

AUDIT/FINANCE/PURCHASING/BUDGET COMMITTEE

August 9, 2023

Present: Venise McWard, Chairman, Ken Franklin, Linda Curtin, Vicki McMahon
Absent: Tim Carlson
Others present: Bryan Sharp, Shawn Hammers, Jeff Stoner, Kim Curl, Ron Brown, Cliff Frye, Julie Mayer, John McWard, Dr. Chad Anderson, Lucas Domonousky, and Elizabeth Hile.

The Audit/Finance/Purchasing/Budget Committee met on Wednesday, August 9, 2023 at 5:30 p.m. at the Christian County Courthouse, Taylorville, Illinois. The purpose of the meeting was to address agenda items and any other matters properly brought before the committee. Roll call was taken and there was a quorum.

CLAIMS

A motion was made by Linda Curtin and second by Ken Franklin to recommend to the full Board to approve the claims presented for August. A roll call vote polled all ayes. Motion carried.

PUBLIC COMMENTS

There were no public comments.

MOVING FUNDS FROM GENERAL FUND TO CAPITAL IMPROVEMENTS

Committee Chair McWard advised the Treasurer is on vacation and she was not able to have a discussion with her regarding her opinion on the dollar amount she would recommend moving from the General Fund to Capital Improvements. Venise asked the committee members if they had any thoughts. Chairman Sharp suggested \$500,000 but due to a referral coming to the committee tonight and the overall budget process, the committee may want to discuss further next month. It was the consensus of the committee to table to the September meeting.

BUDGET HEARINGS

The committee heard budget presentations from Solid Waste, ESDA, 911, Building/Grounds, Highway, Circuit Clerk, States Attorney and Health Department for FY 2024.

Each department highlighted increases and decreases from their respective budgets for consideration. The highlighted items included:

- Solid Waste a part time educator;
- ESDA Hyper-reach costs and community reimbursement as well as an UTV request;
- States Attorney's salary requests for Assistant States Attorneys, salary increase for incoming Office Manager and additional salary costs for an individual to assist with FOIA for a brief time period;
- Health Department – preliminary budget not yet approved by the Health Board and a line item amount that the County would need to support of \$2,000 for nuisance violation enforcement as no grants would cover related expenses for personnel.

REFERRALS

There was one (1) referral from the Highway, Building and Grounds committee related to the bids for the HVAC and window replacement projects. Chairman Sharp reviewed the project bids resulting in \$750,000 over original estimated costs and above the ARPA funds appropriated to date. The referral to the committee was to address the need for additional costs to properly complete the projects.

HVAC

In February of 2022 the engineers estimate for the HVAC system was \$525,000. The only bid received was for \$975,290 from Henson Robinson. There was one area, remove chases specified that would reduce the bid by \$160,000 bringing the cost to \$815,290. The ARPA ordinance for this project was \$588,000 which included a 1% engineering fee.

Windows

The original engineers estimate was \$445,500, without asbestos removal. The only bid received was for \$1,048,000 from Morrisey Construction, Godfrey IL. This does include the asbestos removal. The engineers caught an error Pella made in the specified window units totaling approximately \$100,000 with the exact amount to be determined by Pella. Deduction of this error brings the project to \$948,000.00. The ARPA Ordinance for the window project was for \$482,640 which included 8% engineering fee and a \$1500 fee for asbestos testing.

The committee discussed the additional appropriated ARPA funds for court house projects totaling approximately \$464,830. Chairman McWard noted caution in considering the use of all remaining appropriated money for the HVAC and window project overage at this time but discussed possibly considering the use of \$250,000. The committee could consider the \$500,000 balance to be moved from the General Fund to Capital Improvement but felt input from the Treasurer was necessary.

Motion by Venise McWard and second by Vickie McMahon to table this referral to the August 16, 2023 Finance Committee agenda. All members were in favor. Motion carried.

OTHER MATTERS

Venise updated that committee regarding information received from Laura Cooper reference the GPS monitoring costs. During budget hearings last year, Laura was anticipating the GPS monitoring would be assumed by the State in January of 2023 resulting in no further costs to the County. Those costs have continued, however, Laura did confirm that August will hopefully be the last bill for GPS monitoring with the State taking it over at that time.

Chairman Sharp reminded the committee of the various locations where information is available noting there should not be any reason a member is not informed. He additionally highlighted an email from Treasurer Asmussen about ARPA funds and her opinion that once those funds have been approved there is not further need to present to any committee. Final comments from Chairman Sharp were in reference to review of the CB Rules by the new Assistant States Attorney Mary Barry. Mary just came on to the County and based on the work she has been assigned, she will get to review of the rules but to please be patient.

Motion by Ken Franklin and second by Linda Curtin to adjourn. All members were in favor. Motion carried.

Respectfully submitted,

Venise McWard
Finance/Audit/Purchasing/Budget Committee
Chairwoman
08/09/2023