The use of the Clerk’s automation fund—since 2014 when first looking for the new programs, software money was never included in the “office 0” budget line items which

share the costs between the treasurer, assessor and county clerk for programs in real estate. After negotiations with Zobrio for the software, it was agreed to pay a portion from the clerk's office (as a position had been open awhile leaving available money). Clerk Mense noted it was never her intention to begin to pay (from the automation) for the software or hardware that the two offices both used, but with no other means she would purchase the server from automation to move along the process. [Research had been found that the clerk had the right to spend automation funds for office functions.]

- Agreements with Zobrio and CTI for compatibility and coordination of the product had originally been reached the day of the last finance meeting, but with further clarification on the day of the county board meeting it was then agreed by Zobrio and CTI.
- Confusion on additional clean-up costs associated with the conversion--\$12,000; \$9,000 and where the money was paid from—the \$12,000 was to clean-up the general ledgers due to the payroll initial problems and paid from contingency; KEB was hired to direct the clerk's office as to how to make the corrections and address the issues with the union and then to verify their accuracy. Monies will be paid from clerk's budget.
- To help outline the events and funds, Clerk Mense was asked for a timeline detailing the events and dollars spent (which fund) and to which vendor for these unexpected expenditures. All finance committee and board members are given a claims report showing who and how much was spent each month.
- Training—Zobrio sent no one for onsite payroll training until the fourth payroll. Neither employee that currently works in that department was trained on site. There was a two-day training on the accounts payable/general ledger etc., but again neither of the current employees were in those positions.
- Contract vs. county care agreement are two different things. County care explains what things are covered for assistance and if not covered additional charges are billed.

No motion was necessary for the timeline request as Clerk Mense agreed.

During the committee, the update concerning the payroll issue was addressed by County Clerk Laurie Mense. The outside accounting firm is due back next week to finish checking that the system is running properly and the adjustments have been calculated correctly. The County Clerk advised the Finance Committee the cost would be an additional financial commitment of \$4,500 to \$5,500 and will be paid from the Clerk's automation fund. She further stated W-2's will be ready this month as required.

HIGHWAY VACANCIES

Cliff Frye reviewed with the Committee the two vacancies at the Highway Department—the office manager and the civil engineer. He was asked to define the duties of the civil engineer which include being on site for construction inspections of materials when any work for state and federal funds are used; bridge inspections which require a licensed person and are required routinely; handling the signage, culvert replacements and GIS are some of the most important duties with this position. Matt Wells asked if Cliff could wait to fill that position and the response was that it will take three to four months before the position is filled. Cliff further stated that he will have to use some retirees on a part time basis until the position is filled. It should be noted that the various highway funds fully support the salaries and benefits for all highway employees not the general fund. During committee, Aaron Allen made a motion to fill the positions of office manager and civil engineer and Paul Schmitz seconded the motion. A roll call vote polled four yes: Becky Edwards, Vicki McMahon, Paul Schmitz, Aaron Allen and one no: Matt Wells. Since the Board voted on the positions during the Personnel Committee portion, no further motion was called upon. States Attorney Havera noted that for elected office holders and the Highway Engineer, if money is appropriated in their budget, filling vacancies do not require Board approval. Board Chairman Carlson stated the Cliff did have the authority to replace and it is appreciated when department heads keep us informed.

CLAIMS APPROVED FOR JANUARY

During the committee, a discussion developed on how and why the bills should be approved (called claims against the county). The various departments submit the invoices for payment once a month. The County Board, by roll call, authorizes the payments. States Attorney Mike Havera offered information on the duties of the County Board which is to set a budget and allow it to be carried out. The review of the claims allows the Committee to see what is being spent from the office heads' budget which then gives them a chance to review with the office holder any questionable expenditure. This committee receives a Treasurer's report and a claims report to review prior to voting (all board members receive a claims report prior to the full Board vote).

Betty Asmussen reviewed the expenditures and revenues printout and other information contained in the Treasurer's report. After some discussion, as to whether all of the individual claims would be signed or just reviewed through the report is still to be determined. The committee does sign off acknowledging their review and it is given to the Treasurer. *A motion was made by Becky Edwards and seconded by Matt Wells to approve the claims as presented.* A roll call vote being necessary polled the following: Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck (15) yea; (0) nay; (1) Ashley Linton absent. The motion carried.

DELINQUENT TAX BID

Resolution 2017TR001 was presented for acceptance of the bid of \$660.00 from Homer J. Barfield and Richard A. Moon to purchase the parcel 11-25-22-102-018-00 in Pana Township. *A motion was made by Becky Edwards and seconded by Aaron Allen to accept the bid as read and dispense with the reading.* A roll call vote being necessary polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards (15) yea; (0) nay; (1) Ashley Linton absent. The motion carried.

FY 2017 AMENDED BUDGET

The FY 2017 amended budget was submitted in total with only changes to the 911 and GIS parts of the budget. The numbers from those two separate funds had no bearing on the general fund. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt the amended FY2017 Budget as presented.* A roll call vote being necessary polled the following: Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts (15) yea; (0) nay; (1) Ashley Linton absent. The motion carried.

POLICY TO FILL VACANCIES

There was some discussion as to why and when does a particular department come only to the Finance Committee or Personnel Committee or both. Many factors apply in these decisions and it was suggested to ask how this committee prefers to review vacancies. Mike Havera will present the facts as to how this decision would affect elected office holders at next month's Finance Meeting.

NEW OR UNFINISHED BUSINESS:

Mike McClure made a comment concerning the frustration we all have with the payroll problem; however, he felt the outburst at the last Finance meeting shed a poor light on this board. Whether democratic or republican, we all represent Christian County. He called for change from that committee chair.

Matt Wells asked the States Attorney to clarify: As long as Laurie (an elected office holder) tells us she has the money is in her budget and submits the receipts, the Board cannot do anything? Attorney Havera agreed that an elected office holder can make software decisions and other purchases to operate the office if within their budgets.

Becky Edwards asked to whom does the contingency fund belong? The response given was the County Board.

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of January 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2

Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Vicki McMahon	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Vogetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ANNOUNCEMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Phil Schneider to adjourn until Tuesday, February 21, 2017 for the regular meeting at 6:30 p.m.* The motion carried.

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ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Carlos Campos of Grace Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Carlson with Vicki McMahon absent.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the January 17, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Becky Edwards to accept and place on file the minutes for the January 17, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

These items will be addressed during committee reports.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The January 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 01/31/2017 is on file in the Clerk's office.
- 4- The January 2017 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Checks were received and deposited with the Treasurer for 2015 Death Surcharge Fees in the amount of \$1,167. It is anticipated to receive the 2016 amounts as well.
- 6- A letter and transportation stats from CEFS was received for public transportation.
- 7- A letter from IMRF with the notice of PA 99-900 Memo on County Board participation. This has already been addressed and is on file in the Clerk's Office.
- 8- Received were letters from IDOT of disbursements or allotments for the December 2016 for MFT County and Road District Report.

- 9- A letter from Ameren Illinois with notice of tree trimming and vegetation to be done in the area. Maps and common addresses affected.
- 10- Application of assignment from New Wave Communication to Cable One Franchise and is in the Clerk's Office for inspection.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson *called for a motion by Marilyn Voggetzer and was seconded by Aaron Allen to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

None

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Donna Hibbetts and seconded by Paul Schmitz to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—February 1, 2017. The report was given by Phil Schneider.

PUBLIC COMMENTS-FIRE CODES

Under public comment, TFD Assistant Fire Chief Andy Goodall spoke to the committee concerning a new building to be used for a reception venue. His concern was that the owner was well into the construction before coming to anyone for a fire code inspection. The owner did get a permit to build from the County's Zoning Officer, however, no blue prints or inspection are called for in the Zoning Ordinance. The duty to the owner would be to comply with the minimum state fire codes. During the inspection with the State Fire Marshal, there were many fire code violations and health, life, safety discrepancies. These issues will be discussed with the owner as to what needed to be corrected. Goodall noted his concerns also extend to the City of Taylorville in other businesses. The goal is for all to be safe. Assistant Fire Chief Goodall will be invited back to the committee when he has the final report and the issue will be reviewed with the County's Zoning Officer and States Attorney.

States Attorney Mike Havera also noted the recent incident at the location where older documents are stored outside the courthouse. Recently, there was a smoldering fire near the document storage area. There are no sprinklers there as it is an older building. The County should look into getting that corrected. Assistant Chief Goodall also suggested we might want to add an alarm to the sprinkler system.

DOWNTOWN TAYLORVILLE EVENTS

Executive Director of Downtown Taylorville, Marcia Neal presented the committee with the schedule of events for the upcoming year beginning about April 15 through about October 28. The weekly Farmers Market is planned including the added events: History walk/Chalk Art Contest; Meet the Machines; Dog Daze; and the Twilight Christmas

Parade. *A motion was made by Phil Schneider and seconded by Ashley Linton to approve the events as submitted by the Downtown Taylorville Organization.* The motion carried.

CULVERTS

Reinforced Concrete Culvert quotations were presented for culverts to be replaced in Bear Creek Township and on County Highway #5, with the following results:

	<u>Concrete Specialties</u>	<u>County Materials</u>	<u>Fred Weber</u>
<u>RCP</u>			
72" Dia. X 56'	\$9800.00	\$10,372.32	\$10,556.00
54" Dia. X 48' Elliptical	\$9600.00	\$ 9,776.64	

A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to accept the low bid on both sides by the Concrete Specialists. The motion carried.

TWO-WAY RADIOS ARE IN NEED OF REPLACEMENT

A few years ago Cliff had discussed the bandwidth changes required by the FCC for two-way radios. Our old system is not narrow band compliant. We did not upgrade at that time but did apply for grants for a new system. The old system has becoming obsolete and is not in working order. The use of cell phones was suggested, but that is not feasible for communicating with all units at once and can be impossible to get through on when there is an emergency. The money is budgeted in the new equipment line item. Cliff will put specifications together to bid out a new two-way radio system.

TRACTOR PURCHASE

Clark County Highway Dept. is taking bids on a 2013 John Deere 6140D mowing tractor that has 1094 hours on it. This tractor is identical to our 2014 tractor. Cliff checked with Sloan's Equipment and if we could purchase this tractor in the low \$40,000 range it would be a good value purchase. If successful, this machine would replace our 1999 CaseIH tractor with 6500 hrs on it. The Case IH tractor is starting to require frequent repairs. The committee agreed that we should submit a bid on the Clark County Tractor to be paid from the new equipment line item in the budget. At the Board meeting, it was reported that the tractor was not in a condition for us to bid on it.

PREPARE BIDS OF USED EQUIPMENT

As previously approved by committee, Cliff will prepare to take sealed bids for several pieces of used equipment that is no longer used by the Department. These include two asphalt distributors, a Champion motor grader and a caterpillar D-7 dozer.

MAINTENANCE SUPERVISOR NOTICE OF RETIREMENT-TODD BEATY

The Maintenance Supervisor will be retiring this year after 37 years with the County. He will be posting and advertising for the opening in the near future.

RECYCLING BINS IN THE COUNTY

Solid Waste Director/Inspector Joe Stepping and Recycling Educator Deb LeVault came to the committee with stats on the volume of recycling at all locations. Additionally, they explained the annual increasing costs to pay for the program. Twenty-two years ago the County purchased recycling bins for 11 communities to use and Solid Waste has also paid for the containers to be pulled when full. During those years, the Solid Waste Department would receive about \$75,000 in grant funds which covered those costs. More recently the costs are about \$65,000-\$75,000 and the department no longer receives that income. Joe noted that our goal is still to recycle, but the Solid Waste department just cannot continue to finance it. They have spoken with many of the cities and villages as to their interest to continue the recycling efforts and how they might be able to pay for the bin pulls. The discussion included the Solid Waste Department keeping ownership of the bins, but allowing the other entities the use of the bins. Other hauling vendors may offer another option of individual household recycling efforts like curbside. Stepping wanted to make sure everyone knows the department still pays for the recycling for the schools in the County and the electronics recycling through BLH for both citizens and county businesses.

In April, the current contract to pull the bins to the recycling vendor will expire. Due to the lack of funding, the committee supports Joe Stepping to allow the contract with Advanced Disposal to expire and encourage the conversation with the communities for continued recycling efforts without funding from the County.

GIS FLY-OVER QUESTIONED

In other business, Craig Corzine questioned the issue of additional fees and fines resulting from the GIS fly-over project. Both Tim Carlson and Phil Schneider assured him that was not going to be the situation. The fly-over would give a more accurate picture of the property and size. If no permit was issued, the fly-over could allow a new building or the like to be added to the property, but no fees or fines would be issued.

EXECUTIVE/PERSONNEL COMMITTEE -02/08/2017. Minutes were read by Donna Hibbetts and there were no public comments.

LIQUOR LICENSE RENEWALS

The list of County Liquor License renewals were submitted for approval. The effective date for renewal is April 1, 2017 through March 31, 2018. Renewal letters will be sent to the following establishments: Burton's Tap, Blue Bell, Pana Country Club, Thunderbird, A Great Victory, Lucky Lady, Triple H Inc., Arpeggio Winery, Christian County Fair and Pana Tri County Fair.

A motion was made by Donna Hibbetts and seconded by Chad Michel to approve the renewals as listed pending renewal requirements. The motion carried.

No new application was submitted for approval.

FIREWORK RESOLUTION DISCUSSED

In June 2016, the County Board had two requests concerning fireworks. One was to be allowed to have fireworks an organized event and one was for the sale of "approved

consumer fireworks”. The requests were approved pending compliance with the State Fire Marshal. With no resolution or ordinance in place, the committee discussed implementing a permit [ordinance] for both the sale of and display of fireworks and directed States Attorney Havera to submit something at the next committee meeting.

PERSONNEL HANDBOOK/POLICY USE OF EQUIPMENT/SOFTWARE

As discussed several months ago, the Personnel Handbook addresses policies concerning county software and use of equipment in general. Further detail would be determined by each office as to the specific use of the equipment, information and policies within that office.

EXECUTIVE SESSION WITH NO ACTION TAKEN

At the committee only a motion was made by Ashley Linton and seconded by Marilyn Voggetzer to go into executive session pursuant to 5ILCS 120/2(c)(1)—The appointment, employment, compensation, discipline, performance of specific employees of the public body. A roll call vote polled all ayes.

A motion was made by Ashley Linton and seconded by Marilyn Voggetzer to come out of executive session pursuant to 5ILCS 120/2(c)(1)—The appointment, employment, compensation, discipline, performance of specific employees of the public body. A roll call vote polled all ayes. No action was taken.

AUDIT/FINANCE COMMITTEE- 02/16/2017-Minutes read by Becky Edwards.

There were no public comments.

CLAIMS

The committee members reviewed and signed all claims. *A motion was made by Becky Edwards and seconded by Chad Michel to approve the claims as presented for February.*

A roll call vote being necessary polled the following: Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

FEE STUDY RESULTS—SHERIFF, JAIL, COURT SECURITY/ORDINANCES

Chief Deputy Bruce Engeling presented the results of the recent fee study done by Bellwether, LLC Management Services & Consulting. In order to change the fee schedules set by Public Acts, a fee study must be done. The criterion is based upon data related to the operations and expenses of the department: budgeted expenses, actual expenses, staff related expenses, current revenues derived from fees and other sources and the volume and trends of service requests.

- Court Security
- Court Security Fee
- Currently is \$25.
- The maximum amount eligible from the study is \$66.
- The proposed amount to be increased is \$50.
- The estimated potential revenue would be \$50,575. The Chief Judge must agree to this and the board adopts by resolution or ordinance.

A motion was made by Becky Edwards and seconded by Mike McClure to adopt ordinance O2017 CB 001 approving the increased security fee. A roll call vote being necessary polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

Sheriff's Department-multiple categories

Description	Current Fee	Eligible Fee	Proposed Fee	Potential Revenue
Process Fee	\$35.00	\$46.00	\$40.00	\$5,750.00
Return Fee	\$0.00	\$8.00	\$5.00	\$500.00
Work Release	\$25.00	\$32.00	\$30.00	\$150.00
Eviction Stand-By Fee	\$0.00	\$55.00	\$50.00	\$600.00
Bond Fee	\$10.00	\$49.00	\$25.00	\$5,250.00
Attending Court Fee (w/prisoner)	\$0.00	\$10.00	\$10.00	\$3,500.00
Escort Inmate/Outside Medical Facility	\$0.00	\$41.00	\$25.00	\$250.00
TOTAL POTENTIAL REVENUE:				\$16,000.0

A motion was made by Becky Edwards and seconded by Aaron Allen to approve the proposed fees for the Sheriff's Office to be effective March 1—O2017 CB 002. A roll call vote being necessary polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

CABLE ONE TO MERGE WITH NEW WAVE FOR COUNTY'S FRANCHISE AGREEMENT RESOLUTION ADOPTED

Cable One will become the parent company of the cable television company New Wave Communications. The County has granted franchise rights to New Wave and receives franchise money from them quarterly. *Resolution R2017 CB 003 was presented to transfer the franchise agreement to Cable One and was made into a motion by Becky Edwards and seconded by Paul Schmitz. A roll call vote being necessary polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried. The Transfer of Agreement is on file in the County Clerk's Office.*

ASSUMPTION TOWNSHIP PARCEL--01-20-02-211-009-00

A resolution to sell property in Assumption Township, parcel number 01-20-02-211-009-00 was presented for adoption. Treasurer Betty Asmussen explained that this property

had been sold in 2016 to a Sonya Bradley, but through some miscommunication the City of Assumption had the property demolished. Prior to the approval of this sale, the first resolution will need to be rescinded. *A motion was made by Becky Edwards and seconded by Phil Schneider to rescind R2016 TR 025 and dispense with the reading.* A roll call vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

A motion was made by Becky Edwards and seconded by Chad Michel to recommend to the full Board to adopt R2017 TR 004 to sell the Assumption parcel and dispense with the reading. A roll call vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

CHANGES TO COUNTY BOARD SALARY/PER DIEMS

A proposal was distributed to the members for a decrease in county board members salary and per diem rates of pay. The current rates are \$200/month and \$50/ meeting-per diem which is estimated at \$54,000/year for board members and \$22,000 for the board chairman. The proposed amounts are half of the current rates and a reduction of \$6,000 for the board chairman resulting in an estimated savings of \$33,000 per year after all board members on the scale beginning FY 2020. Salaries/per diems are set until 12/2018 when half of the board will have the new proposed rates implemented. In December of 2020, the second half of the board will have the proposed rates implemented. [NOTE: Elected officials salaries cannot be changed during their elected term.] Finance Chairman Becky Edwards commented the board should be leading by example. Aaron Allen proposed just going to \$0 for board members salary.

\$100 SALARY BEGINS DECEMBER 2018 FOR THOSE ELECTED

A motion was made by Becky Edwards and seconded by Matt Wells to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that term. A roll call vote being necessary polled the following: Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Paul Schmitz, Phil Schneider, Marilyn Voggetzer (14) yea; (1) nay Chad Michel (with support for \$0); (1) Vicki McMahon absent. The motion carried.

\$25/PER DIEM BEGINS DECEMBER 2018 FOR THOSE ELECTED

A motion was made by Becky Edwards and seconded by Matt Wells to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term. A roll call vote being necessary polled the following: Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Paul Schmitz, Marilyn Voggetzer, Matt Wells (13) yea; (2) nay-Chad Michel, Phil Schneider; (1) Vicki McMahon absent. The motion carried.

COUNTY CHAIRMAN SALARY TO REDUCE TO \$16,000 IN 2020

A motion was made by Becky Edwards and seconded by Matt Wells for the position of county board chairman to be an annual salary of \$16,000 beginning December 2020. Per diems are not paid to the board chairman and this position is for a two year term voted in by the seated county board members. Both Chairman Carlson and former Chairman Schmitz were asked if they felt the reduction was acceptable. Both noting many more meetings and time necessary to spend on county business. No mileage is paid for the many out of town meetings. A roll call vote being necessary polled the following: Timothy Carlson, Craig Corzine, Charles DeClerck, Becky Edwards, Donna Hibbetts, Paul Schmitz, Phil Schneider, Matt Wells, Molly Alaria, (9) yea; (6) Aaron Allen, Ben Curtin, Ashley Linton, Mike McClure, Chad Michel, Marilyn Voggetzer-nay; (1) Vicki McMahon absent. The motion carried.

\$100 SALARY BEGINS DECEMBER 2020 FOR THOSE ELECTED

A motion was made by Becky Edwards and seconded by Aaron Allen to change the base salary of county board members to \$100/month effective December of 2020 for those elected or re-elected beginning that term. A roll call vote being necessary polled the following: Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

\$25/PER DIEM BEGINS DECEMBER 2020 FOR THOSE ELECTED

A motion was made by Becky Edwards and seconded by Matt Wells to reduce the meeting per diem to \$25 effective December 2020 for those elected or re-elected beginning that term. A roll call vote being necessary polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, (15) yea; (0) nay; (1) Vicki McMahon absent. The motion carried.

NEW OR UNFINISHED BUSINESS: None

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Ashley Linton to approve the mileage and per diem report for the month of February 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	1

Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	1
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ANNOUNCEMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Becky Edwards to adjourn until **Tuesday, March 21, 2017 for the regular meeting at 6:30 p.m.*** The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **March 21, 2017**.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Ken Manning, Minister at the Taylorville Christian Church in Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the February 21, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to accept and place on file the minutes for the February 21, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

RECLASSIFICATION and those items addressed during the committee reports.

Presented for adoption was Ordinance O2017 ZN 003 for the reclassification of property from Ag-1 District to a Commercial-2 District to create a sports training center by Matthew and Megan Scales of the property in Taylorville Township parcel # 17-13-24-2000-002-01 and that it would revert back to Ag-1 District if training center stops operating. *A motion was made by Aaron Allen and seconded by Ben Curtin to adopt O2017 ZN 003 and dispense with the reading.*

A roll call vote being necessary polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine (16) yea; (0) nay; (0) absent. The motion carried.

PUBLIC COMMENTS

Carl Spengler was given the floor to comment on the most recent trust money given to the Animal Control Department. As a trustee for that trust, he stated that the money was not given for a dog park. It must be used for the benefit of the animals at the shelter. In further discussion, *a motion was made by Chad Michel and seconded by Becky Edwards that those specific funds are not for salaries or a dog park and only for the health and welfare of the animals.* The motion carried and Mr. Spengler would be notified on any other type of expenditure project. The money is in a segregated animal control account. Any interest earned stays in that account. Although a separate account, the county board would make the decisions as to the expenditure as long as it follows the designated items.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The February 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 02/28/2017 is on file in the Clerk's office.
- 4- The February 2017 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- A letter and check was received from New Wave Communications with a fourth quarter franchise check in the amount of \$1,951.07.
- 6- Received were letters from IDOT of disbursements or allotments for MFT County and Road Districts.
- 7- Letters were received from IEPA for the 5 Oaks permits for specific wastes and construction disposal and are on file in the Clerk's Office.
- 8- A letter and transportation stats from CEFS was received for public transportation.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Becky Edwards and was seconded by Vicki McMahan to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Becky Edwards and seconded by Charles DeClerck to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—March 13, 2017. The report was given by Phil Schneider.

HIGHWAY BUSINESS

Project Updates:

- Repairs to Mt. Auburn Bridge No. 7 (Section 13-10114-00-BR) are nearly complete. All the piling and railing repairs have been completed and the contractor is finishing riprap and shaping dirt.
- A pre-job for the County Highway No. 12 (Bear Creek Rd) recycling and overlay project is scheduled for March 23rd. This project will get started as soon as the weather permits. Due to the nature of the work, there will be some temporary partial closures of the roadway during construction.
- Craig Corzine inquired about Assumption Bridge #17. Cliff indicated ROW is moving forward and they hope to have that acquired yet this spring.
- Phil Schneider indicated he has had inquiries about improving the visibility at the East end of the Bear Creek Road (County Highway No. 12). Cliff indicated he had discussed this issue with the District Traffic Engineer and he will allow us to put up a County Highway Marker on one of IDOT's existing sign posts on IL Rt. 29 to help with locating the intersection after dark. They will not allow us to add reflectors or reflective sheeting to the stop sign post. The Highway Department will erect the County Highway Marker and we will see if this helps the situation.
- Culvert quotes and used equipment bids will be on the agenda for next month's meeting.

BUILDING BUSINESS

- Circuit Clerk Julie Mayer reported a space option for jury trial exhibits. Since the small fire at the document storage location a couple of months ago, she had been looking for other options initially at the Solid Waste building and basement of the Jail. While Zach Hicks was building the Probation conference room, extra space could be made for these exhibits. As construction was in process, a decision needed to be made quickly. After conversations with Phil Schneider and Tim Carlson, construction proceeded. This will be paid for from the document storage fund.
- Also, during the Probation project, it made sense to extend the wall to enclose the break room. It would not cost any more than was estimated in the entire project. After conferring with Phil and Tim, the project proceeded.

NATIONAL DAY OF PRAYER BIBLE READING MARATHON

The annual request from Melissa Jones of the Christian County National Day of Prayer Taskforce requested was received for permission to conduct the marathon Bible reading under the north portico from April 28 through May 2. *A motion was made by Phil Schneider and seconded by Matt Wells to approve the event. The motion carried.*

RECYCLING BIN USAGE TO BE DECIDED BY SMALLER ENTITIES

Joe Stepping reported that as the contract with Advanced Disposal would be expiring in April, he has been explaining to the participating villages and cities the termination of the County's Solid Waste sponsored drop off recycling program. Joe has offered to all the entities the use of the recycling bins, but they must make arrangements with a hauler or other businesses for the pickups and the costs associated with the pickups of the recycled materials. The County will allow the use of the bins for those interested in continued recycling drop offs. The County will implement a hold harmless agreement with each participating entity.

At this time, Edinburg, Tovey and Owaneco will not continue to provide the drop off program bins. Assumption, Stonington and Mount Auburn will use the blue drop off bins. Pana, Taylorville and Morrisonville have not made any decisions that are known as of this date.

Beckie and Ed Cleeton attended the meeting noting that they will be developing a trial curbside program in Taylorville and other areas. Residents would not have to be a Cleeton's customer to participate in the recycling curbside service. They will make the details available soon.

Currently, the County has in place a recycling contract with Waste Management for the schools and the county buildings. Additionally, the new owners of Midstate Salvage will offer a continuation of the drop off recycling effort at their facility in Taylorville. Although the county is ending their funding, we are glad there will be options to continue recycling. *A motion was made by Phil Schneider and seconded by Becky Edwards to allow the contract with Advanced Disposal to terminate therefore reducing the annual expenditure of about \$70,000.* The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting.

AUDIT/FINANCE COMMITTEE- 03/16/2017-Minutes read by Becky Edwards. There were no public comments.

CLAIMS

The committee members reviewed and signed all claims. *A motion was made by Becky Edwards and seconded by Chad Michel to approve the claims as presented for March.* A roll call vote being necessary polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin (16) yea; (0) nay; (0) absent. The motion carried.

CHRISTIAN COUNTY PUBLIC TRANSPORTION

Susan Love, Transportation Director spoke to the Committee about the possible expansion route to Springfield. They have had many requests such as going to doctor appointments and other types of appointments. They will be studying the viability of the expansion. A ridership report was also submitted for review showing December with 64 riders and January down a bit at 45 riders. She also presented an Intergovernmental Agreement and Ordinance for the FY 7/1/2017 through 6/30/2018. This is a standard agreement for the expenditure of the Federal Section 5311 and Downstate Public Transportation Funds. CEFS Economic Opportunity Corporation manages the Central Illinois Public Transit for Christian County as well as several other adjoining counties. Susan Love reported to the Board that just today they received notice that funding was approved for five new vehicles. A question was asked about the monthly rate with an explanation of anywhere in Christian County for as many trips as needed for a flat \$45/month fee. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt the Intergovernmental Agreement as submitted and dispense with the reading.* A roll call vote being necessary polled the following: Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, (15) yea; Matt Wells (1) nay; (0) absent. The motion carried. *A motion was made by Becky Edwards and seconded by Molly Alaria to adopt the Ordinance as submitted and dispense with the reading.* A roll call vote being necessary polled the following: Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards (15) yea; Matt Wells (1) nay; (0) absent. The motion carried.

MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

Treasurer Betty Asmussen presented Resolution R2017 TR 005 to adopt pursuant to the public auction purchase of taxes for a mobile home to Stephanie J. Ashlock in the amount of \$695.00. The County shall receive \$250.00 for the return of the certificate of purchase. There is no real estate involved in this transaction. *A motion was made by Becky Edwards and seconded by Chad Michel to adopt R2017 TR 005 and dispense with the reading.* A roll call vote being necessary polled the following: Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts (16) yea; (0) nay; (0) absent. The motion carried.

2016 AUDIT REVIEW

Rich Hooper, Iris Noblet-Crites and Adam Mathis attended the meeting and distributed copies of the 2016 Audit. Rich Hooper made references to various pages noting the responsibilities and procedures of the County Board and the Auditors. Based on the risk assessments the auditors record the opinion.

- An item of concern was discovered in Item b) (Page 92) relating to the payroll withholding and other payroll related payments during 2016 that were not submitted to the applicable agencies/agents. This item of concern was the “failure to make a proper federal tax deposit ” resulting in a penalty in the amount of \$12,806 (which the Board was not aware of) when the County Clerk failed to make the appropriate payroll tax deposits for January, 13, January 27, January 29 and February 10, 2016. These payroll deposits were paid on February 22, 2016 using an account known as an “agency account or an in/out account” that takes in money from the employee deductions such as social security, federal/state taxes, and any other deductions that may be taken from their checks (which then should go right back out to all the various entities collecting those funds). And although the County Clerk was told to pay the \$12,806 fine several times by the Auditors, it was not paid until August, 2016. A claim has not been received from the County Clerk to repay this money nor has it been discussed where this money will come from.
- Further there appears to be an over-payment/under payment of IMRF funds that have still not been reconciled. (Please see Page 92, Item c). This information created a lot of questions from most of the committee members.
- Other issues were also mentioned. Questions will be or have been referred to the States Attorney for his review.
- The Auditors announced that the final deficit number is for 2016 was \$149,248 and would have been \$491,648.00 had the County not received \$342,400 from Ameren.
- The Health Department no longer needs a single audit and is included in the County audit.
- Mr. Hooper will attend the full County Board meeting and Becky Edwards gave him the floor at the full board meeting. The following were the comments from the board meeting by Mr. Hooper.
 - The overall auditors opinion is found on pages 1,2,3. Basically it is an unmodified opinion or a clean opinion and all the major funds are stable.
 - Page 92 notes the payroll liability process that affected several processes due to the conversion. Also the penalty of the tax deposits in January and February 2016. The IRS penalty was received in July of 2016 and paid 8/5/2016 from the clerk’s agency account. That money needs to be reimbursed to the agency account by the County.
 - IMRF corrections were made throughout the year. Their advice to the County is to keep their own file of the ACH from each bank for at least three years.
 - Page 94 concerns capital assets. This is the inventory of the county and it was noted that many records are missing or lacking. It should be updated annually and by office including replacement costs.
 - There was one compliance issue of over expenditure in the 911 fund, but that was during the consolidation when extra funds came in –grant money received and went out—expended but not shown in the budget.
 - Physically the county general fund deficit is at \$149,000 which could have been over \$404,000 if the county was not in receipt of the Ameren money for an easement. It has operated with a \$400-500,000 deficit for several years. “The problem is the biggest expenses are services of which the county provides and services rely on people and people cost money. It is not just Christian County experiencing the problems.

Questions in response to the repayment to the agency account were discussed. The amounts of issue are the penalties for delay in payment for taxes in the amount of \$12,806 and \$4,777 to IMRF for underpayments due to the payroll conversion incorrect calculations. The problem was after those first few payrolls, no AP checks were being generated, and therefore, no payments were able to be made from the agency account. Appeals have been filed with the IRS to reduce or excuse the penalty, but any results are unlikely due to the untimeliness. Both penalty payments have been made to the IRS and IMRF, but the reimbursement to the agency fund has not been made as of this date for the IRS penalty. The payroll taxes were paid February 22, the penalty statement was received July and then paid from the agency account in August. A lengthy discussion was held about procedures, the delay in payment regardless of the

calculations not converting the taxes owed by both sides. Taxes are owed three days after the payroll is cut and incorrect amounts can be reviewed and corrections made at a later time after the payment would have been paid. As a concern for the employees, the corrections and collections or repayments have all been completed with only a few exceptions. The W-2's were correct. County Clerk Mense noted she had asked but was still not sure where the reimbursement was to come from. Mr. Hooper noted he will put protocols in place for the future. Right or wrong, questions, issues or opinions, the fact is the agency fund needs to be reimbursed by the county fund. This is an operating account as fees and deductions taken in but money would then be paid out. The claim was prepared for approval at this meeting. It was questioned if action needed to be taken tonight or should it be taken it back to the finance committee. One response was it could be but for what purpose and another the amount just needs to be returned to the agency account. The agency account holds many collections from the County Clerk's office. Then a motion was made by Chad Michel to get it finished and to pay the \$12,806 from contingency to reimburse the County Clerk's agency fund with a second by Paul Schmitz. A roll call being necessary polled the following: Yea—Chad Michel, Paul Schmitz, Marilyn Voggetzer, Aaron Allen, Tim Carlson, Charles DeClerck, Ben Curtin, Mike McClure, Donna Hibbetts (9); Nay—Vicki McMahon, Phil Schneider, Matt Wells, Molly Alaria, Craig Corzine, Becky Edwards, Ashley Linton (7); absent (0). The motion carried.

OFFICE SUPPLIES

Discussion was held about the office supplies with a request from Becky Edwards that we form a committee (hoping to utilize employees input) to start working toward consolidating/reducing the amount of dollars spent on office supplies within the next six months. A motion was made by Becky Edwards and seconded by Paul Schmitz to create a department head/employee committee to research and brainstorm how to consolidate office purchases and have a central distribution location as well as a second motion to appoint Vicki McMahon to chair that committee with department heads. States Attorney Havera asked to address two points-- 1- motion from the committee and 2- the 5% motion of the budget. His duty is to advise the Board with a legal standpoint. It is not his decision to make, it is the County Board's decision. A month ago a packet was distributed which stated statutes, examples and offered advice. He noted, "I just inform you of the law". One of the issues in that packet detailed central office supplies and it states it cannot be done for the elected office holders excluding the coroner and sheriff. His advice of case law is that it cannot be required for other elected offices. It was questioned, "If all County Board members and offices agree, then we still can't do it because it is against the law?" The response was the law is the law. The choice is decided by the Board. A motion was on the floor but with no second for the motion to appoint a chair and no action was taken. Becky Edwards statement that everyone on the County board and Department Heads need to realize that they have blown through \$1.5 million in the last three years and have \$3.4 million left leaving the County broke in five to six years. With that said, a motion was made by Becky Edwards and seconded by Vicki McMahon to table this discussion knowing that when the finance committee begins budget hearings in May a 10% reduction will be requested of all departments within the general fund.

States Attorney spoke again on the responsibilities of the Board giving elected office holders enough money to do their duties statutorily. The department heads have cut for a decade and the revenues have decreased. Suggested was a committee to be established to generate revenue or economic development. Budgets are about 85% salaries. If we cut 5% it goes into people—how many \$19,000 salaries and benefits do we cut? What about public safety positions? Cutting budgets will affect services to the citizens. A question about public safety was asked with the response of Sheriff's budget being in 2011 budget cut to bare bones. As long as there are no problems, we barely get by. Deputies, more than one per shift is important and a safety issue, dispatchers are required to be there 24/7 with two on shift and with only jailers, if they are cut then we would eliminate the federal inmates which amounts to about \$300,000 a year.

Aaron Allen noted that each year there is about \$333,865 that is budgeted and never anticipated to spend. Examples are if 16 employees who waive insurance at \$8500 that is \$136,000; \$100,000 in contingency that is in the Board's control; new the sheriff's fees will be up \$16,000 and \$50,000 from court security staffing changes; the Pictromony will take a few years; and offices who give back portions of their budgets. A question by Matt Wells; even with those numbers not spent, how are we still in the deficit column?

No action was taken on any motions.

[in committee]

The final discussion was about the request in 2016 by the Audit/Finance Committee who recommended in the Memo for the FY2017 Budget Hearings “that you make every effort to reduce your budgets by 10%. I prepared a spreadsheet showing the total number of dollars appropriated to each department from 2015 thru 2017 with the last two columns showing what the county could have saved had the budget been reduced by 10% in 2017 as requested by the Audit/Finance Committee. (Each board member should have a copy of this spreadsheet.) As you can see, there were none that achieved 10% and a few that reduced their budget minimally or increased their budget.

AMEND 2017 BUDGET BY REDUCING 5% THIS YEAR-[in committee, not at full Board]

Accordingly, Becky Edwards made a motion to amend the 2017 budget requiring the elected officials of each department to reduce their budget by 5%. Vicki McMahon seconded the motion – the motion was carried by Becky Edwards, Matt Wells, and Vicki McMahon with Aaron Allen and Paul Schmitz voting “no” to move it forward to the Board for approval.

NEW OR UNFINISHED BUSINESS: Chairman Carlson read a letter of resignation from Russ Winans from his volunteer assistance with the posting on the website. With new updates and requirements for website on the horizon, he has respectfully resigned effective 11/30/2017. He created the County’s website for a minimal fee and has received \$500/year to update monthly or as needed by our department heads. Mr. Winans noted that his stipend has been donated to a non-profit organization within our county.

A letter of resignation was read from Brenda Beavers as she resigned from the South Fork Sanitary District.

MILEAGE AND PER DIEM REPORT:

A motion was made by Chad Michel and seconded by Paul Schmitz to approve the mileage and per diem report for the month of March 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	1
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Vicki McMahon	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

Reappoint Albert Eyman-2017 to 2020; JoAnn Howard-2016 to 2019; Steve Sipes-2016-2019 to Zoning Board of Appeals. [A question of compatibility of Mayor and Zoning Board of Appeals positions was asked and will be addressed if the mayor is re-elected.]

- *A motion was made by Ben Curtin and seconded by Phil Schneider for the re-appointments to the Zoning Board of Appeals. The motion carried with one opposed.*

Appoint Daniel Bland to 911 Board thru 11/2018

- *A motion was made by Paul Schmitz and seconded by Chad Michel to appoint Daniel Bland. The motion carried.*

Appoint Allen Lauher as South Fork Sanitary District President-2017-2020

- *A motion was made by Ben Curtin and seconded by Ashley Linton to appoint Allen Lauher to South Fork Sanitary District. The motion carried.*

Reappoint Brian Wilbur as South Fork Sanitary District Trustee 2016-2019

- *A motion was made by Ben Curtin and seconded by Molly Alaria to reappoint Brian Wilbur to South Fork Sanitary District. The motion carried.*

ANNOUNCEMENTS/OTHER:

Craig Corzine informed the Board of a group from Western Illinois University to develop committees for town cleanups and economic developments. No population requirement

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Aaron Allen and seconded by Phil Schneider to adjourn until **Tuesday, April 18, 2017 for the regular meeting at 6:30 p.m.*** The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **April 18, 2017.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Steve Robinson, Pastor at the First Baptist Christian Church in Taylorville gave the invocation.

A roll call signified a quorum as declared by Chairman Carlson. Absent were Chad Michel and Mike McClure.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the March 21, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Becky Edwards to accept and place on file the minutes for the March 21, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-Will be addressed during the committee reports.

PUBLIC COMMENTS

There were none.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The March 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 3/31/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for March 2017 for MFT County and Road District Report.
- 6- A letter from Ameren with maps notifying vegetation management of the trimming of trees is on file.
- 7- Two checks from Refreshment Services Pepsi were received in the amounts of \$59.74 and \$28.92 and were deposited with the Treasurer's office.
- 8- Letters from IDOT were received 4/11/17 about the County Engineer's Salary Resolution and Social Security and IMRF Resolution. These resolutions were adopted 12/20/16.
- 9- First Quarter Newsletter from Gift of Hope is on file.
- 10- Our Mississippi quarterly newsletter is on file.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Donna Hibbetts and was seconded by Paul Schmitz to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Arron Allen and seconded by Becky Edwards to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—April 12, 2017. The report was given by Phil Schneider.

HIGHWAY BUSINESS

The Committee toured the building of the Probation Department. Laura Cooper, Chief Probation Officer described the many changes to the building by creating offices, conference rooms and

storage facilities. Zach Hicks noted that this building seemed to be in good condition as far as maintenance repairs or projects. New A/C and roof repairs have been done in the past few years. Most recently was the enclosure of walls for a client conference room, break room and special storage for the Circuit Clerk.

BUILDING UPDATES

Zach Hicks, Maintenance Supervisor began the building updates with the most recent issue at the Animal Control building with the incinerator. Over the past few years, certain valves and other parts have created down time and constant hand manipulation for the burner to burn during a six to eight hour process. He explained that either he or Tom would have to stay during that time to maintain the burn. Currently, there are over \$2,000 in replacement parts that need to be purchased and repair time as well as a whole replacement of the fire bricks will need to be done at a cost exceeding \$15,000. Discussion was held as to the other options for the animal control for their own needs. Zach noted that it has been few and far between that the county's facility has actually needed that service. The local veterinary clinics pay for their disposals in bulk for a minimal cost per pound. There is still plenty of maintenance work to do at the animal control building beyond the incinerator beyond the incinerator work.

In review of issues at the courthouse, Zach reminded all that the Freon expense continues to climb to excessive costs of which the A/C units in the attic use. Two units continue to freeze up which in turn creates condensation which creates large amounts of water dripping into the States Attorney office. He continues to just fix each unit. A new system needs to be installed. The boiler is at its maximum use of hopefully five years. The elevator repair and service contract really needs to be evaluated. Downspouts have been installed but more are needed to keep rain water from creating mini rivers in the basement. Zach will be asked to submit costs to the Finance committee for budgets.

The jail has an elevator issue as well with the dumbwaiter for inmate food. The rubber roof has been patched but that is not a permanent fix. He has installed a new dishwasher and lift stations but each day is a new challenge.

The highway building is looking at a new roof (it is 20 years old), windows and a re-wiring project. Those are projects that would have to be bid out. Committee members told Zach they appreciate his work and understand these are just old buildings with many problems.

HIGHWAY BUSINESS

The County Highway No. 12 (Bear Creek Rd) project is scheduled to start the first week of May. Due to the nature of the work, there will be some temporary partial closures of the roadway during construction.

CULVERT QUOTES

Reinforced Concrete Box Culvert quotations were presented for culverts to be replaced on County Highway #4 and County Highway #7, with the following results:

	County Materials	McCann Concrete Products
6'x2' & 12'x5' Box Culvert	\$45,869.40	\$39,032.00

A motion was made by Phil Schneider and seconded by Donna Hibbetts to accept the low bid of \$39,032.00 from McCann Concrete Products. The motion carried.

MFT AND NON-MFT MAINTENANCE MATERIALS

Bids were opened and read on Tuesday, April 11, 2017 for MFT and Non-MFT Maintenance Materials to be used by the County and Townships during FY17. Cliff Frye presented tabulation of bids for all items and are available for review.

For the County, a motion was made by Phil Schneider and seconded by Becky Edwards to accept the low bids for MFT and Non-MFT Materials as presented and to dispense with the reading. The motion carried.

For the Townships, a motion was made by Phil Schneider and seconded by Paul Schmitz to accept the low bids for MFT Materials as presented and refer them to the individual Township Highway Commissioners for approval and to dispense with the reading. The motion carried.

SURPLUS PARTICIPATION RESOLUTION

Resolution R2017HY007 authorizing participation in the State of Illinois Federal Surplus Property Program was presented. The Federal Surplus warehouse has items we use from time to time at a large discount compared to full retail value. A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to recommend to the full Board adoption of resolution R2017HY007 authorizing the County to participate in the State of Illinois Federal Surplus Property Program and dispense with the reading. A roll call vote being necessary polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. The motion carried.

RECYCLING

Hold Harmless agreements have been distributed to local governments participating in the roll off container continuation. Joe Stepping will attend meeting next month with an update.

EXECUTIVE/PERSONNEL COMMITTEE –4/6/2017 report given by Donna Hibbetts.

FIREWORKS ORDINANCE

States Attorney Mike Havera explained that earlier this month he had a meeting with Troy Woollens-consumer fireworks retailer, Donna Hibbetts, Tim Carlson and Jan Bland in order to develop the type of county ordinance required in order for the State Fire Marshal to issue their permits. Briefly, there are two types of permits for supervised display of fireworks:

- A Pyrotechnic Display
- A Consumer Display

He noted the proposed ordinance was drafted based on some of the policies of Champaign, McLean and Macoupin counties with some financial decisions yet to be made by the committee:

- Is \$100,000 enough liability coverage to require for consumer permit holders?
- What dollar amount do we want to charge for the fees?
- The fees are in two parts: 1-fee to administer the permit goes to County Clerk's automation fund (minimally \$2) and 2- a fee for the permit goes to the general fund.

After discussion and a check on the statute for fee collection, *a motion was made by Donna Hibbetts and seconded by Becky Edwards to adopt the proposed ordinance for A Pyrotechnic Display and A Consumer Display permit to be issued by the County. Included in the motion is the administrative fee of \$25 to be charged and payable to the County Clerk (automation fund) and a fee of \$25 would be paid and deposited into the general fund and dispense with the reading.* A roll call vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. The motion carried.

IMRF AUTHORIZED AGENT DESIGNATED

As Christian County is an IMRF employer and required to designate a specific person as the Authorized Agent, County Clerk Laurie Mense has requested that Monica Haines, her chief deputy be appointed as such. The two main areas of duties as the Agent is updating the employee's participation and the collection and reporting of IMRF payroll deductions as well as the payment of the county's portion. Additionally, service to the employees as they enroll, apply for missed service, temporary disability options, voluntary contribution participation, termination, retirement or a death benefit is another facet of the program. One person is named by appointment as the official authorized agent and has been and should be from the Clerk's Office who does payroll. [Past agents: Jayme Sims-chief deputy, Linda Curtin-County Clerk, Laurie Mense-County Clerk] Employee service and assistance is fulfilled mostly by Jan Bland since 2000. Annual trainings are offered and many employees involved in payroll have attended those trainings. Monica and Jan are both registered to attend the annual training April 19th. *A motion was made by Donna Hibbetts and seconded by Molly Alaria to rescind resolution R2014 CB033 and release Laurie Mense as the Agent.* A roll call vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. The motion carried.

A motion was made by Donna Hibbetts and seconded by Aaron Allen to appoint Monica Haines as IMRF Authorized Agent effective April 19, 2017. The motion carried.

IMRF RECERTIFICATION OF ELECTED OFFICIALS

A recent IMRF Memo #337 was distributed to all IMRF employers. The memo requires all governing bodies of units of government with elected positions participating in IMRF to pass a new resolution to recertify that they work 1000 hours in a year and are eligible to participate. In 2009, all County positions both employees and elected officials became eligible at the 1000 hour rule for anyone hired after that date (prior to that it was 600 hours).

The following elected positions do work at least 1000 hours and are eligible to participate in IMRF:

Treasurer	Sheriff
Circuit Clerk	County Clerk
States Attorney	Supv. Of Assessments
Coroner	
County Board Chairman (only eligible if they were elected prior to August 2016)	

A motion was made by Donna Hibbetts and seconded by Paul Schmitz to recertify that the listed elected positions are eligible at the 1000 hour rule. A roll call vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz, Phil Schneider (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. Also in the #337 IMRF Memo, it was noted a resolution will need to be adopted every two years. The motion carried

TREASURER REVIEW DUTIES OF HER OFFICE

Treasurer Betty Asmussen explained the duties of her office as the treasurer. The maintenance of all financial records: 23 different accounts equaling about \$6 million; receiving all departments collections; balance over \$36 million in assets while looking for the best rate on investments; balance payroll and claims to the general ledger; balance all monies received and disbursed; the general fund has 13 different offices within the general fund and the trust has 19 different offices; she is the treasurer for 51 different drainage districts; prepares monthly reporting to the finance committee, the full board, and each office; prepares reports for the budgets, prepares the budget and reviews the ever changing statutes pertaining to the treasurer.

As the county collector she sends out over 25,000 tax bills with a total of \$39 million billed; receive and distribute over 18 accounts; process payments; prepare, oversee and balance the tax sale and other processes of delinquent taxes; send reports to over 150 municipalities in each distribution and make final payments to taxing bodies.

SHERIFF REVIEW DUTIES OF THEIR OFFICE

Sheriff Kettelkamp and Chief Deputy Bruce Engeling described the staffing and challenges they face in the department. The jail has eight correctional officers, several part time CO's and the jail administrator which is required due to the number of inmates lodged here. Twenty years ago the average number of inmates was 16 and now it is 50. The population also contains 17 federal prisoners of which the county is paid to house them. The CO's must have five weeks of training. About four years ago, we switched to a food service which saves the county \$20,000 to \$30,000 a year. The county contracts a company to do health and mental evaluations to determine if there are any special needs a prisoner might have. There is only one padded cell and more are always needed. There are eight full time dispatchers with several part timers. They require annual certifications and training. This job is very stressful. There are 12 sworn road deputies, one investigator, one task force deputy, and one security deputy. They are required to complete a ten week training at the Illinois State Police Academy. Constant trainings are also required for the deputies. At the end of this year, the full time security deputy will retire and part time deputies will man the courthouse with about a \$50,000 savings to the county. The Sheriff noted that our deputies "see a lot and do a lot", they have a hard job and do it well.

STATES ATTORNEY REQUEST

If during any meeting or at any time, if any board member has a question or interpretation that they wish him to review, please put it in writing and submit to him so that he will be able to assist board members or office holders.

AUDIT/FINANCE COMMITTEE- 04/13/2017-Minutes read by Becky Edwards. There were no public comments.

WORK COMP PREMIUM

The 2016 Work Comp audit was completed in February and Dan McNeely came before the committee to note the increase to the premium. The 2016 policy premium was \$69,039 and after the audit (based on payroll and job duties) an additional premium is due in the amount of \$4,257. It was noted that these rates will vary from year to year as some work comp rate codes increased and some decreased. The additional amount is a one-time adjustment and is included in the claims submitted for April charged to the appropriate line item.

WEST CENTRAL DEVELOPMENT COUNCIL RESOLUTION

Recently a letter was received from West Central Development Council requesting the annual renewal resolution. When Mr. Cavanaugh was unable to attend the meeting, Becky Edwards spoke to Michael Sherer the Executive Director. Past history and current reasoning was explained. For ten years or more the WCDC has requested our county to pay \$6,000 annual dues for writing grants for entities within our county. Many years ago, we had no grants to be written and chose not to participate. The only problem was without a Resolution in support of the grant writing organization, WCDC could not assist other local governments in Christian County. After review by States Attorney Havera, it was determined the Resolution is just for support and not the promise of dues. In the past, WCDC has written grants for Edinburg, Pana and Kincaid. *A motion was made by Becky Edwards and seconded by Paul Schmitz to adopt R2017 CB 008 and dispense with the reading.* A roll call vote being necessary polled the following: Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, (13) yea; (1) Matt Wells-nay; (2) Chad Michel and Mike McClure absent. The motion carried.

MOBILE HOME TAX SALE CERTIFICATE RESOLUTION

Treasurer Betty Asmussen presented for approval the resolution to issue a certificate of purchase for a mobile home at Richwood Manor, 200 N. Pine, Lot 60 in Pana Township [parcel # 11-25-15-PL-060]. Pursuant to a public auction sale, Michael L. Mays and Tina K. Mays have deposited \$695.00 for the purchase. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt R2017 TR 006.* A roll call vote being necessary polled the following: Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. The motion carried.

CLAIMS FOR APRIL APPROVED

All claims were signed by committee members, and a motion was made by Becky Edwards and seconded by Paul Schmitz to approve the claims submitted for April 2017. A roll call vote being necessary polled the following: Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahon, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria (14) yea; (0) nay; (2) Chad Michel and Mike McClure absent. The motion carried.

BUDGET ITEMS FOR REVIEW

- Finance Chair Becky Edwards reported that this week a meeting was held with Julie Wollerman, the Regional Office of Education Superintendent. As of two years ago Christian County is now in a consolidated ROE group of five counties: Fayette, Bond, Montgomery, Effingham and Christian. The total budget of all counties is then divided for payment by the Equalized Assessed Value. Our percent due is based on approximately 28% of the total budgets combined. Referencing the salary line item, Christian pays \$44,000+ for the total of salaries. The staff member for Christian is paid approximately \$28,000 including benefits. In preparation for directing our county offices to reduce their salaries by 5%, the same was suggested to Julie Wollerman and/or to address the salary line item for each county to pay only the amount of their staff person thus creating a savings for the general fund.
- A review of postage using stamps verses a machine to weigh each parcel will be discussed with the departments. This is in relationship to daily usage not bulk mailings.

- Finance Chair Edwards has requested the reduction of budgets should be 5%. Further, the discussion of other areas of the budget were discussed and Edwards notified the Committee that she was encouraged to see there could be a significant amount of savings (possibly \$150,000 to 200,000) in some of those areas allowing the actual percentage requested from the Elected Office Holders could be reduced, possibly to 3%. However, she emphasized the Office Holders should base their budgets on the 5% requested not knowing the outcome of the other line items. If other areas produce projected savings, we may be able to reduce the actual to 3%. Chairman Edwards goal is to reduce the budget by \$330,000.00 for FY 2018.
- Look into the distribution of the levy.
- Consider consolidating insurance premium to a single line item which would allow some variance from waived employees.
- To discuss with departments the possibility to buy items at a bulk rate like copy paper, folders and other common items.

ANIMAL CONTROL INCINERATOR

As discussed during the Highway meeting, the incinerator continues to need repairs and attendant supervision during the 6-8 hour usage period. It is also recommended replacing the fire brick within the unit estimated at \$15,000 plus cost. Joelynda Conrad does a good job of finding homes or rescues for the cats and dogs brought in to the pound, so the county's pound use has been minimal. They do offer the local vets cremation for groups of animals at \$.45/pound. In review of the gas bill, it appears extremely high and as noted above and there has to be someone supervising when the incinerator is in use. The committee agrees with the Highway committee about the elimination of the use of the incinerator even if it is temporary and not to do the repairs at this time. A motion was made by Becky Edwards and seconded by Phil Schneider to prepare a letter to send to the veterinarians that the County will no longer be accepting animals for cremation. The motion carried.

DATES ARE SET FOR BUDGET HEARINGS IN MAY

Department head memos concerning the budget will be sent out next week. The hearings will be scheduled for Monday, May 22 and Wednesday, May 24.

CIRCUIT CLERK VACANCY

Circuit Clerk Julie Mayer notified the committee that she has a vacancy in her department. As in the past with money in her budget she notified the board chairman and finance chairman of the vacancy. At this time, she will post the position and evaluate the upcoming circumstances.

ILLINOIS COUNTY INSURANCE TRUST

Paul Schmitz updated the committee on the ICIT 01 liability claims and projected obligation. As of March 23rd, there were four open work comp claims of which will continue to be open for several more years. At some point the "01" Trust will run out of money and each member county at that time will be assessed an amount. It will be an obligation to the county forever.

EXECUTIVE SESSION IN COMMITTEE

A motion was made by Paul Schmitz and seconded by Vicki McMahon to go into executive session pursuant to 5ILCS 120/2(c)(11) Pending litigation and 5ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body & (2): collective negotiating matters between the public body and its employees or their representatives. A roll call vote polled all ayes: Vicki McMahon, Aaron Allen, Paul Schmitz, Becky Edwards. The motion carried.

A motion was made by Vicki Mahon and seconded by Aaron Allen to come out of executive session pursuant to the above statement. A roll call vote polled all ayes: Vicki McMahon, Becky Edwards, Aaron Allen, Paul Schmitz. The motion carried. No action taken.

NEW OR UNFINISHED BUSINESS:

MILEAGE AND PER DIEM REPORT:

A motion was made by Phil Schneider and seconded by Molly Alaria to approve the mileage and per diem report for the month of April 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Vicki McMahon	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	0
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:

- Reappoint Frank Blanchfield 2017 to 2020—a three year term for the Taylorville Sanitary District. A motion was made by Aaron Allen and seconded by Ashley Linton. The motion carried with three in opposition.
- Appoint Tom Snyder to Taylorville Sanitary District to fill a vacancy of Bruce Barry through 5/2018. A motion was made by Becky Edwards and seconded by Vicky McMahon. The motion carried.
- Appoint Pat Grant as trustee to the Owaneco Fire Protection District to replace retiring Alex Menchetti for a three year term 5/2020. A motion was made by Donna Hibbetts and seconded by Ben Curtin. The motion carried.
- Reappoint Roger Clymer as trustee to the Nokomis Area Fire Protection District for a three year term—2020. A motion was made by Paul Schmitz and seconded by Phil Schneider. The motion carried.

ANNOUNCEMENTS/OTHER:

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Donna Hibbetts to adjourn until Tuesday, May 16, 2017 for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **May 16, 2017.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Gerald McPhillips, Pastor at the Grace Baptist Church in Taylorville gave the invocation.

A roll call to signify a quorum as declared by Chairman Carlson. Absent were Molly Alaria, Chad Michel and Phil Schneider.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the April 18, 2017 County Board minutes. *It was moved by Marilyn Voggetzer and seconded by Paul Schmitz to accept and place on file the minutes for the April 18, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS- Will be addressed during the committee reports.

PUBLIC COMMENTS

There were none.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The April 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 4/30/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for April 2017 for MFT County and Road District Report.
- 6- A letter from Ameren with maps notifying vegetation management of the trimming of trees is on file.
- 7- IEPA letter dated 4/21/2017
- 8- A letter dated 5/5/2017 from New Wave Communications was received to confirm the merger.
- 9- A letter was received Taylorville Memorial Hospital Foundation
- 10- The monthly Christian County Transportation report is on file from CEFS.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Donna Hibbetts and was seconded by Becky Edwards to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Ashley Linton to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting was held.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting was held.

AUDIT/FINANCE COMMITTEE- 05/11/2017--Minutes read by Becky Edwards. There were no public comments.

HEALTH INSURANCE CARRIER

The annual review and bids for health insurance were presented by Jeremy Travelstead, American Central Broker. He explained that for the past 10 years the County has been in good standing with Blue Cross with normal claim history. During that time the premiums have been maintaining an approximate equal cost to the County by changing deductibles and plans. This past year the claims were four times higher than the total annual premium. Due to the extreme claim history, only three carriers would bid. After evaluation of the bids, a plan with Health Alliance was selected that was substantially similar to the past and current coverage. There are some changes which generally occur. Many of those changes are a plus to the employee and for the County.

- Health Alliance is more of a central Illinois plan for in-network benefits. Bigger hospitals in St. Louis and Chicago are available for in-network. Out of network benefits are offered as well.
- A prescription plan offers select drugs for maintenance at no cost.
- Medical transportation is offered with a co-pay.
- A fourth quarter carry over deductible/out-of-pocket (OOP) credit is included.
- All co-pays, including Rx apply to the deductible/OOP. [Co-pays are not reimbursable]
- The deductible/OOP is one amount--\$6,250 and covered with the HRA provided by the County.
- The current premium of which the County pays approximately \$849,382 (The employee's percentage and dependent coverage has been deducted.) The BCBS renewal would cost approximately \$1,046,034.
- The selected Health Alliance plan is approximately \$832,838 (\$16,544 less than the current BC plan).

Becky Edwards asked Bruce Engeling how the FOP feels about the new healthcare proposal. He responded that they understand the condition of the County and the plan is good and comparable.

Several AFSCME members were in attendance at both the committee and full Board meetings. Mary Rhodes also commented that their membership had a meeting and they don't believe the new plan is similar as it is a closed network; members had concerns that procedures might not be approved; due to the low salaries of the employees, the BC plan serves those best; and this year must have been an unusual year for claims.

Becky Edwards then asked Mary Rhodes the following questions:

- Are you aware that Christian County has been running a \$500,000 deficient for the last three years? Mary's response was yes.
- Are you aware that we have requested budget cuts of 5% across the board for fiscal year 2018? Mary's response was yes.
- Are you aware that should the County keep BCBS it would cost the County an additional \$196,000.00? Mary's response was yes.

Jeremy Travelstead commented that Michelle in the American Central Office is always available to assist employees with any claim issues. Additionally, HA offers "coordination of care" which allows a patient to continue care through a period of time.

After discussion, Becky Edwards commented that we have reviewed the contract and are confident Health Alliance meets all requirements of the union contracts. *A motion was made by Becky Edwards and seconded by Aaron Allen that Christian County accept the terms of the healthcare policy known as Health Alliance for a period of July 1, 2017 through June 30, 2018 and to also include the current dental, vision and life insurance providers (with no premium increases) for the period of July 1, 2017 through June 30, 2018. The motion carried.*

BUDGET HEARING-STATES ATTORNEY

Mike Havera presented his FY 2018 budget proposal touching on reduction in costs from copy paper and supplies and by converting a full-time position to a part-time position after the retirement of one of his employees.

He explained an upcoming conversion required for the civil portion of the court system. This will help in paper reduction as well as overall effectiveness and time management. Also noted was the total dollars in his budget is staff, however, noting his salary has an 87% reimbursement from the State and costs the County \$21,000. The Victim Witness position also is reimbursed partially with a \$20,000 grant.

BUDGET HEARING-CIRCUIT CLERK

Julie Mayer began with the fact she has control of only 6% of her budget with the largest percentage being salaries and benefits. Her staff is not a seasonal office and included in the office duties, most of the time there are two staff in the courtrooms most of the day. When she was first elected, her part time/overtime line item was \$10,000 and is now zero. Last month she spoke to the committee about a vacancy, and explained that she did hire someone to fill the position. Several factors played into that decision as she explained. She projects by the next budget she will have additional opportunities to reduce her budget.

BUDGET HEARING-CORONER

Amy Winans began with the dilemmas of unclaimed bodies and the work and costs involved to find family members. She receives grant money from IDPH for specific items in her budget. The largest and most unpredictable expense is autopsies. She commended all of her coroner deputies for the time they put in even with all the time she spends. The purchase of the coroner's car has been a tremendous savings to the County. She noted last year her budget was \$113,000 but only had to spend \$108,000.

Committee members have copies of the departments' proposals for review. Budget hearings will continue May 22 and May 24.

MOBILE HOME RESOLUTIONS

Two resolutions were presented for approval for the sale of Tax Certificates of mobile homes: 83 Hillcrest MH Park-17-13-26-HI-083 to Brad Tullis. *A motion was made by Becky Edwards and seconded by Paul Schmitz to adopt the resolution R2017 TR 010 and dispense with the reading.* A roll call vote being necessary polled the following: Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen: yea (13): nay (0): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried

26 Hillcrest MH Park-17-13-26-HI-026 to Brandon Hamell. *A motion was made by Becky Edwards and seconded by Ashley Linton to adopt the resolution R2017 TR 011 and dispense with the reading.* A roll call vote being necessary polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen, Timothy Carlson: yea (13): nay (0): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried

CLAIMS FOR MAY APPROVED

All claims were signed by committee members, and a motion was made by Becky Edwards and seconded by Paul Schmitz to approve the claims submitted for May 2017. A roll call vote being necessary polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen, Timothy Carlson, Craig Corzine: yea (13): nay (0): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried

COUNTY CLERK FEE STUDY

Laurie Mense presented the current, proposed, and maximum allowed as well as comparison fees generated from her office. The last fee study was completed in 2003; accordingly the fees have not been increased by the County for about 15 years. She explained the various fees and made suggestions not to increase to the maximum amount for some. Increases can be made any time after the study, but just cannot exceed the study's amount. A projected income as result of the fee increase is about \$98,000. An ordinance is required along with an attached fee schedule.

The fees were read as follows:

<u>Fees</u>	<u>Current</u>	<u>Proposed</u>	<u>Macon</u>	<u>Mont.</u>	<u>Sang.</u>	<u>Shelby</u>
Land	\$60.00	\$75.00	\$60.00	\$75.00	\$39.00	\$56.00
Non-Land	\$58.00	\$66.00	\$50.00	\$66.00	\$29.00	\$34-\$56
Plat	\$98.00	\$95.00	\$98.00	\$106.00	\$74.00	\$100.00
Tax Reds	\$25.00	\$94.00	\$103.00	\$94.00	\$26.00	\$100.00
Birth	\$9.00	\$18.00	\$23.00	\$19.00	\$25.00	\$17.00
Add'l	\$4.00	\$6.00	\$10.00	\$6.00	\$7.00	\$4.00
Marriage	\$9.00	\$18.00	\$23.00	\$19.00	\$25.00	\$17.00
Add'l	\$4.00	\$6.00	\$10.00	\$6.00	\$7.00	\$4.00
ML/CU	\$50.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Death	\$19.00	\$22.00	\$27.00	\$23.00	\$29.00	\$21.00
Add'l	\$8.00	\$10.00	\$14.00	\$10.00	\$11.00	\$8.00
Search	\$9.00	\$10.00		CERT	CERT	\$10.00
Notary	\$5.00	\$17.00	\$14.00	\$17.00	\$5.00	\$5.00
Mail	\$10.00	\$17.00	\$23.00	\$17.00	\$10.00	\$10.00
DBA	\$5.00	\$30.00	\$42.00	\$32.00	\$11.00	\$50.00
Chgs	\$1.50	\$10.00	\$18.00	\$32.00	\$1.50	\$1.50

A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the recommended fee increases, prepare the ordinance for the full Board meeting with an effective date of June 1, 2017. Clerk Laurie Mense noted that tax redemptions needed to be added to the chart at the current \$25 and proposed \$94. Also, a correction to the changes to the certified copies of birth and marriage records: printed \$23, but should be \$18 for each category.

Ordinance 2017 CC 006; a roll call vote being necessary polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen, Timothy Carlson, Craig Corzine: yea (11): Ben Curtin, Mike McClure; nay (2): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried.

A motion was made by Becky Edwards and seconded by Aaron Allen to adopt O2017 CC 007 to change the fees for the recording documents. A roll call vote being necessary polled the following: Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin Charles DeClerck: yea (13): nay (0): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried.

ICIT RECAPITALIZATON

As reported last month, the former liability carrier has now invoiced each county their share of the necessary assessment to providing funds for each of the two Illinois County Insurance Trust groups—2001 and 2009.

ICIT 09—our county's percentage due of \$355,000 is 19.71% or \$69,970.50.

ICIT 01—our county's percentage due of \$300,000 is 9.40% or \$28,200.00.

A claim for ICIT 01 for \$28,200.00 is reported in the claims report under the appropriate line item. The additional invoice for ICIT 09 has also been filed for \$69,970.50. It is the desire of the committee to pay both under the appropriate line item and allow it to overflow by \$23,170.50 [$\$69,970.50 + \$28,200 = \$98,170.50 - \$75,000 = \$23,170.50$ overflow.] *A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the \$98,170.50 to the ICIT assessment line item.* The motion carried. In discussion, it was asked how much longer would the County need to continue to participate in the assessments from ICIT and only with hope –10 years at least. It was also noted that \$75,000 is currently budgeted.

NEW OR UNFINISHED BUSINESS:

None

MILEAGE AND PER DIEM REPORT:

A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the mileage and per diem report for the month of May 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	1
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	0
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	0
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

Reappoint Mary Kohl for a three year term to Taylorville Fire Protection District as Trustee—5/2020. *A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to make the appoint through resolution..* A roll call vote being necessary polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin: yea (13): nay (0): Molly Alaria, Chad Michel and Phil Schneider; absent (3). The motion carried

ANNOUNCEMENTS/OTHER: None

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Aaron Allen and seconded by Ashley Linton to adjourn until Tuesday, June 20, 2017 for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **June 20, 2017.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Switzer of the Calvary Baptist Church in Taylorville gave the invocation. A moment of silence was taken in memory of retired Sheriff's Deputy Bob Patrick who passed away earlier this month.

The roll call signifies a quorum as declared by Chairman Carlson. Absent were Ashley Linton and Matt Wells.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the May 16, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Becky Edwards to accept and place on file the minutes for the May 16, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-Will be addressed during the committee reports.

PUBLIC COMMENTS

There were none.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for June 2017 has been posted and placed on file in the Clerk's Office.
- 2- The May 2017 Public Defender's report is on file and available for inspection.
- 3- The Treasurer's report ending 5/31/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for May 2017 is filed with the Clerk.
- 5- The May 2017 Motor Fuel Tax Allotment Transaction Reports dated June 1, 2017 were received for both the County and Road Districts.
- 6- Notice dated 5/15/2017 was received from Illinois Department of Transportation approving Resolution R2016 HY 028 which authorized the transfer of \$54,250.00 of Surface Transportation Program (STP) funds for partial reimbursement of the Christian County Engineer's salary. The Notice has been placed on file in the Clerk's office.
- 7- On May 18th the County Clerk received their death surcharge revenues from IDPH for the period of 1/1/17 through 6/30/17 in the amount of \$1,302.00. This was deposited with the Treasurer and a copy was placed on file in the Clerk's office.
- 8- On May 19, 2017 the franchise fees for the 1st Qtr of 2017 were received from New Wave Communications in the amount of \$1,907.35. These were deposited with the Treasurer and a copy was placed on file in the Clerk's office.
- 9- Notice of Application for Permit (#0218160006) to Manage Waste, dated 5/26/2017 and made by Five Oaks Recycling & Disposal Facility was received 6/1/2017 from the Illinois Environmental Protection Agency. This pertains to a project described as an annual update to closure and post closure cost estimates.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Becky Edwards and was seconded by Marilyn Vogtger to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Aaron Allen and seconded by Paul Schmitz to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting was held.

EXECUTIVE/PERSONNEL COMMITTEE –6/6/2017 Minutes read by Donna Hibbetts. There were no public comments.

ETHICS ORDINANCE AMENDED

During a recent UCCI membership seminar, a review of the requirements surrounding the ethics ordinance [which is required by all local governments] was discussed. At that time, it was recognized that the county needed to include an Ethics Commission. The county's current ethics ordinance that was passed in June of 2004 does not include Articles 15 and 20 from the same model ordinance provided for reference in 2004. Article 15 is as follows:

Article 15-Ethics Advisor

Section 15-1. The Christian County Board Chairman, with the advice and consent of the Christian County Board, shall designate an Ethics Advisor for Christian County and those Boards who fall within the jurisdiction of the County Board appointments.

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of Christian County concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the County Board.

[This is an unpaid appointment. As in the past, the States Attorney has been designated the Ethics Advisor.] *A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer to recommend to the Chairman and the full Board the appointment of Ethics Advisor to the position of States Attorney. The motion carried.*

Article 20-Ethics Commission.

[A procedure as how to establish commissioners within Article 20]

The commission shall be comprised of three members: two from one party and one from the other party. No person shall be appointed who is related, either by blood or by marriage up to first cousins, to any elected officer or employee of Christian County. Upon appointment by the recommendation of the County Board Chair and approval of the full Board, an initial draw will be held to determine the term length. Two will draw for a two-year term and one for a one-year term. Reappointments or appointments will be made as each expires. Duties and procedures for commissioners are listed in Section 4. Complaints and how to handle an alleged violation is described in Section 5. [This is an unpaid appointment.]

A motion was made by Donna Hibbetts and seconded by Molly Alaria to amend the Ethics Ordinance O2004 CB 013 dated May 18, 2004 with O2017 CB 008 by adding the language in Articles 15 and 20 from the sample ordinance provided by and recommended by the a law firm representing the United Counties Council of Illinois and dispense with the reading. A roll call being vote being necessary polled the following: Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts (14) yea: (2) Ashley Linton, Matt Wells absent: nay (0)

2ND STEP AFSCME GRIEVANCE –addressed in committee only

After the necessity to change health insurance carriers, the local AFSCME union filed a grievance. A motion was made by Molly Alaria and seconded by Ben Curtin to go into executive session to hear the grievance. A roll call vote polled all ayes for the purpose 5ILCS 120/2(c)(2) Collective negotiation matters between the public body and its employees or their representatives. The motion carried.

A roll call vote polled all ayes to come out of executive session from Molly Alaria and seconded by Ben Curtin for the above stated reason. No action was taken and grievance will be heard at the next Finance Committee.

AUDIT/FINANCE COMMITTEE- 05/22 & 24 & 6/15/2017--Minutes read by Becky Edwards. There were no public comments.

BUDGET HEARINGS-5/22/2017

This meeting was primarily to hear budget proposals for FY 2018. The following are brief summaries of budget proposals as submitted.

ESDA-Mike Crews: reduced his budget under vehicle expenses by \$7,000 the year before but had a few minor increases. Some of his budget is reimbursed to the County through grants for which Mike applies.

ZONING-Brett Rahar: He did not feel any further cuts could be made but did note that Zoning Board of Appeals meetings have also been reduced.

BUILDING AND GROUNDS-Zach Hicks: Minor reductions were made from this small office. The only increase is to union staff.

ANIMAL CONTROL-Joelynda Conrad: Expenses were discussed as to what items would qualify for "care of the animals" funding from the various trusts. The elimination of the incinerator should reduce the utility expenses.

JUDICIAL/COURTS-Judge Brad Paisley: Cut his budget by 5% and 4% the previous year. He must plan for the worst and hope for the best. If a large trial would occur, he might have to return to the Board as he cut the jurors by \$15,000.

PROBATION-Laura Cooper: She noted her budget was cut 2.5% of the non-salary items. There was discussion about the cost of drug testing for their clients. She will look into any possibilities.

COUNTY BOARD-Jan Bland: Some items were reduced, but with a small office not much cutting room. It should be noted that for FY 2019 a large cut will be made due to the county board members reducing their salary and per diems.

SHERIFF-Bruce Engeling: The sheriff's budget has many different departments and budgets. Salaries for deputies increased, training for dispatchers is up due to high turnover, but the post retiree payments have ended and a full time security officer and benefits save about the same as the above costs increased. Expenses for the courthouse and jail buildings are continual; however, having Zach has made such a difference in costs as well as general maintenance of the buildings. Revenues should rise through the newly increased fee schedule, the housing of federal prisoners and a reimbursed service for liquor site checks. The roof at the jail needs to be replaced. More budget hearings will take place May 24.

EXECUTIVE SESSION-during committee only

A motion was made by Becky Edwards and seconded by Paul Schmitz to go into executive session for the purpose 5ILCS 120/2(c)(2) Collective negotiation matters between the public body and its employees or their representatives. A roll call vote polled all ayes. The motion carried.

A roll call vote polled all ayes to come out of executive session from Matt Wells and seconded by Aaron Allen for the above stated reason. No action was taken.

BUDGET HEARINGS-5/24/2017

This meeting was primarily to hear budget proposals for FY 2018. The following are brief summaries of budget proposals as submitted.

SOLID WASTE MANAGEMENT OFFICE-Joe Stepping: The drop-off program will line item has been eliminated from the budget, but he stressed that the SWMO still pays for the recycling efforts for the schools and county offices as well as the electronic recycling through BLH on the Taylorville Square. This is for any county business or citizen. A post-retirement benefit has also expired.

HIGHWAY-Cliff Frye: His department has multiple funds that items are charged off some by the hour. The funds are county highway, county MFT, highway matching, and county bridge fund. He presented the usual estimated costs for highway and bridge projects and showed some reductions as possible.

911-Micki Ehrhardt: July 1st will begin the joint 911 with Shelby County. Our county will receive all surcharge money. Increases go to FOP salary and due to the joint venture the hire of one more full time dispatcher. She spoke of the training the staff has been doing and the need to inform the Shelby county residents about 911. Equipment/software rental has increased which will also increase the sheriff's budget as they split dispatch programs.

SUPERVISOR OF ASSESSMENTS-Chad Coady: He has chosen not to fill his chief deputy position, but to hire a full time staff person at a considerable difference. Another employee will be waiving health insurance which will also reduce that line item. The plat officer position will be eliminated [along with the additional salary] and just absorbed into the duties of all the staff. The GIS Pictometry Imaging was done in early March this year with the second fly over to be in three years.

TREASURER-Betty Asmussen: The part time/overtime line item was decreased. Consolidation of mailings to the same address and reminder cards are sent rather than full size letters. Her budget reduced 5.5%.

COUNTY CLERK-Laurie Mense: She has rearranged the salaries between the 002 clerk fund and the 014 clerk automation fund which reflects almost a 17% decrease in her portion of the general fund. The fee study increases should help revenues in both vitals and real estate documents. It is anticipated that E-recording will help to reduce mailing costs. In elections, the budget increased due to 2018 having two elections where this year was just one. Reductions of copies are being implemented in PDF files emailed rather than printed.

The regular June meeting will hear the balance of budget proposals. A meeting with the ROE and U of I Extension are being scheduled prior to the June meetings.

BONDS-6/15/2017

Sheridan Pulley was asked to review with the committee the \$130,000 bond that is levied for the County. In 2018 that obligation will be fulfilled which was paid for the bonds to the Illinois Counties Insurance Trust of which the County belonged for coverage of the liability/work compensation coverage. The first issuance of the levy for the bonds was in 1996. We should consider a bond renewal for a ten-year term. There are many questions and decisions to be made concerning the reissuance of bonds. The chairman and treasurer will be in contact with a bond council to make application and for further understanding of the process and necessity for the County.

HEALTH DEPARTMENT BUDGET

Nancy Martin, Administrator of the Christian County Health Department presented her projected budget for the upcoming year. Her funding is solely based on fees and grants. With the lack of a State budget, the grants continue to dwindle or are totally eliminated. She reported that she is now below a two-month reserve for the health department and will be working with the County and the Health Board as to implementing temporary changes.

PUBLIC DEFENDER BUDGET

Greg Grigsby presented his budget noting that everything was status quo. He explained continuing education seminars are required annually and the investigator line item is mostly done

by him but he does need money for big cases. Also noted was the office supplies should go down once the paperless system is implemented in the courts.

U OF I EXTENSION SERVICE

Amanda Cole, the County Extension Director distributed a listing of staff for the four counties and explained that she reduced her budget from what Christian County levies from \$160,000 to \$135,500. Part of that reduction is due to lower salaries for retiring employees and other monies pledged by other organizations.

AIR CONDITIONING UNITS AT COURTHOUSE

Zach Hicks, County Buildings Supervisor explained that one unit has completely failed and the others continue to struggle. The units that currently cool the third floor were installed over 20 years ago and have had continued repairs due to no regular maintenance. Since Zach has been here there are daily checks on the equipment. Even with that the system has issues and doesn't function with any energy efficiency. An area company has submitted a bid on the materials needed to convert the entire system. Zach would change over a unit at a time and may need to work on an evening schedule. This would take time to convert. It was requested that other quotes be obtained since this was a large project. A motion was made by Becky Edwards and seconded by Paul Schmitz for Zach to reach out for at least two other quotes on the equipment and system layouts, consult with the Board Chairman and if reasonable proceed to order the equipment [the project will be paid from the capital improvement fund]. A roll call being vote being necessary polled the following: Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure (14) yea: (2) Ashley Linton, Matt Wells absent: nay (0). The motion carried.

PREVAILING WAGE ORDINANCE

The annual prevailing wage ordinance was presented for approval. As notice was received from the Illinois Department of Labor with updated prevailing wage rates effective June 5, 2017, the ordinance adoption was so moved by Becky Edwards and seconded by Aaron Allen and to dispense with the reading. A roll call being vote being necessary polled the following: Chad Michel, Paul Schmitz, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Ben Curtin, Charles DeClerck, Mike McClure (8) yea: (2) Ashley Linton, Matt Wells absent: Phil Schneider, Tim Carlson, Craig Corzine, Becky Edwards, Donna Hibbetts, Vicki McMahon ; nay (6). The motion carried.

COMMUNITY DEVELOPMENT ASSISTANCE PROGRAM

Treasurer Betty Asmussen informed the committee that in 2016 that grant program was dissolved. Since April 2017 one of the two companies paid off their economic development load received from the County and the second owes \$6,000 and has four years left to pay it off. The current balance is \$43,849.36. Since the program was dissolved by the State, any money in that account is to become the County's money. *A motion was made by Becky Edwards and seconded by Vicki McMahon (due to the air conditioning situation) transfer \$40,000 into the capital improvement fund and leave the balance in the CDAP account until the last loan has been paid off.* A roll call being vote being necessary polled the following: Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, (14) yea: (2) Ashley Linton, Matt Wells absent: nay (0). The motion carried.

CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to approve the payment of the claims submitted for June. A roll call being vote being necessary polled the following Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, (14) yea: (2) Ashley Linton, Matt Wells absent: nay (0). The motion carried.

ROE BUDGET REPORT

Recently, a meeting was held with the five chairmen and/or representatives of the county boards: Christian, Montgomery, Bond, Fayette and Effingham who share the ROE #3 budget. At a previous meeting, our county requested at least a 5% reduction in her budget. As submitted and final, Julie Wollerman cut \$4,000 from each county equaling an overall 5% reduction. For

Christian County, the budget still requires \$80,959 plus \$8800 health insurance benefits from the general fund.

EXECUTIVE SESSION #1-done in committee only

A motion was made by Becky Edwards and seconded by Aaron Allen to go into executive session for the purpose of 5ILCS 120/2(c)(2) Collective negotiation matters between the public body and its employees or their representatives to review a grievance from AFSCME Local 3776. A roll call vote polled all ayes. The motion carried.

A roll call vote polled all ayes to come out of executive session from Aaron Allen and seconded by Matt Wells for the above stated reason. After hearing the union and discussing the issues, the grievance was denied. [No Board action required at this step.]

EXECUTIVE SESSION #2-done in committee only

A motion was made by Paul Schmitz and seconded by Becky Edwards to go into executive session for the purpose 5ILCS 120/2(c)(2) Collective negotiation matters between the public body and its employees or their representatives. A roll call vote polled all ayes. The motion carried.

A roll call vote polled all ayes to come out of executive session from Vicki McMahon and seconded by Aaron Allen for the above stated reason. No action was taken.

NEW OR UNFINISHED BUSINESS:

As a follow-up to the 2016 Audit, an inventory policy was presented for adoption in order to be compliant. The policy is for each office holder to do an inventory of their office equipment, PC's and other office accessories/furniture. The policy and forms are to be distributed to all departments for compliance and annually submitted to the Chairman's office by June 15 of each year. This year the due date is July 31st. A motion was made by Becky Edwards and seconded by Paul Schmitz to adopt the policy and dispense with the reading. The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Vicki McMahon and seconded by Phil Schneider to approve the mileage and per diem report for the month of June 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	4
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	4
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	0
Mike McClure	\$200.00	\$50.00	4
Vicki McMahon	\$200.00	\$50.00	4
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	4
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

Appointments to the Ethics Commission are as required two members from one party and one member from the other party. Chairman Carlson submitted the names of Seth McMillian-R, Clark Pearce-R and Kurt Zeitler-D. *A motion was made by Molly Alaria and seconded by Becky Edwards to approve the appointments. The motion carried with a majority and sounding like one*

no vote. Both Pearce and McMillian were present to draw for their term; each drawing a two year term and Mike McClure was asked to draw for democrat Zeitler getting a one year term.

ANNOUNCEMENTS/OTHER:

Board Chairman Carlson acknowledged two long time employees on their recent retirements: Todd Beaty-Highway Department and Barb Behrends-Health Department—“best wishes to both of them”.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Becky Edwards and seconded by Aaron Allen to adjourn until Tuesday, July 18, 2017 for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON July 18, 2017.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Switzer of the Calvary Baptist Church in Taylorville gave the invocation. The roll call signifies a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the May 16, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Becky Edwards to accept and place on file the minutes for the June 20, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-Will be addressed during the committee reports or elsewhere on the agenda.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for July 2017 has been posted and placed on file in the Clerk's office.
- 2- The June 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 6/30/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for June 2017 is filed with the Clerk.
- 5- The June 2017 Motor Fuel Tax Allotment Transaction reports dated July 5th, 2017 were received for both the County and Road Districts.
- 6- The MintzLevin notice was placed on file in the Clerk's office.
- 7- Notice of vegetation management to be done in our area was received from Ameren Illinois on 6/26/2017 and is on file.
- 8- A notice from IDOT was received and placed on file.
- 9- A notice from SBE was received and is on file.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Donna Hibbetts and was seconded by Phil Schneider to accept the communications as read. The motion carried.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Charles DeClerck and seconded by Paul Schmitz to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting was held.

EXECUTIVE/PERSONNEL COMMITTEE —No meeting was held.

AUDIT/FINANCE COMMITTEE- 7/15/2017--Minutes read by Becky Edwards. There were no public comments.

Chairman Carlson updated the committee on the quotes received for the equipment of the air conditioning equipment and the estimation of other costs to install the units at the courthouse. The quotes for equipment all came in within \$3,000 of each other with the low quote from Connor Company at \$40,000. The estimated project in total is projected to be \$68,500 with Zach doing the work. The project is to be paid from Capital Improvements. This is the cost for the replacement of all units, estimated materials and a possible temporary staff. Zach will work on one unit at a time.

A motion was made by Becky Edwards and seconded by Aaron Allen to approve the claims as submitted for July 2017. A roll call being vote being necessary polled the following Marilyn Voggetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, (15) yea: (0) absent: nay Matt Wells (1). The motion carried.

Office holders who have employees who waive health insurance coverage were notified of the intention to remove the \$8800/person assessment from their respective budgets. If staff change or insurance circumstances create a need for coverage to be added to their budget, the account number line item would be allowed to run over appropriately. The savings from the general fund could be as much as \$88,000 (plus or minus as the year progresses). Chad Michel noted we have always carried enough in each department to be on the safe side. Does this mean if staff changes that the department head cannot hire someone? Treasurer Asmussen responded the insurance line item would just go over. The budget is a projected number and removing the unanticipated amounts makes the projection look better, but it is the final number at the end of the year that is the important number.

County Clerk Laurie Mense also informed the committee that this year no grant reimbursements will be made for the voter registration grant but hopefully it will be reinstated in the State's 2019 FY. The revenue line will need to be adjusted.

A letter sent to all county board members concerning a septic issue was forwarded to the Health Department and States Attorney.

NEW OR UNFINISHED BUSINESS: Chairman Carlson read a letter of resignation from Board member Ashley Linton-Republican. Due to the fact she has moved out of her district, she must resign from the Board. The Chairman spoke highly of one of the youngest board members that he has known and thanked her for her service. She came to the front and received a standing ovation as she will be missed. A motion was made by Charles DeClerck and seconded by Becky Edwards to accept Ms. Linton's resignation. The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Chad Michel and seconded by Paul Schmitz to approve the mileage and per diem report for the month of July 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	3
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	4
Donna Hibbetts	\$200.00	\$50.00	1
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Vicki McMahon	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:
FARMLAND ASSESSMENT COMMITTEE 2017

Chad Coady-Supervisor of Assessments
Miriam J. Boyd-Board of Review, Chairwoman
Pat Wolf-Morrisonville
Ken Franklin-Taylorville
Chris Zimmerman-Harvel

These people will be appointed as members of the Christian County Farmland Assessment Review Committee for a one-year term beginning on July 18, 2017 and continuing to serve until a replacement is appointed. This will supersede the 2004 appointments. A motion was made by Marilyn Vogetzer and seconded by Mike McClure to make the appointments through Resolution R2017 CB 013 and dispense with the reading. A roll call being vote being necessary polled the following Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer (16) yea: (0) absent: nay (0). The motion carried.

ANNOUNCEMENTS/OTHER: none

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Ashley Linton to adjourn until **Tuesday, August 15, 2017** for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **August 15, 2017.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson of the First Baptist Church in Taylorville gave the invocation.

SWEARING IN OF NEW COUNTY BOARD MEMBER- VENISE DEVORE MCWARD

Due to the resignation of Ashley Linton, a republican would be appointed to the vacated seat. Chairman Carlson recommended Venise Devore McWard to fill the opening. With Board approval, Retired Judge Ronald Spears swore Mrs. McWard into the position as County Board Member, District 1 to complete the term through November 30, 2018. She was welcomed to the Board.

ROLL CALL

The roll call by County Clerk Laurie Mense with Mike McClure absent signified a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the July 18, 2017 County Board minutes. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to accept and place on file the minutes for the July 18, 2017 County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS- Are addressed during the committee reports or elsewhere on the agenda.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for September 2017 has been posted and will be effective until notified and it is placed on file in the Clerk's office.
- 2- The July 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 7/31/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for July 2017 is filed with the Clerk.
- 5- The July 2017 Motor Fuel Tax Allotment Transaction reports dated August 1, 2017 were received for both the County and Road Districts.
- 6- A MLCR-1b from the Illinois Dept. of Natural Resources, Office of Mines and Minerals Explosives and Aggregate Division was received on June 29, 2017. This was in regards to the Christian County Limestone Company, LLC and the Pana Limestone Quarry. This has been placed on file in the Clerk's Office and is available for inspection.
- 7- The annual invitation from the African American Contractor's Association to be a guest speaker at their annual African American Contractor's Association National Contractor's Day, held July 22nd in Chicago was received on July 19th (after the July Board meeting). It has been placed on file in the Clerk's office.
- 8- A letter from CEFS dated August 4th summarizing some of their June activities was received August 8th along with the Christian County June PCOM report.
- 9- A letter dated 8/8/2017 was received on 8/10/2017 advising pursuant to statute that the City of Assumption is initiating the planning studies to be conducted by a tax increment financing consultant, Moran Economic Development, LLC. This notice is on file in the Clerk's office and is available for inspection.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Aaron Allen and was seconded by Matt Wells to accept the communications as read. The motion carried.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Becky Edwards and seconded by Chad Michel to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—August 9, 2017 Minutes were read by Phil Schneider.

BUILDING UPDATES

The Committee toured the Animal Control building prior to calling the meeting to order. Maintenance Supervisor Zach Hicks reviewed current projects from many of the buildings.

- Health Dept.-has a floor installation project.
- Highway-Zach has torn apart the 20 year boiler to check for any leaks. Hopefully, it will last another 10 years.
- He clarified that \$68,000 of the courthouse air conditioning project is for the complete conversion of the third floor. The units will be more localized by office and two larger units will be used for the common areas.
- The Solid Waste office has had a few small problems.
- The Jail is a constant battle.
- Animal Control has several projects that keep getting put further down on the list due to priority issues. The Committee did suggest that the dog wash and pen cover projects be hired out with Zach's approval.
- Probation has had lighting switched out to allow individual offices light without turning on all the lights in the building.

SOLAR SITING

Zoning Officer Brett Rahar reported to the Committee that many calls and questions have been coming through his office about solar power requirements in this County. He explained that there are grants and funding for solar energy projects by the state and federal governments. A sample ordinance from another county was distributed to the members for review and suggestions brought to committee possibly next month. Brett suggested that a standalone ordinance be developed soon in order to be ready for the potential application for solar sites. Currently, if requested, a solar site would have to be zoned industrial -2 with a special use for power generation. A bigger concern to be addressed in an ordinance would be provisions of decommissioned solar sites. Building permits/fees are in place that would be applicable to solar sites.

LUKE BRYAN EVENT

The issue of zoning was questioned about the upcoming Luke Bryan event in rural Edinburg. Within the Zoning Ordinance there is nothing that deters the event and nothing to obtain any special permit. ESDA Director Mike Crews has been working for months with law enforcement and responders for an emergency plan and security. The issue of liquor licensing was asked and to date no one has come to the County to inquire.

HIGHWAY BUSINESS

Highway Department Head/Engineer Cliff Frye brought several purchase requests to the committee.

Compactor

- Quotes were presented for the purchase of a Jumping Jack Compactor with the following results:

United Rentals:	\$2,671.98
Rahn Equipment:	\$3,199.44
Patriot Equipment:	\$3,077.00

A motion was made by Phil Schneider and seconded by Craig Corzine to accept the low quote from United Rentals. The motion carried.

Culverts

- Culvert quotations were presented for a Culvert to be replaced in Bear Creek Township, Northeast of Palmer, with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
84” Dia. X 80’ Polymer CMP	\$9,216.00	\$9,848.00

A motion was made by Phil Schneider and seconded by Charles DeClerck to accept the low quote from Contech. The motion carried.

Concrete Box Culvert

- Reinforced Concrete Box Culvert quotations were presented for a culvert to be extended in Greenwood Township, with the following results:

	<u>County Materials</u>	<u>McCann Concrete Products</u>
10’x6’ Box Culvert	\$6,725.50	\$6,710.00

A motion was made by Phil Schneider and seconded by Molly Alaria to accept the low quote from McCann Concrete Products. The motion carried.

Highway Projects

- Resolution R2017HY013 appropriates an additional \$2,149.10 (\$25,631.30 Total) from the County Bridge fund to pay Christian County’s share of the joint culvert project with Montgomery County approved by resolution R2016HY015.

A motion was made by Phil Schneider and seconded by Craig Corzine to recommend to the full Board adoption of resolution R2017HY013 amending R2016HY015 and dispense with the reading. A roll call being vote being necessary polled the following Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Venise McWard, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, yea (15): nay (0) Mike McClure (1) absent. The motion carried.

- A petition was received from the property owner in the Bel Haven Addition Subdivision that has property adjoining the street platted as Heil Drive. Heil Drive was platted but has never been laid out or opened for public use. The County Engineer and Township Highway Commissioner approve of the removal of the platted street from the original plat of Bel Haven Addition Subdivision.

A motion was made by Phil Schneider and seconded by Aaron Allen to accept the petition and recommend the full board to adopt ordinance O2017HY010 which would remove the referenced roadway from the original Bel Haven Addition Subdivision plat and dispense with the reading. A roll call being vote being necessary polled the following Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Venise McWard, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria yea (15): nay (0): Mike McClure (1) absent:. The motion carried.

DOG PARK REQUEST

Joelynda Conrad, Animal Control Warden, proposed to the Committee members the development of a dog park next to the Animal Control facility. It is her desire to move the impoundment lot to the north of the property and build the dog park next to the facility’s parking lot. The fenced in area would be divided into two sections: one area for small dogs and another for larger dogs with an entry/holding area. Fencing costs are quoted at \$26,227 plus labor. [Zach and staff would not be available to do this work.] Within the fenced area, a pavilion and seating would be erected for the owners. This cost is estimated at \$3,302 plus labor. Clean up stations, running ramps-dog toys, a swipe card system, lights and water would be other costs to the project. The money for this project has been approved by the Givens family for money that was given to the County for the animals. Several questions need to be addressed concerning the proposal, the labor for the building of fence etc., the attendants and/or animal control staff involvement, the liability, volunteers and continuing maintenance and utility bills payment. Chairman Schneider noted that it is a good idea, but he doesn’t want the County to be involved with the dog park. Maybe volunteers or an organization could take it on as a project. Another member commented that it was a fantastic idea, but maybe the County could lease the property to a group, but then the question of liability comes back. With too many questions, a motion was

made by Phil Schneider and seconded by Craig Corzine to table the topic until members could consult with the States Attorney. Chairman Carlson commented that there were a lot of things to check into including privatizing it away from the County.

LAMB KILLED

Chairman Carlson briefly reviewed the incident of a dog killing lambs which injured one and ended in death in another. This will be discussed at the Finance meeting this month.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting was held.

AUDIT/FINANCE COMMITTEE- 7/10/2017-Minutes read by Becky Edwards. There were no public comments.

REIMBURSEMENT FOR DOMESTIC ANIMALS KILLED OR INJURED BY DOG

On June 5, 2017 a report was filed with the Sheriff's Office and Animal Control on the death of a lamb and an injured lamb by a dog. According to the terms of statute 510 ILCS 5/19 and the Christian County resolution R2014 CB 005, an affidavit claim was filed with the States Attorney's Office for a reimbursement for domestic animals killed or injured by dogs. Chairman Carlson proceeded to determine weight of the dead lamb and the market value at that time as well as the vet service for the injured lamb. The Committee reviewed the requirements and approved the payment to comply with the statute. *A motion was made by Becky Edwards and seconded by Marilyn Voggetzer to approve the payment of \$304.75 from the Animal Control budget.* A roll call being vote being necessary polled the following Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Venise McWard, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, yea (15): nay (0): Mike McClure absent (1). The motion carried.

HEALTH DEPARTMENT BUDGET

Health Department Director, Nancy Martin, presented a revised budget to the Committee and she noted that the Health Board had not yet approved the budget. Health Departments across the State are all in financial strains. She noted the hardest part about projecting a budget is that many of her grant applications have either not been received or the submitted applications have not yet been signed. The Health Department is self-sufficient through both state and federal grants and fees for services and currently the grants are not being distributed and what is coming in is three to six months delayed. She also noted that a replacement air conditioner will be necessary by next year.

CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to approve the claims as submitted for the month of August. A roll call being vote being necessary polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Venise McWard, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, yea (15): nay (0): Mike McClure absent (1). The motion carried.

PROBATION AFSCME CONTRACT AGREEMENT

The Probation Department union contract has been open since November 30, 2014. Although the language had been negotiated with the other three units, the salary was open. The union membership voted to ratify their contract as a formality, the County by motion shall do the same. The Probation Officers were given an equity adjustment which brings our officers more in line with the other probation officers in the Fourth Judicial Circuit. The contract period is 12/1/2014 through 11/30/2018.

Probation Officers

The starting salary for new hires – from the date of ratification of this agreement through November 30, 2018, all newly hired probation officers will be paid \$17.50 per hour (\$31,850 per annum) during their entire probationary period. After six (6) months, a newly hired probation officers hourly rate will be increased to \$18.00 per hour (\$32,760 per annum).

Equity adjustments were specific by service beginning at \$18.45 hour at the highest, reducing by annual \$.10/hour to all current staff under a year of service at \$18.15 starting on July 1, 2017. Starting on 12/1/2017 an increase of about 2% will be applied to staff.

Secretarial staff

The two secretaries were awarded the same increases as the Highway, Circuit Clerk and Courthouse employees over the four year period of which was based upon averaged salaries at about 2% annually.

It should be noted that Probation Officers are reimbursed about 75-80% by the State. A motion was made by Becky Edwards and seconded by Aaron Allen to accept the AFSCME Probation Contract financial agreement. A roll call being vote being necessary polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Venise McWard, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, yea (15): nay (0): Mike McClure absent (1). The motion carried.

BUDGETS

The only discussion relative to the budget was a question if the insurance was going to be reviewed. Currently, the County has a balanced group of carriers: one for each—liability-property, work comp and health—three carriers. The health insurance renewal was just in July, work comp renews in January and liability renews in December. Next month this Committee will discuss whether to go out for bid for work comp and liability. Due to the timeline for the budget, insurance bids will not be pursued for FY2018 but will be reviewed for bid FY2019.

NEW OR UNFINISHED BUSINESS:

County Clerk Laurie Mense noted that Primary Election petitions would be eligible to be picked up starting September 5. Petitions can be filled 11/27/2017 through 12/4/2017.

MILEAGE AND PER DIEM REPORT:

A motion was made by Chad Michel and seconded by Paul Schmitz to approve the mileage and per diem report for the month of August 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS: none

ANNOUNCEMENTS/OTHER: none

ADJOURNMENT

With no other unfinished business to come before the Board, a motion was made by Aaron Allen and seconded by Molly Alaria to adjourn until **Tuesday, September 19, 2017** for the regular meeting at 6:30 p.m. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A SPECIAL MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON August 30, 2017.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

A special meeting of the Christian County Board was called for by the County Board Chairman Tim Carlson, Becky Edwards, Paul Schmitz, Donna Hibbetts, Marilyn Voggetzer, and Vicki McMahon for the purpose to discuss and/or approve time sensitive issues and to waive the per diem paid to County Board members for this special meeting.

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag.

County Clerk Laurie J. Mense recorded the roll call disclosing all members present except Craig Corzine signifying a quorum.

SPECIAL MEETING BUSINESS:

Chairman Carlson explained that this special meeting was called for as each item on the agenda is time sensitive. Although the committee minutes will not be approved, Donna Hibbetts presented the issues from the recent Personnel/Executive/Liquor committee.

APPROVE LIQUOR LICENSE APPLICATIONS

RJ'S SHAK LIQUOR LICENSE APPROVED

Rodney E. Jackson of Edinburg has submitted a new liquor license application for package liquor (wine and beer). He will be leasing the property and reopening a bait shop (RJ's SHAK) near SanChris Lake. *A motion was made by Donna Hibbetts and seconded by Chad Michel to approve the application pending all requirements are met.* The motion carried.

APPROVED A NEW POLICY AND APPLICATION FOR TEMPORARY LIQUOR PERMIT FOR NON-PROFIT ORGANIZATIONS

A special event is scheduled early October for the Luke Bryan Farm Tour in rural Edinburg. This is a unique situation and the only ordinance/policy in place is for liquor licenses for permanent established buildings and year round license holders. The committee reviewed a suggested policy and application which would allow the sale of alcohol to such special events for non-profit groups in the unincorporated parts of the County. *A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer to approve the Special Event Liquor License –Temporary Permit (beer and wine only) policy for non-established county license holders (of which they must be non-profit*

applicants) and the application requirements for such permit. In discussion, Matt Wells pointed out that the application date of the current applicant and the policy might not be approved by the State upon review of our policy. As it was explained, the Farm Tour Group has been working with local officials for much longer than 60 days, but the actual application did not reflect the time frame. *Hibbetts and Voggetzer both rescinded their motion and noted the correction from 60 days to 30 days, then with the policy corrected Aaron Allen made the motion and it was seconded by Chad Michel to approve the Special Event Liquor License –Temporary Permit (beer and wine only) policy for non-established county license holders (of which they must be non-profit applicants) and the application requirements for such permit.* The motion carried.

LUKE BRYAN FARM TOUR APPLICATION APPROVED

Bruce Engeling and Mike Havera were in attendance at the committee meeting to answer questions about the event which apply to the provisions of the policy. In 2016, this tour took place in Effingham. Both the City and County in Effingham were contacted as well as their States Attorney to review permits and inquire about any problems:

- Security, crowd and traffic control will be coordinated by Bruce Engeling with law enforcement from the County, the Auxiliary, and the State Police. All time is paid for by the Tour Group. [Additionally, Mike Crews and community first responders have been meeting for months.]
- Wrist bands will be provided by color for age 21 and must be worn during the event.
- Liquor sales- There will be five serving locations with BASSET trained people on staff at each station and they will use both their own Tour bartenders and local bartenders.
- The Farm For Life, Inc. group meets the non-profit group status as they give back to the local youth involved in 4-H and other agricultural groups through scholarships and other financial support from the onsite sales.
- It is estimated 10,000 to 13,000 people will participate in the event.

A motion was made by Donna Hibbetts and seconded by Chad Michel to approve the application for a special event liquor permit for Farm For Life, Inc.—Luke Bryan Farm Tour 2017. The motion carried.

COUNTY TO SEEK BIDS FOR WORK COMP, PROPERTY AND CASUALTY INSURANCE.

Chairman Carlson commented on the brief discussion at the conclusion of the August County Board meeting. He explained the thought not to go forward to bid the insurance this year was due to the timing. It was the original intention to vote on the FY2018 budget in October not November. If that were to happen there would not be enough time to bid it and include the amounts in the new budget. Currently the County carries health insurance with the Health Alliance through American Central Insurance, work comp with the Illinois Public Risk Fund through Dimond Bros. and property/casualty with the Illinois Counties Risk Management Trust through Snedeker Risk Management. We have good representatives with good coverage for our county and employees. We last went out

for work comp and property and casualty 2 ½ years ago when it was necessary to leave ICIT of whom we were with for 15 plus years.

He asked if it was the Board's desire to seek bids for property, casualty and work comp at this time? Aaron Allen commented he felt there might be a savings and it wasn't much time on their part to do so. Donna Hibbetts commented that this is more than just insurance coverage. The Chairman called for a motion and it was made by Aaron Allen and seconded by Chad Michel to seek sealed bids *for insurance for the County's work comp-effective 1/1/2018, causality, liability, and property-effective 12/1/2017as applicable to Christian County.* [The bids will be received at the office of the County Board Chairman, until 4:00 pm on Thursday, October 5, 2017. Bids will be publicly opened and read at 6:30 pm at the Audit/Finance Committee meeting on October 5, 2017. The bids will be evaluated and brought back to the finance committee on Thursday, October 12 at 6:30 pm.] The Chairman called for a roll call vote: Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson and Ben Curtin. (15) ayes: (0) nays; Craig Corzine (1) absent. The motion carried.

TAYLORVILLE SANITARY DISTRICT APPOINTMENT

Recently Jim Hafliger resigned from the Taylorville Sanitary District. As they are in transition and change, the Chairman noted it was important to make an appointment as soon as possible and fill the position. He called for a motion to appoint Tom Fergin to fill the vacancy from 8/30/2017 thru 5/2019. A roll call vote being called: Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin and Charles DeClerck. (14) ayes: (0) nays; Matt Wells (1) present: Craig Corzine (1) absent. The motion carried.

PUBLIC COMMENTS:

There were no public comments.

WAIVE PER DIEM PAID TO COUNTY BOARD MEMBERS FOR THIS SPECIAL MEETING.

Chairman Carlson said, "As we try to do our part of reducing spending, I will accept a motion to waive the per diem of this Special meeting. *A motion was made by Vicki McMahan and seconded by Paul Schmitz to waive the per diem normally paid to the County Board members for this Special Meeting.* The motion carried unanimously.

PUBLIC COMMENTS

ADJOURN

A motion was made by Aaron Allen and seconded by Venise McWard to adjourn until the September 19, 2017 full Board meeting. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **September 19, 2017.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Jerry Thorpe of the Faith Community Worship Center in Taylorville gave the invocation.

ROLL CALL

The roll call by Chief Deputy County Clerk Monica Haines with Ben Curtin, Donna Hibbetts, Matt Wells and Chad Michel absent did signify a quorum as declared by Chairman Carlson. Matt Wells and Chad Michel arrived thereafter.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the August 15, 2017 County Board minutes and the Special Board Meeting of August 30, 2017. *It was moved by Paul Schmitz and seconded by Becky Edwards to accept and place on file the minutes for both August County Board Meetings.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS- A request for special use for repair or service operated solely by owner or occupant of the dwelling (RV Storage) in AG-1 District was presented in Ordinance O2017 ZN 011 With no discussion, *a motion was made by Mike McClure and seconded by Charles DeClerck to adopt O2017 ZN 011 and to dispense with the reading.* A roll call vote was taken polling the following: Mike McClure, Venise McWard, Vicki McMahan, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Charles DeClerck, Becky Edwards--yea (12): nay (0): Donna Hibbetts, Matt Wells, Chad Michel, Ben Curtin (4) absent:. The motion carried.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for September 1st, 2017 has been posted and will be effective until notified and it is placed on file in the Clerk's office.
- 2- The August 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 8/31/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for August 2017 is filed with the Clerk.
- 5- The August 2017 Motor Fuel Tax Allotment Transaction reports dated September 5th, 2017 were received for both the County and Road Districts.
- 6- On August 25th, 2017 the franchise fees for the 2nd Qtr of 2017 were received from NewWave Communications in the amount of \$1,789.79. These were deposited with the Treasurer and copies are on file in the Clerk's office.
- 7- An MLCR-3a was received 8/28/2017 and was placed on file in the Clerk's office along with the map of mined area in reference to the Pana Limestone Quarry.
- 8- An MLCR1 was received on 9/11/2017 in regards to the Christian County Limestone Quarry and placed on file for inspection.
- 9- A letter dated September 5th, 2017 was received on September 11th, 2017 from Ameren advising tree trimming. A copy is on file in the Clerk's office.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson *called for a motion by Marilyn Voggetzer and was seconded by Molly Alaria to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

Public would like to comment during the committee minutes on the solar ordinance.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Chad Michel and seconded by Becky Edwards to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—September 7, 2017 Minutes were read by Phil Schneider.

BUILDING AND HIGHWAY UPDATES:

Cliff Frye reported that Zach Hicks had tested and checked the aging boiler at the Highway Department and no cracks were found. After new gaskets are put on, he will rebuild for the upcoming heating season.

The road projects scheduled for this are done, with some maintenance jobs yet to finish.

CHILLIFEST APPROVAL

Committee Chairman Phil Schneider read a letter of request from Patty Hornbuckle to use the courthouse grounds during the annual Chillifest celebration the weekend of October 6th. *A motion was made by Phil Schneider and seconded by Aaron Allen to approve the request for Chillifest. The motion carried.*

ENVIRONMENTAL FEE INCREASE PROPOSED

Health Department Administrator Nancy Martin and Licensed Environmental Health Practitioner and Director of Environmental Health Greg Seiders came before the Committee to request fees be increased as approved by the Christian County Health Board. The Health Department is quickly depleting their fund balance due to grants having a lack of funding, slow reimbursements from the State or the elimination of grants. Additionally, all revenues from the department like flu shots have been down due to other local flu shot clinics now being available. Restaurants are closing rather than increasing which decreases the revenues there as well. The fees increased pertain to full year licenses for food service establishment permits with potential increased revenue of about \$15,000 annually. Christian County is either under or comparable to surrounding counties on the fee schedule. *A motion was made by Phil Schneider and seconded by Vicki McMahon to raise the fee schedule as presented. The motion carried with one no vote.*

SOLAR ENERGY FACILITIES STAND ALONE ORDINANCE

Offered to the public were their comments/concerns about the proposed Solar Ordinance.

*Pat Wolfe, President of the Christian County Farm Bureau, commented that County landowners have been receiving information from many companies concerning solar farms. There are many issues however, that have not been addressed concerning property owner rights. He requested the committee work with the CCFB Mellissa McMillan with their concerns. Farm Bureau attorneys have been working with zoning issues and have developed sample ordinances for review.

*Shane Shields of Cypress Creek Renewables attended and offered to address any concerns the landowner may have.

*Vince Reinke introduced himself stating that he and his father are the landowners who have signed with Cypress Creek and hopefully can work through issues for good common ground for landowners.

*Venise McWard commented that other counties had had an experience which was not favorable to the landowner.

Phil Schneider continues to read the minutes from the minutes. Last month the Committee discussed the ordinance and reviewed a sample ordinance. After review from States Attorney Mike Havera, Brett Rahar Zoning Officer presented a similar ordinance. Some discussion was held about definitions of “building” relative to this ordinance and fees to charge. States Attorney Havera will make the suggested change prior to full board approval. The fees proposed are \$1,000 for a Solar Sitting Hearing and the building permit fee is \$2/solar panel installed on the solar farm. It should be noted that this ordinance only pertains to solar farms not residential use. A motion was made by Phil Schneider and seconded by Charles DeClerck to recommend adoption of this stand-alone Solar Energy Facilities Ordinance with the fees of \$1,000 for a Solar Sitting Hearing and a building permit fee of \$2/solar panel installed on the solar energy farm.

The motion carried. *Committee Chairman Schneider requested to withdraw the motion due to the many unanswered questions for landowners and it was seconded by Becky Edwards.* The motion carried.

Property owners Vince and Steve Reinke and Shane Shields of Cypress Creek Renewables discussed the processes completed to date and answered questions. Some topics discussed were:

- A meeting was held for neighbors to answer their questions. The goal was to look out for the landowners and neighbors properties. Questions about tile destruction were addressed.
- Solar farms are not as dangerous as wind farms. Only small 4-6' pilings are installed and easily removed when converting the land back to agricultural.
- There are many positive points about solar farms such as there is little ongoing maintenance in the area. If problems arise, technology monitors the site. The company installs and operates the farm; it is not just developed and sold off.
- On about 50 acres of land, 2000 panels would be installed in rows. Ten acres would collect about 20 megawatts of solar power.
- The timeframe once started is about 6-8 months before the power is online (sold to the grid). The earliest that the connection can begin is mid-2019.

DOG PARK DISCUSSION

States Attorney Mike Havera explained there are so many more details that need to be proposed and explained concerning a dog park whether sponsored by the County or another group. At this point there can be liability in either situation. Last month the issue was tabled, however without more information and a detailed proposal the Committee will again wait to address it further.

LANGLEY CEMETERY REQUEST

The Langley Cemetery is owned by the County and a family member of Langley's requested a marker be allowed to be placed at the cemetery. The person would be a Langley descendent and it would be a marker only with no type of burial next to her parents. This is not an active cemetery. *A motion was made by Phil Schneider and seconded by Paul Schmitz to approve the Langley family request for a marker to be placed.* The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE –Meeting was held August 22, 2017 and addressed during the County Board Special Meeting of August 30, 2017.

Minutes from committee and no action taken at this full Board meeting.

LIQUOR LICENSE APPLICATIONS

Rodney E. Jackson of Edinburg has submitted a new liquor license application for package liquor (wine and beer). He will be leasing the property and reopening a bait shop (RJ's SHAK) near Sangchris Lake. A motion was made by Marilyn Voggetzer and seconded by Molly Alaria to approve the application pending all requirements are met. The motion carried.

A special event is scheduled early October for the Luke Bryan Farm Tour in rural Edinburg. This is a unique situation and the only policy for liquor licenses are for established buildings and year round license holders. The committee reviewed a suggested policy and application which would allow the sale of alcohol to such special events for non-profit groups in the unincorporated parts of the County. A motion was made by Venise McWard and seconded by Marilyn Voggetzer to approve the Special Event Liquor License –Temporary Permit (beer and wine only) policy for non-established county license holders (of which they must be non-profit applicants) and the application requirements for such permit. The motion carried.

Bruce Engeling and Mike Havera were in attendance to answer questions about the event which apply to the provisions of the policy. In 2016, this tour took place in Effingham. Both the City and County were contacted as well as their States Attorney to review permits and any problems:

- Security, crowd and traffic control will be coordinated by Bruce Engeling with law enforcement from the County, the Auxiliary, and the State Police. All time is paid for by the Tour Group. [Additionally, Mike Crews and community first responders have been meeting for months.]
- Wrist bands will be provided by color for 21 and must be worn during the event.
- Liquor sales- There will be five serving locations with BASSET trained people on staff at each station and they will use both their own tour bartenders and local bartenders.

- The Farm For Life, Inc. group meets the non-profit group status as they give back to the local youth involved in 4-H and other agricultural groups through scholarships and other financial support from the onsite sales.
- It is estimated 10,000 to 13,000 people will participate in the event.

A motion was made by Molly Alaria and seconded by Venise McWard to approve the application and permit for Farm For Life, Inc.—Luke Bryan Farm Tour 2017. The motion carried.

AFSCME PROBATION CONTRACT-STEP 3 GRIEVANCES

AFSCME Probation Contract-Step 3 Grievances on Call back pay grieved by Cheryl Graham requires a roll call vote to go into executive session pursuant to 5ILCS120/2(c)(2): Collective bargaining matters between the public body and its employees or their representatives. Roll call polled all ayes.

A roll call vote pursuant to the above stated reason polled all ayes to come out of executive session. In open session a motion was made by Ben Curtin and seconded by Venise McWard to deny both grievances on call back pay. Ben Curtin wanted to express his reason for the denial which was that it is important to stand behind our department heads and the Chief Judge of whom both denied the grievance in the preceding step. A roll call vote polled all ayes to deny the grievance. The motion carried. There is no action necessary of the full County Board at this time.

AUDIT/FINANCE COMMITTEE- 9/14/2017--Minutes read by Becky Edwards. There were no public comments.

ESDA VEHICLE UPGRADE

Mike Crews requested the use of the budgeted vehicle funds to purchase a newer vehicle for the department. Currently some travel, especially in rain is not ideal as there are holes in the floorboards. He presented three options of used automobiles. He favors one especially with low mileage. Mr. Crews will apply for a \$4,500 grant or reimbursement to the County for the replacement vehicle. The money is in this year's budget. *A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the purchase as budgeted.* The motion carried.

HEALTH DEPARTMENT FINANCIAL STATUS

As the financial status of the Christian County Health Department continues to decline, an option was asked of States Attorney Havera if a temporary loan could be used from the TB Fund. After consulting with several other counties, States Attorney Havera explained the general advice he received was not to do it. The reason behind the discouragement is the TB Fund is money that is levied for a specific use. The disease of TB is rare and the money has had some accumulation over the years. During his research, other counties noted that their TB levy was removed and converted to general health department programs. In order to do this it is most likely a referendum will need to take place to transfer the use of levied money. Havera said, "We are looking for best practices for the County." He will report back with the procedure for the tax levy change.

Dr. Terry Cunningham, the President of the Board of Health, commented that they just need some money to get them through until the grant money can be approved and paid to the department. We just need something rather than reducing hours or shutting the doors. The process is not as simple as reducing the time or services to save money, but if reduced or no service is provided, no grant money gets returned. They have to work it, report it and then receive the money. Health Administrator Nancy Martin again reiterated that some grant applications have not been signed by the State to even assure future payment and the few that are active only small amount of reimbursements are coming in. Some grants have been reduced. Currently, no FY 2018 money has been received and there is no expectation of when it will be. When asked bottom dollars today, Nancy said after 9/29/2017 there will be approximately \$94,000 and monthly expenses range from \$40,000 to \$50,000.

Chairwomen Edwards also asked about other health departments around the state as to what they are experiencing. The response reflected others have reduced hours of operations/days per week open and have also reduced or laid off staff and reduced programs and services. At some Health Departments they have done all three reductions. CC Health Department is just now at the critical state due to saving money over the years which is now almost all gone. During the

Environmental Committee meeting, an increase in the annual food permits was presented for increased revenue. These funds are still minor in the big picture and will not be coming in until December and January.

The Committee recommended the use of a line of credit from a local bank which is the financial avenue that 911 used when they were in financial crisis last year. The process is to use what you need, pay it back as money comes in and it repeats as needed. Nancy was concerned there will be interest and she can't charge that back to the grants. All entities will keep a close eye on the situation.

SENIOR CITIZEN BUDGET REVIEW

Gerry Mahr, Taylorville Senior Citizen Director presented their budget for review as the senior citizens in Christian County have money levied through the County's levy. Although, he only submitted the Taylorville budget, Mr. Mahr noted that levied money is distributed to him for distribution to the other centers.

The tax levy is \$128,000 for all centers in Christian County and is divided as follows:

Taylorville Center	\$78,080
Pana Center	\$29,440
Morrisonville Center	\$ 8,960
South Fork Center	\$11,520

Next year all senior centers will be invited to present their individual budgets showing the need for levied money. Mr. Mahr explained that the levied funds are allocated for 1/3 of their transportation budget.

CLAIMS

A motion was made by Becky Edwards and seconded by Vicki McMahon to approve the claims for September as submitted. A roll call being vote being necessary polled the following: Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Charles DeClerck, Becky Edwards, Mike McClure- yea (14): nay (0): Ben Curtin and Donna Hibbetts absent (2). The motion carried.

HOLIDAY SCHEDULE

The 2018 calendar year holiday schedule was submitted for approval. The holidays have not changed from the current year and comply with union contracts. *A motion was made by Becky Edwards and seconded by Venise McWard to approve 2018 holiday schedule. The motion carried.*

DELINQUENT TAX RESOLUTIONS APPROVED

Resolution 2017 TR 015 was presented for approval. Stefanie Bailey, for Shawn Strohl, paid the back taxes and requested surrender of the tax sale certificate on property at 915 E Third Street in Pana Township. *A motion was made by Becky Edwards and seconded by Phil Schneider to adopt Resolution 2017 TR 015 and dispense with the reading. A roll call being vote being necessary polled the following: Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Charles DeClerck, Becky Edwards, Mike McClure, Vicki McMahon - yea (14): nay (0): Ben Curtin and Donna Hibbetts absent (2). The motion carried.*

Resolution 2017 TR 016 was presented for approval by Treasurer Betty Asmussen. The property located in South Fork Township, parcel number 15-12-10-411-009-00 received a bid of \$675.00 from Joseph and Julitta Newingham to execute the deed. *Becky Edwards made the motion to adopt and dispense with the reading of Resolution 2017 TR 016 and Phil Schneider seconded the motion. A roll call being vote being necessary polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Charles DeClerck, Becky Edwards, Mike McClure, Vicki McMahon, Venise McWard- yea (14): nay (0): Ben Curtin and Donna Hibbetts absent (2). The motion carried.*

BUDGET REVIEW

Chairwoman Edwards and Treasurer Asmussen reviewed changes from various departments and compared last year's budget.

- A \$14,000 request towards the purchase of a squad car was denied.
- Many departments have employees who waive health insurance coverage, those charges were eliminated from their office budget. This does not eliminate the option for employees to participate in coverage, but does help reduce the budget for options waived.
- Animal Control will move line items of food and veterinarian services for the animals to an account set up for the care of animals through contributions.
- Court Security will consist of all part time security officers with the retirement of a full time deputy.
- The only increase [other than contractual salary increases] at this time is the website upgrade/redesign due to ADA compliance. Next year the website maintenance line item should reduce substantially.

Chairwoman Edwards had additional comments:

- Last year 2016 our contingency fund spent \$64,887 and to date this year 2017 only \$12,805 has been spent.
- Even with contractual salary increases for 2018, the overall FY 2018 budget was reduced about \$280,000.
- "Although the goal was a 5% reduction, a 4-4.2% reduction is good and I am very pleased with the result."
- The non-bargaining employees have not yet been addressed for raises. The AFSCME employees will receive an hourly increase equal to \$500 next year and it was suggested that the non-bargaining receive a flat \$500 one time pay next year as well. The county board does not determine all non-bargaining employees. Non-bargaining is mostly management and mid-management employees [elected office holders are not included in this group except prior to the election of their position]. A list will be prepared with who is eligible for the \$500 lump sum pay and the total cost.
- Chairwoman Edwards thanked all that participated with this effort.

INSURANCE BIDS

It was reported that six companies have been sent information on the work comp, property and causality coverages.

NEW OR UNFINISHED BUSINESS:

States Attorney Mike Havera presented a resolution R2017 CB 017 declaring that the unlawful distribution of prescription controlled substances has created a public nuisance and serious public health crisis. In 1970 the Controlled Substance Act was adopted to clarify controlled substances of prescription medication. It is mandated that prescription wholesalers (there are three major companies) keep a tracking of retailers' sales of opioids. It has been documented that opioid sales have increased exponentially. It is their obligation to report to government the increased changes for review. Since the Act, nothing has ever been reported for review. Christian County would be the third county in Illinois (Hamilton and Jersey) to file this nuisance resolution. If awarded any damages, the money would be earmarked for education, drug rehab, resources such as detox centers and for law enforcement. The firm would be hired on a contingency fee basis; therefore, there would be no upfront dollars for the county. This is a serious situation in our county. These drugs are prescribed for pain for many types of injuries. Heroin overdoses and deaths affect all classes of society.

MILEAGE AND PER DIEM REPORT:

A motion was made by Phil Schneider and seconded by Aaron Allen to approve the mileage and per diem report for the month of September 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2

Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS: None

ANNOUNCEMENTS/OTHER: None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Molly Alaria to adjourn until Tuesday, October 17, 2017 for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **October 17, 2017**.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Assistant Pastor Cody Frazier of the Grace Baptist Church in Taylorville gave the invocation.

ROLL CALL

The roll call by County Clerk Laurie Mense with Craig Corzine absent did signify a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the September 19, 2017 County Board minutes. *It was moved by Molly Alaria and seconded by Charles DeClerck to accept and place on file the minutes for the September County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS- There were none to be addressed except as recommended in committee.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for October 2017 was amended on September 25, 2017 and has been posted. Some rates changed but rates in Christian County remained the same and it is placed on file in the Clerk's office and posted.
- 2- The September 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 9/30/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for September 2017 is filed with the Clerk.
- 5- The September 2017 Motor Fuel Tax Allotment Transaction reports dated 10/02/2017 were received for both the County and Road Districts.
- 6- The County has received notice that the State will not seek to recoup any of the overpaid amounts from future distributions of Personal Property Replacement Tax and was placed on file in the Clerk's office.
- 7- Ameren notice of tree trimming including maps and addresses in Assumption area are on file.
- 8- E-mails recently received from all parties involved confirm that the State of Illinois does not use and has not used the Russian based software, Kaspersky. Liberty Systems was notified and asked to verify no software or products were used by their company in any of the election processes. CTI was also asked to review all of the County's software/products of the same. All negative responses therefore Christian County can report that we are not actively exposed.
- 9- Checks on 10/12/2017 were received from Pepsi in the amount of \$78.92.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Vicki McMahon and was seconded by Phil Schneider to accept the communications as read. The motion carried.

PUBLIC COMMENTS

Public would like to comment during the committee minutes on the solar ordinance.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Becky Edwards to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-None

EXECUTIVE/PERSONNEL COMMITTEE -None

AUDIT/FINANCE COMMITTEE- 10/05/2017-Minutes read by Becky Edwards. There were no public comments.

INSURANCE BID OPENING AND PRESENTATION OF PROPOSALS

Last month the Board approved bidding on work comp, casualty, property and liability insurance quotes for the County. It was two and half years ago since the County dropped out of the long time self-insured program called Illinois Counties Insurance Trust due to termination of the assessable trust group. Four bids were received appropriately and Chairwoman Edwards opened them in order as they were received to the office.

The following was read:

<u>Agents</u>	<u>Work Comp</u>	<u>Prop/causality</u>	<u>Property</u>	<u>Causality</u>
Snedeker Risk Management Eric Snedeker **	\$105,302	\$158,062		
Dimond Bros Gary McNeely **	\$ 69,324		\$47,224	\$98,993
Corkill Ins. Agency Karri McLeod **	no bid	\$129,308		
Siegert/Lees Ins. Service Mike Lees/Ted Miller	included w/P/C	\$183,912		

In order, each agent was given time to review their proposal with the committee. The numbers will be compared on a spread sheet and evaluated with the committee at the October 12 committee meeting.

BUDGET ADJUSTMENTS

An overview summary of each department's general changes, either increasing the budget or reducing the budget was distributed. No bargaining unit increases were noted as increases are in the budgets with the appropriate totals. In further review, a few OT/PT line items were reduced. Additionally, as the States Attorney's preferred line item changes. With one full time secretary being reduced to a part time status, it was requested to separate the full time and part time lines and he requested \$3,000 overtime money be reinstated into that part time line due to the upcoming trials scheduled in 2018. The budgets will be updated (excluding the pending insurance premiums) and sent to the committee by Treasurer Asmussen.

NON-BARGAINING SALARIES

As discussed during last month's finance meeting, a list of eligible non-bargaining employees was presented for review. *A motion was made by Becky Edwards and seconded by Paul Schmitz to approve a one-time \$500 stipend for recognition of service for eligible employees.* A roll call being vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz- yea (15): nay (0): Craig Corzine absent (1). The motion carried.

SALARIES FOR FY 2018 AS PROPOSED

*Elected office holders have no increases [exception coroner of \$693]

*AFSCME employees will receive and equivalent hourly rate equaling an annual \$500

*FOP employees will receive a 2% increase on their base

*Non-bargaining full time employees of whom are governed by the County Board will receive a stipend of \$500 for recognition of service (not added to their base salary) [Mostly management and mid-management employees.]

*Other non-bargaining employees may be in designated steps or are governed by other Boards or directors. The full list of non-bargaining employees and any increases will be designated at the end of the FY 2018 budget document when put out for inspection.

AUDIT/FINANCE COMMITTEE- 10/12/2017-Minutes read by Becky Edwards. There were no public comments.

INSURANCE BID REVIEW OF PROPOSALS AND RECOMMENDATION

Last meeting the committee opened bids and heard four proposals for work comp, casualty, property and liability insurance quotes for the County. In review, the following four bids are as follows:

<u>Agents</u>	<u>Work Comp</u>	<u>Prop/causality</u>	<u>Property</u>	<u>Causality</u>
Snedeker Risk Management Eric Snedeker Illinois Counties Risk Management Trust ***** ***	\$105,302	\$158,062		
Dimond Bros Gary McNeely Illinois Public Risk Fund, Chubb, One Beacon ***** ***	\$ 69,324		\$47,224	\$98,993
Corkill Ins. Agency Karri McLeod Brit Global, Travelers, Illinois Public Risk Fund ***** ***	no bid	\$129,308		
Siegert/Lees Ins. Service Mike Lees/Ted Miller/Kelly Murray Counties of Illinois Risk Management Agency (Trust) ***** *work comp separate	included w/P/C	\$183,912		

A summary sheet was reviewed by the committee and members added other policy comparisons for discussion. Three of the four company representatives were present to answer questions. They also offered up highlights and further explanations of the services and policies each had to offer. A motion in committee was made by Becky Edwards to select ICRMT as the liability/property carrier. With no second, Paul Schmitz suggested a break before coming to a decision. After a short break the committee addressed the other topics on the agenda.

CLAIMS

A motion was made by Becky Edwards and seconded by Aaron Allen to approve the claims as submitted for payment in October. A roll call being vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider- yea (15): nay (0): Craig Corzine absent (1). The motion carried.

APPROVE RESOLUTIONS TO ACCEPT DELINQUENT TAX BIDS

A motion was made Becky Edwards and seconded by Donna Hibbetts to adopt resolutions R2017 TR 018 thru R2017 TR 023 and dispense with the reading of six delinquent tax sealed bid properties: Morrison-Pana Township; Duke Properties-Taylorville Township; Jones-King Township; Bland-Pana Township; Mangrove-South Fork and Taylorville Townships. A roll call being vote being necessary polled the following: Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer - yea (15): nay (0): Craig Corzine absent (1). The motion carried.

SECOND PAY FOR CLAIMS IN NOVEMBER

A motion was made by Becky Edwards and seconded by Marilyn Voggetzer to authorize the Board Chairman and/or Finance Chairman to sign second set of claims for November. The motion carried. The due date for the second set of claims will be November 27 in order to be paid in this fiscal year.

HEALTH DEPARTMENT UPDATE

Chairwoman Edwards read a recent email from Nancy Martin, Health Department Administrator stating that some of the grant funds had been received which will help them through another few months.

BUDGET REVIEW

A revised budget was submitted which contained the changes requested at the last meeting. It was noted that the only numbers anticipated to change would be the line items for work comp and property/liability insurance. *Becky Edwards made a motion to place on file the FY2018 budget on file 15 days prior to the November board meeting. It was seconded by Marilyn Voggetzer. The motion carried.*

INSURANCE BID RECOMMENDATION

Upon continuation of the insurance discussion, Chairwoman Edwards commented that more good information was discussed. All of the groups have good programs, some a little better in one area than others, but the bottom line may not just be about money but about the big picture: premium, coverage, services and the specialty needs that counties have which differs somewhat from other entities. The goal is certainly to save money, but the county needs to select the carrier that best suits our county. Based upon some of the comparisons, Becky Edwards motioned in committee to accept the bid from Eric Snedeker/ICRMT in the amount of \$158,062 for property/causality/liability and was seconded by Paul Schmitz. The motion carried two to one.

Before discussion, Chairwoman Edwards commented that in the Snedeker proposal it included \$1 million coverage on cyber. She contacted CTI to ask their recommendation. As they were attempting to put a number to coverage, they felt the \$50,000 (in quoted coverage) was sufficient. This would reduce \$4,631 from the \$158,062 total.

Starting back at the first motion, Becky Edwards made the motion and Vicki McMahon seconded the motion to accept the Snedeker Risk Management bid of \$153,431. Discussion: Aaron Allen had some comments prior to the vote. He noted that those not at the committee meeting may have missed out on full conversations about the policy comparisons of coverage limits and deductibles for earthquake, fire, sex abuse, liability, etc. It comes down to three considerations: cost, extras and coverage. Allen believes cost and coverage are Dimond Brothers and training and open door legal is Snedeker. Trusts and premiums came to discussion. Snedeker's staff and employer services provide training and with a staff of 19 labor and county law resources as well as specialists in causality risk management. The lowest bid is Corkill, an agent from the northern suburbs. Local services were discussed. Chairwoman Edwards commented, "It is about counties and we are a county." Snedeker has experience with counties. Local representation was discussed as pro but yet questioned that the companies were really not local. Explanations about actual added or subtracted dollars for various services such as elected official bonds reduced the SRM premium and increased the Dimond Bros premium. The Chairwoman called for a vote. Roll call being called for polled the following: Yea: Molly Alaria, Tim Carlson, Becky Edwards, Donna Hibbetts, Vicki McMahon, Paul Schmitz, Phil Schneider (7); Nay: Aaron Allen, Ben Curtin, Charles DeClerck, Mike McClure, Venise McWard, Chad Michel, Marilyn Voggetzer, Matt Wells (8) and (1) absent Craig Corzine. The motion failed. Most members commented on a reason for their vote decision.

Chad Michel made a motion to accept Dimond Bros as the Property/Casual carrier bid of \$146,217 and seconded by Mike McClure. No discussion. A roll call vote being called for polled the following: Yea: Ben Curtin, Charles DeClerck, Mike McClure, Venise McWard, Chad Michel, Marilyn Voggetzer (6) Nay: Becky Edwards, Vicki McMahon, Paul Schmitz, Phil Schneider, Matt Wells, Tim Carlson, Molly Alaria (7): Abstain: Aaron Allen, Donna Hibbetts (2): Absent: (1) Craig Corzine. The motion failed.

WORK COMP

In committee Becky Edwards made a motion and seconded by Paul Schmitz to accept the low bid of \$69,324 from Dimond Bros. for Work Comp. There were only two bids to compare that were not tied to the whole insurance package. The motion carried with two yes and one abstaining. During the Board meeting *a motion was made by Becky Edwards and seconded by Chad Michel to accept the bid of \$69,324 from Dan McNeely/IPRF for worker compensation coverage.* A roll call vote being called for polled: Yea: Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria (14) Abstain: Aaron Allen (1), Absent: Craig Corzine (1).

DISCUSSION RESUMED

A motion was made by Matt Wells and seconded by Chad Michel to allow each representative five minutes to review their services. The motion carried.

Mike Snedeker gave an example of the individual care to a county during crisis both county legal and employment law open door policy. The clients are not just clients. The topic of bonds is important. They cover every elected official and employee up to \$500,000. The Snedekers take great pride in their affiliation with the various specialty teams.

Dan McNeely gave an annual rough estimate of the additional cost for bonds for elected officials of \$1200/year. Their employment attorney has agreed to begin quarterly training for the city and the county. He noted he is here and local.

A motion being called for was made by Becky Edwards and seconded by Chad Michel to accept the bid by ICRMT for \$153,431. A roll call being called for polled the following: Yea: Becky Edwards, Donna Hibbetts, Vicki McMahan, Venise McWard, Paul Schmitz, Phil Schneider, Matt Wells, Molly Alaria, Tim Carlson (9): Nay: Ben Curtin, Charles DeClerck, Mike McClure, Chad Michel, Marilyn Voggetzer, Aaron Allen (6): Absent: (1) Craig Corzine. The motion carried.

Chairman Carlson thanked everyone for their hard work and efforts with this process.

NEW OR UNFINISHED BUSINESS:

COUNTY CLERK RESIGNS

County Clerk Laurie Mense spoke to the Board with regret, but to inform them of her formal notice that she will retire effective November 17, 2017. Her official letter will be forthcoming. She remarked she has always been proud to be part of the County Clerk's office. "I don't think people know the number of lives we impact here. Having said that, it is hard to leave. I am very conscientious in my job. I want to make sure all the bases are covered," she said. Chairman Carlson confirmed her dedication to the position and that she will be missed. When a vacancy occurs in any elected county office, the county board shall declare that a vacancy exists. At this time, it should be declared that there is a vacancy in the County Clerk's Office. The vacancy shall be filled within 60 days by the appointment of the chairman of the county board and the advice and consent of the board. The appointee shall be of the same political party.

MILEAGE AND PER DIEM REPORT:

A motion was made by Becky Edwards and seconded by Charles DeClerck to approve the mileage and per diem report for the month of October 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Aaron Allen	\$200.00	\$50.00	3
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	0
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	1

Venise McWard	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Vicki McMahon	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	3
Philip Schneider	\$200.00	\$50.00	1
Marilyn Vogetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS: None

ANNOUNCEMENTS/OTHER: None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Venise McWard to adjourn until **Tuesday, November 21, 2017** for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **November 21, 2017.**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Switzer of the Calvary Baptist Church in Taylorville gave the invocation.

ROLL CALL

The roll call by County Board Assistant Jan Bland showing Becky Edwards absent did signify a quorum as declared by Chairman Carlson.

RECOGNIZE RETIRING COUNTY CLERK LAURIE MENSE

Chairman Carlson read a proclamation describing her service to the County. She was given “the key to the courthouse” for recognition of service. Laurie Mense spoke briefly, noting she was pleased to have had the opportunity to serve the public.

MICHAEL C. GIANASI APPOINTED TO FILL TERM-11/30/2018

Chairman Carlson declared he will appoint Michael C. Gianasi to the vacant position. With the current Clerk being a democrat, a democrat must fill the position. *A motion was made by Paul Schmitz and seconded by Mike McClure to appoint Michael C. Gianasi as the County Clerk and Recorder to complete this term ending 11/30/2018.* The motion carried. The Honorable Judge Bradley Paisley swore Michael in as County Clerk and Recorder and he was seated to begin his duties as County Clerk.

ACCEPT COUNTY BOARD MINUTES

Chairman Carlson asked for any corrections and to accept the October 17, 2017, County Board minutes. *It was moved by Aaron Allen and seconded by Phil Schneider to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

There were none to be addressed except as recommended in committee.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk’s Office.

- 1- The Prevailing Wage report for November 2017 remains the same as on September 25, 2017 and it is placed on file in the Clerk’s office and posted.
- 2- The October 2017 Public Defender’s report is on file.
- 3- The Treasurer’s report ending 10/31/2017 is on file in the Clerk’s office.
- 4- The Local Solid Waste Fees Fund Report for October 2017 is filed with the Clerk.
- 5- The October 2017 Motor Fuel Tax Allotment Transaction reports dated 11/1/2017 were received for both the County and Road Districts.
- 6- A check was received from Cable One, Inc. in the amount of \$1,730.00 for 3rd quarter franchise fees and deposited with the Treasurer.
- 7- The Christian County September PCOM report, dated October 19, 2017, was received from the CEFS Economic Opportunity Corporation. The letter and attached reports are on file in the Clerk’s office.
- 8- The CEFS Economic Opportunity Corporation sent a letter notifying us of their recently held annual board meeting and provided a cop of the meeting program. Both are on file in the Clerk’s office.
- 9- The County received notice from Ameren Illinois regarding tree trimming to be done in the Taylorville area in the near future. Included are maps and common addresses of areas affected. Ameren also provides public notice in the newspapers. This notice along with supporting documents is on file in the Clerk’s office.
- 10- US Army Corp of Engineers sent the Fall 2017 issue of “Our Mississippi” and it has been placed on file in the Clerk’s office.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Vicki McMahon and was seconded by Molly Alaria to accept the communications as read. The motion carried.

PUBLIC COMMENTS

Mr. Kenny Kleinik had several questions regarding the Solar Farm Ordinance.

-Setbacks are not defined in the solar ordinance but neither are they in the county's zoning ordinance. The company wants to be a good neighbor with the fencing. Setbacks and issues may be addressed in the Special Use Hearing.

-Nature of land use of nearby properties and water run off guidelines. Phil Schneider noted the mention of tile lines and provisions.

-Are there any adverse effects from stray voltage? It was noted the panels are to be located near the center of the project, not near the edges of property.

-Other concerns can be addressed during the Special Use Hearing or any issues brought to the attention of the Zoning Office to investigate.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Vicki McMahon and seconded by Paul Schmitz to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-11/08/2017- given by Phil Schneider.

BUILDING AND HIGHWAY UPDATES:

Public comments were addressed concerning the seal coat places on County Highway #10. Venise McWard stated that she had received several calls concerning broken and cracked windshields received during travel on County Highway #10 since the seal coat was placed. The highway department took the personal information of all callers to the department and submitted their information to our insurance carrier through the Chairman's office. Matt Wells echoed the comments and issues with the amount of calls with damages received from the seal coat.

Highway Engineer Cliff Frye spoke to the circumstances of the seal coat and the new aggregate product used. He stated the seal coat was placed by an IDOT prequalified contractor in accordance with the specifications and our directions. The slag product we have been using for several years was not available this year due to a processing issue with the supplier. He looked for an alternate product for this year as a stop gap until the slag became available again next year. The highway department has gone to darker colored aggregates to provide a contrast to the centerline striping. The City of Virden as well as a few other agencies in the surrounding area has been using a trap rock from Missouri. The aggregate is from an IDOT approved source and after seeing samples of the crushed aggregate and viewing it in Virden, he felt it was a viable alternative. It is normal to have loose aggregate on a seal coat road and not unusual for some to be thrown on roads where higher speeds exist. There are still new incidents being reported. Cliff stated they will broom the highway again and try to get any loose aggregate farther from the edge of the road. He feels at this point the chips are being picked up on the road edge and brought back onto the highway. The highway department will look to sell any leftover aggregate.

Eric Snedeker, the insurance agent explained after receiving a few calls, he opened a claim and the adjuster identified that there was no legal liability by the County. The County used IDOT approved materials and the process met IDOT standards. He stated that we regret the event, but there was no negligence on the part of the County.

SOLAR ORDINANCE REVIEWED:

Public comments were called prior to the review. Butch Dooley said he wanted to ask questions and see what was involved in a solar farm. Scott Novack from Cypress Creek Renewables addressed many of his questions as setbacks, panel buffers, drainage, property values, temperature changes from panels, fencing, and weed control and salvage or decommissioning. All topics were discussed and are addressed in the ordinance. It was noted that solar farms are much less invasive than wind farms. The only noise is minimal and the substation is located on

the interior of the panels not close to the road or homes. As the entire ordinance was read it was evaluated and if there were questions they were answered by the land owners or the Cypress Creek representative and brought to a consensus by the committee. The Farm Bureau had sent questions previously and their concerns were also considered. The building permit fee was discussed by acre and by megawatts. Although a solar farm may have many acres rented for use, it does not mean that panels will be placed on all of the acres. When the projects are approved by the State, the permits are awarded and determined by megawatts. A conclusion was made to charge \$10,000 for the first two megawatts and \$1,000 per megawatt thereafter. The proposed site would sit on approximately 200 acres and would be a 20 megawatt solar farm. Decommissioning was discussed and is a part of the ordinance. Discussion questioned if the bond would be enough to do a land recovery. It was noted that there would be very little concrete in the project and this should be in the landowner's agreement.

A motion was made by Phil Schneider and seconded by Venise McWard to approve the changes made during the meeting and recommend adopting the stand alone solar farm ordinance. [The ordinance was reviewed by the State's Attorney with no changes or concerns.] A roll call vote being called upon, polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson (15) Yea; (0) Nay; Becky Edwards (1) Absent. The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE - None

AUDIT/FINANCE COMMITTEE- 11/16/2017- Minutes read by Vicki McMahan. There were no public comments.

UNEMPLOYMENT INSURANCE

Eric Snedeker proposed the County to be a reimbursable employer for the unemployment insurance. Illinois Counties Risk Management Trust, based on our current premium from the State (1.35%) would charge us 1.08%. Everything is based on the same numbers (taxable wages) and the reporting is still mandatory to report to the State. The difference is within the State's rate which carries a baseline rate to cover unemployment claims for seasonal employees plus our own reported wages. Payroll would continue to process everything the same except pay ICRMT rather than the State. When any claim is filed, the State would either approve or deny and also pay the unemployed person. The State would bill ICRMT for the payouts to the employee. It is estimated that this 20% savings would equate to about \$8,000 this year in savings to the County. A motion was made by Vicki McMahan and seconded by Donna Hibbetts to accept this policy for the 2018 and 2019 calendar years pending review from the State's Attorney. Confirmed from Assistant State's Attorney Sarah Carlson, no issues, however, questioned if this decision was the Board's or the office holder and the opinion was the office holder. The motion was withdrawn and the Board took no action. Betty Asmussen stated this is a duty of the office and shall not be dictated by the Board.

COUNTY HIGHWAY #10 INQUIRIES

As referred from the Highway Committee, Matt Wells began the discussion of the many calls he had received and as did Venise McWard concerning windshield damages occurring on County Highway #10 after the seal coat process. Cliff Frye reiterated the circumstances as described in the Highway minutes. He added, the crew had been out a couple of times with the rotary broom and they will continue to do so. The main part of the road is ok, it is the shoulder area that still kicks up some. An audience member understood the approved aggregate, but questioned the time of year for the application. Cliff noted the oil prices were good and the temperatures were actually better when applied than later that day. The traffic load and speed on that road were worse there than if the application was on a slower traffic road. The highway department will not be using that aggregate next year. The County used the proper materials approved by IDOT, proper application, and proper signage which creates no liability or fault of the County. Matt Wells made a motion to pay up to \$25,000 in claims. The motion died for a lack of a second at committee.

COUNTY GENERAL OBLIGATION BONDS

On November 9th a public hearing was held in the Board meeting room for the purpose to sell taxable bonds for the use of the bonds for the protection against possible liability of the County and related costs. Former county auditor Sheridan Pulley attended the finance meeting to explain

the particulars of the issuance of taxable bonds. December 1, 2017 (FY 2018), the last payment for bonds for the Illinois Counties Insurance Trust for liability, causality and work comp insurance will be made. At the 2017 December County Board meeting an ordinance will be presented authorizing the issuance of taxable general obligation limited bonds, Series 2017 with details of the bonds and for the levy of direct annual taxes to pay such bonds and related matters. Pulley explained the issuance will be in \$1000 denominations rather than \$5000 amounts. The repayment will be over ten years with the levy not to exceed \$149,300 due to tax caps. The proceeds go into an insurance fund-tort immunity to assist with the above mentioned insurance liability of the county. He thanked the Treasurer and Craig Deere, local banker for working together with him. No action is necessary at this time. Next month the ordinance will be presented for adoption.

PANA COMMUNITY HOSPITAL BONDS

CEO Trina Casner, Attorney Sean Flynn, and CFO James Moon representing the Pana Community Hospital came before the committee to request the adoption of a resolution for the County to authorize issuance of revenue bonds in the amount of \$7,000,000 for the purposes of acquiring, constructing, equipment and furnishing health facilities. In order for the not-for-profit entity to obtain non-taxable bonds for their renovation, the County must declare their intent to finance the project, but with absolutely no financial obligation to make payments or be responsible for the debt. *A motion was made by Vicki McMahon and seconded by Aaron Allen to adopt R2017CB024—Determining the intent of the County of Christian to issue its revenue bonds to finance the costs of a project for Pana Community Hospital.* A roll call vote being called upon, polled the following: Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin (15) Yea; (0) Nay; Becky Edwards (1) Absent. The motion carried.

PROPOSED FY 2018 BUDGET SENT TO FULL BOARD

Noting that the proposed budget has been placed on file and is ready for the full board to approve, a question of health insurance was discussed. At least two positions within two departments could already increase the health insurance line items of those departments from leaving employees who had waived coverage to potentially new employees accepting coverage. When reducing the health insurance line item by current demand, the committee agreed the availability of health insurance would not be denied to those departments. Aaron Allen reiterated the insurance issue and feels that at least the two offices who now know the new employees will want the insurance should be included in this budget. Matt Wells noted regardless of the reduction, he would not want to vote for a budget where there is not enough revenue. This time last year it was reported that about \$200,000 was coming off from the 2018 budget, however credit was given to those who worked on the reductions. Budgets can be amended if there is an unexpected expenditure. With no changes being made, *a motion was made by Vicki McMahon and seconded by Molly Alaria to approve the FY 2018 County Budget.* A roll call vote being called upon, polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Molly Alaria, Aaron Allen, Tim Carlson, (10) Yea; Marilyn Voggetzer, Matt Wells, Craig Corzine, Ben Curtin, Charles DeClerck (5) Nay; Becky Edwards (1) Absent. The motion carried. Vicki McMahon read a letter from Becky Edwards concerning the budget and ongoing efforts to balance the budget.

AMEREN PAYS COUNTY \$580,400

According to the Public Utilities Act Section 8-406.1, a one-time construction fee was paid to the County in the amount of \$580,400 for the completion of the Illinois Rivers' project also known as the Pana to Austin 345KV electric transmission line. Treasurer Asmussen asked the committee members their preference as to where to deposit the money. After discussion, *a motion was made by Vicki McMahon and seconded by Craig Corzine to move \$500,000 into the Capital Improvement Fund (investing \$300,000 in short term methods) leaving \$200,000 available for Capital Improvements and deposit \$80,400 into the general fund.* A roll call vote being called upon, polled the following: Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts (14) Yea; (0) Nay; Becky Edwards, Molly Alaria (2) Absent. The motion carried.

WEBSITE DEVELOPMENT

In the 2018 budget, \$12,500 was budgeted for the development of an ADA compliant website. After speaking to a few companies, one was recommended from the area and presented a proposal. Levi, Ray & Shoup, Inc. (LRS) was founded as a local computer consulting firm in 1979. Currently, with Illinois corporate headquarters their offices are found around the United States as well the globe. The content of the website will be determined by department and will offer an updated user-friendly design, maintenance, and updates. Selected county staff will be trained to be an “administrator” of the site and allowed to make changes upon approval from the Chairman’s office. The base quote will range from \$10,000 to \$12,000 for a one-time development fee. Afterwards, a monthly fee of \$60 for website and database hosting and \$50/month for Antilles maintenance and software support. The Chairman and Vice-Chairwoman have met several times with their representative. The change can begin as soon as next week with a department head meeting. *A motion was made by Vicki McMahon and seconded by Matt Wells to accept the quoted proposal not to exceed \$12,000 from LRS Web Solutions.* During the Board meeting, additional information as to the ADA requirements and necessity to update the website were discussed and *the motion was rescinded* and no action taken. More information will be gathered with new information for compliance being brought to the table.

MARCH COUNTY BOARD MEETING CHANGED

Due to the primary election on March 20, 2018, the regular *County Board meeting was suggested and motioned to be held on March 27th with the Finance meeting the 22nd.* *The motion was made by Vicki McMahon and seconded by Aaron Allen.* The motion carried.

ELECTRIC BIDS FOR COUNTY BUILDINGS

Three years ago Traditional Energy bid the electric rates for the county’s buildings. Chairwoman Edwards reported that Bob Wooten has been in contact stating renewal. She was given various rates as of this week. *A motion was made to authorize Chairman Carlson to sign within the next month the best rate available on the date of signing for the electric service for the County buildings-motion by Vicki McMahon and seconded by Paul Schmitz.* For the best price, Mr. Wooten suggested a 60 month contract. The motion carried.

CLAIMS

A motion was made by Vicki McMahon and seconded by Phil Schneider to approve the November claims as presented. A roll call vote being called upon, polled the following: Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure (14) Yea; (0) Nay; Becky Edwards, Molly Alaria (2) Absent. The motion carried.

JAIL IS FULL

Chief Deputy Bruce Engeling commented that the jail is full. He doesn’t want to give up the federal program of inmates due to the revenue the County is paid. However, the local population continues to increase.

NEW OR UNFINISHED BUSINESS:

Chairman Carlson explained the upcoming celebration to kick off the State’s 200th birthday. On Monday, December 4, at noon, at the Courthouse flag pole will be the raising of the US flag, and the new bicentennial flag, and the reading of the proclamation in support of the celebration. All are encouraged to attend.

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of November 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1

Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	1
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS: None

ANNOUNCEMENTS/OTHER: County Board and Elected Office Holders will have their group Christmas picture taken prior to the board meeting.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Venise McWard to adjourn until **Tuesday, December 19, 2017** for the regular meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **December 19, 2017.**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Assistant Pastor Cody Frazier of the Grace Baptist Church in Taylorville gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing Charles DeClerck absent did signify a quorum as declared.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the November 21, 2017 County Board minutes. *It was moved by Marilyn Voggetzer and seconded by Becky Edwards to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS- Ordinance 2017 ZN 015—Special Use in Ag 1 for a Solar Farm Development. Called on Brett Rahar for review. He noted most all neighbors were in attendance. They did amend it to a 30’ set back and list of chemicals used. All neighbors will get copies of chemicals. *A motion was made by Paul Schmitz and seconded by Mike McClure to adopt O2017 ZN 015.* A roll call vote being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan—ayes (14); nay (0); Phil Schneider (He stated due a clear conflict I must abstain) abstain (1); Charles DeClerck absent (1). The motion carried.

READING OF COMMUNICATIONS

- The following communications were presented and read and placed on file in the Clerk’s Office.
- 1- The Prevailing Wage report for December 2017 remains the same as on September 25, 2017 and it is placed on file in the Clerk’s office and posted.
 - 2- The November 2017 Public Defender’s report is on file.
 - 3- The Treasurer’s report ending 11/30/2017 is on file in the Clerk’s office.
 - 4- The Local Solid Waste Fees Fund Report for November 2017 is filed with the Clerk.
 - 5- The November 2017 Motor Fuel Tax Allotment Transaction reports dated 12/4/2017 were received for both the County and Road Districts.
 - 6- The Christian County October PCOM report was received from the C.E.F.S. Economic Opportunity Corporation and is on file in the Clerk’s office.
 - 7- The Illinois Environmental Protection Agency sent a Notice of Application for Permit to Manage Waste for the Five Oaks Recycling and Disposal Facility. The notice is on file in the Clerk’s office.
 - 8- The Illinois State Board of Education sent a letter promoting local participation in the USDA Summer Food Service program. The letter is on file in the Clerk’s office.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson *called for a motion by Donna Hibbetts and was seconded by Venise McWard to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

Vince Reincke thanked Brett Rahar and the Board for their work on the solar farm. ...” It’s a good thing for the community and the County.”

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Becky Edwards and seconded by Molly Alaria to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—December 12, 2017 given by Phil Schneider.

HIGHWAY BUSINESS:

MOTOR FUEL TAX RESOLUTION FOR MAINTENANCE

Resolution R2017HY026 appropriating \$700,000.00 from the Motor Fuel Tax fund for maintenance during FY2018 was presented. *A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$700,000.00 and dispense with the reading.* A roll call vote being called for polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard—ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

MOTOR FUEL TAX RESOLUTION FOR SOCIAL SECURITY/IMRF

Resolution R2017HY027 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2018 was presented. *A motion was made by Phil Schneider and seconded by Paul Schmitz to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00 and dispense with the reading.* A roll call vote being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel—ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

MOTOR FUEL TAX RESOLUTION FOR SALARY AND EXPENSES

Resolution R2017HY028 appropriating \$111,500.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2018 was presented. The State recommended salary remains the same as 2017 at \$108,500 and the appropriation for expenses remains unchanged at \$3,000. *A motion was made by Phil Schneider and seconded by Molly Alaria to recommend to the full Board adoption of the County Engineer’s Salary and Expenses Resolution in the amount of \$111,500.00 and dispense with the reading.* Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz—ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

2018 GASOLINE BID ACCEPTED

Two bid sheets were taken out with only one bid received. It was opened during the meeting and read for delivery of gasoline and diesel fuel to be used during 2018 with the following results:

	<u>Group 1</u>		<u>Group 2</u>
	B2 Clear	B2 Dyed	Gasohol
Christian County FS	\$0.15	\$0.15	\$0.15

A motion was made by Phil Schneider and seconded by Vicki McMahan to accept the only bid from Christian County FS for Group 1 and 2. The motion carried.

UPDATES

Committee Chair Phil Schneider requested an update on County Highway #10. Cliff Frye indicated now that the agricultural traffic has slowed down they haven’t seen the loose material on the road surface. The department will broom it one more time before switching the tractor over to retrieving shoulders.

Phil Schneider had received a concern about trees blocking visibility at the intersection of County Highway #12 and 1500 East Road. Cliff Frye will look at the intersection and see what needs to be done to correct the situation. Once he determines what needs to be done, he will need to contact the property owner to discuss the proposed remedy.

EXECUTIVE/PERSONNEL COMMITTEE –None

AUDIT/FINANCE COMMITTEE- 12/14/2017--Minutes read by Becky Edwards. There were no public comments.

PANA HOSPITAL BOND RESOLUTION

Prior to the committee meeting, the required Bond Hearing took place in the County Board meeting room. There were no questions or comments. Last month CEO Trina Casner, Attorney Sean Flynn, and CFO James Moon representing the Pana Community Hospital came before the committee to request the adoption of a resolution for the County to authorize issuance of revenue bonds in the amount of \$7,000,000 for the purposes of acquiring, constructing, equipment and furnishing health facilities. In order for the not-for-profit entity to obtain non-taxable bonds for their renovation, the County must declare their intent to finance the project, but with absolutely no financial obligation to make payments or be responsible for the debt. With no questions for the Hospital representatives, *a motion was made by Becky Edwards and seconded by Matt Wells to adopt R2017 CB 025 to issue its revenue bond, authorizing and approving certain documents in connection with the issuance of said bond and dispense with the reading.* A roll call vote being called for polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider—ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

GENERAL OBLIGATION LIMITED BONDS ORDINANCE

The committee received the 18 page ordinance via email for review as well as the State's Attorney. With no additional questions or comments on the ordinance, *Becky Edwards made the motion and Paul Schmitz seconded the motion to adopt the ordinance O2017 CB 013 authorizing the issuance of taxable general obligation limited bonds, Series 2017, of the County of Christian, Illinois, and providing the details of such bonds and for the levy of direct annual taxes to pay such bonds, and related matters and to dispense with the reading.* A roll call vote being called for polled the following: Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer—ayes (14); Matt Wells--nay (1); Charles DeClerck absent (1). The motion carried.

TAX LEVY ORDINANCE APPROVED

The annual Tax Levy Ordinance O2017 CB 014 was presented for approval. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt the ordinance and dispense with the reading.* A roll call vote being called for polled the following: Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells —ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

ORDINANCE O2017 TR 016 MOBILE HOME AMENDING SALE IN ERROR

Recently, it was learned that the fee charged at the annual tax sale for mobile homes had been \$60 and the statute only permits a \$10 fee. Ordinance O2017 TR 016 amends the recent sale in error and refund for the overcharged fee [35ILCS 516/275]. *A motion was made by Becky Edwards and seconded by Vicki McMahon to adopt O2017 TR 016 and dispense with the reading.* A roll call vote being called for polled the following: Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, —ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

APPROVE CONSULTANT FEE FOR BOND ORDINANCE AND TAX LEVY

Treasurer Betty Asmussen submitted an invoice in the amount of \$1,960 for bond and tax levy services from Pulley, Martynowski and Blakeman CPA's. When Chairwoman Edwards asked if there was a policy or protocol for presenting claims for non-budgeted items and/or pre-approval of contingency paid claims prior to the work being done, none was acknowledged. Some discussion was had in reference if this could be applied to the 2017 budget. *A motion was made by Becky Edwards and seconded by Chad Michel to pay the invoice as presented in the amount of \$1,960.00 from contingency and to confer with the auditor on the 2017 question.* A roll call vote being called for polled the following: Tim Carlson, Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul

Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen —ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

911 SURCHARGE REVENUE

Micki Ehrhardt, 911 Administrator, discussed with the committee the potential of a late 911 surcharge revenue payment to the County. This money passes through the State for distribution rather than directly to the County. With only about \$4,600 in the fund and payroll next week, she was asking for a temporary transfer if needed. Treasurer Asmussen suggested this be taken from the Capital Improvement Fund. When the 911 revenue is received, the “loan” would be replaced—probably 7-14 days. This is designated money for 911. The timing of the deposit creates the issue. *A motion was made by Becky Edwards and seconded by Phil Schneider to approve and transfer money to the 911 fund to cover payroll from the Capital Improvement Fund and replace upon receipt of the State revenue.* This is not a loan. We know it is coming, just not sure when. A roll call vote being called for polled the following: Craig Corzine, Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, —ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

APPELLATE PROSECUTOR ORDINANCE

The Appellate Prosecutor Ordinance will be presented next month.

WEBSITE UPDATE

As an option to creating a new County website for compliance purposes, Venise McWard reported that she has discussed with Russ Winans the possibility of continuing working for the County by updating the documents and implementing the needed conversions to make it ADA compliant. No cost for the conversion has been discussed. The process could take 6-8 weeks and he would begin the project in January.

CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to approve the claims as presented for December. A roll call vote being called for polled the following: Ben Curtin, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine,—ayes (15); nay (0); Charles DeClerck absent (1). The motion carried.

UPDATES

County Clerk Michael Gianasi reported that he had signed with ICRMT for the unemployment insurance. Additionally, the County had just received and increased rate from the State, so the savings will be about 24% by participating in the program.

He also reported that he received a letter from the Department of Treasury concerning the appeals from the payroll issues during the conversion. They have agreed to abate \$4,268.65 of the \$12,805.94 penalty.

Update ROE refunded \$2,074 back from their budget.

NEW OR UNFINISHED BUSINESS:

County Clerk Gianasi reported that he had received a statement of account letter from the Department of Employment Security with a past due statement of penalties and fines that must be paid by December 31, 2017. Additionally, if the County owes any back fees, the transfer to ICRMT’s program and savings would not be allowed by the State. He respectfully requested the payment of \$1,778.38.

Due to the timing, the topic was not on the agenda and a special County Board meeting was called for on Wednesday, December 27, 2017 to approve the payment and to waive the per diem of that meeting.

MILEAGE AND PER DIEM REPORT:

A motion was made by Mike McClure and seconded by Phil Schneider to approve the mileage and per diem report for the month of December 2017. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Vogetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS: 911 Board Reappointments for a three year term: Daniel Bland Public Safety-Pana; Andy Goodall-Private Sector-Taylorville.

A motion was made Marilyn Vogetzer and seconded by Ben Curtin to approve the appointments. Matt Wells questioned their districts and equal representation for future appointments. The motion carried.

ANNOUNCEMENTS/OTHER:

None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Becky Edwards and seconded by Paul Schmitz to adjourn until **Wednesday, December 27, 2017** for the Special County Board meeting at 6:30 p.m.* The motion carried.

Chairman Carlson wished all a Merry Christmas and that he provided the “Charlie Brown” Christmas tree in the Board room.

PROCEEDINGS OF THE COUNTY BOARD

AT A SPECIAL MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON December 27, 2017.

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

A special meeting of the Christian County Board was called for by the County Board Chairman Tim Carlson, Becky Edwards, Aaron Allen, Mike McClure, Venise McWard and Vicki McMahan for the purpose to discuss and/or approve time sensitive issues and to waive the per diem paid to County Board members for this special meeting.

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag.

County Clerk Michael C. Gianasi recorded the roll call disclosing nine members present with seven members absent: Molly Alaria, Craig Corzine, Charles DeClerck, Donna Hibbetts, Chad Michel, Marilyn Voggetzer and Matt Wells signifying a quorum.

SPECIAL MEETING BUSINESS:

APPROVE PAYMENT FROM CONTINGENCY TO IDES

Chairman Carlson explained that this special meeting was called for as the topic on the agenda is time sensitive. The agenda item was presented at the December 19th regular board meeting under new business. The request to approve payment from contingency for a penalty payment to the Illinois Department of Employment Security would require board action and was not on the agenda, this special meeting was called. This payment would need to be received prior to December 31, 2017.

County Clerk Michael Gianasi described the timing of the letter to come across his desk which was the day prior to the December full board meeting. He did discuss the invoice requesting payment of \$1,778.38 to IDES from past penalty of late payment and interest assessed primarily during the payroll conversion in 2016. The outstanding balance must be paid prior to December 31st to prevent an additional interest penalty and without making the past due payment by December 31st, the County would not be able to begin the unemployment program through ICRMT for 2018 and would have to stay with the State. He noted that the ICRMT program was proposed to save the County 20% on its obligation: a 1.08% rate in comparison to the initial State's rate of 1.35% and just recently received was a rate increase from the State to a 1.425%. He anticipates the savings of 20% to increase to 24%. *A motion was made by Becky Edwards and seconded by Paul Schmitz to pay the invoiced amount of \$1,778.38 to the Illinois Department of Employment Security prior to 12/31/2017 from contingency.* [The documentation of payment will be submitted to the auditor to determine which fiscal year the payment may be

applied to contingency.] A roll call vote being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Aaron Allen, Tim Carlson, Ben Curtin, and Becky Edwards-(9) ayes; nay (0); Molly Alaria, Craig Corzine, Charles DeClerck, Donna Hibbetts, Chad Michel, Marilyn Voggetzer and Matt Wells-(7) absent. The motion carried.

County Clerk Gianasi noted that he spoke to IDES today and will be submitting a letter in an effort to reduce the penalty due to the circumstances. If approved, it would most likely be some time from now.

WAIVE PER DIEM PAID TO COUNTY BOARD MEMBERS FOR THIS SPECIAL MEETING.

Chairman Carlson asked for a motion to waive the per diem of this Special meeting. *A motion was made by Phil Schneider and seconded by Venise McWard to waive the per diem normally paid to the County Board members for this Special Meeting.* The motion carried unanimously.

PUBLIC COMMENTS:

There were no public comments.

ADJOURN

A motion was made by Mike McClure and seconded by Aaron Allen to adjourn until the January 16, 2018 regular full Board meeting. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **December 20, 2016.**

ATTEST: LAURIE J. MENSE, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the meeting to order with one request to remember to put your cell phones on silent. Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson of First Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Carlson.

ACCEPT COUNTY BOARD MINUTES

The Chairman Carlson asked for any corrections and to accept the November 15, 2016 County Board minutes and the minutes of the Re-organization of County Board minutes dated December 5, 2016. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to accept and place on file the minutes for the November 15, 2016 and December 5, 2016 County Board Meetings.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS

These items will be addressed during committee reports.

COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The November 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 11/30/2016 is on file in the Clerk's office.
- 4- The November 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the November 2016 for MFT County and Road District Report.
- 6- A third quarter franchise check was received and deposited from New Wave Communications in the amount of \$2,140.88
- 7- A letter from Ameren notifying vegetation management of the trimming of trees is on file.
- 8- An IEPA letter dated 12/8/2016 to manage waste at 5 Oaks Disposal, general waste.
- 9- A check from the State for reimbursement of election judges for attending school in the amount of \$6,750.00.
- 10- A report from CEFS on the County Public Transportation trips from July thru October was 1770 trips and is on file in the Clerk's Office.

APPROVE COMMUNICATIONS AS READ

Chairman Carlson called for a motion by Ben Curtin and was seconded by Aaron Allen to accept the communications as read. The motion carried.

PUBLIC COMMENTS

None

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Donna Hibbetts to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-12/13/2016—Minutes were read by Phil Schneider. No one made a public comment.

DEPARTMENT HEADS INTRODUCED THEMSELVES AND DESCRIBE THEIR DEPARTMENTS SERVICES.

Joelynda Conrad, Animal Control Warden, employee for 26 years has a love of animals and a passion to find good homes for the animals. There is one full time employee and a pen cleaner in addition to Joelynda at the shelter. Currently there are only two dogs at the facility as homes have been found quickly for most dogs. In 2006, Mrs. Willey left the County money for a new animal control facility. Also, continued funding from Wiley's Trust is set up along with money bequeathed by Hartzel Givens for the Spay and Neuter program. This program partially reimburses families that adopt an animal to have them spay/neutered and microchips inserted. Her current project is developing a dog park adjacent to the animal control facility. Just this past year several other bequeaths have been given for the care of the animals. City of Taylorville pays the County \$400/month and the City of Pana pays \$200/month for the holding of animals brought in by the dog catchers for running at large or other issues. The County Animal Control handles small animals—cats and dogs.

Brett Rahar, Zoning and Noxious Weed Officer has been in this position since 1987. Mostly building permits in the unincorporated areas of the County are handled through his office. Junk cars, neighbor disputes about trash, junk or zoning issues are also handled with responding to the complaints, issuing warnings and potentially taking the violations to court to be resolved. He also prepares information and sets meetings for the Zoning Board of Appeals. The Zoning Ordinance is on the county's website.

Joe Stepping was the first person hired when the office of the Solid Waste was created in 1991. The creation of the office stemmed from issues of the types of dumping at the landfill. Joe is an inspector for municipal waste and can enforce open and illegal dumping, cleans up meth labs when called upon as well as he is the director/department head of the Solid Waste Office. There is one secretary/receptionist and one full time educator who travels to the schools in the County to teach recycling efforts. The Solid Waste Building was purchased with Solid Waste funds in 2000.

One of the sources of income pays for recycling efforts for the schools and the County buildings. Other recycling programs financed by the County's Solid Waste Fund are the blue recycling bins at 11 sites in cities and villages in the County. This cost continues to get more expensive. A probable solution is for the other local governments to share costs or solely pay for the container emptying as their bins become full. In April, that contract will expire, so some sort of solution should be worked on prior to the expiration. Recently renewed was a contract with BLH which recycles electronics for any County resident.

Funding for the Solid Waste Department does not come from the general fund. A \$76,000 grant has sustained constant revenue for many years, but now that money is based on allocation and may not be a assumed source of revenue. Tipping fees from the landfill are also a source of revenue. The tipping fee surcharge is \$1.27/ton of everyday trash. The state claims a part of that fee as well.

Zach Hicks was hired four years ago to a newly created position. The County has seven buildings that he cares for in most all aspects of routine maintenance, repairs, HVAC, electric, construction and most anything else that someone calls for his assistance. He is certified and licensed in plumbing and HVAC. The elevator is one of the biggest problems, the A/C, the front entrance and wiring at the courthouse and the water lines and mostly everything at the jail. It was noted that this new Maintenance Supervisor position has saved us a lot of money annually on repairs and projects.

Cliff Frye, the County Engineer/Highway Department head explained that there are many funds in the highway department and gave an update of construction and repair projects around the County that is in progress.

HIGHWAY BUSINESS:

FUEL BIDS ACCEPTED

Bids were opened during the committee meeting and read for delivery of gasoline and diesel fuel to be used during 2017 with the following results:

	<u>Group 1</u>		<u>Group 2</u>
	B2 Clear	B2 Dyed	Gasohol
Christian County FS	\$0.15	\$0.15	\$0.15

A motion was made by Phil Schneider and seconded by Ashley Linton to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

CULVERT BIDS ACCEPTED

Culvert quotations were presented for a Culvert to be replaced in Buckhart Township, West of Edinburg, with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
96" Dia. X 60' Polymer CMP	\$9846.60	\$9916.90
96" Dia. X 60' Aluminized CMP	\$6759.60	

A motion was made by Phil Schneider and seconded by Charles DeClerck to accept the low quote from Contech for a 96" Dia. X 60' Aluminized CMP at a cost of \$6,759.60. The motion carried.

RESOLUTION OF SUPPORT FOR THE ILLINOIS TRANSPORTATION LEGISLATIVE INITIATIVE

A Resolution of Support for the Illinois Transportation Legislative Initiative (R2016HY029) was presented. The resolution encourages the Legislature to develop an Illinois Transportation Plan and to address the funding disparity for Local Roads. It asks that they seek input from Local Transportation Officials in developing the plan. *A motion was made by Phil Schneider and seconded by Chad Michel to adopt of the Resolution of Support for the Illinois Transportation Legislative Initiative and dispense with the reading.* A roll call vote being necessary polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND RESOLUTION

Resolution R2016HY026 appropriating \$750,000.00 from the Motor Fuel Tax fund for maintenance during FY2017 was presented. *A motion was made by Phil Schneider and seconded by Charles DeClerck to adopt the County Maintenance Resolution in the amount of \$750,000.00 and dispense with the reading.* A roll call vote being necessary polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND RESOLUTION FOR SOCIAL SECURITY AND IMRF

Resolution R2016HY027 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2016 was presented. *A motion was made by Phil Schneider and seconded by Mike McClure to adopt the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00 and dispense with the reading.* A roll call vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahan, Chad Michel, Paul Schmitz, Phil Schneider (16) yea; (0) nay; (0) absent. The motion carried.

MOTOR FUEL TAX FUND FOR PAYMENT OF THE SALARY AND EXPENSES

Resolution R2016HY028 appropriating \$111,500.00 from the Motor Fuel Tax fund for payment of the salary and expenses of the County Engineer for FY2017 was presented. Per County Board Resolution, the salary is set at the State recommended salary of \$108,500 and the appropriation for expenses remains unchanged at \$3,000. *A motion was made by Phil Schneider and seconded by Craig Corzine to adopt of the County Engineers Salary and Expenses Resolution in the amount of \$111,500.00 and dispense with the reading.* A roll call vote being necessary polled the

following: Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer (15) yea; Matt Wells (1) nay; (0) absent. The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE -11/07/2016—There was no meeting.

AUDIT/FINANCE COMMITTEE- 12/15/2016—Minutes read by Becky Edwards. No public comments.

PROBATION OFFICERS APPROVED TO FILL VACANCIES

Laura Cooper, Probation Chief Officer made a request to the committee to fill two open probation officer vacancies. Probation officers are reimbursed by the State, however there often is a shortfall in the reimbursement. Through an agreement with the judges, that shortfall is compensated with probation fee funds.

It should be noted there is one officer position (corrected from two positions) that is reimbursed only \$1000/month by the state but the shortfall comes from probation fees. Benefits are paid by the County as well as the secretarial positions. The statistics for October show five probation officers had 881 clients. The number of appointments with clients is based on the client's assessment. Most appointments are done at the office, but officers also make home visits. In September Laura had two new officers and stated that training more than two at one time was not reasonable so the remaining two vacancies were left open. The benefits and salaries for the two openings are in the budget. *A motion was made by Becky Edwards and seconded by Aaron Allen to fill the two probation officer positions.* The motion carried.

APPELLATE PROSECUTOR'S ANNUAL RESOLUTION APPROVED

Judge Brad Paisley explained the advantages of maintaining the States Appellate Prosecutor's services. This \$12,000 fee is in the States Attorney's budget. It provides attorneys from the Appellate Prosecutor's office to serve the County when there is a conflict in the States Attorney's office in handling a case or on a criminal appeal and other circumstances. Without this agreement by resolution, the county would be forced to pay an hourly fee should they require an outside attorney. More importantly the referenced \$12,000 covers multiple assignments from an outside attorney should the county require those services. *A motion was made by Becky Edwards and seconded by Phil Schneider and dispense with the reading.* A roll call vote being necessary polled the following: Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells (16) yea; (0) nay; (0) absent. The motion carried.

FEE STUDY APPROVED—REQUIRED BEFORE ANY FEE INCREASES CAN BE MADE

Chief Deputy Bruce Engeling presented the committee two quotes to conduct a fee study for the Sheriff's Office. This study is required before any fees can be increased. Chief Deputy Engeling cited an example of an increase in the bonding fee which would most likely double. One quote was from Fiscal Choice in the amount of \$15,600 and Bellwether, LLC in the amount of \$9,603. It was agreed the Sheriff's office would move forward with the Bellwether proposal and that

Chief Deputy Engeling thought they would be able to begin in early January. It was further discussed that the County Clerk fees are substantially lower than in surrounding counties, so it was decided to add the cost of \$2,500.00 to the Bellwether proposal to have that study included with the Sheriff's study. The circuit clerk's fees are generally set by the judicial system, but a review will be done with them as well without cost. *A motion was made by Becky Edwards and seconded by Paul Schmitz to authorize the study with the cost being paid from the increased fees.* The motion carried.

PICTOMETRY FOR GIS APPROVED

County Assessor Chad Coady brought back to committee the purchase of the Pictometry Imaging--a county land fly-over process that converts the pictures into the digital GIS system. The current balance in the GIS Automation Fund (a fund that receives its income from GIS fees for the sole purpose of funding equipment, materials, etc. to implement and maintain the county's GIS System) is about \$162,000; the cost for this service over a three-year period is \$109,455 or \$36,485 each year. The fly-over would be done in the spring and in time for the Taylorville Township reassessment. *A motion was made by Becky Edwards and seconded by Molly Alaria to approve the fly-over with Pictometry Imaging for \$109,455 or \$36,485 each year for the next three years.* Chairwoman Edwards previously spoke to Chad Coady and requested copies of the statutes describing the use of the GIS fees and spending from that fund. It was explained the money is only for the use of the GIS programs. Phil Schneider questioned what kind of information would be increased or different from the process. Coady responded the accuracy and higher resolution to the GIS system is primary. Police and highway will have a 360 degree advantage with the higher resolution. It will provide different vantage points of the properties. The imagery will not be on the website, it will be just used in house. A roll call vote being called for polled the following: Aaron Allen, Ben Curtin, Charles DeClerck, Becky Edwards, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria (12) yea; Tim Carlson, Craig Corzine, Ashley Linton (3) nay; Donna Hibbetts, (1) present (0) absent. The motion carried. It should be noted, this would require amending the 2017 budget for the GIS Automation fund.

AMENDING 2017 BUDGET DUE TO ADDITIONAL GRANT MONEY TO BE SPENT

While in discussion with the auditor, Treasurer Betty Asmussen informed the committee that the grant money 911 received and expended last fiscal year for the debt consolidation exceeded \$150,000. Since the grant funds were received and expended during the same month, they were not included in the 2016 budget. During the audit, it was recommended the budget should have been amended for accuracy purposes. Additionally, the 2017 budget will need to include those figures with an amendment. *A motion was made by Becky Edwards and seconded by Aaron Allen to authorize the process to amend the GIS and 911 budgets for the reasons discussed.* The motion carried.

CLAIMS FOR DECEMBER APPROVED

The claims were reviewed by the committee prior to the opening of the meeting. *A motion was made by Becky Edwards and seconded by Paul Schmitz to pay the claims as presented.* A roll call vote being necessary polled the following: Timothy Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki

McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen (16) yea; (0) nay; (0) absent. The motion carried.

TAX LEVY ORDINANCE – O2016CB010-APPROVED

The 2016 Tax Levy Ordinance was presented for approval. Because questions have been asked about the amount levied for the Extension office, U of I Extension Director for Christian County, Amanda Cole addressed the committee. Since the amount funded to the Extension office in the amount of \$160,000.00 was the result of a referendum, the circuit court directed the county to levy the amount that was in question. This year the Director reduced her request by \$9,000 and discussed she was working with other agencies for support and with that support, the levied monies can further be reduced. She informed us that should the funds be reduced by the county, both staff and hours of business would be reduced. *A motion was made by Becky Edwards and seconded by Chad Michel to adopt the Tax Levy Ordinance O2016 CB 010 and dispense with the reading.* A roll call vote being necessary polled the following: Craig Corzine, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson (13) yea; Ben Curtin, Ashley Linton, Mike McClure (3) nay; (0) absent. The motion carried.

ADOPT RESOLUTION 2016TR031 FOR PROPERTY BID

Treasurer Betty Asmussen presented a resolution to accept the bid of \$660.00 for a delinquent tax property in Pana Township, parcel number 11-25-16-439-004-00 from Homer J. Barfield and Richard A. Moon. *A motion was made by Becky Edwards and seconded by Aaron Allen to adopt the resolution R2016 TR 031 for the above stated property.* A roll call vote being necessary polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Ashley Linton, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Timothy Carlson, Craig Corzine (16) yea; (0) nay; (0) absent. The motion carried.

COUNTY CLERK UPDATE SERVER PURCHASE AND PAYROLL COVERSION ISSUE

County Clerk Laurie Mense informed the committee about an update on the purchase of a server for the accounting system which would be located in the server room on the second floor (corrected from the minutes that read County Clerk's office). She has received two bids and will accept the low bid from CTI which is approximately \$9,000.00. She advised she will pay for the server from her automation budget which currently has a balance of approximately \$48,000. She has reviewed the statute and conferred with the States Attorney allowing the transaction. Additionally, the accounting firm who had initially helped her with the corrections caused by the payroll conversion problems will be called upon again to affirm the corrections have been made properly. She will pay for this from her office's account as she has

NEW OR UNFINISHED BUSINESS:

Chairman Carlson noted that the county board association of Illinois Association of County Board Officials has a membership fee of \$1050. The county has belonged to that group for many years. It is his desire to step out for a year or so and evaluate in a few years. This would cut the board's spending that amount in the 2017 budget creating a little savings.

MILEAGE AND PER DIEM REPORT:

A motion was made by Timothy Carlson and seconded by Phil Scheider to approve the mileage and per diem report for the month of December 2016. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	3
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	3
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	3
Paul Schmitz	\$200.00	\$50.00	3
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ANNOUNCEMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Aaron Allen and seconded by Molly Alaria to adjourn until Tuesday, January 17, 2017 for the regular meeting at 6:30 p.m.* The motion carried.