

Christian/Shelby County Emergency Telephone Systems Board

January 14th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Craig Corzine, Andy Goodall, Sheriff Kettlekamp and Sean McQueen.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session December 10th, 2018 regular meeting by Sean McQueen as corrected seconded by Sheriff Kettlekamp. Motion Carries.

Financial Report

Director presents expenses and incomes from the November Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Craig Corzine. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y, Sean McQueen - Y

Director's Report

Please see attached Director's report dated January 14, 2019.

Old Business

Moweaqua/Bethany boundaries are still in work. Verifying the boundaries

New Business

Rowcliffe makes a motion to direct Director Ehrhardt to purchase a new laptop up to \$2500.00. McQueen seconds the motion. Discussion followed. Roll call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y, Sean McQueen - Y

Public Comment

Motion to Adjourn by Troy Agney seconded by Sheriff Kettlekamp. Motion carries. Meeting adjourned at 6:02 p.m.

Christian/Shelby County Emergency Telephone Systems Board

February 11th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Korey Bailey, Andy Goodall, Sheriff Kettlekamp, Frank Mulholland, Daniel Bland and Sean McQueen.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session January 14th, 2019 regular meeting by Troy Agney seconded by Sheriff Kettlekamp. Motion Carries.

Financial Report

Director presents expenses and incomes from the November Financial Reports.

Motion to approve financial report by Daniel Bland. Seconded by Korey Bailey. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Korey Bailey - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y, Sean McQueen – Y, Daniel Bland – Y

Director's Report

Please see attached Director's report dated February 11, 2019.

Director Ehrhardt to look into costs associated with providing microwave link between MABAS divisions.

Old Business

No old business.

New Business

Non-emergency paging of EMT providers - Hospitals have been calling 911 to page EMT to provide non-emergency transports from a Hospital. Troy Agney makes a motion that 911's position is that we will not provide paging service for non-emergency transfers. Frank Mulholland seconds. Motion carries.

Public Comment

Randy Smith from Pana Lake Association asks the Board to consider options for re-addressing the Pana Lake area on the Shelby County side. The area is in the jurisdiction of the City of Pana. 911 Board will work with the City of Pana to provide some support to the area for options on how to proceed. Jared Rowcliffe will reach out to Kelly Lockhart to get a proposal on the GIS work in that area.

Motion to Adjourn by Troy Agney seconded by Frank Mulholland. Motion carries. Meeting adjourned at 6:22 p.m.

Christian/Shelby County Emergency Telephone Systems Board

March 11th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Andy Goodall, Sheriff Kettlekamp, Frank Mulholland and Daniel Bland.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session February 11th, 2019 regular meeting by Frank Mulholland seconded by Troy Agney. Motion Carries.

Financial Report

Director presents expenses and incomes from the February Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Sheriff Kettlekamp. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sheriff Kettlekamp - Y, Andy Goodall - Y, Daniel Bland - Y

Director's Report

Please see attached Director's report dated March 11th, 2019.

SOP Review Committee

Committee has not met yet. Meeting scheduled for April.

Old Business

Pana Lake addressing – Shelby County City is looking at the quote and is expected to move forward tonight.

IFERN – MABAS 64 -> 54

Reaffirmation SOP COM-102 – Discussion regarding Dive Team and SOP. 911 Board is committed to working with the area Fire Depts and the Dive Team to work out any issues or concerns.

Contract for Director Ehrhardt is to be discussed by the Committee.

New Business

Lakeside EMS – New EMS agency is understood to be operating out of Sigel. Stewardson Ambulance is requesting that Lakeside EMS be the transfer agency for ALS service. They can use Windsor, Neoga and Abbott. Concern is that they do not have a call handling agreement with 911. Director informed dispatch that they are not to call them until a call handling agreement is in place.

Public Comment

Motion to Adjourn by Frank Mulholland seconded by Troy Agney. Motion carries. Meeting adjourned at 6:16 p.m.

Christian/Shelby County Emergency Telephone Systems Board

April 8th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Andy Goodall, Sean McQueen, Frank Mulholland and Daniel Bland.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session March 11th, 2019 regular meeting by Frank Mulholland seconded by Troy Agney. Motion Carries.

Financial Report

Director presents expenses and incomes from the February Financial Reports.

Motion to approve financial report by Frank Mulholland. Seconded by Daniel Bland. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sean McQueen – Y, Andy Goodall – Y, Daniel Bland – Y

Director's Report

Please see attached Director's report dated April 8th, 2019.

SOP Review Committee

Are yet to meet. Meeting will be rescheduled.

Old Business

Pana Lake addressing – See Director's report.

IFERN – MABAS 64 -> 54 – holding until more information is available

New Business

No new business.

Public Comment

No new business.

Personnel

Nothing to act on, currently.

Motion to Adjourn by Frank Mulholland seconded by Troy Agney. Motion carries. Meeting adjourned at 5:53 p.m.

Christian/Shelby County Emergency Telephone Systems Board

May 13th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Andy Goodall, Sheriff Kettlekamp and Frank Mulholland.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Police Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session May 13th, 2019 regular meeting by Frank Mulholland seconded by Troy Agney. Motion Carries.

Financial Report

Director presents expenses and incomes from the April Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Frank Mulholland. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y

Director's Report

Please see attached Director's report dated June 10th, 2019.

Director informs Board that multiple work stations in dispatch are needing replaced. CTI provided quote of \$16,278.75. Troy Agney made motion to approve bid. Frank Mulholland seconds. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y

Old Business

Pana Lake addressing – No updates.

IFERN – MABAS 64 -> 54 – No new information.

New Business

No new business.

Public Comment

Jim Allsop from Cowden Fire with some questions regarding a specific call. 911 Director looking into the call.

Motion to Adjourn by seconded Frank Mulholland by Troy Agney. Motion carries. Meeting adjourned at 6:55 p.m.

Christian/Shelby Joint Emergency Telephone Systems Board

CLOSED MEETING MINUTES

May 13th, 2019

Christian/Shelby County
Emergency Telephone Systems Board

May 13th, 2019

Members Present: Frank Mulholland, Jared Rowcliffe, Troy Agney, Sean McQueen, Andy Goodall.

Closed Session

Motion by Troy Agney to enter into closed session pursuant to 5 ILCS 120/2 (c) (1). Seconded by Sean McQueen. Motion Carries.

Update the board on the status of 911 Director Ehrhardt. Director has been working without a contract since 2017. Salary has been inconsistent over the years. Last salary increase was in 2015. Current salary is \$53,363. In the past 10 years the salary has only increased \$5,502.20. Director has proposed an increase of 6% each year through 2021. Contract would be a 5 year contract back dating to 12/1/2016.

No action taken.

Christian/Shelby County Emergency Telephone Systems Board

June 10th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Andy Goodall, Sheriff Kettlekamp and Frank Mulholland.

Call to Order

Meeting was called to order at 5:35 pm at the Pana Police Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session May 13th, 2019 regular meeting by Frank Mulholland seconded by Troy Agney. Motion Carries.

Financial Report

Director presents expenses and incomes from the April Financial Reports.

Motion to approve financial report by Troy Agney. Seconded by Frank Mulholland. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y

Director's Report

Please see attached Director's report dated June 10th, 2019.

Director informs Board that multiple work stations in dispatch are needing replaced. CTI provided quote of \$16,278.75. Troy Agney made motion to approve bid. Frank Mulholland seconds. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Sheriff Kettlekamp – Y, Andy Goodall – Y

Old Business

Pana Lake addressing – No updates.

IFERN – MABAS 64 -> 54 – No new information.

New Business

No new business.

Public Comment

Jim Allsop from Cowden Fire with some questions regarding a specific call. 911 Director looking into the call.

Motion to Adjourn by seconded Frank Mulholland by Troy Agney. Motion carries. Meeting adjourned at 6:55 p.m.

Christian/Shelby County Emergency Telephone Systems Board

July 8th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Daniel Bland, Korey Bailey, Craig Corzine

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Frank Mulholland. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session June 10th, 2019 regular meeting by Troy Agney seconded by Sean McQueen. Motion Carries.

Financial Report

Director presents expenses and incomes from the June Financial Reports.

Motion to approve financial report by Daniel Bland. Seconded by Troy Agney. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Frank Mulholland – Y, Andy Goodall – Y, Daniel Bland – Y, Sean McQueen – Y

Director's Report

Please see attached Director's report dated July 8th, 2019.

Old Business

Pana Lake addressing – No updates.

IFERN – MABAS 64 -> 54 – No new information.

New Business

More information given to the Board regarding Simulcast – Radio/Paging, Director Ehrhardt and Board Member Rowcliffe have met with GTSI and will meet again on July 23rd. At the meeting, discussion was held regarding implementing a Simulcast system. GTSI will build a project proposal and bring it back for review.

Public Comment

Ramiro Estrada asked the Board about an incident where a caller had called the Shelby County Sheriff's Office and the caller was advised to call 911. Question was why that caller was told to call 911 and why the call was not handled by the Sheriff's Office.

Motion to Adjourn by Troy Agney seconded by Sean McQueen. Motion carries. Meeting adjourned at 6:00 p.m.

Christian/Shelby County Emergency Telephone Systems Board

August 12th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Daniel Bland, Korey Bailey, Craig Corzine and Andy Goodall

Call to Order

Meeting was called to order at 5:30 pm at the Pana Police Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session July 8th, 2019 regular meeting by Craig Corzine seconded by Daniel Bland. Motion Carries.

Financial Report

Director presents expenses and incomes from the July Financial Reports.

Motion to approve financial report by Daniel Bland. Seconded by Troy Agney. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Andy Goodall - Y, Daniel Bland - Y, Korey Bailey - Y

Director's Report

Please see attached Director's report dated August 12th, 2019.

Committee Reports

SOP Review Committee met and discussed a new SOP to address violent incidents. Draft should be available at the next meeting. Focus is on staging of EMS and Fire near the scene until cleared by Law Enforcement. Other issue addressed timing of paging for EMS. Five minutes are going to be given to the response agency to acknowledge the call before turning the call to another agency.

Old Business

Pana Lake addressing – Meeting this Wednesday to move forward.

IFERN – MABAS 64 -> 54 – No new information.

Simulcast – Radio/Paging upgrade. Met with GTSI again and received quote and viewed propagation study. See attached cost breakdown. Troy Agney makes motion to approve cost estimate. Craig Corzine seconds. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Andy Goodall - Y, Daniel Bland - Y, Korey Bailey - Y.

New Business

Ocone Transmitter – Maintenance cost. Daniel Bland makes a motion to cover cost. Troy Agney seconds. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Andy Goodall - Y, Daniel Bland - Y, Korey Bailey - Y

Public Comment

Motion to Adjourn by Troy Agney seconded by Korey Bailey. Motion carries. Meeting adjourned at 6:19 p.m.

Christian/Shelby County Emergency Telephone Systems Board

September 9th, 2019

Members Present: Jared Rowcliffe, Troy Agney, Daniel Bland, Korey Bailey, Craig Corzine, Sean McQueen, Sheriff Kettlekamp and Andy Goodall

Call to Order

Meeting was called to order at 5:34 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Motion to approve minutes from the regular session August 12th, 2019 regular meeting and September 4th, 2019 special meeting by Troy Agney seconded by Korey Bailey. Motion Carries.

Financial Report

Director presents expenses and incomes from the August Financial Reports.

Motion to approve financial report by Daniel Bland. Seconded by Troy Agney. Roll Call vote: Jared Rowcliffe - Y, Troy Agney - Y, Craig Corzine - Y, Andy Goodall - Y, Daniel Bland - Y, Korey Bailey - Y, Bruce Kettlekamp - Y, Sean McQueen - Y

Director's Report

Please see attached Director's report dated September 9th, 2019.

Committee Reports

Did not meet since last meeting

Old Business

Pana Lake addressing – Two sections were addressed and presented to the City. Format looks good.

IFERN – MABAS 64 -> 54 – No new information.

New Business

Montgomery Co 911 Consolidation Proposal – Chairman Goodall gives an overview of the special meeting to discuss proposal. Director Ehrhardt goes over some of the details of the consolidation. (Attached to these minutes) Discussion followed.

Jared Rowcliffe makes a motion to continue discussions with Montgomery County and pursue the consideration of the proposal with a favorable viewpoint. Troy Agney seconds. Motion carries.

Closed Session pursuant to 5 ILCS 120/2(c)(1)

Motion to enter closed session by Troy Agney. Daniel Bland Seconds.

Motion to exit closed session by Sheriff Kettlekamp. Korey Bailey Seconds.

Troy Agney makes a motion to approve Director Ehrhardt to pursue communications with the FOP to discuss increasing an employee's step level. Sean McQueen Seconds. Motion Carries.

Motion to Adjourn by Troy Agney seconded by Sean McQueen. Motion carries. Meeting adjourned at 6:46 p.m.

Christian/Shelby Joint Emergency Telephone Systems Board

CLOSED MEETING MINUTES

September 9th, 2019

**Christian/Shelby County
Emergency Telephone Systems Board**

September 9th, 2019


Members Present: Bruce Kettlekamp, Sean McQueen, Daniel Bland, Andy Goodall, Jared Rowcliffe and Korey Bailey

Closed Session pursuant to 5 ILCS 120/2(c)(1)

Motion to enter closed session by Troy Agney. Daniel Bland Seconds.

Discussion regarding increasing one employee a tier in the step level of the union contract to a tier 2. Consideration is due to low starting salary for dispatchers due to a flaw in the contract. Union would have to approve this offer. Was brought up to the Director by other Union employees.

No action taken.

Approved:
11/13/19


Christian/Shelby County Emergency Telephone Systems Board

October 14th, 2019

Members Present: Jared Rowcliffe, Daniel Bland, Frank Mulholland and Andy Goodall

Call to Order

Meeting was called to order at 5:34 pm at the Pana Fire Department by Andy Goodall. Roll call conducted, quorum was not present.

Approval of Minutes

Minutes were reviewed and no action was taken.

Financial Report

Director presents expenses and incomes from the September Financial Reports. No action was taken.

Director's Report

Please see attached Director's report dated October 14th, 2019.

Committee Reports

Did not meet since last meeting.

Old Business

Montgomery Co 911 Consolidation Proposal – 911 Director Nimmo updated the board members on the proposal to consolidate with Christian/Shelby ETSB. Discussion held regarding the consolidation. No action taken.

New Business

No new business was brought to the Board.

Motion to Adjourn by Frank Mulholland seconded by Daniel Bland. Motion carries. Meeting adjourned at 6:46 p.m.

Christian/Shelby County Emergency Telephone Systems Board

November 13th, 2019

Members Present: Troy Agney, Korey Bailey, Craig Corzine, Andy Goodall, Bruce Kettlekamp, Sean McQueen and Jared Rowcliffe

Call to Order

Meeting was called to order at 5:34 pm at the Pana Police Department by Andy Goodall. Roll call conducted, quorum was ~~not~~ present.

Approval of Minutes

Sheriff Kettlekamp made a motion to approve the minutes from the September 9th open session, September 9th closed session and October 14th meeting. Craig Corzine seconds. Motion carries.

Financial Report

Director presents expenses and incomes from the September and October Financial Reports. Troy Agney made a motion to approve. Sean McQueen seconds. Troy Agney - Yes, Korey Bailey - Yes, Craig Corzine - Yes, Andy Goodall - Yes, Bruce Kettlekamp - Yes, Sean McQueen - Yes, Jared Rowcliffe - Yes

Director's Report

Please see attached Director's report dated October 14th and November 13th, 2019.

Committee Reports

Did not meet since last meeting.

Old Business

Montgomery Co 911 Consolidation Proposal – Montgomery County 911 Board has made the motion to consolidate with Christian and Shelby. Informational meeting for board members is tentatively set for December 4th at the Lake Shelbyville Visitors Center.

New Business

FOIA and OMA training is required to be taken by all board members.

Motion to Adjourn by Frank Mulholland seconded by ~~Daniel Bland~~ . Motion carries. Meeting adjourned at 5:46 p.m.

Christian/Shelby County Emergency Telephone Systems Board

December 9th, 2019

Members Present: Troy Agney, Craig Corzine, Andy Goodall, Bruce Kettlekamp, Sean McQueen, Daniel Bland, Frank Mulholland and Jared Rowcliffe

Call to Order

Meeting was called to order at 5:30 pm at the Lake Shelbyville Visitors Center by Andy Goodall. Roll call conducted, quorum was present.

Approval of Minutes

Daniel Bland made a motion to approve the minutes from the September 9th open session, November 13th meeting. Sean McQueen seconds. Motion carries.

Financial Report

Director presents expenses and incomes from the November Financial Reports. Craig Corzine made a motion to approve. Sheriff Kettlekamp seconds. Troy Agney - Yes, Craig Corzine - Yes, Andy Goodall - Yes, Bruce Kettlekamp - Yes, Sean McQueen - Yes, Jared Rowcliffe – Yes, Daniel Bland – Yes

Director's Report

Please see attached Director's report dated December 9th, 2019.

Committee Reports

Did not meet since last meeting.

Old Business

Montgomery Co 911 Consolidation Proposal – Informational meeting regarding the consolidation is being held directly after the ETSB meeting.

New Business

Jared Rowcliffe informed the Board that he had met with Shelby County Community Services Mental Health Manager about what resources 911 could provide.

Motion to Adjourn by Daniel Bland seconded by Craig Corzine. Motion carries. Meeting adjourned at 5:52 p.m.