

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

October 18, 2023

Present: Venise McWard, Chairman, Tim Carlson, Linda Curtin, Vicki McMahon, Ken Franklin
Absent: None
Other Present: Bryan Sharp, Mary Barry, Betty Asmussen, Chad Coady, John McWard, Cindy Drea, Jim Baker, Lindsey Davis, Bobbie Dean, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, October 18, 2023 at 5:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

PUBLIC COMMENTS

None

BUDGET HEARINGS

Finalizing Departmental Budgets

The committee continued working through finalizing departmental budgets.

Discussion included CTI contract. Members asked questions related to open tickets, tickets per department per year and response time as well as number of CTI staff that serve the county departments. Lindsey from CTI advised not all work orders currently are done but the ticket system therefore, any information provided wouldn't be totally accurate. She reviewed the response time and staffing on our account. Lindsey also noted that contracts for all clients going forward will be a per user per server cost.

Salaries for Assistant States Attorneys. States Attorney McWard spoke on behalf of his request for salaries for a 1st and 2nd full time Assistant States Attorney. He also discussed the duties of the Victim Advocate Coordinator combined with need for a part time FOIA Officer. The Treasurer and committee reinforced that salaries are set by the committee per position and not as a total lump sum.

LSW Building. Committee discussed considering adding money to the budget for the acquisition of the current LSW building by the Sheriff's office.

Additional Staffing – Sheriff's Office. Chief Deputy Baker provided clarification on his request for one (1) additional staffing that at the last meeting was removed from the budget. He also noted that the difference of opinion on the commissary fund has been resolved and the funds will be migrating into the Treasurer's office by January and the committee will start to see that in reports.

Betty highlighted briefly interest earned on investments. She also indicated that while there are still some hard numbers needed, by statute, she is required to place a copy of the budget on file with the County Clerk by or on November 1st.

Motion by Vicki McMahon and second by Linda Curtin to go into Closed Session pursuant to 5 ILCS 120/2 (c) (1) to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and all subject matters relating thereto and to include the following persons to be present during all or part of such executive session namely, Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahon, Linda Curtin, Betty Asmussen, Bryan Sharp, Mary Barry, Liz Hile and such other person or persons as the Chairperson or Committee may decide during this meeting and/or during such closed session. Roll call voted polled all ayes. Motion carried.

The Finance Committee moved into Closed Session at 6:50 p.m.

The Finance Committee moved back to Open Session at 7:17 p.m. Roll call polled Venise McWard, Tim Carlson, Ken Franklin, Vicki McMahon and Linda Curtin were all present.

Motion by Vicki McMahon and second by Linda Curtin to approve all non-bargaining salaries. A roll call vote polled all ayes. Motion carried.

Motion by Vicki McMahon and second by Ken Franklin to direct Treasurer Asmussen to make the following adjustments in the FY24 budget. (1) Add the new employee back in the Sheriff's office. (2) Update the WC, unemployment, property, auto and liability insurance and IT contract amounts. (3) Update in the States Attorney's budget an opioid settlement line item. (4) Change interest on revenue account in the General Fund. (5) Updating the federal equitable local sharing and (6) Update the levy. A roll call vote polled all ayes. Motion carried.

Treasurer Asmussen addressed questions from the committee related to the budget and reviewed the FY 2024 Budget document with the committee that are numbers prior to the direction to make changes approved tonight.

Motion by Venise McWard and second by Linda Curtin to direct Treasurer Asmussen to put the budget on file with the County Clerk on or by November 1, 2023. A roll call vote polled all ayes. Motion carried.

OTHER MATTERS

None

Motion by Tim Carlson and second by Vicki McMahon to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
10/18/2023