

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **January 16, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Vice-Chairman Becky Edwards called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson of the First Baptist Church in Taylorville gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing Aaron Allen, Tim Carlson, Mike McClure, Marilyn Voggetzer, and Matt Wells absent did signify a quorum as declared.

ACCEPT COUNTY BOARD MINUTES

Vice-Chairman Becky Edwards asked for any corrections and to accept the December 19, 2017, County Board minutes and the December 27, 2017, special Board meeting minutes. *It was moved by Donna Hibbetts and seconded by Phil Schneider to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Will be addressed in committee.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for January 2018 is placed on file in the Clerk's office and posted.
- 2- The December 2017 Public Defender's report is on file.
- 3- The Treasurer's report ending 12/31/2017 is on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for December, 2017, is filed with the Clerk.
- 5- The December, 2017, Motor Fuel Tax Allotment Transaction reports dated 01/03/2018 were received for both the County and Road Districts.
- 6- The Christian County November PCOM report was received from the C.E.F.S. Economic Opportunity Corporation and is on file in the Clerk's office.
- 7- The Illinois Environmental Protection Agency sent a Public Notice of Proposed Issuance of the Clean Air Act Permit Program Permit for the Rockies Express Pipeline, LLC. The notice is on file in the Clerk's office.
- 8- A letter dated December 29, 2017, from New Wave Communications with notice of increased rates for businesses. The letter is on file in the Clerk's office.
- 9- An email dated January 8, 2018, received from Ameren for tree trimming along 1200 East Road near the Christian-Montgomery county line.

APPROVE COMMUNICATIONS AS READ

Vice-Chairman Becky Edwards *called for a motion by Phil Schneider and was seconded by Paul Schmitz to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Chad Michel and seconded by Vicki McMahan to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting this month.

EXECUTIVE/PERSONNEL COMMITTEE –Minutes read by Donna Hibbetts.

ORDINANCE 2018 CB 001—PROHIBITION ON SEXUAL HARASSMENT

Public Act 100-0554 was signed into law on November 16, 2017, which requires that all governmental entities in Illinois adopt an ordinance or resolution recognizing the compliance that the county has a policy prohibition on sexual harassment: how to report an allegation of sexual harassment, a prohibition on retaliation for reporting sexual harassment allegations, including whistleblower protections under the Whistleblower Act and the Illinois Human Rights Act; and the consequences for knowingly making a false report. After discussion of the presented ordinance, a portion was eliminated to supersede other policies. It was noted that language could be included in the new policies if and when they might be updated. *A motion was by Donna Hibbetts and seconded by Chad Michel to recommend adopting the ordinance O2018 CB 001.* A roll call vote being called for polled the following: Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Molly Alaria, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts—ayes (11); nay (0); Aaron Allen, Tim Carlson, Mike McClure, Marilyn Voggetzer, and Matt Wells absent (5). The motion carried.

HARASSMENT POLICY/ETHICS OFFICER

During the discussion of updating the current policy, the members were offered another policy proposal for review as well as the existing prohibition of sexual harassment policy. They will bring back suggestions next month. One of the new requirements requires an “ethics officer” to be included in the procedure. Per legal consult and clarification, it does not need to be members of the Board appointed Ethics Commissioners of which cannot be employees or families of employees. It is recommended that the “ethics officer” be someone familiar with the law against sexual harassment, who can competently oversee an investigation. Recommendations of an appointment would need to be carefully thought out. It was suggested that the Board Chairman make the appointment as needed making sure employees are always updated of the selection.

COUNTY BOARD RULES OF ORDER

Copies of the current Rules of Order for County Board members were distributed for review. Next month’s meeting, Tuesday, February 20; the members will continue discussion and/or act on the open topics.

AUDIT/FINANCE COMMITTEE- 01/11/2018--Minutes read by Becky Edwards. There were no public comments.

EMAILS

Many of the county offices received notice this week from Ricoh that their generic email account, i.e. Hotmail, Gmail, yahoo, etc. are no longer acceptable to send reports back to the company. Jeff Durbin, CTI IT Operations Manager attended the meeting and talked to the committee about options to consider in order to change the various offices generic county emails: 1-host our own email server, 2-buy domain names and CTI host or 3-consider using the Office 365 Microsoft program which backs up continuously and is certified for government use. Jeff also noted the Ricoh requirement will become most prevalent as time goes by with many other companies of which the County conducts business. Members agreed that those offices’ carrying the “free service” needs to be reviewed and determined how to get them safe and compliant email programs. Several key factors must be taken into consideration and Jeff Durbin has agreed to attend an upcoming department head meeting to help explain the options to the group. Further, Jeff agreed to look into the above referenced programs and present a proposal for incorporating the changes needed.

WEBSITE

As last reported Russ Winans was interested in learning the upgrades for ADA accessibility to revamp the current county website. After working on new layouts and the transfer of documents, he realized the project was much more demanding and that he did not have the right versions of the software needed to complete the task. Although, Mr. Winans will not be available to move forward with a new website, he will continue to assist the department heads with their updates for a while longer. The committee recognizes the importance of a new website and accomplishing the requirements that have been noted from federal and state agencies in making certain our website is compliant. It was suggested that we seek two additional quotes adding to the current company that has submitted a quote and ultimately compare the quotes and determine how to move forward. Additionally, Venise McWard was asked to facilitate the task. *A motion*

was made by Becky Edwards and seconded by Vicki McMahon for Venise to seek the additional quotes for a new and updated County website with a goal to return quotes for review in March. The motion carried. Ms. McWard commented she has already contacted a couple of companies and is waiting for a response.

CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to accept the claims as presented for payment in January. A roll call vote being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Molly Alaria, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahon—ayes (11); nay (0); Aaron Allen, Tim Carlson, Mike McClure, Marilyn Voggetzer, Matt Wells absent (5). The motion carried.

APPROVE TWO RESOLUTIONS FOR DELINQUENT TAX PROPERTIES

Two resolutions to accept and record delinquent tax properties: parcels 11-25-22-119-001-00 in Pana Township, ABW Auctions bid \$675.00 and 11-25-21-104-002-00 in Pana Township, Shauna Owens, for Constance Nichols and Daniel Howard paid \$1,640.00. A motion was made by Becky Edwards and seconded by Chad Michel to adopt the above resolutions and dispense with the reading. A roll call vote being called for polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Molly Alaria, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahon, Venise McWard, —ayes (11); nay (0); Aaron Allen, Tim Carlson, Mike McClure, Marilyn Voggetzer, and Matt Wells absent (5). The motion carried.

APPELLATE PROSECUTOR AGREEMENT

The annual agreement still has not arrived from the State.

FINANCE COMMITTEE POLICIES

In an effort to reduce copies and postage, the committee discussed changes to both the claims report and the Treasurer's report. Monthly, each county board member receives a copy of the claims presented for that month. It is important that the members receive and review the report as they are required to have a roll call vote however, it consists of several pages and copying is lengthy. Currently some members only receive copies via email and some receive hard copies through the mail. *A motion was made by Becky Edwards and seconded by Paul Schmitz to recommend that the claims report only be emailed to the county board members for their review.* The motion carried.

Another report that the finance committee members receive monthly is the Treasurer's report. It is the revenue and expense report ending the previous month and a report by department that details previous month's expense, budget and year to date actual expenses. This monthly report is sent to the Clerk's office for filing and available for their review. *A motion was made by Becky Edwards and seconded by Phil Schneider to email those reports to all county board members.* The motion carried.

EMPLOYEE BENEFIT STATEMENTS

Chairwoman Edwards reported that benefit statements are being processed for all employees. This will itemize both county and employee costs per employee. They are expected to be finished in February.

NEW OR UNFINISHED BUSINESS:

Vice-Chairman Edwards read the minutes from last month's committee report.

911 SURCHARGE REVENUE

“Micki Ehrhardt, 911 Administrator discussed with the committee the potential of a late 911 surcharge revenue payment to the County. This money passes through the State for distribution rather than directly to the County. With only about \$4,600 in the fund and payroll next week, she was asking for a temporary transfer if needed. Treasurer Asmussen suggested this be taken from the Capital Improvement Fund. When the 911 revenue is received, the “loan” would be replaced-probably 7-14 days. This is designated money for 911. The timing of deposit creates the issue. A motion was made by Becky Edwards and seconded by Phil Schneider to approve and transfer money to the 911 fund to cover payroll from the Capital Improvement Fund and

replace upon receipt of the State revenue.” This is not a loan and the receipt of state money is still not timely with our payroll and accounts payable pay dates. *Becky Edwards made a motion to approve the stated transfer and repay process as needed by 911 for FY2018 and it was seconded by Chad Michel.* A roll call vote being called for polled the following: Paul Schmitz, Phil Schneider, Molly Alaria, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki McMahan, Venise McWard, Chad Michel—ayes (11); nay (0); Aaron Allen, Tim Carlson, Mike McClure, Marilyn Voggetzer, and Matt Wells absent (5). The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Venise McWard and seconded by Molly Alaria to approve the mileage and per diem report for the month of January 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	1
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	1
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS: None

ANNOUNCEMENTS/OTHER:

None

ADJOURNMENT

With no other unfinished business to come before the Board, *at 6:51 pm a motion was made by Phil Schneider and seconded by Molly Alaria to adjourn until Tuesday, February 20, 2018 for the regular County Board meeting at 6:30 p.m. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON February 20, 2018

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Caleb McGregor of the United Methodist Church of Stonington and Edinburg gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the January 16, 2018, County Board minutes. *It was moved by Becky Edwards and seconded by Paul Schmitz to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any will be addressed in committee.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for January 2018 and it is placed on file in the Clerk's office and posted.
- 2- The January 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 01/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for January, 2018, is filed with the Clerk.
- 5- The January 2018 Motor Fuel Tax Allotment Transaction reports dated 2/1/2018 were received for both the County and Road Districts.
- 6- A letter from the Illinois Dept. of Transportation authorizing a transfer of \$54,250 of Surface Transportation program funds for partial reimbursement of the County Engineer's salary.
- 7- The Christian County December PCOM report was received from the C.E.F.S. Economic Opportunity Corporation and is on file in the Clerk's office.
- 8- The Illinois Environmental Protection Agency sent a National Pollutant Discharge Elimination System Public Notice for the permit relating to the Five Oaks Recycling and Disposal Facility. The notice was posted outside the Clerk's office.
- 9- A letter dated February 1, 2018, from Ameren for mowing along rights-of-way was received and is on file in the Clerk's office.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Phil Schneider and was seconded by Marilyn Voggetzer to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Aaron Allen and seconded by Donna Hibbetts to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting this month.

EXECUTIVE/PERSONNEL COMMITTEE 02/7/2018–Minutes read by Donna Hibbetts.

LIQUOR LICENSE RENEWAL

A list of current liquor license holders was presented for renewal. With no problems reported from the Sheriff or State's Attorney, *a motion was made by Donna Hibbetts and seconded by Mike McClure to approve the renewal of the eleven license holders.* The motion carried.

It was brought to the attention of the committee that an inquiry had been made for an additional class of license to be created to allow both the sale of package liquor and the onsite consumption. It would be reviewed by the State's Attorney and brought back to the committee.

PERSONNEL POLICIES

Two policies were presented for review by the committee: Victims' Economic Security and Safety Act (VESSA) and Policy against Discrimination, Harassment and Sexual Misconduct. Both policies are already incorporated in the Personnel Handbook. The attorney group associated with the County's liability carrier has offered the same policies in a different format for the County to use. As previously reported the harassment policy needed updates due to the change in the law. Both policies will be reviewed with department heads and brought back next month for Board approval.

RULES OF ORDER

Committee members made some suggestions to change parts of the Rules of Order for the County Board. All board should have received electronic copies for review. The suggestions will be written in for review next month.

ELECTED OFFICE HOLDER SALARIES

Committee Chair Donna Hibbetts explained the process of setting their salaries. The "must have" rule is setting the salary 180 days prior to the first Monday in December after the November election. [This year it is approximately June 6]. Since it must go to the full Board, the final decision must be determined by the May 22, 2018, County Board meeting or earlier.

- Last year the county board members' salaries and per diems have already been determined by motion for those individuals who will be elected in November, 2018.
- The offices up for election this year are County Clerk, Treasurer, Supervisor of Assessments, and Sheriff.

The salary and other compensations must be determined for a four year period. Each office must have but one salary and benefit package regardless of who wins the election. In the upcoming election all positions have a person currently serving in that position that will be running for the office. The County Clerk position is the only contested race.

The current salaries are \$62,797 for offices of County Clerk, Treasurer, Supervisor of Assessments and Circuit Clerk. The position of Sheriff is \$72,621. In 2014 the salaries remained the same each year for the four year period and also included a life and health insurance package. All positions are eligible to participate in IMRF/SLEP retirement.

Both the Finance and Personnel Committees will meet jointly to discuss their views on the salary and package for each office as well as hear proposals brought to the committee. This meeting will be March 15.

TRAINING AND EMAIL

- On January 25, department heads attended Sexual harassment training onsite and received other internal policies and discussion.
- County wide email for all offices has been presented to eliminate hotmail, yahoo and other "free" email service addresses for county business. The Office 365 system is available through the state and the cost for email compliance will be forthcoming.

AUDIT/FINANCE COMMITTEE- 02/15/2018--Minutes read by Becky Edwards. There were no public comments.

WEBSITE UPDATE

Chairwoman Edwards reported a second bid was received for the website and that we are waiting on the third. By the March meeting the Board should have three bids to review.

OVERCROWDING AT THE JAIL

Sheriff Bruce Kettelkamp and Chief Deputy Bruce Engeling presented a proposal to help accommodate the inmate numbers at the jail. Although the real solution to an outdated facility is to build a new complex with an estimated cost in excess of \$11 million, the following expansion would assist in relieving the over-crowded situation we currently have. The expansion would include a twenty-bed dorm, three “watch” cells, storage and allow the kitchen space to be increased and updated. The expansion would be added onto the current facility into the parking lot area. In order to determine the cost of the project, Sheriff Kettelkamp and Chief Deputy Engeling requested funds to begin the bid process to find an architect and engineer to design and estimate the cost of the project. The initial projections are \$400,000 plus. The \$400,000 would be borrowed with an estimated ten-year payback period. It is projected the loan would be paid by increasing the federal inmates creating the funds for the loan payment. This is a preliminary plan to be developed professionally. *A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the request to pay for the architect/engineer from the Capital Improvement Fund in the amount of \$40,000 not to exceed \$60,000.* Several points of discussion followed:

- Why borrow money for the project and pay interest when we have the Capital Improvement Fund to borrow from with no interest? Agreed, but the Board should still have a document stating the repayment from federal inmate money to the Capital Improvement Fund. It was asked if there is a guarantee for more inmates and the response was there is no guarantee, however the Marshals are always looking for more accommodations.
- It was clarified the moneys set aside into the Capital Improvement Fund was from the general obligation bonds and one time electric line payment to the County and have varying rates of interest and due dates.
- The \$400,000 anticipated cost will be voted upon after the bids come in.
- Additionally, the sewer and other systems will need to be addressed. As an additional note, the Department of Corrections will also have to approve the project.

A roll call vote being called for polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz—ayes (16); nay (0); absent (0). The motion carried.

CLAIMS

A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the claims as presented for payment in February. A roll call vote being called for polled the following: Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz and Phil Schneider—ayes (16); nay (0); absent (0). The motion carried. Paul Schmitz suggested that the committee physically review each claim on a quarterly basis. The committee agreed.

CREDIT CARD PROPOSAL FOR COUNTY USE

Treasurer Asmussen explained that more and more department heads need to use a credit card to make purchases for items such as software on line and need a credit card to do so. Currently, they must either use their own credit card or pass on the best deal due to no credit card. After review with the auditors, it was determined that a credit card with a \$2,000 limit was suggested as well as creating a policy setting forth the procedure on how to request use of the card. *A motion was made by Becky Edwards and seconded by Aaron Allen to authorize the Treasurer to obtain credit cards for general fund use and for the solid waste office with a \$2,000 limit and conditioned upon the full amount must be paid off monthly.* A roll call vote being called for polled the following: Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer—ayes (16); nay (0); absent (0). The motion carried. The treasurer will oversee the use of the cards and will create a policy for the department heads setting forth the procedure for accessing the card. The payments will still be passed through the claims process.

NEW FRANCHISE AGREEMENTS

This item is still in discussions and will be brought back to committee at a later date.

STATE'S APPELLATE PROSECUTOR'S SERVICES

The annual resolution from the State's Attorney Office to maintain the State's Appellate Prosecutor's services was presented for approval. This \$12,000 fee is in the State's Attorney's budget. It provides attorneys from the Appellate Prosecutor's office to serve the County when there is a conflict in the State's Attorney's office in handling a case or on a criminal appeal and other circumstances. Without this agreement by resolution, the county would be forced to pay an hourly fee should they require an outside attorney. *A motion was made by Becky Edwards and seconded by Chad Michel to adopt R2018 SA 003.* A roll call vote being called for polled the following: Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells—ayes (16); nay (0); absent (0).

LETTER TO REJECT PROPOSALS THAT MANDATE SPECIFIC ACCOUNTING PRACTICES OF LOCAL GOVERNMENTS

The Comptroller's Office is filing an amendment to include counties for specific accounting practices. The proposed resolution urges the Comptroller and the General Assembly to reject any proposals to significantly modify the acceptable forms of accounting and auditing utilized by units of government in their mandated reporting to the Comptroller's Office. There are two systems of accounting: accrual or cash basis. Christian County uses accrual; however, the bill proposed would force to mandate all local governments to use the accrual system forcing them to change their current accounting system. *A motion was made by Becky Edwards and seconded by Marilyn Voggetzer to adopt the resolution rejecting any proposals to significantly modify the acceptable forms of accounting and auditing utilized by units of local government in their mandated reporting to the Comptroller's Office.* A roll call vote being called for polled the following: Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria—ayes (16); nay (0); absent (0). A letter will be written to the Honorable Susana Mendoza respectfully requesting reconsideration in the restructure of any accounting practices.

ALLOCATION OF BOND FUNDING

Treasurer Betty Asmussen asked the committee their plans for use of the funds from the General Obligation Bonds suggesting \$1.0 million be invested in a CD with the remaining \$200,000 moved to the General Fund until it was determined how the funds will be utilized. *A motion was made by Becky Edwards and seconded by Venise McWard for \$200,000 to be transferred into the general fund in a short-term CD and the balance of \$1 million be invested as stated above until the committee researches current and future projects for the county.* A roll call vote being called for polled the following: Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen—ayes (16); nay (0); absent (0).

POLICY FOR CONTINGENCY FUND REQUESTS

A policy and procedure were presented to the Finance Committee detailing the procedure the Department Heads would use to receive approval to expend funds from the contingency line item. As a reminder, the contingency fund is not available for the funding of a shortfall in a departments budget. The approval will be based on the necessary but unexpected expenditures. *A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the contingency fund access policy and procedure.* The motion carried. Department heads will be given the information.

NEW OR UNFINISHED BUSINESS: Due to the late arrival of a mobile home tax sale certificate, *a motion was made by Matt Wells and seconded by Becky Edwards to adopt R2018 TR 004 for 55 Hillcrest Mobile Home Park-Taylorville.* A roll call vote being called for polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson—ayes (16); nay (0); absent (0).

MILEAGE AND PER DIEM REPORT:

A motion was made by Venise McWard and seconded by Molly Alaria to approve the mileage and per diem report for the month of February 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	2
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS: None

ANNOUNCEMENTS/OTHER:

None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Molly Alaria to adjourn until **Tuesday, March 27, 2018**, for the regular County Board meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **March 27, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. James Jones of the Taylorville Christian Church gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Becky Edwards did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the February 20, 2018, County Board minutes. *It was moved by Donna Hibbetts and seconded by Paul Schmitz to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

As referred from the Zoning Board of Appeals:

1. O2018 ZN 002—Reclassification of Territory-Dean and Karen Beck, Buckhart Twp. *A motion was made by Aaron Allen and seconded by Chad Michel to adopt the Zoning ordinance 2018 ZN 002.* A roll call being called for polled the following: Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.
2. O2018 ZN 003—Special Use for a Solar Farm Development—Community Power Group, LLC—Taylorville Twp. *A motion was made by Paul Schmitz and seconded by Chad Michel to adopt the Zoning ordinance 2018 ZN 003.* A roll call being called for polled the following: Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.

MARY RENNER-DIRECTOR OF CHRISTIAN COUNTY ECONOMIC DEVELOPMENT

CCEDC is governed by a public/private sector board with approximately 35 members. The past and current CC Board Chairman and Vice Chairwomen have been members of this board. The purpose of the executive director is to facilitate investment and job creation retention in Christian County.

Current projects:

1--Taylorville Business and Industrial Park: received EDA grant of \$537,288 for infrastructure. Construction is to begin in late spring or summer and to be completed by end of 2019. When completed initial marketing targets: local business expansion, customers and suppliers of local businesses, DCEO, site selectors and trade show participation.

2—TIF: Brief explanation of TIF: The property taxes paid on this base amount continue to go to the taxing bodies as they always had, with the amount of this revenue declining only if the base declines (something that the TIF is expected to keep from happening) or the tax rate goes down.

Growth of the values of the property, created by the improvements-increment over the base generates the tax increment. This increment is collected into a special fund, (the Special Tax Increment Allocation Fund), for use by the municipality to make additional investments in the TIF project area. Illinois law allows for a TIF to exist for a period of 23 years.

TIF 1 should be in place in April, which includes the industrial park.

The TIF 2 boundaries are still being defined. It will include the previous Tenaska site.

3—A large natural gas production facility is considering locating in Christian County at the Tenaska site. It is in its preliminary stages. The site surveying is underway and the site has been optioned.

4—Clearwater Organic Farms based out of Rochester New York has bought the Buckley greenhouse facility which was previously owned by Hemang Dave. They will grow hydroponic leafy vegetables. It will create five jobs with the expectation to expand the size of the greenhouse in the future.

5—NextEra Energy Planning is looking to build a 100 megawatt solar energy generating facility in Pana Township with a \$100-120M investment. Two to four full time jobs paying \$95,000 including benefits and 200 construction jobs are anticipated. They have a 30 year lease negotiated with property owners with an option for a ten year extension. They are seeking the Enterprise Zone benefits. Cisco is also seeking Enterprise Zone benefits for their project. Both projects are most likely interested in the sales tax exemption on building materials as their primary benefit.

CCEDC Executive Director is in favor of the Enterprise Zone benefits for these projects for the following reasons:

1-It demonstrates an ongoing need for the Enterprise Zone in Christian County. The City of Taylorville and Christian County's current EZ expires 12/31/2021. In a future application for designation of a new EZ for the county, it will be good to show continued demand for EZ benefits in the county.

2—Solar energy projects do not have to be included in the new EZ. The sales tax exemption on building materials benefits will accrue to these projects at the start of the project before expiration of the current EZ. A policy should be developed and put in place for considering EZ benefits to alternative energy projects.

SUPERVISOR OF ASSESSMENTS-CHAD COADY-Spoke about the impact on property taxes relating to the Pana Township solar farm proposal.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for February 2018 and it is placed on file in the Clerk's office and posted.
- 2- The February 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 02/28/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for February 2018, is filed with the Clerk.
- 5- The February 2018 Motor Fuel Tax Allotment Transaction reports, dated 3/1/18, were received for both the County and Road Districts.
- 6- A check from Cable One for the 4th quarter NewWave Communications franchise fees in the amount of \$1,600.83 was deposited with the Treasurer.
- 7- The Christian County January and February PCOM reports were received from the C.E.F.S. Economic Opportunity Corporation and are on file in the Clerk's office.
- 8- Downtown Taylorville.org 2018 calendar of events was placed on file.
- 9- Ameren emailed a notice of future tree trimming in the Edinburg area.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Mike McClure and was seconded by Vicki McMahon to accept the communications as read.* The motion carried.

PUBLIC COMMENTS

There were none.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Marilyn Voggetzer and seconded by Molly Alaria to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—3/13/2018--Phil Schneider read the minutes.

DOWNTOWN TAYLORVILLE EVENTS APPROVED

The 2018 Calendar of Events from Downtown Taylorville was presented for approval to use courthouse grounds. The Farmers Market is scheduled from late April through October as well as the many other favorite events through December 1—the Twilight Christmas parade. *A motion was made by Phil Schneider and seconded by Aaron Allen to approve the list of events for Downtown Taylorville 2018. The motion carried.*

HIGHWAY BUSINESS: Highway Engineer Cliff Frye

MFT AND NON-MFT AGGREGATE BIDS

Bids were opened and read at 10:00 am on Tuesday, January 30, 2018, and Tuesday, March 13, 2018, for MFT and Non-MFT Aggregates to be used by the County and Townships during FY18.

- For the County, *a motion was made by Phil Schneider and seconded by Vicki McMahon to accept the low bids as read and dispense with the reading. The motion carried.*
- For the Townships, *a motion was made by Phil Schneider and seconded by Venise McWard to accept the low bids as read and refer them to the individual Township Highway Commissioners for approval and dispense with the reading. The motion carried.*

ROTARY DISC MOWER

Quotes were presented for a Rotary Disc Mower with the following results:

Ramsey Farm Machinery	\$5,850.00
Sloan Implement	\$5,900.00
Birkey's Farm Machinery	\$6,170.00

A motion was made by Phil Schneider and seconded by Chad Michel to purchase a Rotary Disc Mower from Sloan Implement for \$5,900.00. The motion carried.

FLATBED DUMP HOIST

Quotes for a flatbed dump hoist were dropped since our bed was found to be incompatible with a hoist.

PROJECT UPDATES:

- The Bituminous Material letting will be at 10:00 am on Tuesday, April 10th.
- Bridges: ROW acquisition and Final plans are being completed for Assumption Bridge #17, Bear Creek #48, Johnson #2, King #24, and Mosquito Bridge #19.
- The County Highway #12 (Bear Creek Rd.) will be completed in the FY 2020 Federal Program. We will be able to bid it out in June 2019.
- On the horizon:
 - Recycle and overlay County Highways #3, 11, 13, 19 & 22. These routes total approximately 6.5 miles of existing paved roadway.
 - Reconstruction of County Highway #23 in Mt. Auburn Township, approximately 2.75 Miles.
 - Realign the curves on County Highway #6 and begin the upgrade to a paved roadway.

COUNTY BUILDINGS:

Committee members had been told of a possible proposal from Johnson Controls for an energy savings plan. Within that plan, the installation of the third floor air conditioning, changing the lighting to LED bulbs and the change out of boilers in three different buildings. An Executive Summary was distributed to the members.

Maintenance Supervisor Zach Hicks addressed those issues. The air conditioning units purchased for the third floor have proven to be too big of an undertaking without additional professional staff. A company from Carlinville is scheduled to give a quote on the project with Zach working alongside. Much of the work will have to be done at night after the courthouse is closed. Although much of the equipment has already been purchased, hiring a company to do the install

will require more money for the project. An estimate of \$30,000 was requested to add to the A/C project line item. In Committee, a motion was made by Phil Schneider and seconded by Charles DeClerck to forward the request of \$30,000 to be added to the A/C project from the Capital Improvements. The motion carried.

Ameren was contacted for consultation on several pending projects.

- 1-There are three boilers that are ready for replacement or needed upgrades from these much older buildings.
- 2-Changing out lightbulbs in the seven buildings is a project the current staff can complete in a shorter period of time. The savings should begin immediately.
- 3-The large windows in the courthouse continue to need work as opening/closing them are major issues as well as many have lost their seals.

Ameren offers assistance and bonus money for completing these types of energy saving projects. Zach will report back when the projects have been evaluated. It would be a plus for the county to be able to conserve on energy and save on energy costs.

JOINT EXECUTIVE/PERSONNEL COMMITTEE-3/15/2018—Minutes read by Donna Hibbetts.

INTERGOVERNMENTAL AGREEMENT AND ORDINANCE FOR PUBLIC TRANSPORTATION GRANT AGREEMENTS

Melissa Schilling representing the Central Illinois Public Transit Program presented the Ordinance and Intergovernmental Agreement between Christian County and Shelby County (as the designated and primary participant) for the public transportation program renewal. This grant money is a for one-year term – July 1, 2018 to June 30, 2019 authorizing Shelby County to execute and file on behalf of Christian County all documents and agreements in order for Christian County to offer public transportation in Christian County. *A motion was made by Donna Hibbetts and seconded by Vicki McMahon to adopt Ordinance O2018 CB 006.* A roll call being called for polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck (14) yea: (1) nay-Matt Wells; (1) absent-Becky Edwards. The motion carried.

A motion was made by Donna Hibbetts and seconded by Vicki McMahon to approve the intergovernmental agreement with Shelby County/CEFS Economic Opportunity Corporation to direct and implement the program. A roll call being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts (14) yea: (1) nay-Matt Wells; (1) absent-Becky Edwards. The motion carried.

WEBSITE UPDATE

Chairwoman Edwards reported other bids have been received and called upon Bryan Hahlbeck from CivicPlus to make a short presentation. Several questions were asked about this four-year plan. Venise McWard will contact several board members/elected office holders to evaluate the various quotes and return to the committee next month with a recommendation.

2017 AUDIT

The 2017 Audit will be presented next month at the finance meeting.

OFFICE 365

County Clerk Michael Gianasi reported more exact numbers of users have been collected and he will report back next month with costs of the Office 365.

CLAIMS

At Committee, a motion was made by Aaron Allen and seconded by Paul Schmitz to approve the claims for March and to cut the checks prior to the full board meeting. The March meeting will be delayed due to the primary election. *A motion was made by Donna Hibbetts and seconded by Aaron Allen to approve the claims as presented for payment in March.* A roll call being called for polled the following: Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil

Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.

ADOPT POLICY PROHIBITING SEXUAL HARRASSMENT ORDINANCE

As reviewed last month with updates to the current policy, the new policy/ordinance was presented for adoption. *A motion was made by Donna Hibbetts and seconded by Vicki McMahan.* A roll call being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.

ADOPT VESSA POLICY/ORDINANCE

The VESSA Policy was revised and presented for adoption. A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer. A roll call being called for polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.

COURTHOUSE A/C CAP FOR INSTALLATION

As discussed in the Highway/Building Committee, *the referral was made to increase the third floor air conditioning project at the courthouse was presented for approval. The amount not to exceed \$30,000 from the Capital Improvement Fund in order to contract the installation of the project was motioned by Donna Hibbetts and seconded by Phil Schneider.* A roll call being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel (15) yea: (0) nay; (1) absent-Becky Edwards. The motion carried.

ELECTED OFFICE HOLDERS SALARY DISCUSSION/PROPOSAL

The positions of County Clerk, Supervisor of Assessments, Treasurer, and Sheriff will be decided in November during the general election. Those current office holders as well as the Circuit Clerk presented proposals for the Board's consideration to increase their salaries. The decision must be made 180 days prior to the first Monday in December. For this board, the decision date is May 15, 2018.

- Julie Mayer-Circuit Clerk discussed her salary as being frozen at \$62,797 since 2014. When she last ran for office in 2016, she did not request any increase. And according to Julie, in 2014, these offices' salaries were in the top 4th of the counties. Now they are not. She further stated that she has not had a cost of living wage increase in five years and stated, "This is how we make our living."
- Board members questioned the \$6,500 stipend that each office receives. For several years, the State has been trying to eliminate this stipend to the office holder. The stipend is for the reporting work each county office sends to the State. It was said that stipends are not considered part of their salary and it is not guaranteed.
- Chad Coady-Supervisor of Assessments commented on his stipend that it is only \$3,000 and he would only receive it depending on the numbers. If there are no increases for this term it would be eight years, the pay freeze would be in effect. His salary is reimbursed by half from the State.
- Michael Gianasi commented that these positions are offices with a high level of responsibility and the Board has no control as to who runs for the offices. No matter who is in the position, the responsibilities will never be less.
- Betty Asmussen-Treasurer reviewed past five years increases to base salaries of the sheriff's deputies and officers-(effective 12/1/2013 to 12/1/2017 respectively) 2- 2.5- 2.5- 2- 2%. There are deputies who make the same or more than the elected office holders. Probation Officers recently got an 18% increase after a four-year freeze. [Chairwoman noted these salaries are reimbursed by the State at about 85%.] AFSCME received about a 2% raise. "Some non-bargaining department heads like the Chief Probation Officer and Joe Stepping have higher salaries than the elected office holders!" She distributed several documents with surveys and past salary increases of county employees.

- Amy Winans-Coroner-spoke of crazy formulas that were given in the past to elected office holders. Her opinion was there was some picking and choosing as to the increases. Although, this election Winans is not up for reelection, she commented, she did not start this job for the paycheck; it is the dedication and being passionate about the job.
- Mike Havera-States Attorney, whose salary is determined by the State, noted we (county offices) provide services that are required. We have been asked to cut our budgets, but yet, we still have to provide those services.

Several members commented:

- How do we fund increases with a deficit budget?
- These are decisions we have to make when our hands are tied with PTELL and decreasing revenues.

County Board members continued with comments that salaries should be given and the status of past budgets. The committee/committees will evaluate their handouts and resume discussion next month.

NEW OR UNFINISHED BUSINESS: None

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Aaron Allen to approve the mileage and per diem report for the month of March 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	5
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:

Appointments: Zoning Board of Appeals-3 year appointments:

- Mark Dozier, Morrisonville to fill vacancy of Albert Eyman through 2/2020; *A motion was made by Paul Schmitz and seconded by Matt Wells. The motion carried.*
- Re-appoint JoAnn Howard 2016 through 2/2019; *A motion was made by Molly Alaria and seconded by Paul Schmitz. The motion carried.*
- Re-appoint Steve Sipes-2016 through 2/2019; *A motion was made by Chad Michel and seconded Venise McWard. The motion carried.*
- Re-appoint Tony Woods as Chairman through 2/2019. *A motion was made by Marilyn Voggetzer and seconded by Vicki McMahan. The motion carried.*

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Aaron Allen and seconded by Phil Schneider to adjourn until **Tuesday, April 17, 2018**, for the regular County Board meeting at 6:30 p.m. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **April 17, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Steve Robinson of the First Baptist Church of Taylorville gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Marilyn Voggetzer did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the March 27, 2018, County Board minutes. *It was moved by Molly Alaria and seconded by Becky Edwards to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Chief Deputy Bruce Engeling was asked to read a proclamation honoring all Christian County Telecommunicators/Dispatchers for a job well done. He commented that this position is a most difficult and stressful position. All dispatchers will receive a copy of the proclamation.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for March 2018 and it is placed on file in the Clerk's office and posted.
- 2- The March 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 03/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for March, 2018, is filed with the Clerk.
- 5- The March 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Venise McWard and was seconded by Vicki McMahon to accept the communications as read.* The motion carried.

PUBLIC COMMENTS-topic: animal control director

Sally Brusveen-She is a volunteer at Animal Control and rescues dog to find them homes. It is her desire that we find the most qualified person we can find. The next warden needs to be able to assess the animals; they need to have the passion and energy to care and to be a leader. They need to listen and learn about the issues in the communities and at the facility. This is a full time position.

Charles DeClerck was not in favor of moving the zoning office to the animal control facility.

Tammy Stockton, the current assistant warden explained that she is dedicated to the facility and animals and has been for many years. They currently work with the various rescues.

Patty Rykhus-She is an animal advocate and believes this position will be very busy and full time. It will be important to find the person with the special skills: to improve animal development at the facility, skills in personnel and management, must have more compassion not just administration, provide service to the animals and the public, and must have the drive to change things.

Jacque Nation- Is a volunteer rescuer. She believes there must be a passion for the animals, the hours of service must be extended, increase adoption fees but include shots, spay and neuter, microchip and checking references before the adoption.

Tim Carlson who lives in the country, over the last ten years has not seen dogs running loose. At a recent visit, he noted there was only one dog. Sally Brusveen commented that 65 dogs were rescued last year.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Paul Schmitz and seconded by Aaron Allen to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—4/11/2018--Phil Schneider read the minutes.

BUILDING/GROUNDS BUSINESS: **COURTHOUSE AIR CONDITIONING**

Maintenance Supervisor Zach Hicks reported that four commercial companies came to bid the project of installation and only two were returned. Several local companies were contacted and discussed the project, no bids were received. A big issue with the project would have been the work needed to be done at night and scheduling of such a large project. The two quotes were read: Gibbel Home Services, Inc. at \$36,000 for installation labor and custom sheet metal labor and Henson Robinson Company as detailed not to exceed \$45,000. *A motion was made by Phil Schneider and seconded by Charlie DeClerck to accept the low bid from Gibbel of Carlinville and to refer to the Finance Committee. The motion carried.*

During the preparation of the A/C project, more ceiling was coming down and landing in the suspended ceiling. This will get worse and Zach is concerned about the weight on the ceiling tiles. They will be emptying them throughout the installation and will paint and replace the suspended system after the project. The cost has not yet been projected, but should not be anything extreme.

HIGHWAY BUSINESS:

MFT & Non-MFT BITUMINOUS MATERIAL BIDS

Bids were opened and read on Tuesday, April 10, 2018 for MFT and Non-MFT Maintenance Materials to be used by the County and Townships during FY18. Christian County requires all bidders to be prequalified with IDOT where appropriate. Cliff Frye presented tabulation of bids for all items.

- For the County, Counton Petroleum of Maryville was the low bidder on the Non-MFT proposal and groups #3 & 4 of the MFT proposal. Louis Marsch of Morrisonville was the low bidder on groups #1, 2, 5 & 6 of the MFT proposal. *A motion was made by Phil Schneider and seconded by Vicki McMahon to accept the low bids for all items. The motion carried.*

- For the Townships. Counton Petroleum was the low bidder on groups #4, 6, 7, 10, 12, 14, 15, 16, 18, 21, 23, 25 & 27 of the MFT proposal. Louis Marsch was the low bidder on groups #1, 2, 5, 8, 9, 11, 13, 17, 19, 20, 22, 24 & 26 of the MFT proposal. *A motion was made by Phil Schneider and seconded by Craig Corzine to accept the low bids and refer them to the individual Township Highway Commissioners for approval. The motion carried.*

A discussion was had about “what if there was a tie” in the bids. The IDOT Local Roads Manual allows the bid to either be split between the bidders or it can be awarded to a single contractor using a random practice such as flipping a coin, drawing cards, rolling dice, etc. We have had tie bids on aggregates in the past and have awarded half to each quarry. This gives us flexibility if one quarry is out of the particular aggregate we need at the time. Further discussion was had regarding the fact that some municipalities have passed a local bid preference ordinance. These ordinances allow for awarding to a local business if it is within a certain percentage of the low bid. The committee was interested in considering this type of ordinance for Christian County if it is deemed allowable.

**JOINT EXECUTIVE/PERSONNEL COMMITTEE AND AUDIT/FINANCE
COMMITTEE MEETING--4/12/2018** Minutes read by Becky Edwards

AUDIT REVIEWED

Rich Hooper from Lively, Mathias, Hooper and Noblet highlighted the FY2017 County Audit at both the committee and the full Board meeting. As a general summary, the Independent Auditors' Report was unmodified and all materials were provided to the auditors. As recalled over the past two years, Ameren money awarded to the County for the utility line project was \$342,400 in FY 2016 and \$580,400 in FY 2017. Not including the \$580,400 amount of the one-time Ameren payment in FY 2017, the deficit of the general fund would be \$234,670. By including the Ameren money, the budget reflected a further reduced amount. The general fund expenses of \$6,254,716 exceeded the revenue by \$234,670 without account for the Ameren easement for FY 2017. Salaries and benefits in the general fund are about 70-75%--a normal percentage for local governments as they provide services which require staff. Last year fee increases began and helped some of the revenues. In 2018, a full year of revenue increases may be recognized. Mr. Hooper noted that in the appropriations (budget) the County should try to include all anticipated expenses. The bottom line comes to what actually was expensed and what revenues were received. Overall in the past two years, the Ameren money assisted the budget through single time revenues. The budget is getting a little better, but the County provides services and again that is salaries and benefits. The departments were helpful and everything went smoothly as anticipated. He responded to a question that although budgets are budgets, the revenue is just flat from the State. The Board members are doing a good job and asking the right questions.

APRIL CLAIMS APPROVED

A motion was made by Becky Edwards and seconded by Vicki McMahon to approve the April claims as submitted. A roll call being called for polled the following: Phil Schneider, Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz: (15) yea: (0) nay; (1) absent- Marilyn Voggetzer, The motion carried.

**AIR CONDITIONING PROJECT TO BE PAID DIRECTLY FROM CAPITAL
IMPROVEMENT**

Clarification to the capital improvement line and the air conditioning project: Monies were designated for the A/C project to be paid directly out of the Capital Improvement Fund by line item. No action was necessary.

WEBSITE UPDATE

Venise McWard updated the committee on the website review. Two new quotes will be submitted soon and be added to the current five quotes. The website committee members are Venise McWard, Molly Alaria, Vicki McMahon, Julie Mayer, Michael Gianasi, Micki Ehrhardt and Russ Winans.

OFFICE 365

The Office 365 research continues. A new survey from department heads reduced the original cost estimate for those offices that need both emails and Office 365 software licenses and offers cloud storage.

REQUEST TO EXPAND LIQUOR LICENSE CLASSIFICATION

A request was made by a current liquor license holder to expand his business with the addition of a gambling venue. In order to be licensed through the State, he must obtain a license to "pour" liquor. His current license is for the sale of package liquor. A new class of license must be created to allow that request. During Committee, a motion was made by Matt Wells and seconded by Vicki McMahon to direct the States Attorney to provide language and a new liquor license classification for the license to sell package beer and wine and serve beer and wine. The motion carried. However, Chairwoman Edwards read a portion of the Zoning Board of Appeals from 1987 that restricts the use. The owner will have to go back to the Zoning Board to determine if that can be changed. Any business that serves open alcohol is considered a tavern. The topic should be put on hold until zoning has been changed. After discussion it was noted not to wait for zoning changes and have it ready. *A motion was made by Becky Edwards and*

seconded by Matt Wells to direct the States Attorney to proceed with the classification so it will be ready for the Zoning change. The motion carried.

QUOTE APPROVED TO FINISH AIR CONDITIONING PROJECT

Referred from the Highway/Building Committee was the approval of the quote from Gibbel Home Services, Inc. at \$36,000 for the installation labor and custom sheet metal labor for the courthouse AC. *A motion to accept Gibbel Home Services, Inc. at \$36,000 for installation labor and custom sheet metal labor was made by Becky Edwards and seconded by Venise McWard and to be paid from Capital Improvements. A roll call being called for polled the following: Matt Wells, Molly Alaria, Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider: (15) yea: (0) nay; (1) absent- Marilyn Vogetzer, The motion carried.*

CONSOLIDATE POSITIONS OF ANIMAL CONTROL AND ZONING DUE TO RETIREMENTS

Chairwoman Edwards read the letters of resignation from Brett Rahar, Zoning Officer for 37 years and Joelynda Conrad, Animal Control Warden for 25 years with both effective dates at the end of May. A motion was made by Aaron Allen and seconded by Molly Alaria to go into executive session pursuant to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 5ILCS 120/2(c)(1). Roll call vote of all members present polled all ayes.

A motion was made by Paul Schmitz and seconded by Aaron Allen to come out of executive session for the above exemption. Roll call polled all ayes.

During executive session, the purpose of discussion was to evaluate the consolidation of two department head positions and to seek applications for that position. The hours open for the public to view and adopt animals would be more user friendly being opened during lunch hours, open one evening and to include Saturday hours. Hours for zoning would be established during regular business hours. Consolidating the two positions would be a cost savings to the County. More discussions about zoning location, it must be the right fit for animal control, the right leader might be more open for volunteers and the ladies who made public comments were thanked. This position will be reporting to the Board Chairman Office. *A motion was made by Becky Edwards and seconded by Vicki McMahon to combine the two positions into one management position. A roll call being called for polled the following: Molly Alaria, Tim Carlson, Ben Curtin, Becky Edwards, Donna Hibbetts, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Matt Wells: (10) yea: (5) Aaron Allen, Craig Corzine, Charles DeClerck, Mike McClure, Chad Michel: nay; (1) absent- Marilyn Vogetzer, The motion carried.*

RECESS

The committee took a brief recess.

ELECTED OFFICE HOLDER SALARIES APPROVED

A motion was made by Molly and seconded by Venise McWard to go into executive session pursuant to collective negotiating matters between the public body and its employees or their representatives and deliberations concerning salary schedules for one or more classes of employees--5ILCS 120/2(c)(2). Roll call vote of all members present polled 10 ayes and one nay.

A motion was made by Matt Wells and seconded by Vicki McMahon to come out of executive session for the above exemption. Roll call polled all ayes.

In open session, comments were made about regrets of freezing the salaries for the past four years and they reviewed the options of the elected office holder's proposals, which in review are:

- Proposal #1-- 3%, 3%, 2%, 2%
- Proposal #2—3%, 2%, 2%, 2%
- Proposal #3-- \$1500 flat each of the four year

One member commented that constituents felt there should be no increase of salaries. A motion was made by Ben Curtin and seconded by Mike McClure *to award elected office holders who will be elected or re-elected in November 2018 (County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk [the term is not up, but salary schedules have been in coordination with this group of Elected Office holders] to receive a 2% increase each of the four years of their term.* A roll call vote at committee polled the following yea: Molly Alaria, Aaron Allen, Tim Carlson, Ben Curtin, Becky Edwards, Donna Hibbetts, Venise McWard, Mike McClure, Vicki McMahan, Paul Schmitz; and nay; Matt Wells. The motion carried.

At the Board the above motion was made by Becky Edwards and seconded by Aaron Allen. A roll call being called for polled the following: Aaron Allen, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz.; (13) yea: (2) Phil Schneider and Matt Wells: nay; (1) absent- Marilyn Voggetzer, The motion carried.

ICIT TRUST UPDATE

Paul Schmitz reviewed the claims from the liability years. ICIT 2001 has four claims left with the balance to Christian County being at 9.4% or \$26,125 future assessment. ICIT 2009 had 14 claims previously and down to six. The reserve for these claims may exceed the actual payout and the counties could see a refund.

NEW OR UNFINISHED BUSINESS: None

MILEAGE AND PER DIEM REPORT:

A motion was made by Phil Schneider and seconded by Vicki McMahan to approve the mileage and per diem report for the month of April 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	3
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	0
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

Re-Appointments:

- Taylorville Sanitary District-3 year re-appointment of Tom Snyder until May 2021. *A motion was made by Molly Alaria and seconded by Paul Schmitz.* The motion carried.
- *A motion was made by Vicki McMahan and seconded by Donna Hibbetts to re-appoint Ron Verardi by resolution to the Taylorville Fire Protection District until May 2021.* A roll call being called for polled the following: Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Matt Wells, Molly Alaria, Aaron Allen: (15) yea: (0) nay; (1) absent- Marilyn Voggetzer, The motion carried.

COUNTY BOARD MEMBER RESIGNATION:

Chairman Carlson read a letter sent to him by County Board member Aaron Allen. Due to a change in employment, Mr. Allen submitted his resignation, effective April 17, 2018. He enjoyed his time on the Board, made new friendships, and will miss the meetings. He was presented with a gift.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Aaron Allen and seconded by Mike McClure to adjourn until Tuesday, May 15, 2018, for the regular County Board meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **May 15, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Caleb McGregor of the Edinburg and Stonington United Methodist Church gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Craig Corzine and Chad Michel did signify a quorum and was declared. Aaron Allen's seat was vacant due to his resignation.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the April 17, 2018, County Board minutes. *It was moved by Becky Edwards and seconded by Donna Hibbetts to approve said minutes of the County Board Meeting.* The motion carried.

RETIREMENTS-BRETT RAHAR AND JOELYNDA CONRAD

Chairman Carlson asked retiring Zoning Officer Brett Rahar to come forward while he read a proclamation declaring congratulations on his retirement and for 37 years of employment with the County. Animal Control Warden Joelynda Conrad came forward and read her resignation letter to the Board. Chairman Carlson also read and presented her with a proclamation of retirement after 25 years at the Animal Control facility.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for May 2018 and it is placed on file in the Clerk's office and posted.
- 2- The April 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 04/30/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for April, 2018, is filed with the Clerk.
- 5- The April 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- A check from the State of Illinois in the amount of \$6,120.00 was deposited with the Treasurer. The reimbursement was for expenses incurred for Election Day judges during the March 20, 2018 General Primary Election.
- 7- The March PCOM report was received from the CEFS Economic Opportunity Corporation and placed on file in the Clerk's office.
- 8- Ameren notified the County of upcoming vegetation management activities in the Langleyville, Kincaid, and Pana areas. A map and list of property owners was placed on file in the Clerk's office.
- 9- A check was received from Cable One, Inc. for the 1st quarter, 2018, franchise fees for NewWave Communications. The check in the amount of \$1,513.43 was deposited with the Treasurer.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Paul Schmitz and was seconded by Charles DeClerck to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Mike McClure and seconded by Marilyn Voggetzer to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—There was no meeting this month.

EXECUTIVE/PERSONNEL COMMITTEE -5/8/2018—Minutes read by Donna Hibbetts.

GUN SANCTUARY COUNTY

During committee Vicki McMahan, County Board member District 2 and Chairperson of the Christian County NRA affiliate read the resolution as passed by the Effingham County Board and a revised version excluding referenced legislation since vetoed or defeated. The basis of the resolution to be discussed was if the Government of the State of Illinois shall infringe upon the inalienable rights granted by the Second Amendment, Christian County shall become a “sanctuary county” for all firearms unconstitutionally prohibited by the government of the State of Illinois. The resolution presented is titled a Gun Sanctuary County.

State's Attorney Havera clarified that the resolution is not a law. It is a symbolic statement that when the County Board adopts it, the purpose is to send a notice to the State. He wants to be clear that there is no confusion from the general public about a resolution. The resolution does not trump the law. The Sheriff's Office and the State's Attorney's Office take oaths to enforce the laws of the State. Public comments were taken from the audience. After much discussion, a partial deletion of the first and last paragraphs from the Effingham resolution was suggested. At the Board, Vicki McMahan read the revised resolution to a packed house of interested citizens. *A motion was made by Donna Hibbetts and seconded by Phil Schneider to adopt the resolution R2018 CB 008 as read. A roll call being called for polled the following: Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.*

LIGHTING ON THE CLOCK

An audience member noted the light on one of the clock tower lights has been out and maybe the fire department could lend a vehicle to assist in the bulb replacement. It was noted that the units were going to be changed out to LED in the near future.

ANIMAL CONTROL DIRECTOR/ZONING

Chairwoman Hibbetts informed the committee that an ad was placed in the Breeze Courier and on the County website with the job descriptions for the joint position of Animal Control Director and Zoning Coordinator. We received 11 applications for the full time position. Out of those 11, there were six applicants who were interviewed. None of those interviewed had any reservations about joining the zoning portion of the job with animal control.

The selection committee consisted of: Tim Carlson-Board Chairman, Donna Hibbetts-Personnel chairwoman, Becky Edwards-Finance chairwoman and Janet Bland-human resources. The committee spent the better part of three days interviewing the six candidates.

During the committee meeting, Donna Hibbetts made a motion to go into executive session pursuant to 5ILCS 120/2(c)(1): the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and it was seconded by Molly Alaria. A roll call vote polled all ayes. The motion carried.

Venise McWard made a motion to come out of executive session and it was seconded by Marilyn Voggetzer pursuant to the OMA exemption previously stated. A roll call vote polled all ayes. The motion carried.

Chairwoman Hibbetts made this statement in open session: Overall, this applicant came to us with confidence and enthusiasm. He has the physical abilities to do the jobs. His universal skills will provide him to follow and enforce animal control and zoning statutes, rules and regulations

as well as to guide and work with multiple employees. We believe his involvement with the animals will be expressed with his kind but firm mannerism. Mr. Vince Harris, a Christian County resident, was a unanimous selection by the interviewers. He understands there will be two locations for animal control and zoning and feels he can he can juggle both positions. It is our belief his skills are a good fit for this joint position. His salary requirement is acceptable at \$35,000 with some minor step increases as he acquires the knowledge of both positions—still under the projected \$40,000. We recommend him to you for your approval. *Donna Hibbetts made a motion to hire Mr. Vince Harris for the position of Animal Control/Zoning Director and recommend him to the full Board for approval. Becky Edwards seconded the motion.*

Prior to the vote, Mr. Harris was invited to speak to the membership. He commented that he was a blank slate and very trainable. He had spent 27 years in the National Guard. He was asked if he had pets and responded yes, both a cat and a dog. Animals (pets) are part of families and he understands the emotion that is attached. He welcomes suggestions from his staff and the volunteers from the community. When asked about his start date, he commented “tomorrow” in order to have some time with Joelynda. For now he will work out of the current Zoning Office as needed. The Building Committee will address any future location changes.

A roll call being called for polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

WEST CENTRAL DEVELOPMENT COUNCIL, INC.

Chairman Tim Carlson has recently received yet another dues statement from West Central Development Council, Inc. and he has requested State's Attorney Havera to resolve this issue. About 1982, Board Chairmen from the counties of Calhoun, Christian, Greene, Jersey, Macoupin, Montgomery and Shelby were named to the Board of Directors for the WCDC in order to provide assistance in grant writing. In about 2002, the Christian County Board discussed and notified WCDC that we would no longer participate as a member and would not be paying the dues of \$6,973 annually. Repeatedly since then, we have reminded them we were no longer members. However, in order for other local governments/entities in our county to be eligible for grant writing for their communities, Christian had to pass a resolution to “support” the WCDC group. State's Attorney Havera has asked for a contract or by-laws to no avail yet. A motion was made by Donna Hibbetts and seconded by Paul Schmitz for State's Attorney Mike Havera to write a letter declaring our termination of membership since 2002. The motion carried. It was suggested to if other communities wanted to participate with WCDC, they would need to pay their own portion for the services.

Donna Hibbetts made a motion to have State's Attorney Mike Havera write a letter declaring our termination of membership in the WCDC since 2002. Becky Edwards seconded the motion. *A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer to have State's Attorney Mike Havera write a letter declaring our termination of membership in the WCDC since 2002.* The motion carried.

WEBSITE

Venise McWard headed a website committee to get bids from vendors to create a new and ADA compliant website for the County. She reported that after reviewing seven companies, they have a recommendation to make to the Board. The company is called Serpentine of Carlyle, Illinois with a cost of \$1,860 to create the new website. The time frame is about six weeks from start to training (finish). Other costs are \$255 annually for registration and security. Ongoing support, training and maintenance quoted \$60/hour as needed. The sample county for reviews was Clinton County. Mrs. McWard noted that Jeff Durbin of CTI had also researched this company and he was impressed as well. The finance committee and full board will review to finalize the redesign purchase.

AUDIT/FINANCE COMMITTEE MEETING-5/10/2018-- Minutes read by Becky Edwards

MAY CLAIMS APPROVED

A motion was made by Becky Edwards and seconded by Paul Schmitz to approve the May claims as submitted. A roll call being called for polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Charles DeClerck (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

INSURANCE RATES

Jeremy Travelstead, American Central reviewed the past history of the County's health insurance premiums and presented the new quotes. Over the past ten plus years, the County had been able to maintain insurance premiums by changing the plans and offering a Health Reimbursement Plan to employees. In 2017 the Blue Cross premium skyrocketed from \$725 to over \$900 per month for the individual last plan year. Health Alliance was able to quote a similar premium and benefit. Blue Cross submitted a quote for this plan year offering several options as good as or better than other companies. A labor- management meeting was held with union reps and non-bargaining employees to review the options. The management suggested a plan that decreases the HRA liability to the County and is a good plan for the employees. The dental plan and life insurance premiums increased minimally. At committee a motion was made by Vicki McMahon and seconded by Paul Schmitz *to accept the Blue Cross premium of \$713.18/month for the employee with a \$1000 deductible and \$2000 out of pocket for the plan year 7/1/2018 through 6/30/2019 and the dental, eye and life insurances for renewal.* The motion carried. During the Board meeting, Chairwoman Edwards continued some discussion as to the individual rates had only increased \$2.18/month, however coverage for the dependents had much larger increases. After the committee meeting, an additional policy was reviewed to help reduce the dependent premiums. The members were presented with the two health plan comparisons. All employees will have the choice to select option 1 or option 3. The maximum HRA per employee/dependent, regardless of which option will be \$1000 for the deductible and \$2000 for out of pocket. The 6% and 10% is applicable by group of employee and their determined percentage. Becky Edwards made this motion, *to expand the committee motion to include the option 3 plan with the same HRA terms as option 1 and was seconded by Donna Hibbetts.* A roll call being called for polled the following: Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

ELECTED OFFICE HOLDER COMPENSATION PACKAGES

Chairwoman Edwards recapped the County Board members changes for the next election. The approval read as follows from the committee minutes:

County Board Members –passed Feb of 2017 at Finance Committee

- A motion was made by Matt Wells and seconded by Becky Edwards to change the base salary of county board members to \$100/month effective December of 2018 for those elected or re-elected beginning that term. The motion carried.
- A motion was made by Matt Wells and seconded by Becky Edwards to reduce the meeting per diem to \$25 effective December 2018 for those elected or re-elected beginning that term. The motion carried.

Elected Office Holders-April 2018

At joint committee

- A motion was made by Ben Curtin and seconded by Mike McClure to award elected office holders who will be elected or re-elected in November 2018 (County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21).

In order to complete the package for the office holders, an insurance proposal was presented. Currently, the elected office holders, non-bargaining department heads and employees, and AFSCME pay 6% of the premium and have a 100% HRA plan. The proposal would be to increase the premium participation to 10% and pay the first \$250 of the deductible. This proposal would not be effective until the new HRA plan year January 1, 2019.

ADDENDUM TO SALARY AND COMPENSATION OF ELECTED OFFICE HOLDERS
NEXT TERM

A motion by Becky Edwards and seconded by Vicki McMahon to amend to the Elected Office Holders motion from last month to read: the County Clerk, Treasurer, Supervisor of Assessments, Sheriff) and the Circuit Clerk to receive a 2% increase each of the four years of their term (12/1/18, 12/1/19, 12/1/20, 12/1/21) and to include health insurance benefits paid by the County using the same standard as other non-bargaining Department Heads and employees and shall provide the same paid life insurance policy as other non-bargaining Department Heads and employees. Non bargaining employees/elected office holders are to pay 10% of the combined (health, dental, vision) insurance premiums and pay the first \$250 of the health deductible before the HRA can be applied each plan year effective 1/1/2019. A roll call being called for polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

AGREEMENT OF PAY FOR ZONING OFFICER TRAINING AS NEEDED

As Brett Rahar will be retiring at the end of May, more time may be needed to consult and review zoning ordinances. A motion was made by Becky Edwards and seconded by Mollie Alaria to agree to pay Brett Rahar an hourly rate of pay of \$35 including accumulated time for phone calls from June 2, 2018 up to June 2, 2019 not to exceed 599 hours for the sole purpose of instructions and consults for zoning ordinance and associated duties. All hours will be requested and pre-approved by ACZ Director with accounting comparisons. A roll call being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

WORK COMP AUDIT

Each year a work comp audit is done to compare the actual payroll to the projected premium. Last year was about \$5,000 off, whereas this year the audit returned with only a \$2,248 difference. The invoice is submitted in this month's claims. A motion was made by Becky Edwards and seconded by Vicki McMahon to pay the additional charge from the 2017 work comp audit in the amount of \$2,248 from the appropriate line item. A roll call being called for polled the following: Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure: (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

RESOLUTION WITH JOSEPH E. MEYER FOR SALE BID INCREASE

The current fee is \$660 and the Joseph Meyer Company has requested an increase to \$750 per property as a minimum sale bid for the Delinquent Tax Liquidation Program. A motion was made by Becky Edwards and seconded by Matt Wells to adopt and refer to the full Board the resolution R2018 TR 007 with Joseph E. Meyer as an addendum into increase the bid for the delinquent tax liquidation program. A roll call being called for polled the following: Venise McWard, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon: (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

WEBSITE RECOMMENDATION

Venise McWard chaired a website committee to become ADA compliant and offer new links and online documents. As both department heads and board members reviewed about seven proposals, they were in agreement with the results from Cheryl Roberts of Serpentine Web Solutions of Carlyle, Illinois for the cost of \$1,860 to redo the website. With the lesser cost for the project, many calls and checks were done by several members as well as a review from Jeff Durbin of CTI. There will be some other annual costs and ongoing support, training and maintenance costs. This was brought to a vote for approval at full board meeting by Becky Edwards and seconded by Matt Wells to hire Cheryl Roberts of Serpentine Web Solutions of Carlyle, Illinois for the cost of \$1,860 to redo the website. A roll call being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki

McMahon, Venise McWard: (13) yea: (0) nay; (2) absent- Craig Corzine and Chad Michel; (1) seat vacant. The motion carried.

JAIL UPDATES

Chief Deputy Bruce Engeling noted:

- A claim to Nolan Plumbing was from work done in January for major sewer work due to inmate damages. The cost of the repairs was \$4,700 which was not planned maintenance.
- The food service increased the cost of meals which will increase about \$2,700.
- Next week, JH Petty and Associates Ltd. Architects will meet with Bruce for phase 1 of creating a preliminary floor plan and costs to build the wing at the jail. He will update as information is returned.

NEW OR UNFINISHED BUSINESS

Mellissa McMillan of the Christian County Farm Bureau requested to use the Courthouse grounds for their annual Farmers Share Breakfast on July 21st from 7:00 am to 11:00 am. This will coordinate with the Farmers Market event that is held every Saturday morning during the produce season. *A motion was made by Matt Wells and seconded by Becky Edwards to approve the use of the Courthouse grounds on July 21st for the Farmers Share Breakfast.* The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Phil Schneider and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of May 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	3
Vacant	\$200.00	\$50.00	
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	0
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahon	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	0
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

Re-Appointments:

- Owaneco Fire Protection District-3 year re-appointment of Joe Dorr as secretary until April 2021. *A motion was made by Marilyn Voggetzer and seconded by Ben Curtin.* The motion carried.

Chairman Carlson informed the Board that beginning in June, Venise McWard would be appointed to fill Aaron Allen on the Finance Committee. And at the June meeting he would be requesting approval for the appointment to fill the democrat vacancy in District 3.

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Mike McClure and seconded by Molly Alaria to adjourn until Tuesday, June 19, 2018, for the regular County Board meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **June 19, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. James Jones of the Taylorville Christian Church gave the invocation.

SWEARING IN OF NEW MEMBER BEV GRAHAM

Chairman Carlson read a letter from Jack Mazzotti, Christian County Democrat Party Chairman recommending Beverly Graham to fill Aaron Allen's seat. A motion was made by Becky Edwards and seconded by Marilyn Voggetzer to approve the appointment of Beverly Graham to County Board District 3 seat for the duration of the term through 11/30/2018. The motion carried. Beverly and Judge Brad Paisley came to the front and Ms. Graham was sworn in.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Molly Alaria did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the May 15, 2018, County Board minutes. *It was moved by Paul Schmitz and seconded by Marilyn Voggetzer to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for June 2018 and it is placed on file in the Clerk's office and posted.
- 2- The May 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 05/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for May, 2018, is filed with the Clerk.
- 5- The May 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- The Illinois Environmental Protection Agency sent four modification notices for permits at the Five Oaks Recycling and Disposal Facility. The notices are on file in the Clerk's office.
- 7- The April PCOM report was received from the CEFS Economic Opportunity Corporation and placed on file in the Clerk's office.
- 8- Ameren notified the County of upcoming electric and gas meter upgrades beginning in the area.
- 9- The Illinois Department of Natural Resources sent copies of Grading and/or Vegetation Surety Bond Releases for the Pana Limestone Quarry. The bond releases and accompanying schedules are on file in the Clerk's Office.
- 10- Telecommunications Management LLC, doing business as NewWave, provided the county with a Notice of Modification of Cable Service Area, and notice that documents were filed to offer cable service in the County pursuant to its State-issued authorization rather than a franchise agreement. The notice and additional information are on file in the Clerk's office and available for inspection.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson called for a motion by Donna Hibbetts and was seconded by Venise McWard to accept the communications as read. The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Vicki McMahon and seconded by Charlie DeClerck to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—June 11, 2018

ANIMAL CONTROL/ZONING UPDATE

The newly hired Animal Control/Zoning Director, Vince Harris gave a report on his first weeks. He said he had about nine volunteers putting in 67 hours of work to clean, sort and inventory the facility. He reported six dogs and three cats were guests at the facility. He has hired two part time people and will be interviewing more this week. The part time employees will only average working 5-19 hours per week. He is very pleased with the new staff and volunteers. He cited an event that took place concerning a dog bite. The dog had been adopted from CCAC but never taken to be spayed or neutered or to get shots. This event was a prime example for changes in the adoption procedures. There was discussion about increasing the adoption fee to \$100 for dogs. The pets would first be sent to get spayed/neutered, receive the required three shots, and then be released to the new pet owners. The cost for this would be more than the current voucher system which is paid from the trust fund money. He will continue work on the proposal and seek other counties' procedures. For the Zoning office, he has met with Brett several different days and has issued four permits and fielded several questions.

BUILDING/GROUNDS BUSINESS:

COURTHOUSE AIR CONDITIONING

Maintenance Supervisor Zach Hicks forwarded a report that he would anticipate the end of the month to complete the Air Conditioning project. The third floor is not without air as the big unit is running and will be turned off as the units in each zone have been fully connected. He is still looking into the LED light change for the clock tower.

JAIL ADDITION

Chief Deputy Bruce Engeling left copies of blueprint miniatures of the proposed jail addition. After several revisions, the cost quotes are being figured. After approval, the proposal will be reviewed and approved by Corrections.

COURTHOUSE SOUTH ENTRANCE

Cliff Frye reported that his staff is close to working on the permanent supports in the basement above the south entrance to fix the sagging floor. Temporary supports are in place.

ANNUAL BIBLE READING MARATHON

A request was made to use the north portico for the annual Bible reading marathon from July 21st through the 24th. A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to approve the request. The motion carried.

HYDRAULIC PUMPS

Cliff Frye indicated we have had an ongoing issue with our tandems not being able to operate the bed hoist and Flink tailgate spreader at the same time. This has been an issue for many County and Township agencies that use the same style spreader. A quote in the amount of \$6000 was received from SARCO to add an additional PTO, Hydraulic Pump and ancillary items. The committee agreed with Cliff to try one truck and see how it works before proceeding with the other two.

HIGHWAY PROJECT UPDATES

Project Updates: ROW is progressing on the Macon County Line Bridge in Mosquito Township and the Assumption Township Bridge. The Bear Creek Road project is still in line for the June 2019 bid letting.

EXECUTIVE/PERSONNEL COMMITTEE- No meeting.

AUDIT/FINANCE COMMITTEE MEETING-6/14/2018- Minutes read by Becky Edwards.

CLAIMS

June claims were signed by committee members and presented for approval. A motion was made by Becky Edwards and seconded by Vicki McMahon. A roll call being called for polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, (15) yea: (0) nay; (1) absent- Molly Alaria. The motion carried.

GIS FLY-OVER UPDATE

Assessor Chad Coady gave the committee a report on the March 2017 fly-over to update the County's GIS mapping. Monies collected from local government entities are from departments of the City of Taylorville and City of Pana totaling about \$5,500 revenue. This service is not offered to private companies but of course the County's Sheriff, Animal Control/Zoning and Highway have full access. With the new fly-over maps, new building permits and local assessments, approximately \$4.8 million of first time values have been picked up. The second fly over, if we opt to purchase, will be in 2020.

CEMETERY FUND APPROVED FOR LANGLEY CEMETERY

A motion was made by Becky Edwards and seconded by Venise McWard to approve the budgeted \$300 annual cemetery upkeep money to Jason Eson, caretaker of Langley Cemetery. The motion carried.

Discussion was held during committee concerning other county-owned cemeteries that are active and if any revenues should be pursued. No action was taken.

ENTERPRISE ZONE APPLICATION

In 2021, the Taylorville and Christian County Enterprise Zone certification will expire. In the past a recertification was submitted, however, this time a new certification application process will be required, not just a renewal. This will require money for a grant writer to prepare. It has been proposed by the Christian County Economic Development Corporation that we hire Doug McDermott to approach the larger companies who have benefitted from the Enterprise Zone to assist with a financial contribution in the preparation of the new application. He would receive reimbursement of half of his mileage from the County (the other half from the City) and 10% of the amount of money secured for the project. A projected cost to apply is \$80,000 to \$100,000. The enterprise Zone is a strong calling card for new businesses by offering property taxes and sales tax abatements for a specific period of time. A motion was made by Becky Edwards and seconded by Paul Schmitz to agree to the reimbursement for Doug McDermott's mileage from contingency. A roll call being called for polled the following: Marilyn Voggetzer, Matt Wells, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Paul Schmitz, Phil Schneider (14) yea: (1) nay Chad Michel; (1) absent- Molly Alaria. The motion carried.

NEW WAVE COMMUNICATIONS SERVICE PROVIDER FEE ORDINANCE

Due to legislation, the franchise fees previously paid to local governments would no longer be applicable and received by NewWave, a new ordinance was presented for approval. Annual revenue received is about \$7,500. A motion was made by Becky Edwards and seconded by Vicki McMahon to adopt the ordinance O2018 CB 007 ADDRESSING THE PAYMENT OF CABLE TELEVISION FRANCHISE FEES IN THE COUNTY OF CHRISTIAN and dispense with the reading. A roll call being called for polled the following: Matt Wells, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer (15) yea: (0) nay; (1) absent- Molly Alaria. The motion carried.

PREVAILING WAGE ADOPTED

The annual prevailing wage ordinance was presented for adoption. A motion was made by Becky Edwards and seconded by Venise McWard to adopt the Prevailing Wage Ordinance 2018 CB 008 as required and dispense with the reading. A roll call being called for polled the following: Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky

Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells (14) yea: (1) nay Phil Schneider; (1) absent- Molly Alaria. The motion carried.

MOBILE HOME TAX SALE CERTIFICATE RESOLUTION

A resolution will be presented at the full board to adopt R2018 TR 009 to authorize the county board chairman to assign the sale of 28 Hannon Mobile Home Park to John L. Manning for the amount of \$695.00. A motion was made by Becky Edwards and seconded by Vicki McMahon to adopt the resolution and dispense with the reading. A roll call being called for polled the following: Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Bev Graham (15) yea: (0) nay; (1) absent- Molly Alaria. The motion carried.

FY2019 BUDGET YEAR REQUESTS

The committee discussed the real deficit taking out the one time utility payment of \$235,000. Members want to continue to reduce the budget, making it balanced. After each member made comments on their suggestions of what and how to begin reductions, the suggestion of understanding the departments' mandated duties and expenses will create a request to elected office holders and department heads to submit that information by June 28th for committee review. The purpose of the request is to get a better understanding of the offices "must provide" services. Comments about salaries based on performance were discussed with no action to be taken at this time. No specific directions were proposed for the preparation of the FY2019 budget as of yet. Budget hearings will be August 14th and 16th beginning at 6 pm. E-mail them to Chairman's office to be distributed to finance members.

JAIL PRELIMINARY COST DISCUSSED

The Highway/Building committee reviewed the plans without the cost available, but by the Finance committee a preliminary cost of \$588,000 was presented. During the full Board meeting, the architect will be present to describe and answer questions. Rohn Burke and Joe Petty of Joe Petty Architects of Springfield gave an overview of the design. Copies of the layout were distributed of the proposed addition in relation to the current jail. The biggest deal with jails is the maintenance of the cells. It will have 20 new bunkbeds in a 2160 square foot dormitory room with three isolation rooms. The old roof was evaluated. The tower will not have to be moved. Handicap facilities are required and are in the plans. The plans must be reviewed by the Department of Corrections. The female separation was also addressed. Storage was also addressed. Becky Edwards made a motion [seconded by Mike McClure] to proceed with the proposed floor plan at a preliminary cost of \$588,000 and forward the design plans to the Department of Corrections for approval and loan for money the jail addition from Capital Improvement. A roll call being called for polled the following: Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Bev Graham, Tim Carlson (15) yea: (0) nay; (1) absent- Molly Alaria. The motion carried.

JUDICIAL OFFICES BACK UP SYSTEM

A meeting was held with the judicial office holders and Jeff Durbin of CTI describing the issues with their back-up system. It was explained their best option was the replacement of new hard drives as well as using the cloud. Without money in their individual budgets, it was suggested to utilize an office "0" computer programing line used for the second floor shared software and hardware. It appears that money will be available in that line this year. For the new budget, an office "0" software program line would be designated for the judicial system which is shared by five offices. The annual cost for a year is projected to be \$1,885 plus \$28/month.

NEW OR UNFINISHED BUSINESS

There was none.

MILEAGE AND PER DIEM REPORT:

A motion was made by Donna Hibbetts and seconded by Venise McWard to approve the mileage and per diem report for the month of June 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	0
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	3
Bev Graham	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Vicki McMahan and seconded by Mike McClure to adjourn until Tuesday, July 17, 2018 for the regular County Board meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON July 17, 2018

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Pastor Ken Manning of the Taylorville Christian Church gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Venise McWard did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the June 19, 2018, County Board minutes. *It was moved by Donna Hibbetts and seconded by Bev Graham to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The July Prevailing Wage Report has been placed on file in the Clerk's Office and is available for inspection.
- 2- The June 2018, Public Defender's Report has been placed on file in the Clerk's Office and is available for inspection.
- 3- The Treasurer's Reports for the period ending on June 30th, 2018 have been placed on file in the Clerk's Office and are available for inspection.
- 4- The Local Solid Waste Fees Fund report for June 2018 has been placed on file in the Clerk's Office and is available for inspection.
- 5- The June 2018, Motor Fuel Tax Allotment Transaction Reports, dated July 2, 2018, were received for both the County and the Road Districts.
- 6- The Illinois Environmental Protection Agency sent a notice of a permit application for the Five Oaks Recycling and Disposal Facility. The description of the project is "Request to operate in the Unit7-IVB disposal cell." A copy of the notice is on file in the Clerk's office and is available for inspection.
- 7- Ameren Illinois notified the County of upcoming vegetation management activities in the Pana and Rosamond areas. A map and list of nearby property owners were provided and are on file in the Clerk's Office.
- 8- The Illinois Department of Corrections inspected the Christian County Jail on June 28, 2018, and provided the county with the inspection report. Several improvements since the previous inspection were listed and there were no noncompliance's with Illinois County Jail Standards. The report is on file in the Clerk's Office and is available for inspection.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Mike McClure and was seconded by Vicki McMahan to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Becky Edwards and seconded by Bev Graham to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting

EXECUTIVE/PERSONNEL COMMITTEE –7/9/2018-Minutes read by Donna Hibbetts

PUBLIC QUESTION TO BE PLACED ON THE BALLOT

A resolution was presented to the committee to consider a question to be placed on the November ballot: *Should the Illinois General Assembly pass any additional legislation limiting a citizen's right to keep and bear arms as defined by the Second Amendment to the United States Constitution?* Board member Vicki McMahon read the resolution making the recommendation to consider. The question on the ballot would require a yes or no vote. If a yes vote, it would mean *the voter* agreed additional laws could be passed by the legislators to limit a citizen's right to keep and bear arms. If a no vote, there should be no more legislation to limit a citizen's right to keep and bear arms. *A motion was made by Donna Hibbetts and seconded by Vicki McMahon to adopt the resolution R2018 CB 010 to authorize the County Board to submit the above question to the voters of Christian County at the regularly scheduled General Election on November 6, 2018.* Some discussion to clarify that for these County Board members to vote yes would put it on the ballot. A roll call being called for polled the following: Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, (15) yea: (0) nay; (1) absent; Venise McWard. The motion carried.

APPROVE THE ELECTION JUDGE LIST AS SUBMITTED –County Clerk Michael Gianasi said he had just received the lists from the respective parties and noticed some duplication in names for precincts. He requested more time to clarify the lists of election judges. He would have the list ready for review by the full Board meeting for their approval. At the full Board the lists were submitted for approval. After reviewing, *Donna Hibbetts made the motion to approve the lists as submitted by both political parties and forward the lists to the Circuit Judge for declaration of approval.* Bev Graham made the second. The motion carried.

GENERAL INFORMATION UPDATES

- “Good news” comments were conveyed to the committee about the Animal Control facility. It was reported that new facility hours have been implemented on a trial basis. Previous hours were 8-12 and 1-4 Monday through Friday. Trial hours are 8 am to 4 pm Monday, Thursday and Friday; 10 am to 4 pm on Tuesday; 10 am to 6 pm on Thursday; [all open during the lunch hours] and Saturday, 9 am to noon. These hours have increased the open hours from 35 to 41. Vince Harris has employed four part time staff and has many volunteers assisting with the reorganizing of the facility and attention to the animals. He has been doing a great job and making positive changes.
- It was reported that \$3,468 of Safety Award money from the workman comp carrier will be reimbursed to the County and this year used for safety gear at the highway. Each year different departments put in their requests for safety gear.
- After switching back to Blue Cross for health insurance, an employee census produced more good news. The single member premium quoted was \$713.18 beginning 7/1/2018 - 6/30/2019 has been reduced to \$668.84, a reduction of \$44.34/member/month.
- Another classification of liquor license has been requested of the Board: a caterer's license. This would be for any caterer who serves and sells liquor. It was suggested a consolidation of the many addendums to the Liquor Ordinance should be pursued along with the new classifications.

AUDIT/FINANCE COMMITTEE MEETING-7/12/2018-- Minutes read by Becky Edwards

CLAIMS

July claims were presented for approval. A motion was made by Becky Edwards and seconded by Phil Schneider. A roll call being called for polled the following: Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin; (15) yea: (0) nay; (1) absent- Venise McWard. The motion carried.

CEILING REPAIR APPROVED

In the Circuit Clerk's office there are some cracked and broken ceiling areas. Repair is a multi-layer process of the 1902 plaster ceilings and therefore not many specialists available to do the job. A quote of \$3,500 was given to Bruce Engeling by Mike Dicks, a self-employed plaster specialist and he could accommodate us during the upcoming weekend. *A motion was made by Becky Edwards and seconded by Vicki McMahon to approve the work and use Capital Improvement money for the project.* There was some discussion as to the need to replace as historical and the use of capital improvement money. A roll call being called for polled the following: Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck; (14) yea: (1) Chad Michel; nay; (1) absent- Venise McWard. The motion carried.

R2018 TR 011 APPROVED FOR DELINQUENT TAX BID

A motion was made by Becky Edwards and seconded by Marilyn Vogetzer to accept the delinquent tax bid of \$675.00 for parcel 15-12-08-419-008-00 in South Fork Township. A roll call being called for polled the following: Donna Hibbetts, Mike McClure, Vicki McMahon, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edward (15) yea: (0) nay; (1) absent- Venise McWard. The motion carried.

MANDATED DUTIES OF COUNTY DEPARTMENTS

During last month's committee meeting, members requested information as to what requirements departments had mandated by statute. Department heads/elected office holders submitted that information to each committee member. Matt Wells began the conversation noting that in FY 2017 the County "spent \$375,000 more than we have". It was noted in the overview that elected office holder offices have duties that are primarily set by statute. Offices have to have enough money to run effectively. Treasurer Betty Asmussen and Circuit Clerk Julie Mayer explained many ways in which their offices have become more efficient and cost effective. Both Vicki McMahon and Becky Edwards acknowledged the offices tried to reduce last year as much as they could and they do believe they are being frugal in their spending. This request was fact finding and the desire is to work together with the offices. This was echoed by Julie Mayer. Becky Edwards noted that the Board is making progress to reduce the deficit like in combining the Zoning and Animal Control positions. It may take some time to keep chipping away at the budget to reduce it.

There was some discussion as to the direction of the budget memo to department heads. Recommendation was to try to reduce, but no set percentage was expressed. The only salary increases determined at this time are the elected office holders. Budget hearing dates are Tuesday, August 7 and Thursday, August 16.

NEW OR UNFINISHED BUSINESS

Phil Schneider explained the urgency of the ceiling repair in the Circuit Clerk's Office. Although the ceiling was loose for some time, parts had fallen and needed some immediate attention. The specialist had an opening from the Governor's mansion and could do the work last weekend. Chad Michel suggested that the County research the cost of repairing the ceilings if needed with drywall as a cheaper way to make repairs.

MILEAGE AND PER DIEM REPORT:

A motion was made by Becky Edwards and seconded by Bev Graham to approve the mileage and per diem report for the month of July 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	2
Bev Graham	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

There were none.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Molly Alaria and seconded by Charles DeClerck to adjourn until Tuesday, August 21, 2018 for the regular County Board meeting at 6:30 p.m.* The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON August 21, 2018

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy Carlson called the Board to order and led the Pledge of Allegiance to the flag. Leann Jones of the Taylorville Christian Church gave the invocation.

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Matt Wells, and this did signify a quorum and was declared. Mr. Wells was present after roll call.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the July 17, 2018, County Board minutes. *It was moved by Paul Schmitz and seconded by Donna Hibbetts to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed in the committee reports.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report with updated rates for August, 2018, and it is placed on file in the Clerk's office and posted.
- 2- The July 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 07/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for July, 2018, is filed with the Clerk.
- 5- The July 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- A check and a report were received from Cable One, Inc. for the 2nd quarter franchise fees for NewWave Communications. The check was in the amount of \$1,493.47 and was deposited with the Treasurer.
- 7- A check was received from the State of Illinois for an Illinois Department of Transportation reimbursement for highway safety project. The check was in the amount of \$4,514.40 and was deposited with the Treasurer.
- 8- The Christian County June PCOM report was received from the C.E.F.S. Economic Opportunity Corporation. The letter and attached report have been placed on file in the Clerk's Office and are available for inspection.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Vicki McMahon and was seconded by Phil Schneider to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Becky Edwards and seconded by Venise McWard to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—Minutes read by Phil Schneider.

ANIMAL CONTROL/ZONING

Animal Control/Zoning Director Vince Harris reported the full house of dogs and cats and the constant activity of volunteers, staff and the public interested in adoption. He touched on various topics such as reinstating an agreement with the City of Pana, much like the one with the City of Taylorville, vets rates for spay/neuter and shots, the 2019 proposed budget combining the two departments, and office hours. In years past, the shelter hours were 8 to noon and 1 to 4 Monday thru Friday. For the past few months, the trial hours were Monday, Thursday, and Friday 8 to 4; Tuesday 10 to 4; Wednesday 10 to 6 and Saturday hours of 9 to noon. During the work week the shelter was opened during the noon hours. AD/Z Director Harris commented how busy they have been and that he is pleased to be opened during the noon hour and some on Saturday and requested the above stated hours be initiated officially. *A motion was made by Phil Schneider and seconded by Vicki McMahon to adopt the listed hours for the Animal Control Shelter to be opened.* The motion carried. Vince Harris commented that since June 1st they had found homes for 30 dogs and 40 cats. He said Zoning is going ok and there is still much to learn. Both Chairman Carlson and AD/Z Director thanked the volunteers and staff at Animal Control for their hard work and efforts towards the animals.

ZONING OFFICE TO BE MOVED TO THE ANIMAL CONTROL BUILDING

To continue with the hours opened, Vince suggested the same hours could be available for the Zoning business if the Zoning Office could be located at the Animal Control facility. The back room is being straightened for that conversion. It makes sense to be on site where things are busy, but also to be available generally when zoning questions arise. *A motion was made by Phil Schneider and seconded by Chad Michel to move the Zoning Office to the Animal Control facility at 300 Baughman Drive.* The motion carried with all ayes. It should also be noted that the Market Street building is not closing and will still be the Solid Waste Office and if any space would be available at the courthouse, it would only offer *specific* “office hours” rather than more hours as will be available located at the Animal Control. Vice Chairwoman Becky Edwards offered compliments to Vince and to his staff and the volunteers for the changes and hard work.

HIGHWAY BUSINESS

CULVERT QUOTES

Culvert quotes were presented with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
<u>Ricks Twp:</u>		
54” Dia. x 40’ Aluminized CMPA	\$ 2,832.40	\$ 3,020.00
<u>Bear Creek Twp:</u>		
72” Dia. x 90’ Polymer CMPA	\$14,822.10	\$14,778.00
<u>Village of Assumption:</u>		
54” Dia. x 144’ Aluminized CMPA	\$10,480.32	\$11,174.40
<u>Village of Stonington:</u>		
54” Dia. X 76’ Aluminized CMPA	\$ 5,381.56	\$ 5,738.00

A motion was made by Phil Schneider and seconded by Matt Wells to accept the low quote from Contech on Ricks, Assumption & Stonington and from Metal Culverts on Bear Creek. The motion carried.

COALITION AGAINST BIGGER TRUCKS

The Coalition Against Bigger Trucks (CABT) is requesting that government agencies across the country let their Congressman know that they do not support an increase in the size and weight of trucks on our roads. There are proposals to increase the weight limit from 80,000 lbs. to 97,000 lbs. and to allow triple 28 foot trailers. These proposals cause concern for both the damage they would do to our roadways as well as safety concerns. Cliff has sent letters to our Congressman as County Engineer but it was felt that it would be beneficial to have the County Board Chairman send a letter indicating the County does not support longer, heavier trucks.

RADIO EQUIPMENT

The committee discussed a quote from Clear Talk Communications to replace our 2 way radio equipment and provide digital dispatch service. The equipment is approximately \$20,000 and the yearly dispatch fee is \$3,300. Over a 10 year period the dispatch fee would exceed \$30,000. For our needs, Cliff feels replacing our repeater would be the most prudent way to proceed. The

added equipment will put us in the \$27,000 range and should be relatively maintenance free during the same ten year period. He will prepare bid specifications and try to have bids available for the September meeting.

ADVERTISING SIGNS

Complaints have been received about smaller advertising signs all over utility poles in the townships and county highways. More specifically the signs were from a presumably non-local internet company. The signs blow off and litter the roadsides, fields and culverts. Cliff Frye noted that there are currently two state ordinances that prohibit this type of advertising. The result has a \$100 fine and is considered a petty offense. The issue will be reviewed with the State's Attorney to issue a letter citing the ordinance violations.

ADDITIONAL EQUIPMENT ON UTILITY POLES

In June 2018, the Small Wireless Facilities Deployment Act [Illinois Public Act 100-0585] became effective. In summary, technology is expanding so quickly that extra equipment and boxes are needed to be installed on utility poles. This act permits companies to place this equipment in right of way areas. The county or municipality may set regulations as long as it is consistent with the public act. As more is learned about this issue, it will be reported.

COUNTY PUBLIC HEALTH ORDINANCE

A draft of County Public Health Food and Sanitation Ordinance was presented for the Committee to review and forward to the Legislative Committee. The changes are being mandated by the State. A motion was made by Mike McClure and seconded by Craig Corzine to refer and forward the Ordinance for approval. The motion carried. It will be addressed in the Executive Committee.

OTHER BUILDING BUSINESS

The Jail Inspection is on file with no violations being cited.

A letter from Bill Kennedy was read with suggestions of projects to be discussed by Tim Carlson and Zach Hicks that we will discuss after the air conditioning project is complete.

The Courthouse is on the National Register and assistance grants will be researched in order to make more ceiling repairs in the Courthouse. It was also suggested that a jail complex be researched for funding.

EXECUTIVE/PERSONNEL COMMITTEE -8/20/2018-Minutes read by Donna Hibbetts

2019 HOLIDAYS

The dates for the 2019 County observed holidays were presented. There are no changes from the past agreed holiday schedules. *A motion was made by Donna Hibbetts and seconded by Becky Edwards to approve the 2019 Holiday schedule.* The motion carried.

COUNTY HEALTH DEPARTMENT FOOD AND SANITATION ORDINANCE REVISION O2018 HE 009

Nancy Martin, Administrator and Greg Seiders, Director of Environmental Health presented the revised Christian County Department of Public Health's Food and Sanitation Ordinance for approval. Mike Havera, State's Attorney has reviewed the ordinance and the Highway, Zoning and Welfare Committee has referred the ordinance to be adopted. The changes are the result of the requirements from the Illinois Department of Public Health and will become effective January 1, 2019. *A motion was made by Donna Hibbetts and seconded by Vicki McMahon to adopt the Health Department ordinance including the fee schedule and will supersede any previous ordinance.* A roll call being called for polled the following: Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts; (16) yea: (0); nay; (0) absent. The motion carried. Establishments have already been informed and educated on the changes. A written notice will be sent out in October 2018 to business owners.

LIQUOR LICENSE CLASSIFICATION ADDITIONS PROPOSED

CLASS F

The State's Attorney drafted two classifications to the current Liquor License Ordinances and addendums based on business owner requests. The first to be discussed was a caterer license. This would allow a retail caterer to sell alcohol at an event (public or private) or venue located in the unincorporated areas of Christian County. After a lengthy discussion and added suggestions to the drafted "Caterer License" classification, Bev Graham made a motion to approve the classification. With no second, the motion died. The drafted classification (Class F) with proposed changes is attached.

CLASS E

The second proposed classification had been discussed earlier in the year which was also requested by a local retailer. The retailer currently holds a Class C license which allows only package liquor (ales, beer and wine) to be sold and not consumed on the premises. [Annual license cost is \$200] As many businesses are obtaining video gaming machines, there are requirements from the State that require the business to serve poured alcoholic drinks. The state offers a combined license of package liquor to be sold and also served. Due to the costs of the County's other license classifications and wanting more details as to the type of alcohol they are requesting to sell, the Committee has asked for more information from the requester and will revisit the options. No action was taken and possible options for further discussion were distributed for this as a Class E License.

FLEXIBLE BENEFITS PLAN RESOLUTION

The annual resolution describing the Flexible Spending benefits was submitted for adoption. American Central Insurance, our third party administrator provides the service to the employees. *A motion was made by Donna Hibbetts and seconded by Becky Edwards to adopt R2018 CB 016.* A roll call being called for polled the following: Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure; (16) yea: (0); nay; (0) absent. The motion carried.

HEALTH REIMBURSEMENT ARRANGEMENT RESOLUTION

The annual resolution describing the Health Reimbursement Arrangement (HRA) plan was submitted for adoption. American Central Insurance, our third-party administrator provides the reimbursement to the employees. *A motion was made by Donna Hibbetts and seconded by Marilyn Vogetzer to adopt of R2018 CB 017.* A roll call being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon; (16) yea: (0); nay; (0) absent. The motion carried.

AUDIT/FINANCE COMMITTEE MEETING-8/7/2018 and 8/16/2018-- Minutes read by Becky Edwards

THE FINANCE COMMITTEE MET ON TUESDAY, AUGUST 7, 2018 AT 6:00 P.M.

BUDGETS PRESENTED

The following department heads presented their FY 2019 budget proposals to the committee:

Solid Waste Management-Joe Stepping
CC Highway Department-Cliff Frye
CC Health Department-Nancy Martin
CC Animal Control/Zoning-Vince Harris
Coroner-Amy Winans
Circuit Court- Judge Bradley Paisley
Probation-Laura Cooper
Circuit Clerk-Julie Mayer
State's Attorney-Mike Havera

APPROVE STATE'S ATTORNEY REQUEST FOR FULL TIME HIRE

A motion was made by Becky Edwards and seconded by Paul Schmitz to recommend the State's Attorney's request to hire a full time secretary this fiscal year due to the work load, training time and staffing levels. The motion carried.

THE FINANCE COMMITTEE MET ON THURSDAY, AUGUST 16, 2018 AT 6:00 P.M.

CLAIMS

A motion was made by Becky Edwards and seconded by Bev Graham to approve the claims as presented for August. A roll call being called for polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard; (16) yea: (0); nay; (0) absent. The motion carried.

DELINQUENT TAX RESOLUTIONS

Four resolutions were presented for approval and to be forwarded to the full Board. They are as follows:

- R2018 TR 012-Authorizing the County Board Chair to assign mobile home tax sale Certificate of Purchase at 43 Hannon Mobile Home Park in Taylorville.
- R2018 TR 013- Authorizing the County Board Chair to assign mobile home tax sale Certificate of Purchase at 54 Hannon Mobile Home Park in Taylorville.
- R2018 TR 014-Authorizing the cancelation of tax sale certificate for 105 N. Locust Street in Pana Township [11-25-16-439-007-00] for the amount of \$430.71.
- R2018 TR 015-Authorizing the Chairman to execute a deed of conveyance or authorize cancellation of tax sale certificate for parcel in Rosamond Township [14-24-23-412-003-01] in the amount of \$225.00.

A motion was made by Becky Edwards and seconded by Phil Schneider to adopt the above listed resolutions in total and dispense with the reading of each. A roll call being called for polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, (16) yea: (0); nay; (0) absent. The motion carried.

BUDGET HEARINGS

The following departments presented their FY 2019 budget proposals to the committee:

911-Micki Ehrhardt
Building/Grounds-Zach Hicks
Public Defender-Greg Grigsby
Assessor-Chad Coady
County Clerk-Michael Gianasi
Sheriff-Bruce Engeling
Treasurer-Betty Asmussen
County Board-Jan Bland

NEW OR UNFINISHED BUSINESS

- Highway Engineer Cliff Frye presented the bid sheet the bids for Section 09-01111-00-BR Assumption Bridge #17 project. *Chad Michel made the motion to accept the low bid of \$289,977.04 from Yamnitz & Associates of Fieldon, Illinois and authorize the County Board Chairman to execute the contract. It was seconded by Marilyn Voggetzer. The motion carried.*
- Matthew Briggs, Financial Professional Associate with Prudential presented a contract allowing the County employees, through voluntary payroll deductions, to participate in the 457 tax-deferred plan offered by Prudential Mutual Funds. A motion was made by Vicki McMahon and seconded by Paul Schmitz to authorize the agreement for the employees to participate. The motion carried. There are no County contributions to the 457 plans for the employees.

MILEAGE AND PER DIEM REPORT:

A motion was made by Phil Schneider and seconded by Donna Hibbetts to approve the mileage and per diem report for the month of August 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	5
Bev Graham	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	3
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	2
Paul Schmitz	\$200.00	\$50.00	3
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	4
Matt Wells	\$200.00	\$50.00	3

APPOINTMENTS/REAPPOINTMENTS:

Appointments: Health Board for three year term beginning July 2018:

- Dr. David Trost to fill the vacancy of Dr. Ronald Mizer.
- Re-appoint current members to a three year term:
 - Dianne Bailey; Greg Hager; Margaretha Strawn; and Laurie Cunnington

With no objections, the Chairman called for *a motion to make the stated appointment and reappointments to the Christian County Health Board. The motion was made by Marilyn Voggetzer and seconded by Becky Edwards. The motion carried.*

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Molly Alaria and seconded by Charles DeClerck to adjourn until Tuesday, September 18, 2018 for the regular County Board meeting at 6:30 p.m. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **September 18, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

ROLL CALL

The roll call by County Clerk Michael Gianasi showing all members present except Tim Carlson, Becky Edwards and Phil Schneider and this did signify a quorum and was declared.

SELECT TEMPORARY CHAIRMAN FOR THIS MEETING

Due to the absence of both the Chairman and Vice Chairwoman, County Clerk Michael Gianasi called the Board to order and led the Pledge of Allegiance to the flag. Ken Manning of the Taylorville Christian Church gave the invocation. County Clerk Michael Gianasi called upon the membership to select a temporary chairperson for this meeting. Chad Michel made a motion to select Paul Schmitz and was seconded by Vicki McMahon. The motion carried with one opposed.

Temporary Chairman Paul Schmitz took his seat and requested the membership to bow their heads in memory of the late Senator John McCain.

ACCEPT COUNTY BOARD MINUTES

Temporary Chairman Paul Schmitz asked for any corrections and to accept the August 21, 2018, County Board minutes. *It was moved by Marilyn Voggetzer and seconded by Vicki McMahon to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for September, 2018 and it is placed on file in the Clerk's office and posted.
- 2- The August 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 08/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for August, 2018, is filed with the Clerk.
- 5- The August 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- The July PCOM letter and report was received from CEFS.

APPROVE COMMUNICATIONS AS READ

Temporary Chairman Paul Schmitz *called for a motion by Chad Michel and was seconded by Donna Hibbetts to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Chad Michel and seconded by Venise McWard to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting

EXECUTIVE/PERSONNEL COMMITTEE –9/5/2018-Minutes read by Donna Hibbetts
As previously discussed, the committee continued to review new liquor license classifications. The first one was agreed upon with some clarification from the requested change.

Combination License a Class E License: This license shall offer the retail sale and consumption on the premises specified in the license of alcoholic liquor and for the retail sale of package sales.

- Currently, the license for the sale of package ales, beer or wine only is \$200.
- AND the current individual license for the consumption of only ales, beer or wine is \$300.

It was suggested that because RJ’s Shak Bait Shop is a small establishment and that the business owner had requested the combo license in order to expand his business, the fee should not be the cost of two licenses. A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to approve the new Liquor License classification E for RJ’s Shak Bait Shop with a \$350 fee for the combination Class E License. The motion carried unanimously. This new classification will be added to the current license classes in the existing ordinance and all provisions of the ordinance apply to this Combination class E license, including the residency requirement for brick and mortar business establishments. States Attorney Havera commented that no action could be taken.

Caterer License a Class F License: Licenses issued pursuant to this classification shall entitle the licensee, generally not the owner of the building, to sell all alcoholic liquors for consumption on the premises for which a caterer permit has been issued. The licensee shall sell alcoholic liquor only during the hours prescribed in the ordinance. Such a license shall not be issued to any person holding a Tavern, Bowling Alley or Club License. This license shall be exempt from any residency requirement and does not allow for or permit video gaming. The Class F has special provisions other than as described for full time establishments such as a Tavern, Bowling Alley or Club License.

"Caterer" means a person in the business of providing food or liquor and service for social or business affairs.

The committee requirements have been changed and will be read during the full board meeting. They are as follows:

A REVISION for Class F

.....
License-Caterer/Special Use-Class F License: Licenses issued pursuant to this classification shall entitle the licensee [generally not the owner of the building] to sell all alcoholic liquors for consumption on the premises for which a special use permit has been issued. The licensee shall be allowed to sell alcoholic liquor only during the hours prescribed in **the Christian County Ordinance**. The licensee shall be exempt from any residency requirement and this permit *does not allow for or permit video gaming*. The Class F has special provisions other than as described for full time establishments such as a Tavern, Bowling Alley or Club License.

For the purposes of this classification, a “Caterer/Special Use” *permit allows a business which provides liquor for sale and its service for social or business affairs at an off premise site (vendor’s place of business) the opportunity to do business for special events.*

All application procedures shall apply for an applicant:

- Describe with reasonable certainty the boundary of the area in which alcoholic liquor is to be sold and the address of the venue.
- The *vendor* must provide proof of dram shop insurance, also referred to as Liquor Liability Insurance and General Liability Insurance with at least \$1 million of coverage.

- Comply with the state BASSET training program certified by the State of Illinois Liquor Control Commission as required by 235 ILCS 5/3-12. At least one certified BASSET bartender must be at all times within the serving location (bar). BASSET certifications are required prior to the issue of the license. Bartenders must be 21 years of age.
- For each event and/or location a separate license shall be obtained.
- At least a 15 day notice shall be required for each application.
- A copy of a valid State of Illinois “Special Use License” shall be requested to be either attached to the application or submitted after the State issuance. The fee for the special event liquor license Class F: \$75/day/event at the same location.
- No refunds will be made for either voluntary or involuntary cancelations.
- Providing all requirements are met, the Liquor Commissioner may approve a Classification F License per event, but for no more than 15 days at the same location.
- The fee must be paid by cash, cashier’s check or a company/business check.

NOTE:

- The Health Department shall be notified of the event and Health Ordinance fees may apply. (Temporary permits from the health department are \$25 for an event of 1 to 4 days; \$50 for an event 5-14 and a seasonal permit is also available.)

The above was the proposed requirements for a caterer license. This type of license is available and widely used in the City of Taylorville, Sangamon County and other municipalities, some members had reservations with the “no residency” requirement. The initial request was from “The Barn at Bridge Out” in the unincorporated part of the county which could be the only venue currently that would be requesting this type of liquor license. However, it should be noted that if the clients of the Barn would want to offer the sale of alcohol at their private function and local caterers were requested, they would not be able to cater that specific event due to the County not having a “special event caterers” license. A motion was made by Bev Graham and seconded by Donna Hibbetts to create and add to the County’s Liquor License classifications that of Class F -- Caterer License with a 15 day event notice. A voice response resulted in a 2 to 3 vote and the motion failed. Attorney Havera was asked his opinion on this type of license. He commented that he could see it both ways and from both sides of the issue: New businesses mostly cannot start off with an investment of a fully stocked bar [selling alcohol is not the type of business these owners offer, it is renting their building for parties/events] and the cons would not have any more or less issues or consequences of alcohol use as would any other retail business.

Discussion at the full Board meeting:

Bev Graham described the new information gathered since the first request. It is now understood that the “barn” is really two different locations. The Barn at the Landing is a venue that would or could have catered events of both food and alcohol. This special F license would then cover more venues than just the Barn at Bridge Out. From the first description that currently brought this to the County’s attention and that there was no license created by the County, this action could be happening. [It was believed that those involved believed it was in the city jurisdiction having a Taylorville address.] Jerry Cocagne questioned how that can be done legally. Now knowing the situation, the County is attempting to address the situation. The County Board Chairman is the Liquor Commissioner and actions to be enforced by the Sheriff. Other comments and confusing questions were asked. Karen Beck owner of Barn at Bridge Out apologized for such controversy and she has researched this new trend in other counties for traveling vendors. They have special event license also with the State and dram shop coverage.

Comments:

- Why are we stopping people from coming to our county? Why are we denying people to create their businesses in the unincorporated areas? The County needs to determine the needs of the County, and not to be compared with the city.
- The comments and experiences continued. With so much confusion, others asked for more information and a *motion was made by Ben Curtin and seconded by Marilyn*

Voggetzer to NOT issue the caterer/special use license and a roll call vote was polled: Marilyn Voggetzer, Matt Wells, Molly Alaria, Ben Curtin, Charles DeClerck, Mike McClure ayes (6); Bev Graham, Craig Corzine, Donna Hibbetts, Vicki McMahon, Venise McWard, Chad Michel, and Paul Schmitz (7) nay and (3) absent. The motion failed. Matt Wells noted that this was a negative motion which cannot be done and still that was not a motion to accept the classification.

- *With that, Bev Graham made a motion and Donna Hibbetts seconded the motion to issue a caterers/special use license. Questions were asked to clarify that motion, and Bev Graham rescinded her motion.*
- *Discussion continued, when Craig Corzine motioned that the issue be sent back to the committee for clarity. Mike McClure seconded the motion with the two corrections about the age of the bartenders and \$1million in insurance. Roll called being called for polled the following: Molly Alaria, Bev Graham, Craig Corzine, Mike McClure, Chad Michel, Charles DeClerck, Donna Hibbetts, Vicki McMahon, Venise McWard, Paul Schmitz and Marilyn Voggetzer (11) ayes; Matt Wells and Ben Curtin (2) nays: and (3) absent. The motion carried.*

AUDIT/FINANCE COMMITTEE MEETING-9/13/2018-- Minutes read by Vicki McMahon

BUDGETS

Mike Crews, ESDA Director presented a revised budget due to new information for a Mitigation Grant of \$45,877. This money will be spent and reimbursed back to the County. Most of the EMA budget is funded by grants which reimburse the general fund.

Amanda Cole, U of I Extension director for Christian County presented a budget showing Matchable income (privately sought funding) which will reduce the levied amount by 2.58%. The levy amount is \$132,000.

Julie Wollerman, Regional Superintendent of Schools ROE#3 explained that her budget was reduced due to the elimination of the Bond County secretary. The total decrease from FY 2018 is \$21,068 for the total five counties. Christian County's share for FY19 at a 28.1545% will be \$70,653 plus health insurance as compared to FY18 at \$76,814 plus health insurance.

Gerry Mahr, Christian County Senior Citizens Director presented all of the local budgets and the overall combined budget. Transportation still is the biggest expense but so necessary for the senior citizens with travel to local locations and also Springfield and Decatur. Paid staff is two fulltime, nine part time drivers, one part time receptionist and volunteers. Their money is levied through the County.

CLAIMS

A motion was made by Vicki McMahon and seconded by Venise McWard to approve the claims as presented for September. A roll call being called for polled the following: Bev Graham, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells; (12) yea: (0); nay; (4) Molly Alaria, Tim Carlson, Becky Edwards, Phil Schneider absent. The motion carried

DELINQUENT TAX RESOLUTIONS

Four resolutions were presented for approval and to be forwarded to the full Board. They are as follows:

- R2018 TR 018-to accept full payment for delinquent taxes and fines for the parcel number 17-13-26-302-004-00 in Taylorville.
- R2018 TR 019 to accept full payment for delinquent taxes and fines for the parcel number 11-25-22-400-002-00 in Pana.
- R2018 TR 020- Authorizing the County Board Chair to execute a deed of conveyance for the parcel number 01-20-02-208-017-00 in Assumption.

A motion was made by Vicki McMahon and seconded by Chad Michel to adopt the above three resolutions. A motion being called for polled: Bev Graham, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells; (12) ayes: (0); nay; (4) Molly Alaria, Tim Carlson, Becky Edwards, Phil Schneider absent. The motion carried

RECORDING FEE INCREASED IN DECEMBER 2018

Due to the signing of Public Act 100-0271, the County is required to implement a predictable fee factor and schedule for the recording of documents by January 1, 2019. As a fee study was completed for the 2017 fee adjustments, the same company was available to calculate the predictable fee factor at no charge. The ordinance includes the statutory language describing the Nonstandard Documents and the calculated \$3.00 predictable fee factor. The current recording fee of \$75.00 will increase to \$78.00 as of December 1, 2018. *A motion was made by Vicki McMahon and seconded by Marilyn Voggetzer to recommend to the full Board O2018 CB 010—to increase the recording fees.* A motion being called for polled: Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Bev Graham; (12) ayes: (0); nay; (4) Molly Alaria, Tim Carlson, Becky Edwards, Phil Schneider absent. The motion carried

REIMBURSE COUNTY CLERK'S AGENCY FUND

County Clerk Michael Gianasi informed the committee that a letter was received from the Internal Revenue Service dated May 21, 2018, regarding questions about the Schedule B form submitted with the quarterly Form 941. It was determined that the Schedule B page was not submitted with the Form 941. The county clerk noted that all required tax payments were correct and submitted on time. The Schedule B merely details a monthly breakdown of payments and the payroll days of each month that the tax amounts are calculated. The Schedule B form was submitted as requested and a second letter was received on August 27 indicating an amount due of \$1,076.83. A call was placed to the IRS to discuss the letter and the county clerk was told the submittal of the Schedule B form was five days past the due date. He also confirmed with the IRS representative that all tax payments made in the first quarter were correct and on time. Due to the September 17 due date for payment, the county clerk paid the amount from the Clerk's Agency Fund account. Along with the check for payment, the Form 843, Claim for Refund and Request for Abatement, was submitted requesting a review of the situation.

After a preliminary discussion with the chair of the finance committee, the county clerk appeared before committee and requested a payment from contingency for \$1076.83 to reimburse the Clerk's Agency Fund Account. *A motion was made by Vicki McMahon and seconded by Mike McClure to approve the transfer from contingency to the County Clerk's Agency Account and if the County receives the money back, it should be returned to contingency.* A motion being called for polled: Bev Graham, Craig Corzine, Ben Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Molly Alaria; (13) ayes: (0); nay; (3) Tim Carlson, Becky Edwards, Phil Schneider absent. The motion carried

COUNTY BOARD CHAIRMAN'S SALARY DISCUSSION TABLED

Matt Wells had requested to revisit the salary for the County Board Chairman beginning in December 2018. A motion was made by Vicki McMahon and seconded by Paul Schmitz to table the discussion until the next the meeting. The motion carried at committee.

EXECUTIVE SESSION

The Committee elected to go into executive session pursuant to 5ILCS 120/2(c): Collective negotiating matters between the public body and its employees or their representatives. A motion was made by Paul Schmitz and seconded by Vicki McMahon. A roll call vote polled all ayes.

A motion was made by Venise McWard and seconded by Paul Schmitz to come out of executive session pursuant to the above stated reason. A roll call vote polled all ayes. No action was taken.

NO ACTION NECESSARY AT THE FULL BOARD

UPDATES

- In open session, the next meeting was scheduled for September 20th to review the budget. [Changed to September 25]
- Venise McWard noted that the new County website went online last week. Training will take place next week to allow several department heads to make changes on the website.

- A claim will be submitted for Russ Winans for his website service up to going live.

NEW OR UNFINISHED BUSINESS:

None

MILEAGE AND PER DIEM REPORT:

A motion was made by Chad Michel and seconded by Venise McWard to approve the mileage and per diem report for the month of September 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	1
Bev Graham	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	0
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	1

APPOINTMENTS/REAPPOINTMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Chad Michel and seconded by Mike McClure to adjourn until **Tuesday, October 16, 2018** for the regular County Board meeting at 6:30 p.m. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A SPECIAL MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **October 10, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

A special meeting of the Christian County Board was called for by the County Board Chairman Tim Carlson, Becky Edwards, Venise McWard, Vicki McMahan, Bev Graham, Donna Hibbetts, Paul and Schmitz for the purpose to discuss and/or approve the addition of classification F Special Use Liquor License; waive application of the 15 day requirement thru October 31 for a special use license and to waive the per diem paid to County Board members for this special meeting.

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Timothy J. Carlson called the Board to order and led the Pledge of Allegiance to the flag.

County Clerk Michael C. Gianasi recorded the roll call disclosing thirteen members present with three members absent: Charles DeClerck, Marilyn Voggetzer and Matt Wells signifying a quorum.

SPECIAL MEETING BUSINESS:

PUBLIC COMMENTS

Chairman Carlson asked for any public comments and noting the rules for speaking for both the public and members.

- Phil Corzine, one of the owners of the 1905 Brewery in Assumption, told the members of his interest in participating in offsite events in the county.
- Jerry Cocagne one of the owners of “The Pillars”, an event venue in Taylorville commented at first he was not in favor of the caterer’s portion of the license approval, but was good with the special use license.
- Aaron Allen, former County Board member, noted that as the County tries to find revenue and help local businesses, the Board should remember their goals to do so. Any visitors to our venues are potential visitors to other businesses in our towns.
- Donna Hibbetts agreed with Aaron that we need to do what we can to bring more dollars and people to Christian County. Although the license fee is not much alone, we just need to approve this.
- Mike McClure had a question if the County already had this type of license in place. Although the County has several different types of liquor licenses included, the special use license is specific for off premise events by any retailer liquor license holder.
- J.I. McDowell of Angelo’s has participated in these special use licenses under other counties or local governments. He would like to request or recommend that the County consider a special use license to expand a one-time fee for events within a year.
- Karen Beck, a new venue business owner thanked the members who worked so hard to help the action to be approved and a positive compliment to the unincorporated areas of the county.
- Revisions and clarifications to the initial discussions were provided in hand out form to the members with the updated requirements and title of the license. The caterer’s portion has been eliminated and is only described as “Special Use”. It was noted that the titles of the local licenses must match the State licenses or the applicant could have to pay a crossover fee for both titles.

REVISION for Class F
10/9/18

.....
License-Special Use-Class F License: Licenses issued pursuant to this classification shall entitle the licensee [generally not the owner of the building] to sell all alcoholic liquors for consumption on the premises for which a special use permit has been issued. The licensee shall

be allowed to sell alcoholic liquor only during the hours prescribed in the Christian County Ordinance. The licensee shall be exempt from any residency requirement and this permit *does not allow for or permit video gaming*. The Class F has special provisions other than as described for full time establishments such as a Tavern, Bowling Alley or Club License.

For the purposes of this classification, a “*Special Use*” permit allows a business which provides liquor for sale and its service for social or business affairs at an off premise site (vendor’s place of business) the opportunity to do business for special events.

All application procedures shall apply for an applicant:

- Describe with reasonable certainty the boundary of the area in which alcoholic liquor is to be sold and the address of the venue.
- The vendor must provide proof of dram shop insurance, also referred to as Liquor Liability Insurance and General Liability Insurance with at least \$1 million of coverage.
- Comply with the state BASSET training program certified by the State of Illinois Liquor Control Commission as required by 235 ILCS 5/3-12. At least one certified BASSET bartender must be at all times within the serving location (bar). BASSET certifications are required prior to the issue of the license. Bartenders must be 21 years of age.
- For each event and/or location a separate license shall be obtained.
- At least a 15 day notice shall be required for each application.
- A copy of a valid State of Illinois “Special Use License” shall be requested to be either attached to the application or submitted after the State issuance. There is no residency requirement for this special use.
- The fee for the special event liquor license Class F: \$75/day/event at the same location.
- No refunds will be made for either voluntary or involuntary cancelations.
- Providing all requirements are met, the Liquor Commissioner may approve a Classification F License per event, but for no more than 15 days at the same location.
- The fee must be paid by cash, cashier’s check or a company/business check.

NOTE:

- The Health Department shall be notified of the event and Health Ordinance fees may apply. (Temporary permits from the health department are \$25 for an event of 1 to 4 days; \$50 for an event 5-14 and a seasonal permit is also available.)
- The Sheriff’s Office will be notified of the event, place and time frame.

CLASSIFICATION F SPECIAL USE LICENSE APPROVED

Chairman Carlson called for a motion which was made by Craig Corzine and seconded by Donna Hibbetts to add the new classification F to the current Christian County Liquor Ordinance with the description and requirements of the Special Use License. With no further discussion a roll call vote being called polled the following: (13) Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Molly Alaria, Bev Graham, Tim Carlson, and Ben Curtin-eyes; (0) no nay votes and (3) absent; Charles DeClerck, Marilyn Voggetzer and Matt Wells. The motion carried.

WAIVE THE 15 DAY NOTICE THROUGH OCTOBER 31, 2018

Chairman Carlson called for a motion which was made by Becky Edwards and seconded by Mike McClure to waive the 15 day notice to the County through October 31, 2018 due to the recent creation of the license.[The notice waiver is only for the County and a late fee may apply at the State level.] The motion carried.

WAIVE PER DIEM PAID TO COUNTY BOARD MEMBERS FOR THIS SPECIAL MEETING.

Chairman Carlson asked for a motion to waive the per diem of this Special meeting. A motion was made by Paul Schmitz and seconded by Donna Hibbetts to waive the per diem normally paid to the County Board members for this Special Meeting. The motion carried unanimously.

ADJOURN

A motion was made by Mike McClure and seconded by Molly Alaria to adjourn until the October 16, 2018 regular full Board meeting. The motion carried.

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **October 16, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

ROLL CALL

The roll call by County Board Chairman Tim Carlson showing all members present except Phil Schneider, Mike McClure and Chad Michel (arrived later) this did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the September 18, 2018, County Board minutes. *It was moved by Vicki McMahon and seconded by Bev Graham to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for October 2018 and it is placed on file in the Clerk's office and posted.
- 2- The September 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 9/30/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for September 2018, is filed with the Clerk.
- 5- The September 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- The August PCOM letter and report was received from CEFS.
- 7- Illinois Environmental Protection Agency sent a notice of a permit application for the Five Oaks Recycling and Disposal Facility.
- 8- Ameren Illinois notified the County of upcoming vegetation management activities in the Pana and Rosamond areas.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Venise McWard and was seconded by Paul Schmitz to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Vicki McMahon and seconded by Bev Graham to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—No meeting

EXECUTIVE/PERSONNEL COMMITTEE —No meeting

AUDIT/FINANCE COMMITTEE MEETINGS-Minutes read by Becky Edwards.

9/25/2018

CONTINGENCY PAYMENT BACK TO CIRCUIT CLERK'S OFFICE

Due to an oversight from 2017 in payment to jurors, it was identified that a payment from contingency to the Circuit Clerk's agency fund should be made. During that year, the Circuit Clerk's office changed the payment process to the jurors rather than submitting payment to the County Clerk's office for payment. A motion was made by Becky Edwards and seconded by Marilyn Vogetzer to approve the expenditure or reimbursement back to the Circuit Clerk's office. A roll call being called for polled the following: Donna Hibbetts, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Vogetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards; (14) yea: (0); nay; (2) absent; Mike McClure and Phil Schneider absent. The motion carried.

HEALTH DEPARTMENT ADJUSTMENTS

Nancy Martin submitted budget adjustments due to the notice of grant funding. The Christian County Health Board approved her budget during the September meeting. She noted that a salary increase effective 12/1/2018 was included for the employees as it has been four years since any increase.

BUDGET REVIEW

The Committee members began to review office by office, but without an estimated deficit number, further cuts would be difficult to analyze. Additionally, with all union contracts due for negotiations, there are no numbers inserted for any increases of that population. Some discussion was held as how to handle an increase or even if there should be an increase. Specifics of raises were not discussed. Non-bargaining salaries were not discussed. Another meeting was set so proposed budgets would be totaled designating the deficit. The FY2019 Proposed Budget needs to be on file 15 days prior to the November 20 County Board meeting. Changes can still be made during that period.

CHAIRMAN'S SALARY

This topic has been discussed multiple times this year as well as being designated in February 2017 which changed the chairman's salary in 2020 to \$16,000 as proposed in a hand out given to the committee and the minutes reflected the 2020 date of change. As opinions and research on the ability and time frame to change the chairman's salary was pursued, some committee members felt the intention was to change it in 2018. During committee, Matt Wells motioned to change the chairman's salary to \$16,000 effective 12/1/2018 pending final review from State's Attorney Havera and was seconded by Paul Schmitz. No board action was taken at this time.

UPDATES

- It was reported that since the State's Attorney's salary was increased by the State, the Public Defender's salary would also increase as well as being retro back to July 1, 2018.
- County Clerk Michael Gianasi reported that he just received word that Christian County would be eligible to receive \$15,062 as a HAVA grant for election upgrades.

Both of those figures will be submitted into the FY19 budget.

10/2/2018

BUDGETS

- Chairwoman Becky Edwards began asking the members for comments or concerns in the proposed budget. Deputy cars and a few minor questions created some conversation then went to contingency dollars and the desire to discuss non-bargaining salaries.
- Prior to contingency and non-bargaining salaries, Paul Schmitz gave a report on the potential assessments from the former liability and work comp insurance carrier-Illinois Counties Insurance Trust [ICIT]. With \$75,000 in FY2018 budget and no assessments to date or expected for 2018, Mr. Schmitz noted that 2019 there is not expected to be any assessment either. The committee discussed to reduce the already reduced \$75,000 to \$50,000 to \$25,000 in case. If ICIT closed out, whatever the balance owed at that time, Christian County would owe about 9% for the 2001 trust and 19.71% for the 2009 trust. That is the unexpected. Paul Schmitz gave an updated report of the possibility if ICIT01

closed, Christian County would owe \$26,296. If ICIT09 closed, Christian County could receive a refund of approximately \$29,272.

- New money for a new grant writing group was discussed. As the economic development organization is just beginning since the dissolve of West Central Illinois Development Agency, hard facts are not yet available. Finance Chairwoman Edwards discussed proposed dollars needed by the County and why the County needs to participate. There are seven counties in this district [Christian, Shelby, Macoupin, Montgomery, Jersey, Greene, and Calhoun]. The organization will assist/write grants for any community in these counties (if the county is a member) for various infrastructure projects in the interest of economic development. It is the county's responsibility to participate for any local government entity to be eligible for the grant. The Economic Development Administration offers a matching grant in the amount of \$140,000 (50/50) so each of the seven counties would pay \$10,000 annually with the upfront formation cost for the new organization at approximately \$3,500. This will be discussed and voted upon at the next meeting.
- The Treasurer reviewed some of the numbers concerning the changes to the budget: Revenues up on the real estate tax rates, IMRF was down, County Clerk fees up where as other fees are down, health insurance this year was able to be reduced some per employee's cost to the county (it changes annually and could go higher next year as well as IMRF), County Board members salary and per diems were decreased for those newly elected or reelected.
- Office "0" was reviewed and changes submitted.

Prior to these discussions, the presented general fund budget deficit was approximately a \$22,000 deficit. Treasurer Betty Asmussen will substitute the committee's changes and send out a new balance of the general fund.

10/11/2018

CHAIRMAN'S SALARY FOR 2018

During the last committee meeting, the chairman's salary was motioned to be reduced this year (2018). After yet more review and opinions, State's Attorney Havera noted that even though this position is not an elected position by the public, but a chosen position of the membership, the elected official status stands for the salary to be set 180 days prior to the election. In February 2017, the chairman's salary was not changed for 2018, but for 2020. With the last motion being determined illegal to reduce the salary at this time, the motion from 9/25/2018 will be voided and no action was taken.

NON-BARGAINING SALARIES

As members discussed the non-bargaining salaries, it was pointed out that that group, too, had no increases for three or four years. Additionally, only a few management and mid-management positions are left for the County Board to determine their salaries. In May, the elected office holders, who had had no increase in four years, received a 2% increase which equaled about \$1,256 annually for the majority of them as department heads effective 12/1/2018. That same amount will be entered into the budget for the eligible department heads or mid-management personnel for 2018. Some positions are in steps and will receive different amounts.

CLAIMS

A motion was made by Vicki McMahan and seconded by Venise McWard to approve the claims as presented for October. A roll call being called for polled the following: Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts; (14) yea: (0); nay; (2) absent; Mike McClure and Phil Schneider absent. The motion carried.

ACCEPT BIDS FROM DELINQUENT TAXES

A motion was made by Paul Schmitz and seconded by Venise McWard to accept the bids for the return of certificates on property parcel numbers 11-25-22-205-001-00 in Pana Township— resolution number R2018 TR 022 and 11-25-22-118-013-00 in Pana Township by resolution number R2018 TR 021. A roll call being called for polled the following: Venise McWard, Chad Michel, Paul Schmitz, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Vicki

McMahon; (14) yea: (0); nay; (2) absent; Mike McClure and Phil Schneider absent. The motion carried.

PUBLIC DEFENDER REAFFIRMED A FULL TIME POSITION

With the increase in the State's Attorneys' salaries this year, this offers to create an increase in the public defender's salary as well. The State pays 66 2/3% of the public defenders' annual salaries, if the public defender is employed full-time in that capacity. Their salary must be at least 90% of that county's state's attorney's annual compensation. While in that capacity, that public defender may not engage in the private practice of law. In order for the county to get the reimbursed dollars, they must reaffirm the position as full time. A motion was made by Becky Edwards and seconded by Bev Graham to reaffirm the position of public defender in Christian County to a full time position. The motion carried.

CYBER SECURITY NAVIGATOR PROGRAM

County Clerk Michael Gianasi spoke last month of the program through the State of Illinois. In order to participate and receive a \$15,070 grant, the County Board, County Clerk and State Board of Elections must sign a certificate of participation. The money can be used only for specific cybersecurity upgrades for election hardware, software, services, and other upgrades. Voting equipment and epollbooks are not approved expenditures. A motion was made by Becky Edwards and seconded by Donna Hibbetts to approve the signatures to participate in the Cyber Security Navigator Program. The motion carried.

ECONOMIC DEVELOPMENT ASSOCIATION

Chairwoman Edwards had attempted to bring more information back to the committee; however, her conference call with EDA was canceled. Venise McWard shared some information about other grant writers (for state programs) and did explain most grants were written by private companies. The EDA district is not just a grant writing organization, it is an organized district of seven counties (Christian, Montgomery, Macoupin, Greene, Calhoun, Jersey and Shelby Counties) which the EDA would offer support to planning organizations for the development and implementation for economic development projects as well as offer matching federal funds in the form of a grant. More will be reported as information is obtained.

SQUAD CARS

Chief Deputy Bruce Engeling explained that several years ago 12-14 cars were all purchased for the county and as they age, replacing all at once would not be possible. For several years he has submitted in the budget each year to purchase a replacement car or two. As just a reminder, deputies' cars may have a lot of miles on them, but that doesn't include the additional time the motor runs. The two cars are included in the budget.

BUDGET

After the changes from last week's meeting the County deficit was at \$4,406.00, Chairwoman Edwards suggested that we reduce the increased contingency amount of \$90,000 by \$4,500 in order to present a balanced budget to the County Board. With the members in agreement, that change will be added to the other minor changes for the Treasurer to insert into the FY 2019 proposed budget. A motion was made Becky Edwards and seconded by Paul Schmitz to recommend to the full Board to place the balanced budget on file in the County Clerk's office. The motion carried. Voting to pass the budget will be at the November 20 County Board meeting.

SECOND CLAIMS PERIOD

A note in advance for departments that the second claims period due date for November will be on Wednesday, November 28 at noon.

UPDATES

- In open session, the next meeting was scheduled for September 20th to review the budget. [Changed to September 25]
- Venise McWard noted that the new County website went online last week. Training will take place next week to allow several department heads to make changes on the website.
- A claim will be submitted for Russ Winans for his website service up to going live.

NEW OR UNFINISHED BUSINESS:

None

MILEAGE AND PER DIEM REPORT:

A motion was made by Donna Hibbetts and seconded by Bev Graham to approve the mileage and per diem report for the month of October 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	1
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Becky Edwards	\$200.00	\$50.00	5
Bev Graham	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	4
Mike McClure	\$200.00	\$50.00	1
Vicki McMahan	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	4
Philip Schneider	\$200.00	\$50.00	0
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	3

APPOINTMENTS/REAPPOINTMENTS:

None

ADJOURNMENT

*With no other unfinished business to come before the Board, a motion was made by Chad Michel and seconded by Mike McClure to adjourn until **Tuesday, November 20, 2018** for the regular County Board meeting at 6:30 p.m. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **November 20, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

ROLL CALL

The roll call by County Board Chairman Tim Carlson showing all members present except Chad Michel (was in attendance later) this did signify a quorum and was declared.

ACCEPT COUNTY BOARD MINUTES

Chairman Timothy Carlson asked for any corrections and to accept the October 16, 2018, County Board minutes. *It was moved by Marilyn Voggetzer and seconded by Bev Graham to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for November 2018 and it is placed on file in the Clerk's office and posted.
- 2- The October 2018 Public Defender's report is on file.
- 3- The Treasurer's reports ending 10/31/2018 are on file in the Clerk's office.
- 4- The Local Solid Waste Fees Fund Report for October 2018, is filed with the Clerk.
- 5- The October 2018 Motor Fuel Tax Allotment Transaction reports were received for both the County and Road Districts.
- 6- The September PCOM letter and report was received from CEFS. The annual board meeting was held and the event program, annual report, and award booklet were sent.
- 7- A check and a report were received from Cable One, Inc. for the 3rd quarter franchise fees for NewWave Communications. The check was in the amount of \$1,415.77 and was deposited with the Treasurer.
- 8- Two checks were received from the State of Illinois for Illinois Department of Transportation reimbursements for a highway safety project. The checks were in the amount of \$1,692.60 and \$525.00. Both were deposited with the Treasurer.
- 9- Ameren Illinois notified the County of upcoming vegetation management activities in the southwest part of the City of Pana.
- 10- The City of Taylorville sent a Notice to Remediate in regards to a property located at 910 Heights Avenue in Taylorville. The notice is on file in the Clerk's office.

APPROVE COMMUNICATIONS AS READ

Chairman Timothy Carlson *called for a motion by Phil Schneider and was seconded by Charles DeClerck to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

A motion was made by Mike McClure and seconded by Molly Alaria to accept & file the committee reports as printed. The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—November 13, 2018—Minutes read by Phil Schneider.

BUILDING BUSINESS

• **CLOCKTOWER REPAIRS**

Recently Bill Kennedy met with Zach Hicks, Becky Edwards, Tim Carlson and Jan Bland to discuss a few projects that needed some attention in the Courthouse and was asked to present it to the committee.

1-Several years ago parts of the clock tower area had some tuck-pointing done which stopped some of the water coming inside. The 24 windows surrounding the area were not caulked and it is necessary to make the repairs to prevent water creating damage between the brick and walls. There are five sections (24 windows) which bring an estimate of \$19,422. Additionally, another section has 8 lower windows with an estimated cost of \$6,400.

2-The belfry roof is foam and leaks around the stairway. The estimated repair cost is \$1500.

3-The most serious is the masonry repair where the steeple's gutters fill up and overflows down into the masonry. It is estimated at \$1500. The estimated amount totals \$28,822

4-Another problem is the copper roof is leaking due to small holes. He is looking for some to tackle this job.

Mr. Kennedy commented that he has not had much luck in getting quotes for these projects. He does have the above estimates from a local business. A motion was made by Phil Schneider and seconded by Charles DeClerck to forward and recommend to the Finance Committee to accept the quotes at or below the listed amounts above and notify Mr. Kennedy or Zach Hicks if there is an expectation of an increase early in the project repairs. No action by the Board.

Securing the braces on the faces of the clock was discussed with no action taken. [The faces of the clock in the clock tower are actually about 8-10' diameter.]

• **LIGHTING GRANT PROJECTS**

Zach Hicks reported that he was in the process of obtaining grant money from Ameren for the replacement of lighting on the courthouse clock tower area with LED lighting. This will be hired out due to the rewiring and height factor. This should be completed within a few weeks.

The next phase of the Ameren grant projects will be to convert the lighting in all seven buildings to LED. The application, purchase of the lighting, and grant papers will be processed building by building as there is only a 60 day completion time to each project. More info will be reported as the projects are ready.

HIGHWAY BUSINESS

• **CULVERT QUOTES ACCEPTED**

CULVERT QUOTES

Culvert quotes were presented with the following results:

	<u>Contech</u>	<u>Metal Culverts</u>
60" Dia. x 42' Aluminized CMPA	\$ 3,547.32	\$ 4,183.20
72" Dia. x 60' Aluminized CMPA	\$ 5,940.00	\$ 7,578.00

A motion was made by Phil Schneider and seconded by Donna Hibbetts to accept the low quote from Contech. The motion carried.

	<u>Conc. Specialties</u>	<u>Co. Materials</u>	<u>McCann</u>
8' x 3' x 38' Box Culvert	\$17,750.00	\$12,490.50	\$11,180.00
10' x 4' x 38' Box Culvert	\$21,590.00	\$14,841.10	\$13,680.00

A motion was made by Phil Schneider and seconded by Becky Edwards to accept the low quote from McCann Concrete Products. The motion carried.

- REQUEST FOR HOMETOWN HERO/CHAMP SIGNS

The Village of Morrisonville has requested signs to be erected on County Highway #10 entering Morrisonville to recognize an athlete. These types of signs have been erected along state routes entering cities and villages. Following IDOT guidelines, the community would purchase the signs and they would be erected for one year. At the end of a year, the signs would be removed and given to the community. *A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to approve the village's request and follow the IDOT guidelines.* The motion carried.

- USED EQUIPMENT BIDS

Three of the four items put out for bid were purchased. The 1974 Asphalt Distributor did not receive a bid. Since that time, Greenwood Township has offered to purchase the unit for \$1500. *A motion was made by Phil Schneider and seconded by Bev Graham to sell the distributor to Greenwood Township for \$1,500.* The motion carried.

- ENGINEERING AGREEMENT

A preliminary engineering agreement with WHKS & Co. for South Fork Bridge #26 was presented for approval. This is a standard IDOT cost plus agreement not to exceed \$69,110. *A motion was made by Phil Schneider and seconded by Chad Michel to authorize the Chairman to execute the agreement with WHKS & Co.* The motion carried. This is an 80% state, 10% County and 10% township project.

- NBIS QUALITY ASSURANCE AUDIT

IDOT's independent consultant performed a quality assurance audit of Christian County's bridge inspection program in August. The audit found that our program is in compliance with the Federal NBIS standards.

- REAPPOINTMENT OF COUNTY ENGINEER

Resolution R2018HY023 requesting consent of the Department of Transportation to the reappointment of the incumbent as county engineer was presented. *A motion was made Phil Schneider and seconded by Donna Hibbetts to adopt resolution R2018HY023.* A roll call vote being called upon polled the following: Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard (16) aye; (0) nay (0) absent. The motion carried.

- REQUEST TO PURCHASE SERVICE TRUCK

The 2011 F550 service truck has become unreliable. A new F550 service truck can be purchased from the State of Illinois joint purchase contract. A final quote has not been received but the vehicle will cost \$56,000 to \$60,000. The money is in the budget for new equipment and the committee agreed we should get the service truck replaced.

- PROJECT UPDATES

- Assumption Bridge #17 contracts have been approved and the contractor is considering starting this project after Thanksgiving.
- The design of the replacement structure for the closed structure on the Christian-Montgomery County line in Rosamond Township is nearly complete.
- The completion of the Bear Creek Road (County Highway #12) is still scheduled for IDOT's June bid letting.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting

AUDIT/FINANCE COMMITTEE MEETINGS–Minutes read by Becky Edwards.

11/15/2018

- CLAIMS

A motion was made by Becky Edwards and seconded by Phil Schneider to approve the claims as presented for November. A roll call vote being called upon polled the following: Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel (16) aye; (0) nay (0) absent. The motion carried.

- APPROVE SECOND CLAIM PERIOD FOR NOVEMBER

A motion was made by Becky Edwards and seconded by Chad Michel to approve the second claims period for November with collection on November 28th. The motion carried.

- WORK COMP PREMIUM

Dan McNeely presented the new premium for work compensation plan through the Illinois Public Risk Fund. The 2018 premium was \$74,500 and the 2019 premium decreased to \$69,308 due to few claims. Additionally, due to a good claim record, the safety grant money will be \$4,927 for our departments to utilize for safety equipment. No action was required.

- SHERIFF'S DEPUTIES CARS

Chief Deputy Bruce Engeling reported to the committee that due to a change in the procedures for the Central Illinois Enforcement Group "task force", the equipment the County will receive one new vehicle for the task force deputy at no cost and credit for a half of a car. The County will pay for the other half. The numbers work out to 1 ½ because the County has one full time deputy and one part time deputy on the task force. From this point forward, the County will claim the cars as property and be responsible for continuing maintenance. These vehicles will not replace the requested two new road deputy cars in the 2019 budget. A note on the budgeted cars: Due to a change in styles, we may have to wait several months to be able to purchase the new vehicles.

- REGIONAL DEVELOPMENT ORGANIZATION DISCUSSED

Finance Chair Becky Edwards presented written information provided by the new development group. The basics were reviewed including seven counties in the designated region: Christian, Shelby, Calhoun, Greene, Jersey, Macoupin, and Montgomery. These are the same counties that were previously represented by West Central Development Council. The grant funding is a matching amount of \$140,000; therefore each county's annual contribution will be \$10,000. Much discussion was debated as to whether to participate or not. In the next month or so, other representatives will be available to answer questions during a full board meeting. Matt Wells made a motion to table the topic for more information and discussion and the motion was seconded by Vicki McMahon. No Board action necessary.

- ANIMAL CONTROL/ZONING BUDGET REVIEW AFTER CONSOLIDATION

The Animal Control budget was reviewed based on the October 31st balance report.

- A few line items had expenditures that exceeded their line item.
- The animal food, vet service and spay and neuter program line items were charged to lines which should have been paid from the animal care fund. Those were removed and charged appropriately.
- The salary lines were applied correctly for payment to the part time line and a full time line, however, at mid-year there were only part time employees which exceeded that line but the full time line had approximately the same in overage.

Further explanation: the truck had some repair issues and it was fixed. The building was brought up to code as well as some safety equipment creating some expenses to exceed a specific line item. On the flip side, some lines items were still under budget. The zoning budget is well under budget due to the salary consolidation and with both budgets together, the moneys expensed did not exceed the combination. However, it was recommended to transfer money from contingency to the animal control line items. *A motion was made by Becky Edwards and seconded by Paul Schmitz directing the Treasurer to review the expenses in the animal control FY 2018 budget and balance department 014 as deemed necessary through contingency transfers to specific budget line items including the claims and payroll obligations for the month of November not to exceed \$7,500.* A roll call vote being called upon polled the following: Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Paul Schmitz (16) aye; (0) nay (0) absent. The motion carried.

- FY2019 BUDGET RECOMMENDED

With a balanced budget, and no further changes suggested, *Becky Edwards made a motion and Venise McWard seconded the motion to recommend to the full Board the adoption of the FY 2019 Budget.* A roll call vote being called upon polled the following: Marilyn Voggetzer, Matt

Wells, Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider (16) aye; (0) nay (0) absent. The motion carried. Chairman Carlson thanked everyone for working towards the balanced budget.

- **CHRISTIAN COUNTY TAX LEVY ORDINANCE RECOMMENDED**

The Treasurer had submitted the tax levy for approval. Some questions were asked, *Becky Edwards made the motion and Marilyn Voggetzer seconded the motion to recommend to the full board to adopt the Christian County Tax Levy Ordinance O2018 CB 011 which will be filed with the County Clerk.* A roll call vote being called upon polled the following: Molly Alaria, Bev Graham, Tim Carlson, Ben Curtin, Charles DeClerck, Becky Edwards, Vicki McMahan, Venise McWard, Marilyn Voggetzer (10) aye; Matt Wells, Craig Corzine, Donna Hibbetts, Chad Michel, Phil Schneider (5) nay; Mike McClure (1) present (0) absent. The motion carried.

- **IDES PENALTY PAID**

County Clerk Michael Gianasi explained in July the submission of the unemployment reporting claimed no submittal. Although the County pays ICRMT through their unemployment payment program, the filing must be transmitted to the State [IDES]. In the process, submit and save and print steps are included. The submit button was accidentally overlooked which generated the penalty letter. A letter of waiver was requested by Michael Gianasi but denied. The County Clerk paid the penalty immediately and has asked for reimbursement back to the agency account. *Becky Edwards made the motion to reimburse the agency account from contingency in the amount of \$510.00 and Phil Schneider seconded the motion.* A roll call vote being called upon polled the following: Molly Alaria, Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells (16) aye; (0) nay (0) absent. The motion carried.

- **EXECUTIVE SESSION**

Members took a short three minute break during committee and a motion was made by Becky Edwards and seconded by Paul Schmitz to go into executive session for the purpose of collective negotiating matters between the public body and its employees or their representatives, 5ILCS 120/2/(c)(2). All ayes were recorded via a roll call vote. The motion carried.

Becky Edwards made a motion and it was seconded by Paul Schmitz to come out of executive session for the purpose of collective negotiating matters between the public body and its employees or their representatives, 5ILCS 120/2/(c)(2). No action was taken. No executive session for the Board and no action required.

- **CLOCKTOWER REPAIRS APPROVED FROM CAPITAL IMPROVEMENT**

As referred from the Highway/Building Committee to make repairs to the clock tower area, a *motion was made by Becky Edwards and seconded by Phil Schneider to forward and recommend to the full Board to accept the quotes at or below the proposed amounts and notify Mr. Kennedy or Zach Hicks if there is an expectation of an increase early in the project repairs and to pay from the Capital Improvement Fund.* A roll call vote being called upon polled the following: Bev Graham, Tim Carlson, Craig Corzine, Ben Curtin, Charles DeClerck, Becky Edwards, Donna Hibbetts, Mike McClure, Vicki McMahan, Venise McWard, Chad Michel, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Molly Alaria (16) aye; (0) nay (0) absent. The motion carried.

NEW OR UNFINISHED BUSINESS:

None

MILEAGE AND PER DIEM REPORT:

A motion was made by Paul Schmitz and seconded by Chad Michel to approve the mileage and per diem report for the month of November 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$813.73		
Craig Corzine	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	2
Becky Edwards	\$200.00	\$50.00	7
Bev Graham	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Venise McWard	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Vicki McMahan	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Paul Schmitz	\$200.00	\$50.00	2
Philip Schneider	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	2

APPOINTMENTS/REAPPOINTMENTS:

None

RECOGNIZE MEMBERS RETIRING FROM THE BOARD

- Bev Graham
- Marilyn Voggetzer
- Ben Curtin
- Paul Schmitz

Each was recognized and thanked for their service noting the committees they had served during their term.

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Mike McClure and seconded by Paul Schmitz to adjourn until Monday, December 3, 2018 for the Re-organizational meeting and Tuesday, December 18, 2018 for the regular County Board meeting at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE REORGANIZATIONAL MEETING
OF THE COUNTY BOARD
December 3, 2018**

AT A REORGANIZATION MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON DECEMBER 3, 2018.

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding, had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

SWEARING IN

Judge Brad Paisley opened the evening remarking what an honor and privilege to be asked to swear in the recently newly elected and re-elected members of the Board. Due to the past weekend tornado disaster in Taylorville and Christian County, he commented that regardless of any divisions in politics, gender affiliation, race, religion or difference amongst people, this devastating event has united the community. Family helping family, neighbors helping neighbors and strangers helping strangers are working together for the common good. He continued to talk about being a better public servant and being a better listener. The work public servants do are to find a common ground by being respectful to each other even if it is to agree to disagree.

Sheriff Bruce Kettelkamp was sworn in to the Office of Sheriff in Christian County by Judge Paisley.

Judge Paisley extended his congratulations to the members of the Board and noted that Matt Wells was sworn in this morning. He then administered the Oath of Office to the newly reelected board members with all standing in the front of the room. They were as follows:

District #1 Linda Curtin and Venise McWard
District #2 Donna Hibbetts and Chad Michel
District #3 Ray Koonce and Clark Pearce
District #4 Matt Wells and Dale Livingston

County Clerk Michael Gianasi thanked Judge Paisley and then convened the board pursuant to statute and called the Board to order and led the Pledge of Allegiance to the Flag. The invocation was given by Ken Manning of Taylorville Christian Church.

A roll call disclosed all present except Matt Wells and Craig Corzine. The attendance signified a quorum.

NOMINATIONS AND APPOINTMENTS OF TEMPORARY, PERMANENT CHAIR AND VICE CHAIR

Clerk Gianasi called for a motion for nominations Temporary Chairman. *A motion was made by Becky Edwards and seconded by Phil Schneider nominating Tim Carlson as Temporary Chairman.* A call for additional nominations was made three times and there were none. *A motion was made by Vicki McMahon and seconded by Donna Hibbetts to close nominations,* the motion carried. A vote was then taken regarding the motion for the nomination of Tim Carlson as Temporary Chairman. *A motion was made by Becky Edwards and seconded by Phil Schneider nominating Tim Carlson as Temporary Chairman.* The motion carried with all ayes.

The Clerk then instructed Tim Carlson as Temporary Chairman to come forward. Temporary Chairman Carlson commented that our prayers go out to the families of the tornado and that it was an honor to have served the County as Chairman both during the good and the bad. It was a learning experience. Thank you.

Temporary Chairman Tim Carlson then called for nominations for Permanent Chairman for the next two years. *A motion was made by Phil Schneider and seconded by Clark Pearce to*

nominate Becky Edwards as Permanent Chairman for the next two years. Temporary Chairman Carlson then called for any other nominations three times. With a carried motion by Vicki McMahon and seconded by Molly Alaria to close nomination, a vote was called for on the motion for Becky Edwards as Permanent Chairman by Phil Schneider and seconded by Clark Pearce. The motion carried with all eyes.

He called for Permanent Chairman Edwards to come forward and passed the gavel from the retiring Board Chairman Carlson to the new Board Chairwoman Edwards and offered congratulations.

Chairwoman Edwards thanked the Board and her party for the nomination, Tim Carlson for the opportunity to attend many of the chairman meetings, Jan Bland as tutor, Seth McMillan's support, and her husband Gene.

Chairwoman Edwards then called for nominations for Vice-Chairman for the next two years. *A motion was made by Clark Pearce and seconded by Molly Alaria to nominate Matt Wells as Vice-Chairman for the next two years. Chairman Edwards then called three times for any other nominations and when there were none, called for a motion to close the nominations. A motion was made by Vicki McMahon and seconded by Donna Hibbetts to close the nominations. The motion carried. A vote was called for on the motion for the nomination of Matt Wells as Vice-Chairman for the next two years. The motion carried with all eyes.*

COMMITTEE ASSIGNMENTS AND UPCOMING MEETING DATES

Committee assignments, FY 2019 Board meeting schedule and member address list were distributed. She noted the upcoming meeting dates for December.

- There will be a meeting of the Highway Committee next Monday, Dec 10 at 6:30 pm and the Finance Committee on Thursday, Dec. 13 at 6:30 pm.
- For the new board members we will hold a new member informational meeting on Wed. Dec 5 at 6:00 pm. Jan has left some papers on your desk for you fill out and bring back on Wednesday.

COUNTY BOARD MEETING DATES-THIRD TUESDAY OF EACH MONTH

- The date and time for the regular County Board meetings. *A motion to set the regular County Board Meeting day and time the same as they are now, on the third Tuesday of the month at 6:30 p.m. was made by Vicki McMahon and seconded by Phil Schneider. With no discussion, the motion carried. The meetings will be on the third Tuesday of each month at 6:30 p.m.*

TORNADO CLEAN-UP UPDATE:

Chairwoman Edwards reviewed the recent information from today's press conference and wanted to thank all the first responders, the highway and police/deputies and staff on doing a great job and tireless hours as well as the Illinois Emergency Management Agency for coming to assist. Additionally, our key elected office holders and staff were available to help in any way needed: of course, Mike Crews, Cliff Frye, Betty Asmussen, Michael Gianasi, Amy Winans, Micki Ehrhardt, Nancy Martin and so many others. She noted that she signed a document declaring Christian County a disaster area.

Coroner Amy Winans was called upon and spoke of the all the caring friends, neighbors and so many volunteers who helped and continue to help. The Ameren workers have been amazing in their efforts. Social media has been important and helpful during this event. Christian County Severe Weather and Recovery on Facebook is sponsored by the EOC and the only unit issuing information. This event is something that will not be over soon. It will be a long recovery period.

Some of the County buildings had minimal damage but nothing devastating.

ADJOURN

With no other business before the Board, Chairwoman Edwards called for a motion to adjourn and noted that a picture of the Board would be taken following the meeting. *A motion to adjourn the meeting until **December 18, 2018** was made by Vicki McMahon and seconded by Phil Schneider. The motion carried.*

PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **December 18, 2018**

ATTEST: MICHAEL C. GIANASI, COUNTY CLERK

The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairwoman Becky Edwards called the Board to order and led the Pledge of Allegiance to the flag. Pastor Gerald McPhillips of the Taylorville Grace Baptist Church gave the invocation.

ROLL CALL

The roll call by County Board Chairwoman Becky Edwards showing all members present except Donna Hibbetts and Chad Michel (was in attendance later) this did signify a quorum and was declared.

RECOGNITION OF RETIRING PUBLIC DEFENDER, GREG GRIGSBY

Retiring Public Defender, Greg Grigsby was recognized for his many years of service to the County as Public Defender and State’s Attorney. He was presented a certificate of appreciation and expressed his gratitude to all. The new Public Defender, Mike Drake, was introduced to those in attendance.

TORNADO RESPONSE UPDATE

Christian County ESDA Director, Mike Crews, presented a synopsis of the events occurring on December 1, 2018 and the ongoing cleanup efforts provided by local and non-local entities.

ACCEPT COUNTY BOARD MINUTES

Chairwoman Becky Edwards asked for any corrections and to accept the November 20, 2018, County Board minutes and the December 3, 2018 Re-organizational Board meeting minutes. *It was moved by Molly Alaria and seconded by Vicki McMahan to approve said minutes of the County Board Meeting.* The motion carried.

PETITIONS, RESOLUTIONS, ORDINANCES OR PROCLAMATIONS-

Any and all will be addressed at the committee report.

PUBLIC COMMENTS-

There were none.

READING OF COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk’s Office.

- 1- The Prevailing Wage report for December 2018 and it is placed on file in the Clerk’s office and posted. Five trades were updated since the November meeting.
- 2- The November 2018 Public Defender’s report is on file.
- 3- The Treasurer’s reports ending 11/30/2018 are on file in the Clerk’s office.
- 4- The Local Solid Waste Fees Fund Report for November 2018 is filed with the Clerk.
- 5- The November 2018 Motor Fuel Tax Allotment Transaction Reports were received for both the County and Road Districts.
- 6- A check in the amount of \$178.34 was received from the State for reimbursement of court interpreter fees and deposited with the Treasurer.
- 7- A check for \$6,300.00 was received from the State of Illinois for reimbursement of election judge expenses for the November election and deposited with the Treasurer.
- 8- The Senior Citizens of Christian County sent a letter of thanks for the \$2,500.00 donation the County provided. It was noted that 2,265 units of transportation and 14,908 miles of driving were provided in the month of October.
- 9- Ameren Illinois notified the County of upcoming vegetation management activities in the Taylorville and Pana areas. A list of nearby property owners was provided.
- 10- The Illinois Environmental Protection Agency sent two notices of Application for Permit to Manage Waste for the Five Oaks Recycling and Disposal Facility. The notice dated November 15 includes a project description of “Request for approval of Phase 4 final cover construction.” The notice dated December 3rd includes a project

description of “Updated Operating and Reporting Plan.” The notices are on file in the Clerk’s office.

11- A letter was received from NewWave Communications regarding a rate increase effective with February 2019 billing statements. The letter is on file in the Clerk’s office.

APPROVE COMMUNICATIONS AS READ

Chairwoman Becky Edwards *called for a motion by Phil Schneider and was seconded by Venise McWard to accept the communications as read.* The motion carried.

COMMITTEE REPORTS

APPROVE COMMITTEE MINUTES AS PRINTED

Chairwoman Becky Edwards *called for a motion by Vicki McMahon and was seconded by Tim Carlson to accept the committee reports as printed.* The motion carried.

HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE—December 10, 2018—Minutes read by Phil Schneider.

ANIMAL CONTROL BUSINESS

- **RABIES TAGS FEES**

Animal Control/Zoning Director Vince Harris discussed with the committee rabies tag fees. He has been asked why Christian County charges less than the surrounding counties for the fees. An explanation of the process is as follows: We distribute the tags to both Christian County and surrounding county veterinaries for their clients. Vets administer the shots and sell the rabies tags, then return the paperwork and fees to the County. Current fees for dogs are \$5/one year or \$15/ three year period. The proposed increase is \$10/year and \$30/ three years for altered dogs and \$20/year and \$60/three years for intact dogs. All fees go to the general fund. *A motion was made by Phil Schneider and seconded by Dale Livingston to increase the rabies tag fees to \$10/\$30 for altered dogs and \$20/\$60 for intact dogs effective January 1, 2019.* The motion carried.

- **DROPPED OFF FEES**

Fees for animals that are dropped off by owners or found animals were discussed with many mixed feelings on the topic. Currently, there is a drop off fee of \$5/cat. Vince would propose that a drop off fee also be applicable to dogs with a \$10 fee/dog. The issue was debated several ways: 1-no fee; 2-add the fee of \$10 for dogs; or 3-\$5 drop off fee for each dog. As explained, the drop off fee is important to prevent disgruntled neighbors from just bringing the pets and the fee is applied to cost of shots prior to adopting out the animals as well as their care during their stay. *A motion was made by Phil Schneider and seconded by Vicki McMahon to include the \$5 for dogs dropped off at the shelter.* The motion carried.

- **UPDATES**

Vince Harris noted that recently an additional fence was installed along the dog runs to protect the dogs and the safety of the visitors.

A storage building has been placed in the back of the shelter to help contain the lawn mower and cages. The generosity of the community has been unbelievable; so many blankets, food, and cleaning solutions have been donated from all ages. The truck would be able to be parked in the garage as well.

Stats on the animals displaced from the tornado: 17 dogs and 8 cats initially; picked up by families 10 dogs and 2 cats; continued housing- 7 dogs and 1 mother cat with kittens.

Daily both dogs and cats are being adopted.

BUILDING BUSINESS

Committee Chair Phil Schneider made the report on behalf of Zach Hicks.

- Second floor men's restroom has had an emergency pipe replacement. The pipes are rusted and leaked down to the first floor restroom. He will replace several fixtures.
- Tornado damage: There was some damage to the courthouse roof and replacement has been completed by the roofers who originally did the replacement of the slate roof.
- The highway lost a metal roof on one of the sheds.
- The Snedekers were here to assess as well as the adjusters. No figures have been submitted as yet.
- The outside lighting project is scheduled for early January weather permitting.

HIGHWAY BUSINESS

Committee Chair Phil Schneider commended Cliff Frye, the Highway Department and all the agencies that have worked together to rapidly clear the debris from the December 1st tornado. Becky Edwards and Cliff Frye also thanked the employees.

• FUEL BIDS

Bids were opened and read for delivery of gasoline and diesel fuel to be used during 2019 with the following results:

	<u>Group 1</u>			<u>Group 2</u>
	B2 Clear	B2 Dyed	Winter Add	Gasohol
Christian County FS	\$0.15	\$0.15	\$0.03	\$0.15

A motion was made by Phil Schneider and seconded by Dale Livingston to accept the low bid from Christian County FS for Group 1 and 2. The motion carried.

• MOTOR FUEL TAX RESOLUTIONS FOR 2019

Resolution R2018HY025 appropriating \$700,000.00 from the Motor Fuel Tax fund for maintenance during FY2019 was presented. *A motion was made by Phil Schneider and seconded by Chad Michel to adopt the County Maintenance Resolution in the amount of \$700,000.00.* A roll call vote being called for polled the following: Molly Alaria, Tim Carlson, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Clark Pearce, Phil Schneider, Matt Wells (15) aye; (0) nay; (1) absent, Donna Hibbetts. The motion carried.

Resolution R2018HY026 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2019 was presented. *A motion was made by Phil Schneider and seconded by Linda Curtin to adopt the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00.* A roll call vote being called for polled the following: Tim Carlson, Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Clark Pearce, Phil Schneider, Molly Alaria (15) aye; (1) nay, Matt Wells; (1) absent, Donna Hibbetts. The motion carried.

EXECUTIVE/PERSONNEL COMMITTEE –No meeting

AUDIT/FINANCE/PURCHASING COMMITTEE-December 13, 2018-Minutes read by Clark Pearce.

• CLAIMS

A motion was made by Clark Pearce and seconded by Mike McClure to approve the claims as presented for December. A roll call vote being called upon polled the following: Craig Corzine, Linda Curtin, Charles DeClerck, Becky Edwards, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, Tim Carlson (15) aye; (0) nay; (1) absent, Donna Hibbetts. The motion carried.

• APPELLATE PROSECUTOR RESOLUTION R2018 SA 024

The annual resolution was submitted for adoption to participate in the Appellate Prosecutor program to assist the State's Attorney's Office when conflicts cases arise or the appearance of a conflict whether in criminal or civil appeals; provides specialized service by their Local Drug

Prosecution Support Unit in research, trial and appeal of drug cases; assist in trial and appeal of tax objection cases; and provide comprehensive legal training programs for prosecutors to comply with MCLE credit requirements. The annual fee for service is \$12,000 which has been approved in the budget. *A motion was made by Clark Pearce and seconded by Chad Michel to adopt R2018 SA 024.* A roll call vote being called upon polled the following: Linda Curtin, Charles DeClerck, Becky Edwards, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, Tim Carlson, Craig Corzine (15) aye; (0) nay; (1) absent, Donna Hibbetts. The motion carried.

- **SQUAD CAR PURCHASE**

Chief Deputy Bruce Engeling was able to purchase a used Chevy Tahoe with 20,000 miles for \$17,550. A claim was submitted after the claims period due to the pick-up date. The money is included in the budget for 2019.

- **TREASURER BREAKS DOWN TREASURER REPORT**

Treasurer Betty Asmussen handed out samples of the 11/30/2018 Treasurer Reports to explain balance sheets and revenue and expenditure sheets by department. There are two checking accounts within the General Fund and several other funds separated as determined by statutes. The committee members were pleased with the explanation.

- **OTHER COMMENTS**

The Board may want to consider switching up the auditors assignments with the current company—just a different set of eyes on different areas of county business.

A question was asked about how to request agenda items—contact the Chairman’s Office at least five days prior to the meeting date. Only time sensitive issues will be added prior to a 48 hour notice.

NEW OR UNFINISHED BUSINESS:

A motion was made by Vicki McMahon and seconded by Molly Alaria to adopt the Mutual Aid Agreement and resolution R2018 CB 028. A roll call vote being called upon polled the following: Charles DeClerck, Becky Edwards, Ray Koonce, Dale Livingston, Mike McClure, Vicki McMahon, Venise McWard, Chad Michel, Clark Pearce, Phil Schneider, Matt Wells, Molly Alaria, Tim Carlson, Craig Corzine, Linda Curtin (15) aye; (0) nay; (1) absent, Donna Hibbetts. The motion carried.

MILEAGE AND PER DIEM REPORT:

A motion was made by Matt Wells and seconded by Dale Livingston to approve the mileage and per diem report for the month of December 2018. The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Molly Alaria	\$200.00	\$50.00	2
Timothy Carlson	\$100.00	\$25.00	3
Craig Corzine	\$200.00	\$50.00	2
Linda Curtin	\$100.00	\$25.00	3
Charles DeClerck	\$200.00	\$50.00	3
Becky Edwards	\$846.16		
Donna Hibbetts	\$100.00	\$25.00	2
Ray Koonce	\$100.00	\$25.00	2
Dale Livingston	\$100.00	\$25.00	3
Mike McClure	\$200.00	\$50.00	4
Vicki McMahon	\$200.00	\$50.00	3
Venise McWard	\$100.00	\$25.00	3
Chad Michel	\$100.00	\$25.00	2
Clark Pearce	\$100.00	\$25.00	3
Philip Schneider	\$200.00	\$50.00	3
Matt Wells	\$100.00	\$25.00	1

APPOINTMENTS/REAPPOINTMENTS:

None

ADJOURNMENT

With no other unfinished business to come before the Board, a *motion was made by Phil Schneider and seconded by Dale Livingston to adjourn until Tuesday, January 15, 2019 for the regular County Board meeting at 6:30 p.m.* The motion carried.