

## **PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **January 19, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Gerald McPhillips of Grace Baptist Church of Taylorville gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Schmitz.

### **ACCEPT COUNTY BOARD MINUTES**

*It was moved by Laura Wilkinson and seconded by Marilyn Voggetzer to accept and place on file the minutes for the December 15, 2015 County Board Meeting. The motion carried.*

### **COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for December remains unavailable and the July rates would prevail.
- 2- There was no December 2015 Public Defender's report placed.
- 3- The Treasurer's report ending 12/31/2015 is on file in the Clerk's office.
- 4- The December 2015 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the October, November and December 2015 for County and Road District Report.
- 6- A letter dated 12/24/2015 from the Illinois EPA for permits to manage wastes at Five Oaks was received and is on file in the Clerk's Office.
- 7- A letter dated January 13, 2016 was received from Ameren as notice for tree trimming in and around the Taylorville area and placed on file in the Clerk's Office.

### **APPROVE COMMUNICATIONS AS READ**

*Chairman Schmitz called for a motion; The motion was made by Aaron Allen and seconded by Mike McClure to accept the communications as read. The motion carried.*

### **PUBLIC COMMENTS**

Mellissa McMillian of the Christian County Farm Bureau reported that a re-hearing was denied concerning the Grain Belt project by the Illinois Commerce Commission. It will move forward to the Fifth Appellate Court. She will update the Board monthly.

## **COMMITTEE REPORTS**

### **ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Tim Carlson and seconded by Jack Pearce to accept & file the committee reports as printed. The motion carried.*

### **HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-no meeting**

### **EXECUTIVE/PERSONNEL COMMITTEE-no meeting**

### **AUDIT/FINANCE COMMITTEE-01/18/2016**

Report was given by Chairman Fred Curtin. There was no public comment.

### **CLAIMS**

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as submitted for January. A roll call vote being called upon polled as follows Marilyn Voggetzer,*

Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney: (16) ayes, (0) nay, (0) absent. The motion carried.

ORDINANCE-INTERGOVERNMENTAL AGREEMENT WITH SHELBY COUNTY 911

As previously discussed, the provisions of the intergovernmental agreement O2016 CB 001 with Shelby County for the enhanced 9-1-1 joint services was brought to a vote. The details for the services and obligations for each party are outlined. The agreement is for a five year period with an out option upon a one year notice given by either side. *A motion was made by Fred Curtin and seconded by Aaron Allen to recommend adopting the ordinance and to dispense with the reading.* A roll call vote being called upon polled as follows Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer,: (16) ayes, (0) nay, (0) absent. The motion carried.

SECURITY BENEFITS REVISIONS RESOLUTION -R2016 CB 001 APPROVED

Security Benefits, one of the 457 deferred compensation programs offered to the employees had changes in their plan and requested an adoption to the agreement previously signed. *A motion was made by Fred Curtin and seconded by Chad Michel to amend the Christian County 457 Plan and Summary of 457 Provisions with Security Benefits and to dispense with the reading.* A roll call vote being called upon polled as follows, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells,: (16) ayes, (0) nay, (0) absent. The motion carried.

KINCAID FLOOD OFFERED PTAX 245

Chairman Paul Schmitz explained to the Committee that a PTAX 245 had been made available to all citizens/homeowners in the Kincaid area who were affected by the recent flooding conditions. The application would initiate a property assessment of the damage by the County Assessor and the Township Assessor which if both were in agreement could qualify a property up to an 80% reduction in taxes for a one year period and then to be reassessed at the end of that period.

THANKS TO ALL AGENCIES FOR FLOOD ASSISTANCE

Chad Michel and other members made note and thanked the Christian County Sheriff's Office, the Taylorville City Police and Fire Departments and the many other agencies for their time and assistance during the Kincaid flood event.

REPAIR RADIATOR AT JAIL

The radiator for the generator at the jail has been sent out to be repaired at approximately \$9,000. A full replacement of the generator could be up to \$100,000.

UNFINISHED OR NEW BUSINESS:

Jack Pearce suggested the Executive Committee look into a County wide policy on cyber security.

MILEAGE AND PER DIEM REPORT:

*A motion was made by Donna Hibbetts and seconded by Tim Carlson to approve the mileage and per diem report for the month of January 2016.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	5
Chad Michel	\$200.00	\$50.00	2

Jack Pearce, Jr.	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	1
Teresa Swiney	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	1

**APPOINTMENTS/REAPPOINTMENTS:**

The following motions were made to reappoint each member of the ESTB/911 Board for a one-year term effective 12/1/2015 through 12/1/2016:

Bill O’Connell-Morrisonville Fire and EMA-*A motion was made by Laura Wilkinson and seconded by Tim Carlson. A roll call vote being called upon polled as follows, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson: (16) ayes, (0) nay, (0) absent. The motion carried.*

Rod Bland-Pana Fire-*A motion was made by Jack Pearce and seconded by Teresa Swiney. A roll call vote being called upon polled as follows, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen: (16) ayes, (0) nay, (0) absent. The motion carried.*

Leland Allison-Moweaqua Fire-*A motion was made by Donna Hibbetts and seconded by Marilyn Voggetzer. A roll call vote being called upon polled as follows, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells: (16) ayes, (0) nay, (0) absent. The motion carried.*

Corey Baily-Stonington Fire-*A motion was made by Ben Curtin and seconded by Ashley Linton. A roll call vote being called upon polled as follows Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, , Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin: (16) ayes, (0) nay, (0) absent. The motion carried.*

**ANNOUNCEMENTS**

Chairman Schmitz noted the other communications at the desks:

- A copy of the Christian County Emergency Plan was provided to members by Mike Crews.
- ROE annual report was made available.
- UCCI legislative meeting upcoming on February 16 and the following day the half day seminar for any County Board member to attend.
- Statistics received from 11/19 to 11/30/2015 for the Christian County Public Transportation had 33 riders with 72 trips. Chairman Schmitz will update each month.

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Phil Schneider to adjourn until Tuesday, February 16, 2016 at 6:30 p.m.* The motion carried.

## PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON February 16, 2016.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Switzer of Calvary Baptist Church of Taylorville gave the invocation.

A roll call disclosed 14 members present signifying a quorum as declared by Chairman Schmitz with Ashley Linton and Teresa Swiney absent.

### ACCEPT COUNTY BOARD MINUTES

*It was moved by Chad Michel and seconded by Laura Wilkinson to accept and place on file the minutes for the January 19, 2016 County Board Meeting. The motion carried.*

### COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for December remains unavailable and the July rates would prevail.
- 2- The January 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 01/31/2016 is on file in the Clerk's office.
- 4- The January 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the January 2016 for County and Road District Report.
- 6- A letter dated 2/1/2016 from IDOT accepting the resolution for the County Engineer's salary and the authorization to expend it in the amount of \$108,900 for salary and expenses and is on file in the County Clerk's Office.
- 7- A letter dated 02/03/2016 from the Illinois EPA of notice that it is holding a joint public notice and is on file in the Clerk's Office.
- 8- A letter dated 2/10/2016 from the Environmental Resources Management issuing a permit of Illinois Rivers and is on file.
- 9- A letter dated 2/10/2016 from the Illinois Department of Natural Resources for Pawnee Mine permit #405 is on file for your inspection.
- 10- A letter was received from Ameren as notice for tree trimming in and around the Taylorville area and placed on file in the Clerk's Office.

### APPROVE COMMUNICATIONS AS READ

*Chairman Schmitz called for a motion by Aaron Allen and was seconded by Marilyn Vogtzer to accept the communications as read. The motion carried.*

### PUBLIC COMMENTS

#### DOWNTOWN MUSIC

Chris Biondolino stated he was not against the music downtown from the Courthouse but that he lives on the second floor downtown and would like to get the volume under control and have rules about the hours of operation. He wanted to start a conversation before summer was here and the windows were open. He did not know who else to call when there was only an answering machine at Downtown Taylorville. Some members had comments and one noting that Bill Kennedy had donated and worked quickly to get the speakers installed prior to Christmas. Some were confused about the concept of downtown music for all business hours. Chairman Schmitz said that this topic will be sent to the Highway/Building Committee for continued discussion.

#### FARM BUREAU UPDATES

Melissa McMillian of the Christian County Farm Bureau noted nothing to report on the Grain Belt project. She will update the Board monthly.

## COMMITTEE REPORTS

### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Laura Wilkinson and seconded by Donna Hibbetts to accept & file the committee reports as printed. The motion carried.*

### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-February 9, 2016

Report was given by Committee Chairman Ben Curtin. There was no public comment.

#### HIGHWAY BUSINESS:

##### PURCHASE JOHN DEERE BATWING MOWER

A quote was presented from Sloan Implement to trade in our John Deere batwing mower for the amount of \$6,600.00. Based on U.S. Communities pricing with John Deere, bidding was not necessary. They are a local business and offer quick service. *A motion was made by Ben Curtin and seconded by Mike McClure to trade batwing mowers with Sloan Implement for \$6,600.00. The motion carried.*

##### PURCHASE TRAILERMAN TRAILER

Quotes were presented to purchase a trailer to fabricate a barricade/storm trailer. We will set the trailer up with racks for Type II & III barricades, signs, sandbags, chain saws, etc.

- |                          |            |             |
|--------------------------|------------|-------------|
| • Stephens Trailer Sales | Trailerman | \$ 3,582.00 |
| • Luby Equipment         | Cronkhite  | \$ 6,850.00 |
| • Luby Equipment         | Towmaster  | \$ 7,425.00 |
| • Altorfer               | Trail King | \$10,500.00 |

*A motion was made by Ben Curtin and seconded by Chad Michel to purchase the Trailerman Trailer from Stephens Trailer Sales at a cost of \$3,582.00. The motion carried.*

##### PURCHASE A.R.E. CAMPER SHELL

Two quotes were received for an A.R.E. commercial camper shell for our survey vehicle with the following results:

- |                             |            |
|-----------------------------|------------|
| • Brown's Truck Accessories | \$3,942.00 |
| • J and J Toppers           | \$4,211.82 |

*A motion was made by Ben Curtin and seconded by Marilyn Vogetzer to purchase the A.R.E. camper shell from Brown's Truck Accessories at a cost of \$3,942.00. The motion carried.*

#### PROJECT UPDATES:

##### BRIDGE PROJECTS

Cliff Frye indicated ROW (right of way) acquisition is ongoing for the Assumption #17, Mosquito #19 and Johnson #2 bridge projects. Additionally, he distributed a newsletter from the Federal Highway Administration, Illinois Division, in regards to the National Bridge Inspection Program in Illinois. Cliff updated the committee on how the requirements of this mandated program are carried out in Christian County noting that Christian County has over 350 bridges over 20' long which fall into this mandated program.

##### CEMETERY STONES TO FIND A NEW HOME

Chairman Schmitz explained to the Committee that prior to the airport runway project, three tombstones were salvaged from the former Leachman Cemetery. A request was made to place those tombstones at the Langleyville Cemetery rather than to be stored in a garage. Discussion followed about the stones being set off away from the current tombstones since there would be no bodies to identify. It was also suggested that the Chairman contact Mayor Brotherton to place them at the City of Taylorville's cemetery since they came from property obtained/owned by the City. Matt also commented that he is not opposed to using the Langleyville Cemetery, as long as the stones are placed in an area that is not currently occupied nor in any open available plots. Chairman Schmitz talked to the Mayor and the City's cemetery would take them. These stones came from the airport property. If the requester doesn't care which cemetery, then there was no objection. There are some concerns about research to where those bodies are buried. The sexton at Taylorville would be better prepared. *A motion was made by Matt Wells and seconded by Donna Hibbetts to refer to the City of Taylorville for the care of the stones. The motion carried.*

### COURTHOUSE INFORMATION

- Zach will be researching an installation of a baby changing station to be located on the first floor women's restroom.
- Bill Kennedy, Cliff Frye and Zach Hicks are working together on installing pier supports in the basement under the first floor south entrance of the Courthouse. The concrete floor has some gradual crumbling occurring and needs to be repaired.

### EXECUTIVE/PERSONNEL COMMITTEE- February 4, 2016

Report was given by Chairwoman Laura Wilkinson. There was no public comment.

### RESOLUTION

Laura Wilkinson reported that during the monthly United Counties Councils of Illinois meeting, a resolution was presented to be brought back to their respective counties. In summary, in July 2015 the legislature increased the juror fees to \$25 first day and \$50 each day to follow. Counties believe that this compensation is too high. The purpose of this resolution would be encourage UCCI to work with the legislators on behalf of the counties as counties cannot tolerate any judicial or legislative resolution of this constitutional issue that retains the higher level of juror compensation and reinstates the twelve-member civil jury. *A motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to recommend to the full Board to adopt the resolution for consideration and dispense with the reading and forward to UCCI.* A roll call vote being called upon polled as follows: Charles DeClerck, Donna Hibbetts, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, , Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin; (14) ayes, (0) nay (2) absent; Teresa Swiney and Ashley Linton. The motion carried.

### LIQUOR LICENSE RENEWALS

The list of ten total establishments—Burton's Tap, Blue Bell, Pana Country Club, Thunderbird, A Great Victory, Lucky Lady, South Fork Entertainment; a new winery—Arpeggio; and two fair grounds—Christian County and Tri-County were presented to the Committee to approve renewal. With no objections from the States Attorney or Sheriff, a motion was made by Laura Wilkinson and seconded by Phil Schneider to renew the licenses as presented. The motion carried.

### CYBER POLICY

During the last County Board meeting, Jack Pearce suggested that the Committee review a cyber policy for the County. The Committee reviewed a template policy and the current personnel handbook policy. Chairman Schmitz and Jan Bland had recently met with CTI representative about the status of the County's machines and requested some suggestions to update the current policy. Work on the policy will continue. During the Board meeting Jack Pearce requested to also look into the third party liability and security. He wanted to check on the 3<sup>rd</sup> party vendors who take care of our software as well as the voting machines vendor. County Clerk Mense assured him that during voting nothing is connected to the internet and there are checks in place for tallying as well as public testing of the equipment.

### SAFETY AWARD MONEY RECEIVED

Jan Bland informed the Committee the insurance carriers (both the work comp and liability plans) have grant programs. The fewer claims, the more grant money received. The first award is in the amount of \$809. The list of eligible equipment and safety items will be given to maintenance, sheriff, and the highway departments to submit their wishes.

### COMMITTEE HAD EXECUTIVE SESSION WITH NO ACTION NECESSARY

During the Committee they went into executive session to discuss employment or appointment-related topics. A motion was made by Phil Schneider and seconded by Ashley Linton to go into executive session pursuant to 5ILCS 120/2(c)(1) as stated. A roll call vote polled the following: Laura Wilkinson- yes, Ashley Linton-yes, Teresa Swiney-yes, Phil Schneider-yes. The motion carried.

A motion was made by Teresa Swiney and seconded by Phil Schneider to come out of executive session for the stated reason and pursuant to 5ILCS 120/2(c)(1). A roll call vote was as follows: Laura Wilkinson- yes, Ashley Linton-yes, Teresa Swiney-yes, Phil Schneider-yes. The motion carried. No action was necessary.

**AUDIT/FINANCE COMMITTEE-February 15, 2016**

Report was given by Chairman Fred Curtin. There was no public comment.

**CLAIMS**

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as submitted for February. A roll call vote being called upon polled as follows: Donna Hibbetts, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck; (14) ayes, (0) nay (2) absent; Teresa Swiney and Ashley Linton. The motion carried.*

**RESOLUTION 2016 TR 002**

Treasurer Betty Asmussen presented resolution R2016 TR 002 for approval to sell parcel number 17-13-26-HI-117 in the amount of \$695.00 with the County receiving \$250.00. A motion was made by Fred Curtin and seconded by Aaron Allen to assign the Tax Sale Certificate to Jeanette L. Booker in the amount of \$695.00. *A roll call vote being called upon polled as follows: Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts; (14) ayes, (0) nay (2) absent; Teresa Swiney and Ashley Linton. The motion carried.*

**OTHER BUSINESS:**

- Treasurer Asmussen reported there are new finance reports from the new software program. They are basically the same as the previous reports and the Committee should know that due to the conversion of payroll software and the various circumstances surrounding that portion of balancing, these reports would likely change.
- Treasurer Asmussen reported the County has received all of the reimbursement money from the State for the States Attorney, Public Defender and the Assessor through December.
- Chairman Paul Schmitz commented that Rich Hooper was pleased with the process for the first audit.
- Aaron Allen commented that a couple of people had complained to him about the music on the square. Chairman Schmitz explained that we would forward the individual's name to Ed Downs for review.

**UNFINISHED OR NEW BUSINESS:**

**PUBLIC TRANSPORTATION**

Chairman Schmitz as reported numbers for November from the Christian County Public Transportation, he had more numbers. They are as follows:

	<u>November</u>	<u>December</u>	<u>January</u>
Days of service	7	21	20
Trips	72	292	317
Vehicle hours	143	307	312
Logged miles	1879	5135	6322

Mike McClure, CEFS representative for the County, noted that the money has been released to Shelby County for the program in an amount of about \$300,000.

**CHRISTIAN COUNTY EMERGENCY MANAGEMENT**

Mike Crews spoke of the recent disaster in Christian County and that we fell short of receiving any federal money (spending only about \$93,000). Most of the costs occurred during the search related to the four deaths due to the flood waters.

Crews also noted that last month the Board had received a copy of the Disaster Preparedness for the Elected Officials in Christian County and on March 30<sup>th</sup> at the Taylorville Memorial Hospital auditorium at 8:30 am there will be a meeting "An Elected Officials Summit". He hopes that many Board members can attend. It is important for the elected officials to understand procedures because they hold the purse strings. The Chairman thanked him as always for his work.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Laura Wilkinson and seconded by Jack Pearce to approve the mileage and per diem report for the month of February 2016. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

none

**ANNOUNCEMENTS**

**ADJOURNMENT**

*With no other unfinished business to come before the Board, a motion was made by Jack Pearce and seconded by Donna Hibbetts to adjourn until Tuesday, March 22, 2016 at 6:30 p.m. The motion carried.*

## PROCEEDINGS OF THE COUNTY BOARD

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **March 22, 2016**.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Ken Manning of Taylorville Christian Church of Taylorville gave the invocation.

A roll call disclosed 16 members present signifying a quorum as declared by Chairman Schmitz with none absent.

### ACCEPT COUNTY BOARD MINUTES

*It was moved by Laura Wilkinson and seconded by Mike McClure to accept and place on file the minutes for the February 16, 2016 County Board Meeting. The motion carried.*

### COMMUNICATIONS

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for December remains unavailable and the July rates would prevail.
- 2- The February 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 02/29/2016 is on file in the Clerk's office.
- 4- The February 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the February 2016 for County and Road District Report.
- 6- A letter dated 2/22/2016 notice from Ameren in reference to vegetation will be done in the area and is on file in the County Clerk's Office.
- 7- A check was received from New Wave Communications for the 4<sup>th</sup> Quarter Franchise Fee in the amount of \$2,083.68 and was deposited with the Treasurer.
- 8- A letter dated 2/10/2016 from the Illinois Department of Natural Resources for Pawnee Mine permit #405 is on file for your inspection.
- 9- Letters were received from Ameren as notice for tree trimming in and around the Pana and Taylorville area and placed on file in the Clerk's Office.

### APPROVE COMMUNICATIONS AS READ

Chairman Schmitz called for a motion by Tim Carlson and was seconded by Donna Hibbetts to accept the communications as read. The motion carried.

### PUBLIC COMMENTS

#### DOWNTOWN MUSIC /SOUND SYSTEM

Tom Walls who lives about one block off the square on Franklin Street in a two-story house spoke that the music on the square,--the speaker system and his house are in conflict. They are home a lot and the music is loud. He complained of the continued music after the holiday. This day, he noticed the music a little lower. He noted he was concerned about the hours and the ownership of the music. He asked to take the issue back to committee. He also suggested that the speakers could be put on the outer buildings. Several board members agreed to take the issue back to the committee and some noted it has already been back a few times and hours are proposed in the committee meeting. Other comments were made, "why do those with complaints call Ed?" Chris Biondolino commented that he understood the speakers were already installed and there would be music, but his request was to change the hours. As this topic will be discussed in Committee, the Chairman continued through the agenda.

## COMMITTEE REPORTS

### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Laura Wilkinson and seconded by Teresa Swiney to accept & file the committee reports as printed. The motion carried.*

### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-February 9, 2016

Report was given by Committee Chairman Ben Curtin. There was no public comment.

### HOURS REDUCED FOR OUTSIDE SOUND SYSTEM

During the last full Board meeting, Chris Biondolino spoke to the members about his concerns with the newly installed sound system at the Courthouse. He noted no opposition to the music but to the sound levels and the hours of operation. Ed Downs, VP of the Downtown Taylorville organization responded to the timing which is Monday through Saturday 9:00 am to 5:30 pm. The system is pre-programmed and he acknowledged there were some glitches in the beginning including the sound levels. Now they believe that the sound has been leveled out. Mr. Downs as a downtown businessman believes the music is an asset to the downtown area. Another business owner, Janet DeClerck commented that as Saturday is probably her busiest day, her customers often comment about the music on the plus side. Discussion as to alter the time concluded with a *motion being made to change the hours to 9 to 4 Monday through Saturday and an amendment to the motion was made by Ben Curtin and seconded by Matt Wells to also alter the various time frames for special events on the square.* A roll call vote being called upon polled as follows: Ben Curtin and Matt Wells (2) ayes Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure (14) nay (0) absent.

The motion was voted down in order to refer the issue back to committee. Jack Pearce and Ashley Linton moved to do so. In discussion, it was requested to know what was originally voted on. Ben Curtin suggested that since the Building/Grounds Committee has already addressed the issue several times, the review would be appropriate as a committee of the whole meeting. Jack Pearce amended his motion to send to a committee of the whole with Ashley Linton agreeing to the second. It was noted that members from Downtown Taylorville should attend, the committee should set specific hours and determine who will be responsible for the music. The motion carried.

### EVENTS APPROVED FOR DOWNTOWN TAYLORVILLE CALENDAR

The Downtown Taylorville calendar of events for 2016 was submitted for approval. The events include the Farmers Markets, various meal fundraisers, Meet the Machines, Dog Daze and the Twilight Christmas Parade. *A motion was made by Ben Curtin and seconded by Mike McClure to approve the Downtown Taylorville calendar of events.* The motion carried.

### HIGHWAY BUSINESS:

Cliff Frye presented the following highway business:

### RESOLUTION R2016HY006 APPROPRIATION

Resolution R2016HY006 appropriating \$730,000.00 from the Motor Fuel Tax fund for maintenance during FY2016 was presented. *A motion was made by Ben Curtin and seconded by Chad Michel to recommend to the full Board adoption of the County Maintenance Resolution in the amount of \$730,000.00.* A roll call vote being called upon polled as follows Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel,; (16) ayes, (0) nay (0) absent. The motion carried.

### RESOLUTION R2016HY007 APPROPRIATION

Resolution R2016HY007 appropriating \$50,000.00 from the Motor Fuel Tax fund for payment of social security and IMRF retirement during FY2016 was presented. *A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to recommend to the full Board adoption of the Social Security and IMRF Retirement Resolution in the amount of \$50,000.00.* A roll call vote being called upon polled as follows Paul Schmitz, Phil Schneider, Teresa Swiney Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin,

Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce; (16) ayes, (0) nay (0) absent. The motion carried.

#### FEDERAL FUNDS DISCUSSED FOR BRIDGES AND SETTING LIMITS

Cliff Frye discussed the possibility of using federal funds to model all of our bridges in a program used to determine if a particular overweight load request can be accommodated by the bridge. He will be gathering more information on this proposed project for future discussion. In addition, he asked the committee to consider establishing seasonal weight limits to help reduce the damage to county highways during the freeze saw cycles we normally get early in the year. More discussion will be had at a future time.

#### ENGINEERING AGREEMENTS WITH CUMMINS ENGINEERING CORPORATION FOR PHASE II COUNTY HIGHWAY 121

Engineering agreements with Cummins Engineering Corporation for phase II preliminary engineering on a project to cold in-place recycle County Highway 12 (Bear Creek Road) was presented. Based on the Phase I pavement design, we can construct this project in two contracts. Each agreement covers the final plan preparation for each construction section. The agreements are on a cost-plus basis with an upper limit of \$26,000 on the first construction section and \$25,000 on the second construction section. *A motion was made by Ben Curtin and seconded by Tim Carlson to approve the agreements with Cummins Engineering Corporation for phase II preliminary engineering on County Highway 12.* The motion carried.

#### SUPPORTS FOR SOUTH ENTRANCE FLOOR

Bill Kennedy, Cliff Frye and Zach Hicks have been examining the best way to support the first floor at the south entrance of the Courthouse. Initially a light concrete was used for the floor and it has weakened. Creating new concrete footers as piers for the supporting columns will be the challenge in the small space available. Working to support the floor should solve the sagging floor and save the antique floor tile. Bill Kennedy discussed the bracing system he has designed to support the South entryway into the Courthouse. Cliff and Zach have looked at the project and will come up with a way to install the footings necessary to support the bracing. They will continue to work with Bill to refine the installation. Mr. Kennedy noted the cost would be reasonable with this approach.

#### NEW WAVE COMMUNICATIONS HAS CONCERNS WITH THE CABLE LINE

New Wave Communications contacted Zach Hicks concerning the cable line into the Courthouse. It will be necessary to move it from the building across the street to another building. There would be two options to get it back to the Courthouse; one a pole on the grounds and two underground (an expensive choice). Zach will continue to work with New Wave.

#### OAK HILL CEMETERY TO HOUSE THREE TOMBSTONES FROM LEACHMAN CEMETERY.

Chairman Schmitz updated the Committee that the City of Taylorville's Oak Hill Cemetery will house the three tombstones that were salvaged from the former Leachman Cemetery.

#### EXECUTIVE/PERSONNEL COMMITTEE- March 10, 2016

Report was given by Chairwoman Laura Wilkinson. There was no public comment.

#### RESOLUTION 2001 CC 001 TO ASSESS \$5 FEE

In 2011 the County adopted resolution R2011 CC001 not to participate in the collection of a \$5 fee for any traffic, misdemeanor, municipal ordinance, or conservation case with a guilty or supervision judgement. At the request of the States Attorney, the Circuit Clerk and Judge Paisley, the Board was asked to rescind the original resolution in order to allow the assessment of the \$5 electronic citation fee. The arresting agency will be the recipient of 40% of that fee and the County will receive 60%. *A motion was made by Laura Wilkinson and seconded by Chad Michel to recommend to the full Board the adoption of the proposed resolution rescinding R2011 CC 001 which will now require and make mandatory the assessment of a \$5 electronic citation fee to be paid by any defendant in any traffic, misdemeanor, municipal ordinance, or conservation case upon a judgement of guilty or a grant of supervision pursuant to 705 ILCS 105/27.3e and dispense with the reading.* The motion carried.

### CYBER SYSTEMS IN PLACE FOR COUNTY

Chairman Schmitz read a letter from Jeff Durbin of CTI stating the status of the County's cyber security systems and policies and at this time no further changes will be pursued.

### PARLIAMENTARY PROCEDURES REVIEW

In February, United Counties Council of Illinois [UCCI] held a seminar on *Parliamentary Procedures and Budgets in Difficult Times*. A review sheet of how counties are governed and when to use ordinances, resolutions and rules was summarized as presented at that seminar and distributed to the Committee. It was shared with the Committee that each county could determine certain procedures for the Public Comment portion of the meeting. Some options were presented and discussed. Anyone having suggestions should call the Chairman's office or attend the next Executive committee meeting when discussion will continue.

### UPDATES ON COMPLIANCE DATES—FLSA AND CADILLAC TAX

It was reported that dates for the Fair Labor Standards exempt status changes and the Affordable Care Act Cadillac Tax have been extended for compliance. They are 1/1/2017 for the FLSA and the Cadillac Tax from 2018 to 2020. Both legislative changes could be issues for the County.

### JOINT MEETING WILL BE HELD TO DISCUSS ELECTED OFFICIALS SALARIES

With the election in November, any salary increase or benefits for an elected position must be determined 180 days prior to them taking office [12/1/2016]. Those positions up for election this year of which the County Board can determine are county board members, county board chairman, coroner and circuit clerk. The State determines the states attorney's salary and the circuit clerk can be changed during any budget year. The Committee has requested to have a joint meeting with the Finance Committee to discuss these positions.

### ANNOUNCEMENTS

- Illinois Association of County Board Members is offering to County Board members, department heads and HR departments to attend a training session in Springfield for an overview and better understanding of "THE CURRENT LAWS AND BEST PRACTICES IN EIGHT CRITICAL AREAS OF HUMAN RESOURCES RESPONSIBILITY". There is no fee.
- The exceptional leadership program offered by UCCI and the University of Illinois deadline is approaching, April 1. This five session academy is offered at no charge to elected office holders and county board members. Laura and Paul highly recommend it to any member.

### AUDIT/FINANCE COMMITTEE-March 21, 2016

Report was given by Chairman Fred Curtin. There was no public comment.

### SOLID WASTE FUND STATUS

Joe Stepping described the financial status of the Solid Waste Fund. Like many other State supplemented departments, the grant money [approximately \$76,000] has not been dispersed by the State. Additionally, the quarterly tipping fees from the landfill have not yet arrived leaving a cash flow issue. This month prior to claims and payroll expenses, it was observed that the Solid Waste Fund did not have enough cash in the checking account to cover those expenses. During a conversation with Paul Schmitz, Betty Asmussen and Joe Stepping, an executive decision was made to transfer county funds to cover the Solid Waste expenditures for March. The decision was made knowing that on the 31<sup>st</sup> of March a CD would be available to cash out without penalty which would then be deposited to replace the borrowed funds. This transaction would all take place in the same month for clarity of reporting.

### RECYCLING MARKET

Further discussion as to the condition of the finances brought to light the upcoming recycling concerns. In April will be the third year for the contract with the haulers who take the recycling bins to the recycling facility. The market is not as demanding for recycling materials and the future brings the County to either pay the hauler for additional pulls [requiring the pre-sort of materials] or to pay the recycling facility about \$52/ton to deposit the recycled materials. The

Solid Waste Fund will continue to be watched closely and discussions will proceed as the changes in the recycling efforts warrant.

#### CLAIMS

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as submitted for March 2016. A roll call vote being called upon polled as follows: Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, and Paul Schmitz; (16) ayes, (0) nay (0) absent. The motion carried.*

#### SALE OF DELINQUENT TAX PROPERTY-R 2016 TR 005

Resolution R2016 TR 005 was presented for the sale of delinquent property taxes. The resolution approves parcel number 01-20-208-019-00 in Assumption Township to be sold for \$660.00 to Timothy C. Hankla. *A motion was made by Fred Curtin and seconded by Aaron Allen to recommend to the full Board to adopt R2016 TR 005 and dispense with the reading. A roll call vote being called upon polled as follows Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, and Teresa Swiney; (16) ayes, (0) nay (0) absent. The motion carried.*

#### KIM ADAIR/KEVIN NICHOLS SPEAK AS PUBLIC TRANSPORTATION REPS

Kim Adair, CIPT Director introduced Kevin Nichols as the local Mobility Manager. His points of information included good and increasing participation in the program. Currently there are three full time drivers and one part time driver. The goal is to have eight to ten drivers for Christian County. They have received requests for many Springfield trips for colleges and doctors' appointments. Requests should continue to be made as the denied trips are documented and can be used to apply for more funding. It is preferred to schedule rides in advance, but some same day service is possible. He will be stopping by local businesses and addressing local groups for information on the Christian County Public Transportation program.

#### PUBLIC TRANSPORTATION ORDINANCE-SHELBY COUNTY FOR 7/1/2016-6/30/2017

As previously reported, Christian County Public Transportation has been operating for our citizens since November. An ordinance to allow Shelby County to apply for a grant, and authorize and execute all funds on behalf of Christian County to continue transportation through agreements with the Illinois Department of Transportation from July 1, 2016 through June 30, 2017. *A motion was made by Fred Curtin and seconded by Tim Carlson to recommend to the full Board to adopt said ordinance and dispense with the reading. A roll call vote being called upon polled as follows Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, and Teresa Swiney; (15) ayes, Matt Wells: (1) nay (0) absent. The motion carried. Also noted, representatives from the program will continue to visit local groups to provide information on the program and also run ads when the funding becomes available.*

#### INTERGOVERNMENTAL AGREEMENT-SHELBY/CHRISTIAN FOR TRANSPORTATION

An Intergovernmental Agreement was presented between the County of Shelby and Christian County designating Shelby County as the "Primary Participant" of the transportation program of which the counties of Fayette, Clay, Moultrie, Montgomery and Christian will participate. It shall be the responsibility of the "Primary Participant" to receive, disburse and deliver all funds and services provided in the agreement effective July 1, 2016 through June 30, 2017. *A motion was made by Fred Curtin and seconded by Aaron Allen to approve the Intergovernmental Agreement as presented and dispense with the reading. The motion carried.*

#### ELECTED OFFICIALS SALARY FOR NEXT TERM

Discussions began as to setting the salary/per diem for the positions of County Coroner, Circuit Clerk, County Board Chairman and County Board members who will be elected, re-elected, or appointed to those positions effective December 2016. Amy Winans offered a brief overview of other coroner salaries and the number of calls she handles. In April, a joint meeting of Finance and Executive will take place to continue discussions.

**UNFINISHED BUSINESS:**

**MARATHON BIBLE READING**

A request was made for the use of the north portico at the Courthouse to hold the annual Marathon Bible Reading from April 30 through May 3. *A motion was made by Jack Pearce and seconded by Tim Carlson to approve the request.* The motion carried.

**COUNTY CLERK REVIEWS PRIMARY ELECTION STATS ON VOTING**

County Clerk Laurie Mense summarized for the Board how the 2016 General Primary went. Unlike some other Counties, our County did not run out of ballots, extend hours or experience the protracted wait times. However the Grace Registration being extended to Election Day did add to an already overburdened day with 81 registrations being filed and ballots cast at the Courthouse on Election Day. Mense cautioned the Board that should SB172 remain unaltered the number of voters showing up for "Grace" registration at the Courthouse would require additional staffing to handle. Should SB 172 be expanded and our County be required to register "Grace" at each polling place there would be a need for additional election help at each of those polling places. Mense wanted the Board aware since no funds were budgeted for additional help. The turnout for this primary was more than double that of the same election in 2012 and the projections are that the General Election will also see great increases in voter turnout. Mense noted which precincts had the highest and lowest turnout and that those ranged from 34.84% to 51.45%. She further noted that the numbers for voting that occurs prior to Election Day continue to rise with more and more voters taking advantage of the opportunity to vote ahead of Election Day. Costs for the polling place, absentee and nursing home judges along with polling place rentals, supervisors and counting station help runs just under \$30,000. That does not include the software support costs, election machine maintenance and election supplies costs. Most of those costs are fairly uniform no matter how large or small the election is. She noted our current vendor does spread the costs for three elections over the 2-year contract to assist us in budgeting and he also credits us for all returned unused supplies.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Aaron Allen and seconded by Phil Schneider to approve the mileage and per diem report for the month of March 2016.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	4
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	4
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

none

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Donna Hibbetts to adjourn until Tuesday, April 19, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON April 19, 2016.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson of Taylorville Baptist Church of Taylorville gave the invocation.

A roll call disclosed 13 members present signifying a quorum as declared by Chairman Schmitz with Fred Curtin, Donna Hibbetts, and Chad Michel absent.

**ACCEPT COUNTY BOARD MINUTES**

*It was moved by Laura Wilkinson and seconded by Tim Carlson to accept and place on file the minutes for the March 22, 2016 County Board Meeting. The motion carried.*

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report for April remains unavailable and so the July 2015 rates would continue to prevail.
- 2- The March 2016 Public Defender's report is on file in the Clerk's office.
- 3- The Treasurer's report ending 03/31/2016 is on file in the Clerk's office.
- 4- The March 2016 Local Solid Waste Fees Fund Report was filed with the Clerk.
- 5- Received were reports dated 4/5/2016 from IDOT of disbursements or allotments for the March 2016 MFT for County and Road Districts.
- 6- U.S. Army Corps of Engineers quarterly newsletter is on file in the Clerk's Office.
- 7- Notice from the IEPA on 3/20/2016 for the Five Oaks permit is on file in Clerk's Office.
- 8- A notice from Ameren in reference to vegetation management to be done in the area along with common addresses affected is on file in the County Clerk's Office.
- 9- A letter dated 3/30/2016 from IDOT approving the appropriation resolution passed on 3/22/2016 to use MFT funds up to \$50,000 for Social Security and IMRF for the calendar year of 2016.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called for a motion by Tim Carlson and was seconded by Aaron Allen to accept the communications as read. The motion carried.

**PUBLIC COMMENTS**

**ERIC SNEDEKER-ICMRT**

Eric Snedeker, Snedeker Risk Management invited all county board members to attend the 2016 seminars for labor laws presented by the Public Agency Training Council. He distributed flyers for seminars from May through October. There is no fee for attending. He also noted that he would be here for employee training on May 24<sup>th</sup> which will include a special session for department heads.

**CHRIS CASEY-U of I EXTENSION**

Chris Casey briefly explained and encouraged members to attend the UCCI Leadership Program and government webinars of which they provide.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Mike McClure and seconded by Marilyn Vogetzner to accept & file the committee reports as printed. The motion carried.*

**COMMITTEE OF THE WHOLE-April 19, 2016 at 5:30 pm**

Motions for approval were read by Ben Curtin.

*A motion was made by Ben Curtin and seconded by Mike McClure to establish the music played from the courthouse will be during the hours 9:00 am through 4:00 pm Monday through Saturday. A roll call vote being called upon polled as follows: Laura Wilkinson, Tim Carlson, Ben Curtin, Charles DeClerck, Ashley Linton, Mike McClure, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilynn Vogetzter, and Matt Wells (11) ayes; Aaron Allen and Jack Pearce (2) nay; Chad Michel, Fred Curtin, and Donna Hibbetts (3) absent. The motion carried.*

*A motion was made by Ben Curtin and seconded by Mike McClure to establish first contact person (which means the one to oversee and address any issues as necessary) of the sound system to be the Board Chairman (Office) with the County Sheriff's Office during off hours and Bill Kennedy will have the electronic device to control the volume. A roll call vote being called upon polled as follows: Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Ashley Linton, Mike McClure, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilynn Vogetzter, Matt Wells and Laura Wilkinson (13) ayes; (0) nay; Chad Michel, Fred Curtin, and Donna Hibbetts (3) absent. The motion carried.*

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-No meeting**

**EXECUTIVE/PERSONNEL COMMITTEE and AUDIT/FINANCE COMMITTEE-April 14, 2016**

Report was given by Executive/Personnel Chairwoman Laura Wilkinson. There were no public comments.

**911 FUNDS ARE NOT BEING RECEIVED IN A TIMELY MANNER**

During this payroll period, a negative balance would have been created due to the untimeliness of State reimbursements to the counties for 911 monies. As a recap, prior to January all landline surcharge monies were sent to the County. Now those funds are to be funneled through the State. Secondly, most of the monies due from past months have not been distributed to counties; these are the wireless surcharge funds. Without any regular distribution of surcharge money to the counties, we continue to run short and never know when to expect the checks. This will most likely be the norm for several months until the 911 fund gets built back up. Treasurer Betty Asmussen received a proposal from a local bank to open a line of credit with a 1% interest on money used. The County has a CD at that bank which would be used as collateral for the \$100,000 line of credit. As the funding arrives from the State, the line would be paid back and the credit used again as needed until the 911 fund gets built back up. It was anticipated that this would provide the necessary coverage for approximately three months. She also noted that she had contacted another bank and the terms were not as good. *A motion was made by Laura Wilkinson and seconded by Aaron Allen to authorize Treasurer Betty Asmussen and Board Chairman Paul Schmitz to obtain the line of credit for \$100,000 to cover 911 expenses, secured by a County CD, with no dock fee or early payoff fee and at an interest rate of 1%.*

The motion carried with all ayes.

**2015 AUDIT SUMMARY**

Rich Hooper and Adam Mathias attended the committee to report on the 2015 Audit. During the full Board meeting, Rich Hooper's initial comments were that for a first audit things went very well and departments were most helpful and cooperative. Some of the issues in preparing the audit to reflect 2015 FY had to do with timing issues of reimbursements. He also noted that about 90% of costs are mandated services. Other compliance issues include new pension costs. In the General Fund (GF) cash decreased \$379,000 and over all funds was \$552,000. There was \$405,000 more in expenses and less revenue. It was noted that the inclusion of pension liability is new a requirement to audit reporting this year. Christian County currently participates in pension plans for IMRF, SLEP and ECO. Audits were distributed to the members. He encouraged the department heads to review their budgets in June or July as to their spending. He will be glad to attend any meetings if needed.

## CLAIMS

*A motion was made by Laura Wilkinson and seconded by Jack Pearce to approve the claims as submitted for April 2016. A roll call vote being called upon polled as follows: Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Ashley Linton, Mike McClure, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Laura Wilkinson, and Aaron Allen; (13) ayes, (0) nay; Fred Curtin, Donna Hibbetts, Chad Michel (3) absent. The motion carried.*

## SALARIES SET FOR CORONOR AND COUNTY BOARD

At committee there was a lengthy discussion on if and how much of salary change should be made for the position of Coroner (4 year term), County Board members who will be elected or re-elected in November (4 year term) and the position of County Board Chairman (2 year term not the member's term of office). The Circuit Clerk can be discussed at budget time (the only elected position with this exception).

Comparisons and discussion topics:

- the positions of Sheriff, County Clerk, Treasurer and Assessor were frozen for a four year term through 11/30/2017.
- Comparisons from other counties were submitted on face values from a survey.
- Raises were given to both non-bargaining and AFSCME employees this year based on an average salary.
- Job duties, number of calls and increasing responsibilities were explained by Coroner Amy Winans.
- A question was raised regarding whether increases should be based upon years of service, education and experience or other criteria?

With an anticipated \$700,000 deficit this year, the discussion was difficult, but it was agreed that elected office holders have a lot of work, responsibilities, and long hours, and should have their pay increased and that all of the employees at the County should be able to have good raises-they are worth it. However, considering all things, that is a hard decision to make. Ashley Linton suggested change in the County Board members: a reduction of overall Board membership or elimination in either salary or per diem.

During committee motions were called to

- increase the salary of the position of Coroner by 1.5% each of the four years (12/1/16, 12/1/17, 12/1/18, 12/1/19 and include health insurance benefits paid by the County using the same standard as other elected office holders which mirror non-bargaining employees and shall provide the same life insurance policy as the same.
- Freeze the salary and per diem of the County Board members and Board Chairman position's salary. At committee, the motion carried 7 to 3 with a voice vote.

As other comments were made concerning the increase for the Coroner, the \$700,000 deficit still hangs out there and must be addressed. *A motion was made by Laura Wilkinson and seconded by Mike McClure to apply a 1.5% increase to the Coroner's salary as stated above for the four year term. A roll call vote being called upon polled as follows: Ben Curtin, Charles DeClerck, Ashley Linton, Mike McClure, Paul Schmitz, Teresa Swiney, Laura Wilkinson, Aaron Allen and Tim Carlson; (9) ayes: Jack Pearce, Phil Schneider, Marilyn Vogetzer, and Matt Wells (4) nay; Fred Curtin, Donna Hibbetts, Chad Michel (3) absent. The motion carried.*

*A motion was made by Laura Wilkinson and seconded by Jack Pearce to freeze the County Board Chairman salary and the County Board members for both salary and per diem [noting there is no mileage reimbursement]. A roll call vote being called upon polled as follows: Charles DeClerck, Ashley Linton, Mike McClure, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson and Ben Curtin; (13) ayes, (0) nay; Fred Curtin, Donna Hibbetts, Chad Michel (3) absent. The motion carried.*

## OTHER COMMENTS

Jack Pearce offered suggestions for the "Public Comments" guidelines of which will be discussed at a future committee meeting.

Jan Bland reported that department heads, of whom the proposed FLSA exempt employee changes will affect any of their staff, attended a meeting earlier in the week. Job descriptions for those are being developed for legal review in June.

**UNFINISHED BUSINESS:** none

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Laura Wilkinson and seconded by Tim Carlson to approve the mileage and per diem report for the month of April 2016. The motion carried.*

	<b><u>Salary</u></b>	<b><u>Rate</u></b>	<b><u>Meetings this month</u></b>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	1
Charles DeClerck	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	0
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	4
Chad Michel	\$200.00	\$50.00	1
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

A letter of request was submitted to re-appoint Denny Stiner to the Owaneco Fire Protection District-President for a three year term. *A motion was made by Phil Schneider and seconded by Marilyn Voggetzer to re-appoint Denny Stiner. A roll call vote being called upon polled as follows: Mike McClure, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, and Ashley Linton; (13) ayes, (0) nay; Fred Curtin, Donna Hibbetts, Chad Michel (3) absent. The motion carried.*

A resolution was submitted to re-appoint David Puccetti to the Taylorville Fire Protection District as Trustee. A motion was made by Paul Schmitz and seconded by Jack Pearce to re-appoint David Puccetti to a three year term as stated and to dispense with the reading. A roll call vote being called upon polled as follows: Ashley Linton, Mike McClure, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, and Charles DeClerck; (13) ayes, (0) nay; Fred Curtin, Donna Hibbetts, Chad Michel (3) absent. The motion carried.

**OTHER**

A comment concerning the audit was made by Bruce Engeling noting that there are two medical line items from which they pay the inmate medical costs. It was incorrectly submitted which put that line item over budget when it should not have been.

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Teresa Swiney to adjourn until Tuesday, May 17, 2016 at 6:30 p.m. The motion carried.*

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **May 17, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Gerald McPhillips of Grace Baptist Church gave the invocation.

A roll call disclosed 15 members present signifying a quorum as declared by Chairman Schmitz with Jack Pearce absent.

**BRUCE ENGELING IS RECOGNIZED FOR OFFICER OF THE YEAR**

The County Board room was filled with deputies, correctional officers, dispatchers, staff, friends and family to recognize Chief Deputy Bruce Engeling for being awarded the Taylorville Optimist Award for the 2016 Officer of the Year. Chairman Schmitz read a proclamation to honor him and additionally all other police officers for their service. Chief Deputy Engeling thanked everyone for being here and for supporting him. He exclaimed that anytime anyone in law enforcement is recognized for something positive it is a good thing. Sheriff Kettelkamp spoke about Bruce being a family man not only at home, but he also treats our employees as family. The Sheriff said, "Bruce goes far beyond just duties every day. No one deserves this recognition more." He thanked all his employees for being here for Bruce.

**ACCEPT COUNTY BOARD MINUTES**

*When asking for corrections, Chairman Schmitz pointed out a correction on page 4 under Appointments; that it read Phil Schmitz and should be changed to read Paul. It was moved by Laura Wilkinson and seconded by Phil Schneider to accept the correction and place on file the minutes for the April 19, 2016 County Board Meeting. The motion carried.*

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The April 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 4/30/2016 is on file in the Clerk's office.
- 4- The April 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters dated 5/2/2016 from IDOT of disbursements or allotments for the March 2016 for County and Road District Report.

**APPROVE COMMUNICATIONS AS READ**

*Chairman Schmitz called for a motion by Tim Carlson and was seconded by Teresa Swiney to accept the communications as read. The motion carried.*

**PUBLIC COMMENTS**

Penny Bliler reported that Ameren is requesting additional easement. The Farm Bureau is not recommending to sign any easements and notify the FB if they hear of more requests to do so.

Chris Casey of U of I Extension Office spoke of other programs include "Age matters" which looks at the generations. Please contact him with any questions.

Michelle Brookens with Lincoln Land Workforce announced a Job Fair to be held at the Extension Office on June 1<sup>st</sup> from 1:00 through 4:00 pm. There will be 24 different employers on hand.

**COMMITTEE REPORTS**

## **ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Laura Wilkinson and seconded by Ben Curtin to accept & file the committee reports as printed. The motion carried.*

## **HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-May 10, 2016**

### **ADOPT RESOLUTION R2016HY009 --SECTION 14-00040-04-RS.**

Cliff Frye indicated the first section of the County Highway 12 (Bear Creek Road) project, Section 14-00040-04-RS, is ready to be bid out on IDOT's July letting. He presented a Joint Agreement for Federal Participation and a resolution appropriating Christian County's share of the estimated construction costs from the Highway Matching Fund. The project is estimated to cost \$2,687,000 with Federal Funds paying \$2,149,600, State Matching Funds paying \$71,418 and Christian County paying \$465,982.

- *A motion was made by Ben Curtin and seconded by Marilyn Vogettzer to authorize the County Board Chairman to execute the joint agreement with IDOT. A roll call vote being called upon polled as follows: Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogettzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts and Ashley Linton; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried.*
- *A motion was made by Ben Curtin and seconded by Aaron Allen to adopt resolution R2016HY009 appropriating \$465,982 from the Highway Matching Fund to pay Christian County's share of Section 14-00040-04-RS. A roll call vote being called upon polled as follows: Chad Michel, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogettzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure,; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried*

### **BIDS ACCEPTED FOR MFT AND NON-MFT MATERIALS**

Bids were opened and read on Thursday, May 5, 2016 for MFT and Non-MFT Maintenance Materials to be used by the County and Townships during FY16.

Cliff Frye presented tabulation of bids for all items.

- *For the County, a motion was made by Ben Curtin and seconded by Donna Hibbetts to accept the low bids for MFT and Non-MFT Materials as presented. The motion carried.*
- *For the Townships, a motion was made by Ben Curtin and seconded by Teresa Swiney to accept the low bids for MFT Materials as presented and refer them to the individual Township Highway Commissioners for approval. The motion carried.*

### **CHALK EVENT ON COURTHOUSE SIDEWALKS IN JUNE**

Marcia Neal, Director of Downtown Taylorville made a request to the committee to allow a special event to be incorporated into the Farmers Market sometime in June. This event has been held in the past, but not included on the original Farmers Market request this year. It would be a chalk drawing contest for three to four different age levels. They would utilize the large sidewalks with chalk pictures. There will be specific types of drawings and obscenities would not be allowed. The event will be supervised by adults and a fun event for the community. *A motion was made by Ben Curtin and seconded by Mike McClure to approve the chalk contest. The motion carried.* Marcia also noted that the downtown planters will be filled by Memorial Day and the date will be July 16 for the chalk contest.

### **ART EXHIBIT AND RECEPTION APPROVED TO HONOR MARK HERMAN**

Deb Weber, the Chief Deputy in the Circuit Clerk's Office, coordinates the art exhibits in the west wing on the first floor. About every two months, a different artist is featured and has their work on display for a period of time. Recently, a daughter of Mark Herman approached Deb asking for her father's work to be displayed. As Deb researched his work and background she found that most of his work was depicting the community. He was a coalminer, a teacher, a local business owner, as well as an artist and he passed away unexpectedly last year. It is her desire to recognize his works and many contributions to the community with a reception on October 14, 2016 during the hours of 1-3:00 (regular courthouse hours). She has coordinated this with the Circuit Clerk and the Judges. Since one of his passions was the food pantry, Deb suggested a collection box to be placed in the wing in his memory. A reception might include cookies or cakes with a non-alcoholic beverage. *A motion was made by Ben Curtin and seconded by Ashley Linton to recommend the reception in conjunction with the art exhibit during*

regular work hours, offering the food bank collection to be set up in the west wing. The motion carried.

#### COUNTY HIGHWAY TO JOIN ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK

Cliff Frye requested the committee consider Christian County joining the Illinois Public Works Mutual Aid Network (IPWMAN). IPWMAN was founded in 2009 to provide a formalized system for government agencies to receive emergency assistance on public works in the event of a natural or man-made disaster. The IPWMAN Mutual Aid and Assistance Agreement complies with criteria established by FEMA for recognizing the eligibility of costs under the Public Assistance Program. The cost to the County is \$250 per year to be paid from the Highway Departments budget. *A motion was made by Ben Curtin and seconded by Marilyn Vogettzer to adopt Ordinance O2016HY003 authorizing the County Board Chairman and the County Clerk to execute an Agreement for participation in the Illinois Public Works Mutual Aid Network (IPWMAN), a copy of which is attached to and made a part of the Ordinance.* A roll call vote being called upon polled as follows Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogettzer, Matt Wells , Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried.

#### EXECUTIVE/PERSONNEL COMMITTEE -no meeting

#### AUDIT/FINANCE COMMITTEE-May 16, 2016

##### CLAIMS APPROVED FOR MAY

*A motion was made by Fred Curtin and seconded by Aaron Allen to approve the claims as submitted for April 2016.* Phil Schneider, Teresa Swiney, Marilyn Vogettzer, Matt Wells , Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried.

##### WORK COMP CARRIER ADJUSTS PREMIUM AFTER AUDIT

In July 2015, the long term membership with the Illinois Counties Insurance Trust as the liability and work comp carrier concluded. The initial quotes for the remaining 2015 six month period and 2016 renewal was more or less a starting point for work comp premiums as it was not itemized but inclusive within the ICIT Trust. With the review or audit of the positions and payroll, a correction/increase was assessed for 2015 in the amount of \$3,627.00 and was paid last month. The decision of when to pay the projected increase for 2016 was discussed and proposed to pay in this year. The calculation for payment would be to add \$451/month to the monthly payment equaling \$5,625 plus administrative fee. The total increase to the budgeted line item would be \$5,418 for 2016 and \$3,627 for 2015 totaling \$9,039 in premium plus a minimal administrative increase. Dan McNeely spoke to the committee giving them options as to how to pay the increased premium, basically now or next year. *A motion was made by Fred Curtin and seconded by Donna Hibbetts to pay the projected increase upfront and in a monthly manner.* The motion carried.

##### RESOLUTION R2016 TR 010 APPROVED IN PANA TOWNSHIP

Resolution R2016 TR 010 was presented for the sale of delinquent property taxes. The resolution approves parcel number 11-25-22-102-019-00 in Pana Township to be sold for \$660.00 to John M. Allen. *A motion was made by Fred Curtin and seconded by Mike McClure to recommend to the full Board and adopt R2016 TR 010 (dispense with the reading).* A roll call being called for polled the following: Teresa Swiney, Marilyn Vogettzer, Matt Wells , Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried.

##### HEALTH INSURANCE PREMIUM CHANGES AND EYE MED NEW

Jeremy Travelstead, American Central Insurance agent, presented several quotes on health, dental, vision and life insurance of which the County provides for their employees. He first reviewed the premium history of the County and the Blue Cross/Blue Shield premiums since 2010 noting that the premium that year was able to be decreased and over the years the premiums maintained steady by making policy changes. This year the increase was negotiated down from 17.34% to 10.44% and using option 4 reduced to 7.88 %. The County has been able

to offer quality insurance through Blue Cross at affordable rates. Quotes were received from Health Alliance, Aetna and United Health Care. Blue Cross has worked with Christian County during this time period and after evaluation the committee agreed with the recommendation of Blue Cross (option 4). The current VSP vision plan was compared to Eye Med which quoted a lower premium and a larger provider list in comparison to VSP. A meeting was held with management and union representatives from AFSCME and FOP, both accepting the proposed changes in health and vision products. *A motion was made Fred Curtin and seconded by Chad Michel to recommend that the County select Blue Cross Option 4 and change to EYE MED for vision coverage based on the listed premiums.* The motion carried all ayes.

2015-2016 premiums

	<u>BCBS</u>	<u>VSP</u>	<u>Metlife</u>	<u>TOTAL</u>	<u>employee paid 6%</u>
Member	671.31	9.77	22.63	703.71	42.22/m
Spouse	1029.94	5.85	22.85	1058.64	
Child	438.71	6.16	22.85	467.72	
Family	1468.67	15.94	60.80	1545.41	

2016-2017 premiums

	<u>BCBS</u>	<u>EYE MED</u>	<u>Metlife</u>	<u>TOTAL</u>	<u>employee paid 6%</u>
<b>Member</b>	<b>725.61</b>	<b>6.43</b>	22.63	<b>754.67</b>	<b>45.28/m</b>
<b>Spouse</b>	<b>1085.48</b>	<b>5.78</b>	22.85	<b>1114.11</b>	
<b>Child</b>	<b>462.37</b>	<b>6.43</b>	22.85	<b>491.65</b>	
<b>Family</b>	<b>1547.84</b>	<b>12.47</b>	60.80	<b>1621.11</b>	

PROBATION SUFFERS EQUIPMENT DAMAGE AFTER APRIL STORM

On April 27, 2016, during a storm, the Probation Office suffered power surge damage to many computers. Repairs are being made and a claim will be filed with our carrier. At this time costs exceed \$10,000 and our deductible is \$5,000.

ADDITIONAL FEE FOR EXTRA AUDIT WORK

Due to the fact that prior year auditing work papers were not available (\$4,125) and consulting on unforeseen issues during the payroll conversion in January (\$750), a statement has been submitted by Lively, Mathias, Hooper and Noblet in the amount of \$4, 875 for these extra services. *A motion was made by Fred Curtin and seconded by Charles DeClerck to pay for their additional services in the audit.* The motion carried. Aaron Allen protested the unavailability of documents causing the additional fee. Mike McClure noted that the former auditor has over the many years also given much service to us without charge.

ICIT UPDATE

Chairman Schmitz noted that recently a meeting was held via phone with the ICIT Board. He reported that the 2001 and 2009 Trusts have been reducing their number of outstanding claims. The next meeting is scheduled for July.

Congratulations were echoed to Bruce Engeling as the Taylorville Optimists Club Officer of the Year award.

UNFINISHED BUSINESS:

Chairman Schmitz gave a report on the Public Transportation trips for the month of March. There were 724 trips and in comparison to February's 336 trips. Each month the trips increase and that is a good thing.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Laura Wilkinson and seconded by Aaron Allen to approve the mileage and per diem report for the month of May 2016. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	1
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	3
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Jack Pearce, Jr.	\$200.00	\$50.00	1
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	1
Teresa Swiney	\$200.00	\$50.00	1
Marilyn Vogetzter	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	1

**APPOINTMENTS/REAPPOINTMENTS:**

A letter of request was submitted to re-appoint James Hafliger as Clerk for the Taylorville Sanitary District for a three year term. *A motion was made by Ben Curtin and seconded by Marilyn Vogetzter to re-appoint James Hafliger.* A roll call being called for polled the following: Marilyn Vogetzter, Matt Wells , Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Teresa Swiney; (15) ayes, (0) nay; Jack Pearce (1) absent. The motion carried.

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Chad Michel and seconded by Tim Carlson to adjourn until Tuesday, June 21, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**  
AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY  
ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS,  
ON **June 21, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Carlos Campos of Calvary Baptist Church gave the invocation.

A roll call disclosed 15 members present signifying a quorum as declared by Chairman Schmitz with Laura Wilkinson absent.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz asked for any corrections and to accept the May 17, 2016 County Board minutes. *It was moved by Mike McClure and seconded by Donna Hibbetts to accept and place on file the minutes for the May 17, 2016 County Board Meeting.* The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The May 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 5/31/2016 is on file in the Clerk's office.
- 4- The May 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters dated 6/2/2016 from IDOT of disbursements or allotments for the May 2016 for County and Road District Report.
- 6- A letter was read from IEPA dated 6/2/2016 for the Five Oaks permit.
- 7- A letter dated 6/1/2016 from New Wave Communications was read and noted receipt of the first quarter franchise fee money in the amount of \$2,171.68 and so deposited with the Treasurer.
- 8- A letter dated 6/2/2016 is on file as a Notice for 5 Oaks with other modifications.
- 9- A letter dated 6/7/2016 from IEPA requesting the posting of National Pollutant of Water. It was posted on 6/9/2016.
- 10- In May a pamphlet from Enbridge with updates was received and is on file.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called for a motion by Tim Carlson and was seconded by Donna Hibbetts to accept the communications as read. The motion carried.

**PUBLIC COMMENTS**

Melissa McMillian of the Christian County Farm Bureau asked if anyone knew any landowners in the southern part of the county who had communication from Ameren. Just let her know if they do.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Teresa Swiney and seconded by Marilyn Voggetzer to accept & file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-June 7, 2016** Minutes read by Ben Curtin.

**TREES TO BE REMOVED AND TRIMMED AT COURTHOUSE**

The committee members began the meeting touring the courthouse grounds to determine the condition of the trees. Once inside, the meeting opened with the review of the condition of the trees on the property. Chairman Schmitz noted that Monte Siegrist has had discussions to

develop a program to replace the dying trees at the courthouse. The members had comments to make sure that more trees were planted and to be cautious with the spacing of the trees. A *motion was made by Ben Curtin and seconded by Mike McClure for Chairman Schmitz to obtain quotes for the total removal (including stumps) of four dying trees on the courthouse lawn and to trim other designated trees. Included in the quote must be the date of completion of the project.* The motion carried. Quotes were received and opened just prior to this meeting by Ben Curtin and Paul Schmitz. The quotes were read quoting both with and without debris removal. They are as follows:

- Ronny Noblet: \$4,250 without--\$6,050 with removal
- TLC Tree Service, Tom Coleman: \$4,450 without--\$6,450 with removal
- Longden's Mowing and Hauling: \$3,400 with removal
- Clean Cut Tree Service, Matthew Lagemann: \$4,700 without--\$5,700 with removal
- Central Illinois Tree Service, Addison Ess: \$8,100 without--\$8,700 with removal

*A motion was made by Ben Curtin and seconded by Matt Wells to accept the low bid of \$3,400 from Longden's Mowing and Hauling as to the specified details to be completed by August 1.* The motion carried.

Highway business:

#### BID REJECTED FOR MT. AUBURN BRIDGE #7 PROJECT

Bids were opened and read on Thursday, May 25, 2016 at the County Highway Office for repairs to the Mt. Auburn Bridge #7, Section 13-10114-00-BR. Cliff Frye presented tabulation of bids. There were four proposals taken out but only one bid submitted. The bid of Keller Construction was \$647,807.50. The engineers estimate for this project was \$351,658.00. Since the bid exceeded the estimate by 184%, Cliff recommended rejecting the bid and rebidding this project. The consultant will review their estimate with the IDOT district estimator and see if any revisions to the estimate are necessary. *A motion was made by Ben Curtin and seconded by Phil Schneider to reject the low bid of Keller Construction as the bid exceeded the normally accepted range from the estimate.* The motion carried.

#### DOG PARK PROPOSED

Under other matters, Joelynda Conrad, Animal Control Warden proposed an idea to build a dog park on part of the 3.4 acres of the county owned property. This would be for the public's use to exercise their dogs, suggesting that maybe a separation of the park for small and large dog areas. There are many aspects of the project that must be researched including legal and liability issues. As far as the money to build and maintain the park, the ongoing income from the Willey estate and other generous contributions to the facility have the project financially covered. Adjacent to the animal control facility is a storage area. In order to use the parking lot area, the storage area could be moved to the end of the property. With lots of issues to research the general consensus was a "nice idea".

EXECUTIVE/PERSONNEL COMMITTEE -6/13/2016--Minutes read by Phil Schneider.

#### INTERGOVERNMENTAL DELEGATION AGREEMENT BETWEEN THE ILLINOIS EPA AND CHRISTIAN COUNTY

Joe Stepping, Solid Waste Director/Inspector presented to the Committee an intergovernmental delegation agreement between the Illinois EPA and Christian County. He explained that in the past there were two documents with similar content. Now the grant application and delegation of inspection, investigation, and enforcement authority is combined with funding as awarded previously through the grant. Some language has changed, but the biggest concern is the funding award--now a 50% reimbursement. Stepping noted that although last year the County was awarded up to a 70% reimbursement of services/expenses, no money has been received to date due to the lack of a State budget. States Attorney Mike Havera noted that if we do not approve there is no enforcement authority nor funding available. *A motion was made by Phil Schneider and seconded by Aaron Allen to recommend to the full Board the approval of the Intergovernmental Delegation Agreement between the Illinois EPA and Christian County after full review of the same by the State's Attorney.* A roll call vote being called upon polled as follows: Matt Wells, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer (15) ayes, (0) nay and Laura Wilkinson (1) absent. The motion carried.

### ELECTION JUDGES PRESENTED FOR APPROVAL

County Clerk Laurie Mense presented to the Committee the list of proposed election judges during the next two year period. She explained that the process begins when the precinct committeemen submit names of persons to be considered for the election judge appointment to their respective political party chairmen, who in turn submits the names to the County Clerk. County Clerk Mense commented that this is a draft list as the parties are both searching for more election judges. The process continues after the County Board approves the lists, a Circuit Judge certifies that the listed names are officers of the court for election purposes. Prior to the full Board meeting, County Clerk Mense added Dick Breckenridge-Taylorville, Precinct 4 to the list. *A motion was made by Phil Schneider and seconded by Tim Carlson to recommend to the full board to adopt the submitted list and forward to the circuit court to certify both the republican and democrat slated election judges.* The motion carried. The lists will be on file in the Offices of the County Clerk and the Circuit Clerk. New judges can be appointed even after the Court certifies.

### 911 SHELBY/CHRISTIAN COUNTY ORDINANCE REVISED

In January of 2016, the Board passed an intergovernmental agreement with Shelby County for the consolidation for our county to provide 911 services for them. Mickie Ehrhardt, 911 Director had submitted the information for grant funding for the two Counties. The initial agreement needed to include specifics as to how the joint ESTB Board would be determined. All other language had no changes. Included in the new agreement/ordinance would be the inclusion of those details as item #2-A and B.

- *A motion was made by Phil Schneider and seconded by Donna Hibbetts to rescind the January ordinance O2016 CB 001 of the Shelby/Christian Joint Agreement.* A roll call vote being called upon polled as follows: Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells (15) ayes, (0) nay and Laura Wilkinson (1) absent. The motion carried.
- *A motion was made by Phil Schneider and seconded by Chad Michel to recommend to the full Board to approve the changes and adopt ordinance O2016 CB 005 (replacing O2016 CB 001).* Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells (15) ayes, (0) nay and Laura Wilkinson (1) absent. The motion carried.

### CONSOLIDATED DISPATCH SYSTEM

Both Mickie Ehrhardt and Bruce Engeling discussed with the committee that a proposal from Macon County is being considered. Through a private benefactor, the proposal consists of an all-inclusive dispatch center for sheriff, police and 911 systems. Both Shelby and Christian counties as well as five other local counties are currently included. As the discussions and information are in the early stages, the ordinance for the 911 grant should proceed in case Shelby or Christian does not participate in the centralized dispatch center.

This proposal of a centralized dispatch center would be housed in Macon County using the newest high tech equipment for the dispatchers and the participating law enforcement vehicles. The facility would be purchased and maintained by private funding while utilizing the 911 funds from the respective participating counties. Three boards will govern the program: 1-a user board; 2-an ESTB (similar to the current board membership); 3-an executive board made up of sheriffs. All boards are to have equal voices. This will be a self-sustaining system. The decision by the counties is expected to be required by the end of July and to break ground this summer/fall. The other counties being considered to participate aside from Shelby and Christian are DeWitt, Moultrie, Douglas, Macon and Piatt.

Sheriff Kettelkamp, Mickie Ehrhardt, and Bruce Engeling have been in attendance listening to the proposal and the proposed dollars to be saved. They are still working on the actual savings for this county. The following are points to consider that may leave the County no choice but to participate.

- Since January when the designated 911 funds have been funneled through the State for distribution, the county receives about \$1,000-2,000 less monthly.
- If Shelby County participates, there is less money to run our 911 dispatch center.

- The current budgets of 911 and sheriff dispatch share expenses that if we maintain one dispatch, that cost sharing loss could exceed \$100,000 to the general fund.
- We still have certain other duties the dispatchers currently do that would need to be filled with a second and third shift.
- This system would also take the place of the Sheriff's dispatchers. Christian County has nine people that would be affected if Christian County decides to go with the new dispatch center. However, they would all be eligible to apply.

At the Committee it was noted that more details and numbers should be available for the finance committee this month. At the Board meeting, Bruce Engeling informed the Board that due to the fact two counties have dropped out of the proposal for seven participating counties, the Center is off the table for Christian and the Shelby/Christian agreement can move forward.

#### PUBLIC COMMENTS DISCUSSION NEXT MONTH

There will be more information next month regarding the public comments policy as well as the exempt employee status, so those items will be put back on the agenda.

#### FIREWORKS REQUEST TO SELL—NO ORDINANCE ON RECORD

Chairman Schmitz informed the committee that a request had been made for a registration/permit for the selling for fireworks. Past history, no ordinances had been found for which the County had required a permit for the sale of fireworks. Just today (6/13/2016), the State Fire Marshal's office called asking if we approved the sale or disapproved the sale of "approved consumer fireworks" because someone from our County wanted to get registered with the State. The representative continued to explain that we indeed needed to have an ordinance declaring the decision. Due to the timing of the request and the County's meeting schedule, he would acknowledge a temporary decision for this one applicant. After some favorable discussion and review of the approved and prohibited consumer fireworks list, and some input from the State's Attorney on the topic, the Committee requested that it be added to the agenda for the full Board meeting so that a decision could be made regarding this one specific request for this year, and whether or not the County Board would be favorable toward the development of an ordinance for future requests. It was noted that it will take time to develop an ordinance either with or without provisions, such as zoning, background checks, and the cost of the permit.

Assistant States Attorney Brian Bach described the details of the request and action required. *A motion was made by Matt Wells and seconded by Chad Michel to approve this request in order for the approval requirement of the County as long as compliance is maintained with the State Fire Marshal.* A roll call vote being called upon polled as follows: Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Aaron Allen (15) ayes, (0) nay and Laura Wilkinson (1) absent. The motion carried.

#### AUDIT/FINANCE COMMITTEE-June 20, 2016 Minutes read by Fred Curtin.

#### INVOICE APPROVED FOR PAYMENT DUE TO CONVERSION PROBLEMS

Iris Noblet from LMHN appeared before the committee to discuss an invoice submitted for work requested by the County Treasurer. In January the County began using a new payroll system. It cannot be said it was not without many problems. The conversion created a nightmare in applying the correct charges to the correct funds. Errors in the applications of the system and the lack of on-site training continued to plague accuracy in reporting. Iris assisted with the January and February general fund bank reconciliation, reconciliation of the payroll and related expense/liability general ledgers and created a procedure of posting to correct the software's pre-programmed incorrect or unnecessary postings. She had spent 99.75 hours of work at a cost of \$12,468.75. The conversation continued with both the Treasurer and the County Clerk reflecting on the overall stress related with the conversion as well as the promises of the software company. Many comments, questions and concerns were voiced concerning the circumstances of the payroll conversion, problems in the payroll reporting, how the problems were being addressed, and what is the length of the contract with this company. In response, explanations were given with the largest factor being no representative was on site until the fourth payroll to assist as problems arose. Iris was called to work on the general ledger not the bugs in the payroll system. The Clerk's Office was to cease making adjustments until Iris had finished so as not to undue her corrections.

Issues are still being researched by the software company and being tried by the payroll department for the corrections of the first three payrolls. Since February 19 the payroll has run smoothly. A reference of transparency with this issue was responded to that conversations have taken place in open meetings since the problems began.

*A motion was made by Fred Curtin and seconded by Chad Michel to pay the invoice in the amount of \$12,468.75 from contingency. A roll call vote being called upon polled as follows: Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Chad Michel, Paul Schmitz, , Teresa Swiney, Aaron Allen, (9) ayes, Ashley Linton, Jack Pearce, Phil Schneider, Marilyn Vogetzer, Matt Wells, Tim Carlson (6) nay and Laura Wilkinson (1) absent. The motion carried.*

#### SOFTWARE COMPANY INVITED TO FINANCE COMMITTEE IN JULY

Additionally, it was requested the Zobrio representatives as well as Iris come back to the meeting in July to further discuss events of the conversion. Iris noted that Zobrio did not practice the same accounting procedure as the county does. County Clerk Mense commented that we had to modify our way of doing business to their software.

#### AIR CONDITIONING UNIT FOR THIRD FLOOR NEEDS TO BE BUDGETED

Zach Hicks, Maintenance Supervisor reported that the air conditioning system for the third floor of the courthouse continues to have problems. The R-22 Freon for our current units will no longer be available in 2020. He plans to try to get through the summer, but next year we will need to fully address the situation. Without all the figures for either changing the units out or switching to a new system, \$60,000 is just a start. Zach will continue to work with other professionals to develop options for consideration.

#### CLAIMS APPROVED FOR JUNE

*A motion was made by Fred Curtin and seconded by Chad Michel to approve the claims as submitted for June 2016. A roll call vote being called upon polled as follows: Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Aaron Allen, Tim Carlson, Ben Curtin (15) ayes, (0) nay; Laura Wilkinson (1) absent. The motion carried.*

#### SURRENDER CERTIFICATE IN PANA TOWNSHIP AT 506 WEST SECOND STREET

Treasurer Asmussen presented a resolution for surrender of tax sale certificate from delinquent taxes. The property is located in Pana Township at 506 West 2<sup>nd</sup> Street. The full amount of taxes has been paid of which \$537.77 returns to the County. *A motion was made by Fred Curtin and seconded by Chad Michel to approve R2016 TR 013 for parcel number 11-25-21-104-003-00 and dispense with the reading. A roll call vote being called upon polled as follows: Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin (15) ayes, (0) nay; Laura Wilkinson (1) absent. The motion carried.*

#### FLEXIBLE SPENDING RESOLUTION APPROVED

The annual resolution was submitted in compliance for the Flexible Spending Benefits through 6/30/2017. *The resolution R2016 CB 011 certifies that the Flexible Spending Plan and Summary Plan Description are approved and adopted for the plan year 7/1/2016 thru 6/30/2017 and was put in the form of a motion by Fred Curtin and seconded by Aaron Allen. A roll call vote being called upon polled as follows: Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck (15) ayes, (0) nay; Laura Wilkinson (1) absent. The motion carried.*

#### HEALTH REIMBURSEMENT ARRANGEMENT RESOLUTION R2016 CB 012

The Health Reimbursement Arrangement resolution R2016 CB 012 was submitted for approval. *The resolution authorizes American Central Insurance to fulfill the provisions of the resolution for the plan year 7/1/2016 through 6/30/2017 and certifies the documents are approved and certified and was put in the form of a motion by Fred Curtin and seconded by Mike McClure. A roll call vote being called upon polled as follows: Ashley Linton, Mike McClure, Chad Michel, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts (14) ayes, Jack Pearce (1)*

nay; Laura Wilkinson (1) absent. The motion carried. It was noted that reimbursements are honored from the current and previous plan year for health insurance deductibles and out of pocket services.

#### APPROVE CONTINGENCY FOR POWER OUTAGE DEDUCTIBLES

As discussed last month on April 27, 2016, during a storm, the Probation Office suffered power surge damage to many computers. The repairs are being made and a claim will be filed with our carrier. The costs will exceed \$10,000 and our deductible is \$5,000. One of the claims has been submitted for payment to Ricoh for the replacement of parts in the amount of \$2,209.83. *A motion was made by Fred Curtin and seconded by Chad Michel to continue to pay such billings up to \$5,000 from contingency.* A roll call vote being called upon polled as follows: Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, (15) ayes (0) nay; Laura Wilkinson (1) absent. The motion carried.

#### PREVAILING WAGE RATE ORDINANCE

The Prevailing Wage Rate Ordinance was presented for adoption. *A motion was made by Fred Curtin and seconded by Aaron Allen to adopt Prevailing Wage Rate Ordinance O2016 CB 004.* A roll call vote being called upon polled as follows: Mike McClure, Chad Michel, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Aaron Allen, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts (10) ayes, Jack Pearce, Phil Schneider, Matt Wells, Tim Carlson, Ashley Linton (5) nay; Laura Wilkinson (1) absent. The motion carried.

#### DISPATCH CENTER-CONTINUED

Chief Deputy Bruce Engeling spoke to the Committee recapping the proposed centralized dispatch center as he reported to the Executive Committee. Last week Engeling had thought the financials would be available for this night's meeting and he has received nothing. More conversations are being held with other local entities. To reiterate the county's financial considerations are:

- 911 surcharge funding is less than in previous years.
- Without Shelby County participating with Christian County, the general fund would have to cover all 911 expenses.
- If the numbers come in with huge savings to the County, the choice may be clear.
- If other counties drop out of the proposed center plan, the costs to each County would increase.

[Refer to previous executive committee report when Chief Deputy Engeling noted the project has been dropped.]

#### STATE BUDGET: REIMBURSEMENTS

Treasurer Asmussen updated the Committee on projections for no reimbursements of salaries of the States Attorney, Public Defender and Supervisor of Assessments if there is no state budget. The counties will have to sue the state again. Money for this year was late but we have received reimbursements to date.

#### NEW OR UNFINISHED BUSINESS:

##### FIREWORKS FOR DISPLAY

Leroy Harris of South Fork Dirt Riders requested to have a display of fireworks on July 9<sup>th</sup>. With no ordinance found, discussion was held to allow and refer Mr. Harris to the State Fire Marshal for regulations and a permit. There are several specific requirements the individual or organization must meet such as the area must be inspected and there must be a licensed pyro tech to set off displays. *A motion was made by Chad Michel and seconded by Tim Carlson to approve the fireworks display for Leroy Harris if all of the requirements are met through the State Fire Marshal's Office.* The motion carried.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Mike McClure and seconded by Aaron Allen to approve the mileage and per diem report for the month of June 2016. The motion carried.*

	<b><u>Salary</u></b>	<b><u>Rate</u></b>	<b><u>Meetings this month</u></b>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	2
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	4
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	1

**APPOINTMENTS/REAPPOINTMENTS: none**

**ANNOUNCEMENTS:**

Chairman Schmitz reminded members of the UCCI upcoming Annual Conference July 25th and 26th.

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Tim Carlson to adjourn until Tuesday, July 19, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON July 19, 2016.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Reverend Ken Manning of Taylorville Christian Church gave the invocation.

A roll call disclosed 16 members present signifying a quorum as declared by Chairman Schmitz with none absent.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz asked for any corrections and to accept the June 21, 2016 County Board minutes. *It was moved by Teresa Swiney and seconded by Aaron Allen to accept and place on file the minutes for the June 21, 2016 County Board Meeting.* The motion carried.

**ZONING ORDINANCE**

**RECLASSIFY R-1 TO C-1**

The Zoning Board of Appeals made a recommendation to the County Board to approve a reclassification in Taylorville Township from a R-1 to a C-1 from petitioner Ralph Waddington and Christian County Integrated Community Services. The purpose of the property is to redevelop one acre in parking and green space at the current Hershey Tower Village. The property must be a C-1 to be annexed into the City of Taylorville. Sonny Bertucci asked about the entry into the parking lot stating that the current sign makes it difficult to see traffic as he attempts to leave his driveway. That is his only objection is access. It was explained that this recommendation was only to change the zoning classification. It would then go to the City of Taylorville for the plans and design of the property as to the access to the property. *A motion was made by Chad Michel and seconded by Matt Wells to adopt the Ordinance O2016 ZN 006.* A roll call vote being called upon polled as follows: Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel (16) ayes, (0) nay and none (0) absent. The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The June 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 6/30/2016 is on file in the Clerk's office.
- 4- The 6/1/2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received from IDOT were letters dated July 6, 2016 of disbursements and allotments for the June 2016 MFT for both the County and the Road Districts.
- 6- Letters dated 6/29/2016 and 7/6/2016 from Ameren Illinois, giving notice of vegetation management spraying and tree trimming in Taylorville were received and placed on file in the Clerk's office.
- 7- A joint notice dated 7/5/2016 from the Department of Army Engineers and the Illinois Environmental Protection Agency regarding proposed issuance of general permits for bridge construction activities within the State for general construction.
- 8- The Summer 2016 quarterly newsletter from the US Army Corp of Engineers *Our Mississippi* was received and placed on file in the Clerk's office.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called for a motion by Laura Wilkinson and was seconded by Tim Carlson to accept the communications as read. The motion carried.

**PUBLIC COMMENTS**

Melissa McMillian of the Christian County Farm Bureau was in attendance for questions.

## COMMITTEE REPORTS

### ACCEPT & FILE COMMITTEE REPORTS AS PRINTED

*A motion was made by Marilyn Voggetzer and seconded by Teresa Swiney to accept & file the committee reports as printed. The motion carried.*

### HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-July 7, 2016 Minutes read by Ben Curtin.

#### JOINT RESOLUTION WITH MONTGOMERY COUNTY-DRAINAGE STRUCTURE

Cliff Frye indicated Montgomery County has requested our aid per statute to replace a drainage structure on the Christian-Montgomery County Line. The structure is located in Ricks Township, Section 33, (5) miles South of the Morrisonville FS Plant. Joint resolution R2016HY015 was presented fixing the percentage of costs based on the 2015 Equalized Assessed Valuation of each County. Christian County's share is 55.91% ( $\pm$  \$23,482.20) and Montgomery County's share is 44.09% ( $\pm$  \$18,517.80). *A motion was made by Ben Curtin and seconded by Mike McClure to approve the adoption of the Joint Resolution with Montgomery County R2016HY015 and to dispense with the reading thereof. A roll call vote being called upon polled as follows: Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce (16) ayes, (0) nay and none (0) absent. The motion carried.*

#### COUNTY HIGHWAY # 10 MORRISONVILLE DISCUSSED

Three residents of Morrisonville were in attendance to discuss the open ditch on the north side of County Highway #10 in Morrisonville. Cliff Frye gave the history of the work done on the ditch in 2006 & 2011 by the highway department. The property owners then each spoke to the committee about how the ditch is hard to maintain, detracts from the looks of their properties, etcetera. Each owner is affected by a similar but different circumstance due to the extremely heavy rains that flow into the open ditch. Cliff has worked with and discussed this ongoing situation with the village for many years. After discussion, Cliff indicated that as soon as the backlog of culverts under the roadways which are a public safety issue is addressed, he will turn his attention to finding an appropriate solution to the road side ditch issue in Morrisonville.

#### BRIDGE REPAIR REBID FOR MT. AUBURN TOWNSHIP

The bridge repair project in Mt. Auburn Township (Section 13-10114-00-BR) from last month was rejected and it has been advertised again in the IDOT Local Roads Bulletin. The bids were opened at 10:00 am on Tuesday, July 19<sup>th</sup> and read at the full Board meeting by Ben Curtin. Two bids were received: County Contractors of Quincy, Illinois at \$444,963.00 and Keller Construction of Glen Carbon, Illinois at \$691,992.15. *A motion was made by Charles DeClerck and seconded by Marilyn Voggetzer to accept the low bid from County Contractors in the amount of \$444,963 for Mt. Auburn Township project Section 13-10114-00-BR. The motion carried.*

#### EXECUTIVE/PERSONNEL COMMITTEE -7/12/2016--Minutes read by Laura Wilkinson.

#### PUBLIC COMMENT PROTOCOL FOR MEETINGS

Developed from comments from the committee, a proposal was reviewed for implementing a protocol for addressing "Public Comments" during an open meeting. It is as follows:

- Prior to the meeting, if an individual wishes to be on the agenda, notice shall be given to the Board Chairman five (5) working days prior to the committee meeting.
- If an individual wishes to speak under "public comments", he shall notify the committee chairman or Board Chairman prior to the start of that meeting. The comment topic and the names of those who speak shall be recorded in the minutes.
- After roll call of the meeting, the public comments portion will be addressed if it is a topic not on the agenda. If it is related to an agenda item, the public comment shall be recognized during the discussion of that topic.
- A speaker will be required to state their name and their topic.
- The time limit designated for each individual to speak

- Each speaker will be given a maximum of five (5) minutes to speak. If there is a question of clarification from a Board member, another three (3) minutes will be given to respond. Additional time may be allowed as determined by the committee chairman or the Board chairman. If the speaker is in attendance for an agenda item, he will be recognized for their public comments at the time the topic is being discussed. The opportunity to comment will be prior to a vote on the topic.
- Provisions of response by the County Board members.
  - Committee/Board members shall listen to the public comment during the meeting
    - a Board member may ask a question to clarify any statement/statements and continue discussion on the topic
    - a Board member may ask a question to clarify issue, but offer no opinions and refer the issue to the appropriate committee for further discussion.

No one will be denied speaking during the appropriate timeframe. *A motion was made by Laura Wilkinson and seconded by Donna Hibbetts to approve the proposed "Public Comments" policy to the full Board and include the policy with the County Board Rules of Order.* The motion carried.

#### FIREWORKS: FOR THE SALE OF AND DISPLAY OF WILL BE PURSUED

Brought back to the table for discussion was the question of whether to develop an ordinance for the sale of fireworks and the display of fireworks. During the committee meeting, several members commented that the display of fireworks at South Fork Dirt Riders was a positive event for the community. It was held the weekend after the 4<sup>th</sup> of July. They had the appropriate inspection and a licensed pyro tech. The committee was in favor of developing ordinances for both requests. The State's Attorney will be working on developing the same in the upcoming months.

#### PROPOSAL FOR MANAGEMENT-MID MANAGEMENT WORK WEEK AND COMPLIANCE WITH FSLA NEW SALARY REQUIREMENTS FOR EXEMPT EMPLOYEES

Last year the Department of Labor had proposed increasing the salary and revising the duties test for the exempt status employee. In May 2016 the final regulations were announced increasing the annual salary for exempt employees from \$23,660 to \$47,476. The duties test did not change. This change under the Fair Labor Standards Act now will require previous exempt employees [exempt from paying overtime] to be paid overtime. The exempt personnel for the County are department heads (management) and mid-management non-bargaining employees. The employer must either increase their salaries to the minimum salary of \$47,476 or reclassify them as non-exempt employees who are eligible for overtime. Their duties as supervisor or administrative will not change, only the way their current salary is paid and the possibility of earning comp time.

For our employees, the current salary wages are based on a 35- hour week. Most management and mid-management employees work 40 hours a week anyway, but when in exempt status, they were not eligible for overtime. After meeting with the department heads whose employees would no longer be exempt without the salary increase [an increase ranging from \$3,500 to \$12,500 per person] and the other department heads who it would not affect, a proposal was developed to state all management and mid-management work weeks will be based upon a 40-hour week. The policy spells out the qualifications of an exempt employee by the duties test and salary test; reiterates the current department head benefit accrual; and details any policy change that may apply to this newly titled group of non-exempt employees. There are provisions available to the department head to work with their employees to do the work on the schedule that best suits their department. All overtime will have to be pre-approved by the elected official or department head. As a public employer, overtime can be converted to comp time and provided for use in lieu of pay. There is also a payout provision at the end of the fiscal year for limited comp time hours similar to other hourly employees. There was a question as to payment of comp time that will be clarified. *A motion was made by Phil Schneider and seconded by Tim Carlson to recommend the 40 hour week concept for management and mid-management [this does not change the hours of open for business] and refer the proposal to the Finance Committee as well as clarifying the comp time pay.* The motion carried.

**AUDIT/FINANCE COMMITTEE-July 18, 2016** Minutes read by Fred Curtin.

**ANIMAL CONTROL RECEIVES \$50,000 FOR CARE OF ANIMALS**

Chairman Schmitz announced that Joelynda Conrad, Animal Control Warden was recently notified that the County will receive an anonymous gift of \$50,000 from a Trust distribution. The gift is provided and directed to be used for the care and welfare of the animals in the Christian County Animal Shelter. The benefactor asked the gift not be publicized. Treasurer Betty Asmussen has deposited the money in a one-year CD.

**FINANCIAL SOFTWARE DISCUSSION WITH IT'S CEO AT COMMITTEE**

Last month Iris Noblet from LMHN appeared before the finance committee to discuss an invoice submitted for work requested by the County Treasurer. The additional services were due to problems with the conversion of the financial software program. A representative from Zobrio was asked to attend this month to help explain some of the issues presented last month concerning their assistance and lack of onsite training until the fourth payroll with the new system. [A request during committee was made to go into executive session, however, there are no provisions allowing it for this topic per the review from the States Attorney.]

In committee open session, John Varadian, CPA and CEO of Zobrio, the Financial Edge software company began noting that the County has had a relationship with the Fundware program for 20 years and that program was learned from revolving staff on both sides. He wants no ill will from us as it is their desire to continue to work with the County. The initial proposal allowed 190 hours in their budget. By February 28 the hours spent during the payroll conversion was 376 hours or \$30,690 of Zobrio's budget. The hour long conversation pointed out issues and problems on both sides. Some of the points discussed are as follows:

- Conflict of preparation for the conversion
- Concern of both sides not being ready for the conversion, but proceeded anyway
- No onsite Zobrio support staff for A/P roll out or until fourth payroll (person sent unfamiliar with our County)—due to over booking start-ups with other companies
- Email and zoom sessions being acceptable or not. With no immediate response, we sat and waited to proceed with each process.
- Extended hours, both sides, on the phone trying to work out problem after problem and meeting county deadlines and liabilities
- Problems posting from payroll to general ledger
- Account numbers had to be changed frequently to work with new system
- The inability to run old program with the new one concurrently due to old system crashing in early December.
- Decision both sides of whether old 2003 server was adequate when reviewed by both tech services to be compatible
- The old system had not been updated with the 2016 toolbox or the new rates of pay or employee changes as it was not to be used in 2016
- After the Fundware crash Zobrio could not guarantee it would operate properly, at the time of the first payrolls it had not been determined why the crash happened and if the manual fixes would report correctly. W2 balancing was not done until after the processing of the second payroll had begun those updates to toolbox and rates not installed until mid January.
- There were problems with software for FICA, IMRF and others in not only our program but other counties. Iris asked if it was fixed and why not. It needs to be fixed. Zobrio will install updates addressing those issues to payroll soon.
- The current payroll staff continues to manually calculate each deduction of every employee to find out what changes/adjustments need to be made to address the ongoing issues within payroll. Have not been able to get a clean corrected payroll for January even due to finding more issues and the non-functioning test bank or “sandbox”
- The County is working around the problems rather than getting them fixed.

The summary of this meeting has concluded there were definitely problems on both sides with neither party being solely at fault but the initial issues stem directly from the lack of hands on training, a functioning test bank or “sandbox”, parallel programs and onsite support when first going live in both A/P and payroll. There were clearly issues with the conversion of the data processes themselves. The CEO has a more clear picture of problems not yet cleared up and will

address. The County Clerk and the Treasurer, as well as their staff, are confident of the *potential* of the program and look forward to finally having the “bugs worked out”.

Discussion continued during the full Board meeting:

Q-Are the IMRF and FICA calculations being under or overpaid?

Response: Laurie Mense-It could be both depending on which employee and which payroll. The problems with the way the taxes and deductions including the cafeteria plan were calculated or converted are not the same between even the first and second payrolls. They are comparing each employee’s check from multiple payrolls. They will resolve an issue and only to find another. It is their intent to review with our CPA and/or Zobrio the corrections prior to implementing them.

Correction of committee minutes and comments:

- Zobrio spent \$30,000 beyond their budget.
- No one from Zobrio was here for AP in December when we went live.
- Heather, a Zobrio software specialist spoke in an email that it was grossly underestimated the difference in the two systems and the problems which could and did occur.
- The old payroll system did not have the correct settings to run side by side as current employees, new salary rates, tax calculations were different from December to January.
- Betty Asmussen commented that both systems were run concurrently in the AP start up.

After the financial software discussion, a comment was asked concerning the last month issue to vote to pay the \$12,468.75 invoice to LMHN for additional clean-up work on the general ledger due to the payroll conversion was 9 to 6 in favor of paying the bill. What if the vote would have been not to pay it? Discussion pursued to the conclusion that if department heads are having issues, financial or potentially financial, they should share the issues with the committee to prepare them or for advice as how to proceed. Betty Asmussen apologized noting she had spoken with Chairman Schmitz, but neither Paul, Betty or Iris thought the scope of the project would be so extensive. A future request was made for department heads to keep the committee informed as a project begins to get out of hand.

#### APPROVAL OF CLAIMS FOR JULY

A question was asked about the \$56,000 payable to the Central Illinois Public Transit. Chairman Schmitz noted that this was grant money awarded to Christian County as a pass through fund to the CIPT for local services provided. *A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims presented for July.* A roll call vote being called upon polled as follows: Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz (16) ayes, (0) nay and none (0) absent. The motion carried.

#### SURRENDER OF TAX SALE CERTIFICATE

Treasurer Asmussen presented a resolution for from delinquent taxes. The property is located in Taylorville Township at 1207 West Park Avenue, Taylorville. The full amount of taxes has been paid of which \$531.81 returns to the County. *A motion was made by Fred Curtin and seconded by Aaron Allen to approve resolution R2016 TR 014 for parcel number 17-13-21-408-004-000 and dispense with the reading.* A roll call vote being called upon polled as follows: Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, (16) ayes, (0) nay and none (0) absent. The motion carried.

#### ANDERSON CEMETERY LICENSE RENEWED THROUGH STATE

A notice was received that a license to renew for the Thomas Anderson Cemetery was due. This is the only active cemetery that the county owns and is required to be licensed via renewal every three years. It has been the County’s since 1891 and is roughly 7.5 acres. Chairman Schmitz said that Larry Saxe and his son do a good job with the upkeep of the cemetery. It was asked how much money does that cemetery organization have and why should we be paying for the license. The County owns the cemetery. *A motion was made by Fred Curtin and seconded by Laura Wilkinson to pay the invoice from contingency in the amount of \$150.00.* A roll call vote being called upon polled as follows: Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney (15) ayes, Matt Wells (1) nay and none (0) absent. The motion carried.

**NON-EXEMPT PROPOSAL TO BE CONTINUED INCLUDING BENEFIT PROPOSAL**

As referred from the Personnel Committee, was a proposal to reclassify the management-mid management employees to a 40 hours work week. This is due to those exempt employees whose salary does not meet the newly required salary—reclassifying them from exempt status to non-exempt. With some review, it was requested to continue discussions next month after developing the benefit time conversions.

**BUDGET HEARINGS SET FOR FY 2017**

The committee set the FY 2017 budget hearings for Monday, August 22 beginning at 6:00 pm. If department heads are not able to attend on the 22<sup>nd</sup> they should plan to attend on the regular Audit & Finance Committee meeting on the 15<sup>th</sup>. The committee’s directive to departments was to cut 10% from their budgets.

**COMMITTEE MINUTES EMAIL REQUEST**

The Finance committee’s normal schedule is to meet the night prior to the County Board meeting. The minutes are available the night of the County Board meeting. If the minutes are ready for distribution, they will be emailed to the members prior to the full board meeting with copies on the desks as normal.

**NEW OR UNFINISHED BUSINESS:**

None

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Chad Michel and seconded by Aaron Allen to approve the mileage and per diem report for the month of July2016. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	1
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

Appoint Tony Woods as Zoning Board of Appeals Chairman for 1 year. *A motion was made by Laura Wilkinson and seconded by Chad Michel to appoint Tony Woods, current Zoning Board of Appeals member as Chairman for a one year period. A roll call vote being called upon polled as follows: Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Phil Schneider, Teresa Swiney, Marilyn Voggetzer (16) ayes, (0) nay and none (0) absent. The motion carried.*

**ANNOUNCEMENTS:**

none

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Tim Carlson to adjourn until Tuesday, August 16, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON August 16, 2016.

ATTEST: LAURIE J. MENSE, COUNTY CLERK

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Robinson, First Baptist Church of Taylorville Christian Church gave the invocation. A moment of silence was observed in memory of former County Board member Carol Foli.

A roll call disclosed 13 members present signifying a quorum as declared by Chairman Schmitz with Chad Michel, Mike McClure and Ashley Linton absent.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz asked for any corrections and to accept the July 19, 2016 County Board minutes. *It was moved by Laura Wilkinson and seconded by Tim Carlson to accept and place on file the minutes for the July 19, 2016 County Board Meeting.* The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same, the July 2015 rates would prevail.
- 2- The July 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 7/31/2016 is on file in the Clerk's office.
- 4- The July 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters dated 8/4/2016 from IDOT of MFT disbursements or allotments for the July 2016 County and Road District Reports.
- 6- A letter was read from Illinois EPA dated 7/25/2016 to post a draft of the Clean Air Act which was posted and placed on file in the Clerk's Office.
- 7- The 2016 Jail Inspection report is on file in the Clerk's Office.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz called for a motion by Aaron Allen and was seconded by Teresa Swiney to accept the communications as read. The motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Laura Wilkinson and seconded by Ben Curtin to accept & file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-8/11/2016 -- Minutes read by Ben Curtin.**

**HIGHWAY BUSINESS**

Cliff Frye indicated the first section of the County Highway 12 (Bear Creek Road) Recycling project was on IDOT's July 29<sup>th</sup> bid letting. Illinois Valley Paving (a division of UCM) was the low bidder at \$2,471,692.76. The bid was 8% under the engineers estimate and will be awarded by IDOT. He presented an engineering agreement with Cummins Engineering Corporation to perform Phase III Construction Engineering services on this project. The contract is on a cost plus basis with a not to exceed amount of \$113,400. *A motion was made by Ben Curtin and seconded by Donna Hibbetts to approve the agreement with Cummins Engineering Corporation for Phase III Construction Engineering on County Highway 12.* The motion carried.

## MAINTENANCE UPCOMING EXPENSES

Chairman Schmitz updated the Committee on issues Building and Grounds Manager Zach Hicks brought to his attention.

- First priority is the aging elevator at the courthouse.
  - It is 50 plus years old and most elevators have about a 30 year life span.
  - Just the past week, service was called for three times leaving no elevator to a busy second and third floor.
  - Replacement parts are mostly no longer available.
- Air conditioning units for the courthouse third floor has been discussed before.
  - Currently it is up and running.
  - Zach has brought in consultants to review further options.
  - The old Freon costs are more than doubling with the 3<sup>rd</sup> floor units.
- In the research, another option for the A/C also tied in with the courthouse boiler. We are pushing about a five year service time before replacement.
  - A geo thermal system was suggested which would also cover much of the boiler replacement for the courthouse.
  - He is looking into rebates and grants for any assistance with a new system for either air conditioning and/or the boiler.
- The old ambulance truck purchased last year just ended up having more costly problems for the worth of the truck. Zach uses his vehicle and still needs another truck for the storage of tools as he has seven buildings he services. Others are looking to replace a vehicle and pass the old one down.
- The dishwasher at the jail is deteriorating inside and has a cost of about \$13,000 to replace. It is 42 years old, parts are not available and it is just limping along.

Cliff Frye added that soon he will be able to assist Zach with the front entrance floor problem. Brief discussion ensued regarding possibly needing to add some revenue to the capital improvement line and the possible need to form a committee to research separate jail/court facility and to find funding for the project.

## EXECUTIVE/PERSONNEL COMMITTEE -8/9/2016--Minutes read by Laura Wilkinson.

### EMERGENCY TELEPHONE SYSTEMS BOARD CHANGES TO JOINT EMERGENCY TELEPHONE SYSTEMS BOARD

A draft ordinance was presented to the Committee by Mickie Ehrhardt to dissolve the current Emergency Telephone Systems Board, also known as the 911 Board. The dissolving of the original board formed by ordinance on March 9, 1993 is required in order for the creation of the joint ETSB with Shelby County. The intergovernmental agreement between the two counties was revised in June outlining the positions for each county to appoint their board members.

The proposed appointments for Christian County are assigned staggered years and are recommended as follows:

Public Member-1 year—Andy Goodall, Taylorville Asst. Fire Chief  
Public Safety-1 year—Korey Bailey, Stonington Fire  
Public Safety-2 year—Dave Herpstreith, Taylorville Police Chief  
Elected Official-thru term, 11/30/2018—Bruce Kettelkamp  
County Board rep-two year term—11/30/2016—Jack Pearce

The new JETSB board will become effective after the ordinance has been passed by both county boards and approved by the State 911 Board (on or before August 31<sup>st</sup>). Several questions were asked about the covered area and abilities of the systems to add other counties. Mickie explained that this procedure would be repeated if another county was added to our responsibilities and more equipment would be needed. With the technology always advancing, the State now has data that can be used to forward calls to specific entities. The residency of the new board was questioned as to only a part of the county is represented in the membership. It was explained that due to adding four members from Shelby County, Christian County needed to reduce their membership. Other members from other parts of the County had relinquished their seats.

*After review of the ordinance, a motion was made by Laura Wilkinson and seconded by Marilyn Voggetzer to adopt of the revised ordinance O2016 CB 007 to dissolve the current Christian County ETSB and to create the newly formed joint board JETSB with Shelby County and*

*dispense with the reading.* A roll call vote being necessary polled the following: Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer (12) yea; Matt Wells (1) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.

#### FLSA CHANGES SALARY REQUIREMENTS FOR EXEMPT EMPLOYEES

Last month the Committee approved and forwarded to the Finance Committee a proposal to address the necessary changes to the mid-management employees who are currently considered exempt employees, however, whose salaries will not meet the new federally mandated minimum salary of \$47,476 as of December 1, 2016. This classification consists of six employees. At that time the benefit time accrual had not been addressed. The committee reviewed and discussed the vacation hours that the five mid-management employees accrue on a monthly basis and how or if the hours earned in 2016 should be converted to a 40 hour/week rate of accrual. The elected officials who have employees in this group were asked for their opinion as well as the labor attorney. Laurie Mense submitted a letter to the Committee and Julie Mayer attended and discussed her opinion. Both Julie and Laurie felt the obligation to be fair to these employees and to make some sort of conversion of vacation time. Chairman Schmitz noted that Betty Asmussen and the attorney thought it would be the cleanest to start on December 1<sup>st</sup>. However, it was noted that the December 1<sup>st</sup> option would not be fair for the five employees who were accruing. The committee then reviewed the “to date accrual hours” of the employees affected, to better understand how the vacation time is earned and the costs involved with each option: monthly accruals of hours based on years of service that equate to the time off for those years of service in a rolling 24 month period. Any time earned in 2016 is for 2017.

The Committee weighed the options:

- 1) Begin the higher rate of earning on 12/1/2016 when the hourly rate change begins.
- 2) Convert the earned time based on a 35 hour/week rate to the 40 hour/week rate. This would be earned in 2016.

In Committee a motion was made by Teresa Swiney and seconded by Laura Wilkinson to convert unused accrued vacation time in the calendar year 2016 to the 40 hour/week rate as of 11/30/2016 for those employees who will have their status changed from exempt to non-exempt on 12/1/2016 due to the Fair Labor Standards Act. The motion carried with all ayes. [The Finance Committee discussed the topic and the Board vote was taken during that report.] There is no immediate pay out with this conversion unless an employee leaves employment and then would be paid for unused vacation. There will be no change in sick time, and personal time will be-awarded on January 1<sup>st</sup> as eight hour days.

#### REPORT: NEW LEGISLATION IN IMRF FOR COUNTY BOARD MEMBERS

Chairwomen Wilkinson reported on a recent conference held by United County Councils of Illinois. The big topic was the new provisions for County Board requirements and reporting to maintain IMRF service time. There was no discussion. Information will be distributed to the committee for review in the near future.

#### AUDIT/FINANCE COMMITTEE-August 15, 2016 Minutes read by Fred Curtin.

#### CLAIMS FOR JULY APPROVED

Questions concerning the claims scheduled for August payment included:

- Longden’s Mowing and Hauling who submitted the low quote for work to remove trees around the courthouse.
- Why the variances for the Probation mileage reimbursements...the probation officers have home visits and will vary between clients.

*A motion was made by Fred Curtin and seconded by Jack Pearce to approve the claims as reported.* A roll call vote being necessary polled the following Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.

## SOLID WASTE RECYCLING AGREEMENT WITH BLH FOR TV'S

Solid Waste Director Joe Stepping presented a proposed agreement between the Solid Waste Department and BLH Computers, Inc. for the purpose of recycling surplus computer and electronic equipment owned by the County and its individual or business residents in compliance with all local, state and federal regulations including the applicable rules of the Environmental Protection Agency. Joe explained that ten years ago the County made an agreement with BLH to accept and recycle all electronic equipment as allowed from the Christian County community. The annual fee was based on the county's population at \$.10/person based on the census equaling \$3500. As recycling markets decline and BLH has been inundated with tube TVs, the minimal fee paid by the County to BLH is not covering costs. Stepping also noted that Taylorville is one of the few centers that does not charge the \$20 fee per tube TV. A proposed charge increase was submitted for a five year period begins at \$15,000 per year of which the current agreement will end in September of 2016. The proposal is substantial due to the market problems for disposal. Since this project is for the community of Christian County there was discussion that the other cities/villages in the County help with the costs. This discussion lead to comments concerning the large drop-off recycling bins located in most cities and villages. They have higher costs associated with each pull to empty the bins, which again is due to the low recycling market. Joe noted there are so many "good and faithful" recyclers that he would hate to see the County's recycling efforts halted or reduced. Joe will continue to negotiate with BLH on costs and the Board will discuss efforts to involve other communities' assistance in the recycling efforts.

## 40 HOUR MANAGEMENT-MID MANAGEMENT CHANGE DUE TO FLSA REQUIREMENTS AND VACATION/SICK TIME COMVERSION

Last month the Finance Committee briefly reviewed the 40-hour work week proposal for Management and Mid-management employees as approved and referred from the Personnel Committee. This month the Personnel Committee addressed the vacation conversion proposal and motioned a conversion for accrued vacation time earned in 2016. An explanation of the necessary options required to comply with the FLSA were discussed including a vacation conversion. As of December 1, 2016, any employee who currently holds an exempt position must either have their salary increased to the new base salary of \$47,476 in order to maintain an exempt status. If the salary is not increased, the employee will need to be converted to an hourly rate. Those affected employees work in a 35-hour work week environment. Most of the mid-management employees already work over 35 hours, but without any overtime because they are classified as an exempt employee. [Exempt means exempt from overtime payment according to the FLSA because the employee meets both the duties test for management and the salary which is currently \$23,660 or over.]

The vacation conversion is currently set up for five mid-management employees that they accrue monthly based on a 35 hour week of earnings. This accrual is basically for the following year's vacation use. The Personnel Committee motioned to convert 2016 earned but not used vacation hours to a 40 hour week rate and 12/1/2016 convert monthly accrual to a 40 hour rate. Further discussion was brought to the table that sick time should also be converted. A day is a day, but if you earn by hour and now must work 8 hours for a day off, the seven hour monthly accruals should be treated the same. Two motions were made to address the proposals:

- *A motion was made by Fred Curtin and seconded by Aaron Allen to adopt as policy All Management and Mid-Management work week based on a 40-hour week effective the week of November 27, 2016 which includes the December 1<sup>st</sup> requirement date. A roll call vote being necessary polled the following: Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried. It should be noted this does not affect or change the work hours for any of the buildings or any union employee.*
- *A motion was made by Fred Curtin and seconded by Aaron Allen to convert 2016 earned but not used sick time and vacation time from a 35 hour/week rate to a 40 hour/week rate of accrual for 2017. A roll call vote being necessary polled the following: Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried. It should be noted that conversion is only applicable to those mid-management employees that earn monthly.*

**PAYROLL CONVERSION COMMENTS**

Aaron Allen commented that he had been shown the software issues in the Clerk’s Office relative to the payroll conversion. He noted it is a bigger problem than anticipated.

**NOTICE OF BUDGET HEARINGS**

Budget hearings from all departments will begin at 6:00 pm on Monday, August 22.

**NEW OR UNFINISHED BUSINESS:**

None

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Laura Wilkinson and seconded by Fred Curtin to approve the mileage and per diem report for the month of July2016. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	2
Chad Michel	\$200.00	\$50.00	1
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

APPOINTMENTS: to the newly established JESTB (Christian County’s membership) The members appointments are as follows with staggered terms.

- Public Member-1 year—Andy Goodall, Taylorville Asst. Fire Chief
- Public Safety-1 year—Korey Bailey, Stonington Fire
- Public Safety-2 year—Dave Herpstreith, Taylorville Police Chief
- Elected Official-thru term, 11/30/2018—Bruce Kettelkamp
- County Board rep-two year term—11/30/2016—Jack Pearce

Comments prior to the vote of each appointment: 911 board members should be represented by all four districts.

- *A motion was made by Ben Curtin and seconded by Teresa Swiney to appoint Andy Goodall for a one year term. A roll call vote being called upon polled as follows: Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*
- *A motion was made by Ben Curtin and seconded by Jack Pearce to appoint Korey Bailey to a one year term. Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*
- *A motion was made by Laura Wilkinson and seconded by Tim Carlson to appoint Dave Herpstreith for a two year term.. A roll call vote being necessary polled the following: Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin,*

Charles DeClerck: (12) yea; Matt Wells (1) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.

- *A motion was made by Jack Pearce and seconded by Aaron Allen to appoint Sheriff Bruce Kettelkamp through 11/30/2018. A roll call vote being necessary polled the following: Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*
- *A motion was made by Marilyn Voggetzer to appoint Jack Pearce through 11/30/2016. A roll call vote being necessary polled the following: Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts: (12) yea; (0) nay; Jack Pearce abstain (1); Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*

#### REAPPOINTMENTS

**BOARD OF HEALTH:** Walter (Terry) Cunnington, MD and Sheridan Pulley thru 7/2019—three year term.

- *A motion was made by Tim Carlson and seconded by Jack Pearce to reappoint Dr. Walter Cunnington for a three year term. A roll call vote being necessary polled the following: Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*
- *A motion was made by Fred Curtin and seconded by Marilyn Voggetzer to reappoint Sheridan Pulley for a three year term. A roll call vote being necessary polled the following: Teresa Swiney, Marilyn Voggetzer, Matt Wells Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Jack Pearce, Phil Schneider, Paul Schmitz: (13) yea; (0) nay; Chad Michel, Ashley Linton, Mike McClure (3) absent. The motion carried.*

#### ANNOUNCEMENTS:

None

#### ADJOURNMENT

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Donna Hibbetts to adjourn until **Tuesday, September 20, 2016 at 6:30 p.m.*** The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **September 20, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Ken Manning of the Taylorville Christian Church gave the invocation.

A roll call disclosed all members present signifying a quorum as declared by Chairman Schmitz.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz asked for any corrections and to accept the August 16, 2016 County Board minutes. *It was moved by Laura Wilkinson and seconded by Teresa Swiney to accept and place on file the minutes for the August 17, 2016 County Board Meeting.* The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The August 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 8/31/2016 is on file in the Clerk's office.
- 4- The 8/1/2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the August 2016 for County and Road District Report.
- 6- A letter was read from Ameren Illinois for tree trimming with maps and common addresses. It is on file in the Clerk's Office.
- 7- A letter dated 9/1/2016 was received from New Wave Communications with a 2<sup>nd</sup> quarter franchise check of \$2,170.32 and is on file.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz *called for a motion by Laura Wilkinson and was seconded by Chad Michel to accept the communications as read.* The motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Marilyn Voggetzer and seconded by Donna Hibbetts to accept & file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-8/11/2016 – No meeting.**

**EXECUTIVE/PERSONNEL COMMITTEE -9/7/2016--**Minutes read by Laura Wilkinson. No one made request for a public comment.

**HOLIDAY SCHEDULE APPROVED FOR 2017**

The 2017 Holiday Schedule was submitted for the annual approval. This year was a bit unique as in the past Christmas was the only holiday awarded. With the addition of Christmas Eve and in 2017 that holiday falling on a Sunday with a holiday on Monday, the observed date was a bit different. After consultation with AFSCME, the two holidays will appear as observed holidays. It should be noted that the holiday schedule is set for AFSCME and the non-bargaining employees. The use of holidays by the members of FOP are the actual holidays as they are a 24/7 operation. *A motion was made by Laura Wilkinson and seconded by Mike McClure to approve the 2017 Holiday Schedule as presented.* The motion carried.

### HEALTH DEPARTMENT INCREASES SEWAGE INSTALLATION FEES

Nancy Martin, Health Department Administrator and Greg Seiders, Director of Environmental Health presented an amended ordinance which has minimal language changes and separates the fee schedule from the ordinance. In December, the changes were presented to the Health Board and were approved. The basic reasoning for the fee increases is to encourage the homeowner to utilize a professional for a septic tank installation. Most novice homeowners require more inspections and corrections to the private sewage system installations. This is very time consuming to the inspectors and in the long run can become more of a problem than an initial cost saving. The fee increase for a licensed private sewage contractor for residential installation is \$50 and the increase for the homeowner is from \$100 to \$300. *A motion was made by Laura Wilkinson and seconded by Aaron Allen to recommend to the full Board the proposed language amended ordinance O2004 CB 019-Private Sewage Disposal Systems including the fee schedule changes as presented.* A roll call vote being necessary polled the following Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Vogetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton: (16) yea; (0) nay; (0) absent. The motion carried.

### IMRF ELIGIBILITY CHANGES FOR COUNTY BOARD MEMBERS—AUGUST 26, 2016

On August 26, 2016 the Governor signed PA 99-900 into law which alters the IMRF participation of all County Board members. This Senate Bill 2701 was sponsored by Senator Pamela Althoff and Representative Jack Franks and is effective immediately. Chairman Schmitz will contact both legislators asking why only county board members. [NOTE: this legislation only pertains to County Board members, not county employees or elected county office holders.]

The following is a summary of facts and options that will need action in the near future:

- Any CB member elected or appointed after 8/26/2016 is not eligible to ever participate in IMRF as after that date the position of CB member is not an IMRF position.
- The current CB members still in IMRF at the grandfathered 600 hour rule, may continue if:
  - The CB passes a resolution by February 2017 to continue their participation-declaring 600 hours is the rule and every two years after an election.
  - They would have to submit monthly timesheets validating their CB official government business as defined by IMRF.
  - If voted to pass the resolution, a CB member may opt out if they don't wish to submit timesheets or don't feel they can reach the 600 hours. They may opt out but still stay on the board.
- The current CB members still in IMRF at the grandfathered 600 hour rule will no longer be able to participate if the resolution is not passed by February 2017.
- If any CB member continues to participate they will submit the monthly timesheets to a designated person. This person does not police what is submitted; the fiscal officer is just to file and wait for an IMRF audit. Action required:-select or designate a person to be the county fiscal officer.
- In April of 2009, the CB voted by resolution that all positions including the CB were 1000 hours/year so CB members elected after that date were/are not eligible to participate.
- The County Board Chairman position is already designated as a 1000 hours/year IMRF position and would also require timesheets because it is a county board member position. Any CB member who was appointed or elected prior to 8/26/2016 would be able to participate in IMRF in this position. Any CB member elected or appointed after the date could hold the chairmanship, but not be allowed to participate in IMRF.

### CHAIRMAN'S OFFICE TO KEEP ON FILE COUNTY BOARD TIMESHEETS

Members discussed the need and unknown cost to the county if we were to continue the grandfathered members. Some past history was shared with the members noting that in years past members actually spent much more time on board related work when there were 7-12 committees whereas now there are three standing committees and the meetings were much longer in duration. In April of 2009, the CB passed a resolution to declare Christian County a 1000 hour/year IMRF standard. From that point forward CB members were not eligible for IMRF benefits. A resolution will need to be passed prior to February as to the continuation of any members participation.. At this time, effective September 1<sup>st</sup>, the current 600 hour members

will need to begin tracking their hours of CB business. In order to maintain those records as required in the Act, a person should be designated. *A motion was made by Laura Wilkinson and seconded by Mike McClure to designate the Chairman's Office with the duty to collect and properly file the time sheets submitted for IMRF service credit.* The motion carried.

#### NEW EMPLOYMENT LAWS TO BE DISCUSSED SOON

Jan Bland commented that many new employment laws have been passed recently and although we would comply, the policies will be submitted for inclusion in the employee handbook.

#### AUDIT/FINANCE COMMITTEE- 8/22-9/12-9/15-9/19/2016-Minutes read by Fred Curtin.

**The Finance Committee met on Monday, August 22, 2016 at 6:00 p.m.** There was no public comment.

The following department heads attended the meeting and presented their FY 2017 budget proposals.

Animal Control-Joelynda Conrad  
Zoning-Brett Rahar  
ESDA-Mike Crews  
Highway-Cliff Frye  
Judicial-Judge Brad Paisley  
Probation-Laura Cooper  
County Clerk-Laurie Mense  
911-Mickie Ehrhardt  
Treasurer-Betty Asmussen

Building and Maintenance-Zach Hicks  
Solid Waste-Joe Stepping  
Health/TB-Nancy Martin  
States Attorney-Mike Havera  
Public Defender-Greg Grigsby  
Circuit Clerk-Julie Mayer  
Coroner-Amy Winans  
Sheriff-Bruce Engeling  
County Board

#### BUDGET COMMENTS

In a general overview, most budgets were status quo and some were able to reduce dollars in several line items, but with the increase in health and life insurance premiums some efforts were evened out. New this year was a separation of copier/printer rent and usage expenses as well as a separation of consumable office supplies and non-consumable office equipment/service/software etc. This will help identify certain types of expenses for future purchases.

A meeting is scheduled for September 12 at 6:30 to further discuss proposals and hear ROE, U of I Extension, Supervisor of Assessments presentations. Board members are welcomed to attend for input on the budget.

**The Finance Committee met on Monday, September 12, 2016 at 6:30 p.m.** There was no public comment.

#### SUPERVISOR OF ASSESSMENTS DISCUSSES PUBLICATION COSTS

Supervisor of Assessments Chad Coody presented his budget asking a question about his publishing costs. He is required to publish the Assessment Publication Notice each year on the particular area which would have been reassessed. The costs will then depend on which area was included and the amount of parcels, number of townships involved and how many newspapers would be publishing. The amount ranges from \$5,000 to \$9,000 depending on the above criteria. Sometimes timing of the publishing is also a factor. He will check into more current rates and report back to the committee. In other discussion, Chad asked for the GIS fly over mapping as has been presented in prior years. In the past it has been included in the GIS budget, but not implemented.

#### EXTENSION DIRECTOR REDUCES THEIR LEVY BY \$6,000

Amanda Cole, County Extension Director noted the budget, as previously presented, was reduced about \$6,000. The money which the Extension receives is from taxes levied by the County.

#### STARTING BUDGET DEFICIT \$706,163

Treasurer Betty Asmussen informed the committee that she had input all budgets as submitted by the departments and with no new revenues; the beginning deficit is \$706,163. Most departments were able to cut some areas and the only increases were salaries and insurance. Three AFSCME contracts have increases and are included in the proposed budget, Probation negotiations are still open, FOP negotiations begin this fall and non-bargaining were told to submit their current salaries. Discussion was held on the non-bargaining salaries and was proposed to freeze those salaries.

#### AMEREN MONEY POSSIBLE UNANTICIPATED REVENUE FOR 2016

Treasurer Asmussen noted that the County will be receiving a check from Ameren for the Illinois Rivers Project close to the end of the month. More information will be forthcoming as we learn what and how this unanticipated revenue will affect us.

#### EXECUTIVE SESSION

A motion was made by Chad Michel and seconded by Mike McClure to go into executive session during the committee meeting for the purposes of collective bargaining matters between the public body and its employees or their representatives (5ILCS 120/2(c)(2) regarding a grievance filed 8/23/2016 in the County Clerk's Office and for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5ILCS 120/2(c)(1). A roll call voted polled all ayes. A motion was made by Chad Michel and seconded by Mike McClure to come out of executive session for the above listed purposes. A roll call vote polled all ayes. No action was taken on either exemption.

**The Finance Committee met on Thursday, September 15, 2016 at 6:30 p.m.** There was no public comment.

#### SENIOR CITIZEN BUDGET REVIEWED FOR LEVY

Budget presentations and evaluations continued beginning with Jerry Mahr, Director of the Taylorville Senior Citizen Center. The money levied by the County for senior citizens is divided between four communities:

*Morrisonville/Palmer	\$8,882	*Pana	\$27,980
*South Fork	\$11,500	*Taylorville	\$78,528

Totaling \$126,891 funds distributed with all budgets begin submitted for review.

Mr. Mahr also discussed the many programs that the Center offers, transportation for seniors and meals offered both at the Center (300-400/week) and through Meals on Wheels (20-30 people). The transportation brings many to the Center for lunch. Board member liaison with the Senior Citizens spoke on behalf of the Center explaining the funding is protected by law from a referendum and that they use and need the funds. Marilyn Voggetzer spoke on behalf for the Senior Center.

#### U OF I EXTENSION LEVY REVISITED—COURT DOCUMENT FROM 6/17/1997

The U of I Extension levy was also discussed after reading the June 17, 1997 Circuit Court document with an Agreed Order that Christian County is responsible for appropriating the funds necessary and available to pay the costs of the Cooperative Extension Service programs in the County as defined in the document.

#### BUDGET REDUCTIONS

Finance Chairman Fred Curtin asked the members to think about what amount they would be comfortable with in reducing the budget. Treasurer Asmussen commented that for the 2018 budget some larger commitments (\$130,000 in ICIT bonds) would be finished but that doesn't help this year. Most of the budgets were reviewed line item by line item. Some cuts have been made but those are only the little items with small amounts. The one larger reduction is two squad cars at about \$56,000. Some new revenue amounts were adjusted. The Committee will continue the budget review during the regular meeting on September 19.

**The Finance Committee met on Monday, September 19, 2016 at 6:30 p.m.** There was no public comment.

911 JOINT BOARD IS INTRODUCED TO FINANCE COMMITTEE

Members of the new 911 Christian-Shelby-Joint-Emergency-Telephone-Systems Board were introduced to the Committee prior to their first joint meeting. Mickie Ehrhardt, 911 Director, Andy Goodall-Christian County, Cory Bailey-Christian County, Jared Rowcliffe-Shelby County, Rob McCall-Shelby County, Sean McQueen-Shelby County, Frank Mulholland-Shelby County were in attendance and Dave Herpstreith, Jack Pearce and Sheriff Kettelkamp were unable to attend. Members from both counties agreed this was good for each county. Shelby previously did not have a 911 system and the merging will assist Christian with their ability to continue serving the public.

MORE QUESTIONS FOR EXTENSION ABOUT LEVY

Penny Grundy appeared on behalf of Amanda Cole to answer any further questions of the committee concerning the \$160,000 levy request. This amount is less than last year by about \$9,000. The U of I Extension-Unit 18 serves four counties: Christian, Jersey, Macoupin and Montgomery. They offer programs for all age groups. The levied monies cover rent for the extension building, salaries and programs. Mrs. Grundy noted that they have not received any funding from the State since January-February of 2015. Chairman Schmitz will continue to research how the allocation between counties is determined.

ROE BUDGETS FOR FIVE COUNTIES-CHRISTIAN PAYS 28.2387% OF FIVE COUNTY BUDGET

Julie Wollerman, Superintendent of #3 Regional Office of Education, submitted the annual budget of the five counties; Effingham, Bond, Fayette, Christian, Montgomery decreasing the overall budget by \$16,000 which reflects a cut of \$5,300 for Christian County. The ROE provides services and compliance that all teachers are licensed; safety and building codes compliance; works with truant officers; trains bus drivers; offers alternative school and other state mandates. Any option to reduce the ROE budget would need to be presented to the Fayette County Board and each year the Equalized Assessed Value is reviewed to assign each county their percentage of the overall budget.

CLAIMS APPROVED

*A motion was made by Fred Curtin and seconded by Aaron Allen to approve the claims as presented for September. A roll call vote being necessary polled the following, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure: (16) yea; (0) nay; (0) absent. The motion carried*

EXECUTE DEEDS OF CONVEYANCE

Treasurer Betty Asmussen presented eight properties for the sale to execute a deed of conveyance. They are as follows:

<u>RESOLUTION #</u>	<u>PARCEL NUMBER</u>	<u>TOWNSHIP</u>	<u>BIDDER</u>	<u>AMOUNT</u>
R2016 TR 016	11-25-16-439-002-00	Pana	Dawn Bayne	\$ 700.00
R2016 TR 017	11-25-15-301-021-00	Pana	Dennis Miller	\$ 700.00
R2016 TR 018	11-25-16-416-004-00	Pana	Robert Zueck	\$ 670.00
R2016 TR 019	11-25-21-236-002-00	Pana	Tim Holthaus	\$1,001.50
R2016 TR 020	15-12-10-301-008-00	South Fork	Taylor Lindsay	\$2,000.00
R2016 TR 021	17-13-26-107-005-00	Taylorville	HP Rentals LLC	\$1,003.00
R2016 TR 022	17-13-26-303-006-00	Taylorville	Zach Donaldson	\$1,200.00
R2016 TR 023	17-13-27-215-007-00	Taylorville	Arta Emini	\$5,555.55

*A motion was made Fred Curtin and seconded by Jack Pearce to vote on the eight resolutions of the above listed properties in the same motion. With no questions or objections, the motion carried.*

*A motion was made by Fred Curtin and seconded by Chad Michel to recommend adopting resolutions R2016 TR 016 through R2016 TR 023 listed above with the respective parcels and dispensing with the reading. A roll call vote being necessary polled the following, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna*

Hibbetts, Ashley Linton, Mike McClure, Chad Michel: (16) yea; (0) nay; (0) absent. The motion carried

**NEW OR UNFINISHED BUSINESS:**

**PUBLIC TRANSPORTATION**

Nathan Nichols of Christian County Public Transportation reported the numbers of trips dispatched in June-236; July-329; and August -504. They will be looking for a full time driver soon. Colleges and health departments are working with CCPT to assist clients.

**CHILI CAPITAL OF ILLINOIS AND 31<sup>ST</sup> CHILI-FEST APPROVED**

Early in September, Taylorville was recognized as being the Chili Capital of Illinois. Chairman Schmitz read the proclamation during the event. Additionally, the Chamber of Commerce requested the use of the Courthouse grounds for their annual event-this year being the 31<sup>st</sup> year. *A motion was made by Paul Schmitz and seconded by Chad Michel to approve the request for use on October 1 and 2.* The motion carried.

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Laura Wilkinson and seconded by Fred Curtin to approve the mileage and per diem report for the month of July 2016.* The motion carried.

	<b><u>Salary</u></b>	<b><u>Rate</u></b>	<b><u>Meetings this month</u></b>
Aaron Allen	\$200.00	\$50.00	5
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	5
Charles DeClerck	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	2
Mike McClure	\$200.00	\$50.00	6
Chad Michel	\$200.00	\$50.00	5
Jack Pearce, Jr.	\$200.00	\$50.00	4
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	3
Matt Wells	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

None

**ANNOUNCEMENTS:**

Health Department Open House on October 4<sup>th</sup>.

**ADJOURNMENT**

With no other unfinished business to come before the Board, *a motion was made by Jack Pearce and seconded by Phil Schneider to adjourn until Tuesday, October 18, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **October 18, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Pastor Steve Switzer of the Calvary Baptist Church gave the invocation.

A roll call disclosed 14 members present signifying a quorum as declared by Chairman Schmitz. Matt Wells and Chad Michel were in attendance after roll call.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz asked for any corrections and to accept the September 20, 2016 County Board minutes. *It was moved by Mike McClure and seconded by Marilyn Voggetzer to accept and place on file the minutes for the September 20, 2016 County Board Meeting.* The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The September 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 9/30/2016 is on file in the Clerk's office.
- 4- The September 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the September 2016 for County and Road District Report.
- 6- A letter dated 9/22/2016 was read from Ameren Illinois for upgrades and outages at substations. It is on file in the Clerk's Office.
- 7- A letter was received from New Wave Communications stating new services and rates and is on file.
- 8- A copy of the Mississippi River Fall 2016 publication is on file.
- 9- A letter dated 10/5/2016 from the IEPA with information on a current permit for general waste and liquids is on file.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz *called for a motion by Laura Wilkinson and was seconded by Tim Carlson to accept the communications as read.* The motion carried.

**PUBLIC COMMENTS**

Kimberly May on behalf of the Christian County Farm Bureau was present and available for questions.

## **COMMITTEE REPORTS**

### **ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Aaron Allen and seconded by Laura Wilkinson to accept & file the committee reports as printed. The motion carried.*

### **HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-8/11/2016 –10/11/2016.**

—Minutes read by Ben Curtin. There was no requests for public comments.

### **GREENWOOD BRIDGE #13 BRIDGE CLOSED/CHAIRMAN AUTHORIZED TO EXECUTE ENGINEERING AGREEMENT**

Cliff Frye indicated Greenwood Bridge #13 was recently closed due to deteriorated pilings and South Fork Bridge #26 was load posted. Both Highway Commissioners have requested repairs be completed to return these structures to their previous service level.

An engineering agreement with WHKS was presented to design a repair for Greenwood Bridge #13. This work will be completed with our own forces. The agreement is on a cost plus basis with a not-to-exceed amount of \$7,465.00. *A motion was made by Ben Curtin and seconded by Donna Hibbetts to authorize Chairman Schmitz to execute the engineering agreement with WHKS. The motion carried.*

### **SOUTH FORK BRIDGE #26—CHAIRMAN AUTHORIZED TO EXECUTE ENGINEERING AGREEMENT AND BORING COSTS WITH ATLAS SOILS, INC.**

An engineering agreement with WHKS was presented to design a repair for South Fork Bridge #26. This work will be completed by contract. The agreement is on a cost plus basis with a not-to-exceed amount of \$17,124.00. *A motion was made by Ben Curtin and seconded by Donna Hibbetts to authorize Chairman Schmitz to execute the engineering agreement with WHKS. The motion carried.*

Soil borings will be required to design the repair on South Fork Bridge #26. These borings will also be used in the future when a new structure is designed. An agreement with Atlas Soils, Inc., of Hillsboro was presented with an estimated cost of \$3,200.00. Final cost will be billed based on actual depths drilled. *A motion was made by Ben Curtin and seconded by Marilyn Voggetzer to approve the agreement with Atlas Soils, Inc. to perform soil borings for South Fork Bridge #26. The motion carried.*

**EXECUTIVE/PERSONNEL COMMITTEE -10/17/2016--**Minutes read by Laura Wilkinson. No one made request for a public comment.

### **RESCIND RESOLUTION 2015SA 007**

In May of 2015, the County Board passed a resolution -R2015 SA 007 changing the set costs to pay jurors and the number of jurors for civil trials. Recently, as explained by States Attorney Mike Havera, the Supreme Court declared a six juror panel was unconstitutional. It is the

recommendation to remove R2015 SA 00 from the books by rescinding resolution. *A motion was made by Laura Wilkinson and seconded by Donna Hibbetts to recommend to the full Board to rescind R2015 SA 007.* A roll call vote being necessary polled the following, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce: (16) yea; (0) nay; (0) absent. The motion carried

#### UCCI FALL SEMINAR TOPICS

Chairman Schmitz, Laura Wilkinson, Donna Hibbetts and Jan Bland attended the fall UCCI seminar. The topics were

- A discussion and presentation by official of statewide education association-presented by Roger Eddy, Executive Director of Illinois Association of School Boards
- A discussion and presentation by local township and county officials –panel of Bryan E. Smith, Executive Director of Township Officials of Illinois and Mike Bigger, Former Chairman of Stark County Board and member of the Lieutenant Governor’s Local Government Consolidation and Unfunded Mandates Task Force.
- Congratulations were acknowledged for Laurie Mense and Betty Assumsen for completing the UCCI Leadership Program where they were honored during the October 14<sup>th</sup> Awards Banquet.

#### TRAVEL REIMBURSEMENT ORDINANCE TO BE DISCUSSED NEXT MONTH

Sample ordinances and policies were distributed for consideration for the next meeting concerning travel reimbursement rates.

**AUDIT/FINANCE COMMITTEE- 10/17/2016**-Minutes read by Fred Curtin. No public comments were requested.

#### ICRMT PROPERTY AND LIABILITY CONTINUED

The premium has been received for the liability and property insurance from Illinois Counties Risk Management Trust [ICRMT]. Last year the amount was \$158,000 and the 2017 premium is down some at \$155,656. Chairman Schmitz commented that recently at their two day seminar, the sessions provided information beneficial to county board members as well as other elected office holders and management staff. The membership with ICRMT has proven be quite an asset to the County. *A motion was made by Fred Curtin and seconded by Mike McClure to accept the quoted coverage in the amount of \$155,656.* A roll call vote being necessary polled the following: Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider: (16) yea; (0) nay; (0) absent. The motion carried.

#### ICIT LIABILITY REPORT

Chairman Schmitz also commented on a recent ICIT telephone meeting noting that in ICIT 2009 claims have been reduced from 27 to 17 while ICIT 2001 remains at four. [ICIT- the former insurance carrier.]

### CLAIMS APPROVED

The committee discussed two claims from County Clerk's Office payable to KEB and Pulley/Martynowski. The claims were presented for review and recognized as payments for payroll corrections audit and implementation of office bookkeeping methods. Both claims were paid from the Clerk's budget. Aaron Allen commented that we are paying a lot of accounting firms to do extra work for us.

*A motion was made by Fred Curtin and seconded by Mike McClure to approve all of the claims presented for payment in October. A roll call vote being necessary polled the following: Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Mike McClure, Chad Michel, Phil Schneider, Paul Schmitz: (12) yea; Matt Wells, Aaron Allen, Ashley Linton, Jack Pearce, (4) nay; (0) absent. The motion carried.*

### COUNTY-WIDE ELECTRONIC RECYCLING WILL CONTINUE WITH BLH

Solid Waste Director Joe Stepping returned to the Committee with a revised agreement proposal with BLH Computers, Inc. for the county-wide recycling of electronics. BLH will accept all of the County of Christian's surplus equipment as authorized and computer and electronics from individual residents or businesses within Christian County. As previously reported, the TV's and monitors could have in the near future cost the recycler of electronics to pay a fee for those items. With this agreement, the County's Solid Waste budget will provide this valuable service to the County's residents to dispose safely and properly the increasingly outdated electronics. Joe explained the proposal to be an even dollar fee on a quarterly basis. It is a five year agreement beginning January 1, 2017 through December 31, 2021 at \$4,150/quarter. Additionally, as the previous contract expired in September, a fee of \$2,000 was agreed to pay during the interim through December 31, 2016. It was asked if BLH would destroy the hard drives of the county equipment. That will be discussed with CTI who provide technical service to the County. A policy and procedure will need to be issued to department heads and staff as to the procedure of disposal of electronics. *A motion was made by Fred Curtin and seconded by Aaron Allen to approve the contract with BLH as reported. The motion carried.*

### DEEDS OF CONVEYANCE-SEALED BIDS

Treasurer Betty Asmussen presented two resolutions to issue two deeds of conveyance for the sealed bid of \$660.00 for each property to Sonia L. Bradley in Assumption—parcel numbers 01-20-02-205-009-00 and 01-20-02-211-009-00. *A motion was made by Fred Curtin and seconded by Chad Michel to adopt R2016 TR 24 and R2016 TR 25 and dispense with the reading. A roll call vote being necessary polled the following: Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney: (16) yea; (0) nay; (0) absent. The motion carried.*

### TRANSFER \$11,000 FROM CONTINGENCY FOR CORONER

Coroner Amy Winans explained to the Committee that over the past 12 years, she has never gone over in her budget, however, this year events and the types of deaths have created an overage in her budget. With four payrolls to pay out and 3-4 more autopsy charges, she will be over. After discussion, *a motion was made by Fred Curtin and seconded by Aaron Allen to transfer \$11,000*

*from contingency to the appropriate line items for payment of payroll and October claims. A roll call vote being necessary polled the following: Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer: (16) yea; (0) nay; (0) absent. The motion carried. It was also noted that there are some state reimbursements due to the Coroner's budget, but most likely will not be received until next fiscal year.*

In November, money from contingency could be requested for payroll and November claims.

#### COUNTY TO PAY FOR REPAIRS OF POTENTIAL HEALTH ISSUE

Over the past couple of months, the County and the Health Department have been assisting citizens with a potential health issue at Timber Lakes. A home which has been in foreclosure for two years had a septic system which was not functioning properly and creating solid wastes leaking into the lake. After going to court, States Attorney Havera filled an injunction which concludes as follows:

WHEREFORE, the Plaintiffs [People of Christian County] request this Court enter a temporary restraining order and a preliminary injunction in their favor and against the Defendant, thereby allowing them to immediately enter upon the property and empty the septic tank and bring the septic system within legal standards and set this cause for hearing for a preliminary injunction within 10 days of the entry of this order.

As the County has obtained three bids to have the septic aeration system repairs/rebuild with a low bid of \$3,048, the Committee is unsure as to why the County must foot the bill for this foreclosure issue and will send it back to the Health Department. The Health Department has sent multiple letters and warnings and all were ignored. When questioned, States Attorney Havera commented that a quick solution needed to take place or it could risk other properties to be put into a health issue. The IEPA and the County have joint jurisdiction. Although there might be a chance to collect from the property foreclosure, the situation is that the Health department runs on grant money and has no extra dollars so the County needs to pay to fix the problem without setting precedence or protocol.

*A motion was made by Mike McClure and seconded by Ben Curtin for the County to pay for the septic waste water repair from contingency to the low bidder, Temco, Inc. [It should be noted that a \$23.45 float switch was added to the invoice as an unexpected repair.] A roll call vote being necessary polled the following: Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells: (16) yea; (0) nay; (0) absent. The motion carried.*

#### AMEREN CHECK FROM ILLINOIS RIVER PROJECT IS \$343,400

As reported last month, Ameren presented Board Chairman Schmitz and Treasurer Asmussen a check in the amount of \$342,400 from the completion of the Illinois Rivers electric transmission line project. This is a one-time construction fee commitment for 17.2 miles as reported in a letter from Ameren [note the miles should read 17.12 which is in response to a question as to the check

amount] within Christian County at \$20,000 per mile. There is a potential for an additional project within Christian County which could provide another check to this county in late 2018. With a new or rebuild of the courthouse elevator and possible A/C unit replacements, *it was moved by Jack Pearce and seconded by Aaron Allen to deposit \$200,000 in the Capital Improvement Fund (which is designated specifically for building and maintenance repairs or replacements or new builds and not part of the general fund) and the balance of \$142,400 to be deposited into the general fund.*

A roll call vote being necessary polled the following: Aaron Allen, Tim Carlson, Ben Curtin, Fred Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson: (16) yea; (0) nay; (0) absent. The motion carried.

### FY 2017 DEFICIT DISCUSSED

The \$142,400 will assist in the \$700,000 deficit budget that was projected for FY 2016. If it is not needed to balance the budget, those excess dollars may be transferred to the Capital Improvement Fund or if more is deemed necessary to balance the budget, it may be voted to use additional funds from the Capital Improvement Fund. As of 10/13/2016, the revenue/expenditure balance is \$24,187.18 in the black. However, there are still bills, four payrolls and other expenses not submitted as of yet through November 30, 2016. Additionally, many reimbursements received from the state were for FY 2015 but was not credited until December 2015 of which the revenue would show up in this year's calculation. Those dollars for 2015 would be removed and adjusted to the appropriate year. A 2016 budget ending in the black is hopeful, but we will have to wait and see as it was explained by the Treasurer.

### FY 2017 Budget discussion:

- Zoning Officer Brett Rahar just wanted to understand and confirm the deletion of his \$13,000 reimbursement to the Solid Waste Department for the sharing of their secretary. The Committee understands that may reduce the response time.
- States Attorney Mike Havera requested that the two assistant states attorneys receive an increase this year since they waived any increase last year. He understands the elimination of the \$4,000 overtime/part time line item as he is fully staffed. Also eliminated in his budget was a \$4,000 bond line item which is now covered through the ICRMT. After a lengthy discussion on raises of who gets raises and what reasoning determines the raises for the non-bargaining employees, the Committee will reinstate the request for the two assistants since they did not get a raise last year.
- An idea of how to insure the spending of money dedicated to the employee health insurance or other overages in department budgets was discussed. Health insurance premium line items are calculated for the number of employees in the office regardless if anyone waives coverage. That bill is not paid by the department head but charged off to the departments by Jan Bland when paying the charges. An elected office holder's budget is theirs to spend once approved in the budget.
- The Committee went into executive session with a motion by Chad Michel and seconded by Mike McClure for the purposes of Collective negotiating matters between the public body and its employees or their representatives 5ILCS 120/2(c)(2). A roll call vote polled all ayes. A motion was made by Mike McClure and seconded by Chad Michel to

come out of executive session after 27 minutes for the above stated purpose. A roll call vote polled all ayes and no action was taken.

- In review of the FY 2017 budget and not including other possible changes for upcoming negotiations of the FOP and the Probation Office, at tonight's meeting the deficit is approximately \$550,556.
- The 2017 Budget will be placed on file by November 1 and all County Board members will receive copies.
- Chairman Schmitz distributed a summary of budgets and actuals from 2002 to 2015 noting that although many years started with a deficit budget it ended in the black. The average of all of those years was a positive. Additionally, a summary of the percentage of salary/benefits vs. other budget line item expenses on the average is 86.26% for salaries and benefits and 13.74% other expenses. The County offers services and without employees the services would suffer.

**NEW OR UNFINISHED BUSINESS: NONE**

**MILEAGE AND PER DIEM REPORT:**

*A motion was made by Aaron Allen and seconded by Laura Wilkinson to approve the mileage and per diem report for the month of October 2016. The motion carried.*

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	2
Timothy Carlson	\$200.00	\$50.00	3
Ben Curtin	\$200.00	\$50.00	2
Fred Curtin	\$200.00	\$50.00	2
Charles DeClerck	\$200.00	\$50.00	2
Donna Hibbetts	\$200.00	\$50.00	2
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	3
Chad Michel	\$200.00	\$50.00	2
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	2
Matt Wells	\$200.00	\$50.00	2
Laura Wilkinson	\$200.00	\$50.00	4

**APPOINTMENTS/REAPPOINTMENTS:**

None

**ANNOUNCEMENTS:**

**ADJOURNMENT**

With no other unfinished business to come before the Board, a *motion was made by Jack Pearce and seconded by Tim Carlson to adjourn until Tuesday, November 15, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE COUNTY BOARD**

AT A MEETING OF THE COUNTY BOARD MEMBERS OF CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN TAYLORVILLE, ILLINOIS, ON **November 15, 2016.**

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Chairman Paul Schmitz called the Board to order and led the Pledge of Allegiance to the flag. Mike McClure, County Board member gave the invocation.

A roll call disclosed 14 members present signifying a quorum as declared by Chairman Schmitz. Fred Curtin was absent and Chad Michel was in attendance after roll call.

**ACCEPT COUNTY BOARD MINUTES**

The Chairman Schmitz made a correction to October minutes page 4-Ameren check-Illinois Project should read \$342,400 and asked for any other corrections and to accept the October 18, 2016 County Board minutes. *It was moved by Mike McClure and seconded by Aaron Allen to accept and place on file the minutes for the October 18, 2016 County Board Meeting.* The motion carried.

**COUNTY ZONING ORDINANCE FROM AG-1 TO COMMERCIAL-2 DISTRICT**

Brett Rahar, Zoning Officer, was asked to explain the request. He stated that the reclassification requested by Joetta S. Lewis, owner of property in Johnson Township, was approved with restrictions to only be used as a bed and breakfast and banquet hall for weddings, reunions, retreats, cooking classes and the boarding of missionaries and if it were to be transferred or sold to others than family it would revert back to AG-1 unless the new owners returned to petition the reclassification. *A motion was made by Chad Michel and seconded by Mike McClure to adopt Ordinance 2016 ZN 030.* A roll call vote being necessary polled the following: Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson: (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried.

**COMMUNICATIONS**

The following communications were presented and read and placed on file in the Clerk's Office.

- 1- The Prevailing Wage report remains the same as the July 2015 rates would prevail.
- 2- The October 2016 Public Defender's report is on file.
- 3- The Treasurer's report ending 10/31/2016 is on file in the Clerk's office.
- 4- The October 2016 Local Solid Waste Fees Fund Report is filed with the Clerk.
- 5- Received were letters from IDOT of disbursements or allotments for the October 2016 for MFT County and Road District Report.

**APPROVE COMMUNICATIONS AS READ**

Chairman Schmitz *called for a motion by Laura Wilkinson and was seconded by Donna Hibbetts to accept the communications as read.* The motion carried.

**PUBLIC COMMENTS**

None

**COMMITTEE REPORTS**

**ACCEPT & FILE COMMITTEE REPORTS AS PRINTED**

*A motion was made by Teresa Swiney and seconded by Marilyn Voggetzer to accept & file the committee reports as printed.* The motion carried.

**HIGHWAY/BUILDING/GROUNDS/ENVIRONMENTAL/ZONING AND WELFARE COMMITTEE-** None

**EXECUTIVE/PERSONNEL COMMITTEE -11/07/2016--**Minutes read by Laura Wilkinson.

No one made request for a public comment.

### TRAVEL REIMBURSEMENT ORDINANCE

In July of 2016 Public Act 099-0604, known as Local Government Travel Expense Control Act, requires by resolution or ordinance the regulation of the reimbursement of travel, meal, and lodging expenses of officers and employees. The County has had in place for many years a policy, reporting form and set rates for travel reimbursements. Department heads recently reviewed the policy and language added for compliance. The ordinance and policy was presented to the Committee with one change made defining a lunch reimbursement for a day conference. The policy and ordinance is attached.

The summary of the ordinance is:

- All reimbursements must be submitted on the travel voucher with appropriate documentation.
- The reimbursements must be within the established rates.
- If the reimbursements exceed the established rates for any employee or officer, the full County Board must vote by roll call to approve the maximum amount permitted.
- The County Board must by roll call vote approve any expense submitted by a county board member.
- No entertainment expenses are allowed.

*A motion was made by Laura Wilkinson and seconded by Mike McClure to recommend and adopt the travel policy and ordinance O2016 CB 009 to the full County Board and dispense with the reading. A roll call vote being necessary polled the following: Tim Carlson, Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried.*

### NEW PUBLIC ACTS OF LABOR LAWS

The Committee was informed of new employee leave policies set by the legislator of which the County would need to comply. Department heads have been informed of the Public Acts.

- The Child Bereavement Leave Act effective 7/29/2016. This leave can run in conjunction with FMLA and is an unpaid but excused leave with various provisions.
- The Employee Sick leave Act effective 1/1/2017, extends personal sick leave to be used for family members as well. The County employees already have provisions that mirror the Act. This is for the use of benefit time for family members.

### RE-ORGANIZATION MEETING TO BEGIN AT 6:00 PM

After this election, the newly elected or re-elected officials will be sworn into their respective offices. The elected office holders [States Attorney, Coroner, Circuit Clerk, Supervisor of Assessments] will be sworn in on December 1<sup>st</sup>. The County Board members will hold their reorganizational meeting on Monday, December 5. *A motion was made by Laura Wilkinson and seconded by Phil Schneider to begin the meeting at 6:00 pm. The motion carried.*

### LAURA WILKINSON RECOGNIZED BY MEMBERS

Mike McClure read the minutes as Tim Carlson had the floor during committee to thank Laura Wilkinson for her years of service [22 years on the board] and for working through all the business of the Executive/Personnel Committee as Chairperson. All agreed with a standing ovation. Laura spoke noting how her father had encouraged her and her family has always supported her as a County Board member. She thanked the constituents in District 4. It is her hope that all members can have a tenacious passion to maintain the integrity of the County. "I encourage you all to collaborate not pontificate. We have great office holders and employees in the County and they make Christian County...Christian County."

**AUDIT/FINANCE COMMITTEE- 10/27/2016 and 11/14/2016**-Minutes read by Aaron Allen.  
No public comments.

### COST STUDY REQUESTED

Sheriff's Chief Deputy Bruce Engeling asked if he could obtain quotes in order to have a cost study for the Sheriff's office as to increasing fees. In a review of other counties, our fees for example booking and other jail related fees are very low. Before fees can be increased, a cost study must be conducted by an outside party. The committee encouraged the quotes.

### GIS-PICTOMETRY REQUESTED FOR ASSESSING AND OTHER DEPARTMENTS

Prior to the finance meeting, a demonstration was held concerning a new process for the Geographic Information System [GIS]. Lowell Davis of Pictometry, Intelligent Images had previously given the software demonstration to many City of Taylorville offices as well as the County offices. The process begins with a fly-over to set the basis of the land and buildings. After this process, the assessors would have the ability, through this system, to compare the buildings and assessments without going property to property saving on manpower and mileage. This system not only is efficient in property assessing and updating, but can assist law enforcement departments, water, highway/street, fire, and zoning with the various layering of details specific to their needs. Many of these offices sent representatives to the earlier meeting to discuss with the County's members their commitment to the project. The financial commitment initially would be \$100,000 divided over three years; approximately \$36,700 which would include 50 logins. Verbal commitments have been made for login access at \$500/login/year. It was asked if an increase in login costs could be obtained. Other businesses; surveyors or relators could be considered to purchase logins as well--not the general public due to the more in depth details. However, businesses doing county work/improvements could utilize the new imagery at no cost. This will be discussed more at the regular finance meeting on November 14<sup>th</sup>.

### BUDGET DISCUSSIONS ON REVENUES AND EXPENDITURES

Treasurer Betty Asmussen presented another budget draft after cuts and discussions were made last month. The deficit from this version is \$549,810. She also explained to the committee the state reimbursement dollars received in the first quarter of this fiscal year, were really calculated in the FY 2015 budget in anticipation of those funds which reimbursed for 2015 services. Some of the anticipated reimbursements from the State for this year are not really known at this time. It was understood, "We just won't know until we see it in the 2016 audit."

Other ways to reduce the budget included cutting office supplies from departments. With no objection to that, Committee Chairman Curtin asked the members a question as to where we would we get the money when the department heads return to us asking to pay for the purchase of the products necessary to run their office. A comment was made that the average office supplies in the budgets are less than a few percent of each department. Jack Pearce asked about layoffs and furloughs.

### EXECUTIVE SESSION DURING COMMITTEE

The committee, by motion of Chad Michel and a second by Aaron Allen went into executive session pursuant to 5ILCS 120/2/(c)(2): Collective negotiating matters between the public body and its employees or their representatives and/or deliberations concerning salary schedules for one or more classes of employees. A roll call polled all ayes (7:44 pm). The motion carried.

A motion was made by Aaron Allen and seconded by Mike McClure to come out of executive session in committee for the above stated reasons. A roll call vote polled all ayes. The motion carried. No action was taken noting that negotiations are scheduled to start with FOP.

### PUBLIC DEFENDER STATUS TO BE DISCUSSED NEXT MONTH

Board Chairman Paul Schmitz forwarded information that next month Judge Brad Paisley will ask for additional funds in order to supplement the conflict public defenders duties.

### BUDGET TO BE PLACED ON FILE

With some adjustments being made to the budget, the revised budget will be placed on file in the County Clerk's Office on November 1, 2016 prior to the voting on the budget on Tuesday, November 15, 2016. This was put in the form of a motion by Jack Pearce and seconded by Mike McClure during the committee. The motion carried and the budget was placed on file.

### WORK COMP PREMIUM AND SAFETY AWARD

Dan McNeely of Diamond Bros. presented the Committee with good news with a safety grant award of \$2,267.00. This is offered by the Illinois Public Risk Fund as a preferred loss ratio grant. Equipment and other safety devices can be purchased and reimbursed up to the amount reserved for Christian County. [This current year we purchased ladders and other "caution working" equipment.] Secondly, the workmen compensation premium was reported as \$72,248 for the next calendar year. Earlier it was projected to be \$75,000 and reduced in the proposed

budget. *A motion was made by Aaron Allen and seconded by Chad Michel to accept the 2017 work comp premium in the amount of \$72,248. The motion carried.*

#### PUBLIC DEFENDER TO MOVE TO FULL TIME POSITION STATUS

Judge Brad Paisley discussed with the Committee the excessive work load of which the Public Defender Greg Grigsby must accomplish. He contract is determined by the Resident Judge, but the funding is determined by the County Board. Currently, PD Grigsby is considered a part time public defender which would allow him to practice law outside of the public defender criteria. The cases continue to grow so he really does not have time to have his own practice. Additionally, conflict public defenders are necessary for a variety of judicial situations. There is a set salary for in the courtroom (\$75/hour) and outside the courtroom (\$60/hour) but can only be paid up to \$2100/month.

- Option one expand the capped amount/month for the conflict PD's which could have a significant increase of county funds.
- Option two hire an assistant PD, but that would come with a much higher cost to the county.
- Option three does not necessarily help with the current workload however by declaring the position as a full time PD, Greg Grigsby would not have an option to have a private practice. If a declaration as a full time PD is made, the statutes say the PD must have a salary of 90% of the States Attorney (\$166,509 annual salary). The salary would become \$149,400 with the knowledge that a PD salary is 2/3 reimbursed by the State.

After discussion, *a motion was made by Aaron Allen and seconded by Mike McClure to recommend Public Defender position be contractual as a full time PD with a 90% salary comparison to the salary of the States Attorney.* The actual cost to the county is approximately \$5,000. Judge Paisley explained that each defendant has to have their own public defender so there is still a need to have conflict public defenders. This position even currently is considered a part time position, but the demands are not part time. Greg Grigsby is at the jail at any given day of the week. The criteria used to use a Public Defender service is calculated at the 120% of the federal poverty level or if they do have a job, the defendant does have to pay something. They will only be assigned if they have the possibility of jail time. The choice is to make this a full time position or add more conflict defenders. The motion was reiterated as option 3: full time with a 90% salary of the States Attorney salary (set by the state). A roll call vote being necessary polled the following: Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried.

#### QUOTES ALSO TO CONTINUE FOR COUNTY AND CIRCUIT CLERK FEES

Bruce Engeling reported that all of the quotes were not in for the fee study of the Sheriff's Office. He was also directed to request by separate quote the study for the Offices of the Circuit Clerk and the County Clerk. A fee study is required before certain fees can be increased in the above offices.

#### FOP CONTRACT AGREED UPON

After a brief and congenial negotiation with members of the Fraternal Order of Police (FOP), their membership voted November 14, 2016 to ratify the tentative agreement. Chief Deputy Engeling reviewed the changes and agreement terms:

- There were various language changes:
- Two year agreement
- Side letter for duration of the agreement:
  - Upon the retirement of the current full time deputy or at the beginning of the second year of contract, all court security deputies will be of a part time status.
- Economics:
  - Voluntary shift changes: rank does not follow shift.
  - All FOP members will pay 10% of their health, vision, dental insurance benefits. [currently all employees pay 6%] with a cap of \$88/month.
  - For purposes of payout, all benefit hours (with the exception of sick leave and personal time) will be calculated at the rate at which it was earned. Any new time will be used first. Vacation carry over will still be permitted.

- Training compensation for certified dispatch trainers shall receive a \$.50/hour premium for the hours spent in that capacity.
- Wages 2% for all classifications effective 12/1/2016 and 12/1/2017.

Bruce commented that after the negotiated 10% premium pay for all FOP employees, which is a step in the right direction, the increase is approximately

- Deputies—1%
- Corrections—1.2%
- Dispatch—1.2%

The second year will show considerable savings up to \$55,000 with the implementation of all part time court security deputies. *A motion was made by Aaron Allen and seconded by Tim Carlson to agree to the tentative agreement as ratified by the FOP.* A roll call vote being necessary polled the following: Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried. Bruce Engeling reviewed the many concessions and shift trades done by the employees, the federal inmate programs creating revenue, getting vehicles donated to the department and their overall cooperation to help the county. A thank you was acknowledged to Bruce for his work for the County.

#### PICTOMETRY—GIS DISCUSSION CONTINUED

The discussion continued on the appropriation and approval of the Pictometry fly-over to substantially upgrade the current GIS options and to update county properties. Assessor Chad Coady had prepared a list of other entities and departments who have made commitments as a possible funding to supplement the cost of the program over a three year period. Total cost to Pictometry and the software is \$109,455.50 and over a three year period amounts to \$46,455.50 per year. With the anticipated annual income from other departments the actual cost from the GIS fund would be \$36,485 per year. [GIS money comes as a designated fee from the recording of real estate. The GIS funds can only be spent by approval of the County Board. Appropriating the amount in the GIS fund would still need full board approval for the contract with Pictometry.] *A motion was made by Aaron Allen and seconded by Jack Pearce to include in the GIS 2017 budget \$46,456, include the potential revenue for the project and table the decision until the new Board can review it.* A roll call vote being necessary polled the following: Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Ben Curtin, Charles DeClerck (13) yea; Phil Schneider, Matt Wells, Tim Carlson (3) nay; Fred Curtin (1) absent. The motion carried.

#### CLAIMS FOR NOVEMBER

The first claims report for November was submitted for payment. With no discussion, a motion was made to approve the claims for payment as printed. *The motion was by Aaron Allen and seconded by Jack Pearce to approve November claims presented for payment.* A roll call vote being necessary: Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried

*A motion was made by Aaron Allen and seconded by McClure to authorize Board Chairman Schmitz to review and sign the second set of claims for November.* The motion carried.

#### TRANSFER FULL AMOUNT OF AMEREN ILLINOIS RIVERS PROJECT MONEY TO 2016 GENERAL FUND

As motioned last month to deposit \$200,000 of the money from Ameren-Illinois Rivers electric transmission into the Capital Improvement Fund, Chad Michel commented his desire to transfer/deposit that portion into the general fund. Last month the difference at \$142,400 was initially deposited into the general fund. *A motion was made by Aaron Allen and seconded by Teresa Swiney to transfer the Ameren revenue into the general fund: \$342,400. This would actually rescind the motion from last month directing the distribution of money.* A roll call being necessary: Mike McClure, Chad Michel, Jack Pearce, Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Laura Wilkinson, Aaron Allen, Tim Carlson,

Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton (15) yea; (0) nay; Fred Curtin (1) absent. The motion carried

### FY 2017 BUDGET

With the two changes made at committee, the deficit will change about \$6,000 in the proposed budget being \$571,593 [updated from committee to \$573,729]. There are no furlough days included, but the FOP increase is included. A motion was made to approve during committee, *but discussion was held to table the approval until next week at the motion by Jack Pearce and seconded by Matt Wells to table the proposed FY 2017 budget and schedule another meeting, giving the newly elected board members an opportunity to make suggestions and to waive the meeting per diem.*

Comments from members include:

- I asked for five things and they were never acted upon—furlough days, using animal control money to pay for the care of the animals....Jack Pearce.
- Everyone isn't voting for a deficit budget, but there is nothing else to cut.
- We don't disagree, but mostly only the finance committee was working towards the solution.
- We have cut and cut and what else is there to cut.
- New members may have a fresh look
- [Many members speaking at once.]

A roll call vote being called for to table the budget and waive the per diem: Chad Michel, Jack Pearce, Phil Schneider, Teresa Swiney, Marilyn Voggetzer, Matt Wells, Aaron Allen, Ben Curtin, Charles DeClerck, Donna Hibbetts (10) yea; Paul Schmitz, Laura Wilkinson, Tim Carlson, Ashley Linton, Mike McClure—(5) nay; Fred Curtin (1) absent. The motion carried.

Discussion continued with some comments being made:

- Any suggestions made on Monday can't make the suggestions have results happen in one meeting. Making changes or reducing the budget without agreements and arrangements in place leave a budget with nothing as a back-up.
- [Many members speaking at once.]
- If no budget by December 1?—States Attorney Havera noted the statute declaring that it is a violation of duties by the members of the County Board and considered a class B misdemeanor.
- Most years with deficit budgets, the County came out ok in the end.
- Begin in the new year to work on the details as how to decrease the spending or obligations.

*Jack Pearce rescinded his motion to table the delay of the budget and Laura Wilkinson seconded the motion.* A roll call vote being called to rescind the motion to table the budget and waive the per diem: Jack Pearce, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel (13) yea; Phil Schneider Matt Wells—(5) nay; Fred Curtin (1) absent. The motion carried.

Discussion continued with some comments being made:

- I don't agree with the deficit budget, but I do want to applaud the finance committee for their hours of hard work...Ashley Linton
- We do need to remember that some money like \$150,000 is budgeted but is never expected to be spent. Also there is money budgeted for those employees who waive their insurance coverage, but we have to budget for it in case of changes...Aaron Allen
- 86% of the budget is salaries and benefits, leaving 14% left for the other things...Paul Schmitz.
- Nothing but personnel left to cut.

*A motion was made by Aaron Allen and seconded by Jack Pearce to approve the FY 2017 Budget.* A roll call vote being necessary: Phil Schneider, Paul Schmitz, Teresa Swiney, Marilyn Voggetzer, Laura Wilkinson, Aaron Allen, Tim Carlson, Ben Curtin, Charles DeClerck, Donna Hibbetts, Ashley Linton, Mike McClure, Chad Michel, (13) yea; , Matt Wells, Jack Pearce (2) nay; Fred Curtin (1) absent. The motion carried. Aaron thanked Fred Curtin for having to miss this meeting as his grandchild was being born in another state.

## TAX LEVY

The Christian County Tax Levy was presented for adoption. It was sent to Rich Hooper for review and everything seemed to be in order. Again, the U of I Extension was questioned. There is no resolve available at this time. *A motion was made by Aaron Allen and seconded by Mike McClure to adopt O2016 CB 010 County Board of Christian County Tax Levy for the year 2016.* During discussion, the \$160,000 levied for the U of I Extension created comments and questions as to the amounts needed for the extension. The issue of levying so much for others when the county needs more continued to plague the Board as to how to reduce the levied amount. A motion was made by Aaron Allen and seconded by Tim Carlson to table the Levy until December. The motion carried. All levies must be filed in the Clerk's Office by the last Tuesday of December.

## PUBLIC COMMENTS

Concluding the meeting with public comments, Tom Wall first commented that he had been "steam rolled" over the music issue downtown and he questioned the Board's openness and willingness to post agendas and minutes on the website. It was explained to him that all agendas are emailed to the media in a timely manner and in advance of the public meeting. It is up to the media outlet to determine when and if they print the notice. Information as to meeting notices and minutes are posted on the website as soon as possible, but the County does not have a full-time webmaster/developer and he posts as he is available to do so.

## TIMBER LAKE ENVIRONMENTAL

The Timber Lake septic issue was being handled by the appropriate departments; issuing warnings and tickets to the violation, as would be the normal processes. As the circumstance became critical and States Attorney Havera working with the Health Department received an injunction on the property, it then became necessary to get quotes for the repairs. As the Health Department has no money for that sort of issue, the County then became responsible for payment. In the claims, the topic of the Timber Lake issue was brought to the attention of the Board during two open meetings.

**NEW OR UNFINISHED BUSINESS:** Chairman Schmitz called upon Teresa Swiney to come forward as she was recognized for her service from 7/15/2016 through 11/30/2016. Laura Wilkinson received her recognition for service from 8/10/1995 through 12/24/2002 and 6/2004 through 11/30/2016. Fred Curtin was unable to attend this meeting and his service to the County was 12/2011 through 11/30/2016. Jack Pearce and Mike McClure are still waiting out the time period for absentee ballots to be returned to determine if Mr. Pearce's votes would exceed Mr. McClure's votes. County Clerk Mense reviewed the procedure.

## **MILEAGE AND PER DIEM REPORT:**

*A motion was made by Aaron Allen and seconded by Tim Carlson to approve the mileage and per diem report for the month of November 2016.* The motion carried.

	<u>Salary</u>	<u>Rate</u>	<u>Meetings this month</u>
Aaron Allen	\$200.00	\$50.00	3
Timothy Carlson	\$200.00	\$50.00	2
Ben Curtin	\$200.00	\$50.00	1
Fred Curtin	\$200.00	\$50.00	3
Charles DeClerck	\$200.00	\$50.00	1
Donna Hibbetts	\$200.00	\$50.00	1
Ashley Linton	\$200.00	\$50.00	1
Mike McClure	\$200.00	\$50.00	5
Chad Michel	\$200.00	\$50.00	3
Jack Pearce, Jr.	\$200.00	\$50.00	3
Paul Schmitz	\$813.73		
Philip Schneider	\$200.00	\$50.00	2
Teresa Swiney	\$200.00	\$50.00	2
Marilyn Voggetzer	\$200.00	\$50.00	1
Matt Wells	\$200.00	\$50.00	1
Laura Wilkinson	\$200.00	\$50.00	2

**APPOINTMENTS/REAPPOINTMENTS:**

A motion was made by Marilyn Vogetzer and seconded by Laura Wilkinson to reappoint Brett Rahar, Zoning and Noxious Weed Officer, for a two year term: through 11/30/2018

**ANNOUNCEMENTS: None**

**ADJOURNMENT**

With no other unfinished business to come before the Board, a *motion was made by Jack Pearce and seconded by Aaron Allen to adjourn until Monday, December 5, 2016 for the Re-organizational Meeting and the regular meeting Tuesday, December 20, 2016 at 6:30 p.m.* The motion carried.

**PROCEEDINGS OF THE REORGANIZATIONAL MEETING  
OF THE COUNTY BOARD  
December 5, 2016**

AT A REORGANIZATION MEETING OF THE COUNTY BOARD MEMBERS OF  
CHRISTIAN COUNTY ILLINOIS, BEGUN AND HELD AT THE COURTHOUSE IN  
TAYLORVILLE, ILLINOIS, ON DECEMBER 5, 2016

*ATTEST: LAURIE J. MENSE, COUNTY CLERK*

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The following proceeding had and entered at large upon the records of said Board, which is done accordingly in the following words and figures to wit;

Judge Brad Paisley opened the evening to swear in the recently newly elected and re-elected members of the Board. He administered the Oath of Office to the newly elected and reelected board members with all standing in the front of the room. He congratulated all members on their elected position. The members are as follows:

District #1	Tim Carlson and Craig Corzine
District #2	Charles DeClerck and Vicki McMahon
District #3	Mike McClure and Molly Alaria
District #4	Philip Schneider and Becky Edwards

County Clerk Laurie J. Mense thanked Judge Paisley and then convened the board pursuant to statute and called the Board to order. A roll call disclosed all present. The attendance signified a quorum. Clerk Mense led the Pledge of Allegiance to the Flag.

TEMPORARY CHAIRMAN

Clerk Mense called for a motion for nominations Temporary Chairman. *A motion was made by Becky Edwards and seconded by Marilyn Voggetzer nominating Paul Schmitz as Temporary Chairman.* A call for additional nominations was made three times and there were none. With a carried motion by Aaron Allen and seconded by Phil Schneider to close nominations, the vote was then taken regarding the motion for the nomination of Paul Schmitz as Temporary Chairman. The motion carried with all ayes.

The Clerk then instructed Paul Schmitz as Temporary Chairman to come forward.

PERMANENT CHAIRMAN

Temporary Chairman Paul Schmitz then called for nominations for Permanent Chairman for the next two years. *A motion was made by Becky Edwards and seconded by Matt Wells to nominate Timothy Carlson as Permanent Chairman for the next two years.* Temporary Chairman Schmitz then called for any other nominations three times. With a carried motion by Craig Corzine and seconded by Donna Hibbetts to close nominations, a vote was called for on the motion for Timothy Carlson as Permanent Chairman. The motion carried with all ayes.

Temporary Chairman Schmitz called for Permanent Chairman Carlson to come forward to the desk.

Chairman Timothy J. Carlson thanked the Board for their support and for this appointment. "After all the years on this board, this is a tremendous honor to be Chairman. I will do my best. I would like to thank my family and wife of 40 years. Thank you, I appreciate it."

"When I was in school, I always made A's in business and math, but D's in English. I always thought that English was just for politicians, well, so here I am." Chairman Carlson proclaimed regardless of a D or an R in front of your name we are here for the same thing.

VICE-CHAIRMAN

Chairman Carlson then called for nominations for Vice-Chairman for the next two years. *A motion was made by Craig Corzine and seconded by Molly Alaria to nominate Becky Edwards as Vice-Chairman for the next two years.* Chairman Carlson then called three times for any other

nominations and when there were none, called for a motion to close the nominations. *A motion was made by Matt Wells and seconded by Phil Schneider to close the nominations.* The motion carried. A vote was called for on the motion for the nomination of Becky Edwards as Vice-Chairman for the next two years. The motion carried with all ayes.

#### COMMITTEE ASSIGNMENTS

Committee assignments, FY 2017 Board meeting schedule and member address list were distributed.

Chairman Carlson called for any other matters to come before the Board.

- The date and time for the regular County Board meetings. *A motion to set the regular County Board Meeting day and time the same as they are now, on the third Tuesday of the month at 6:30 p.m. was made by Becky Edwards and seconded by Chad Michel.* With no discussion, the motion carried. The meetings will be on the third Tuesday of each month at 6:30 p.m.

#### ADJOURNMENT

With no other business before the Board, Chairman Carlson called for a motion to adjourn and noted that a picture of the Board would be taken following the meeting. *A motion to adjourn the meeting until December 20, 2016 was made by Marilyn Voggetzer and seconded by Ashley Linton.* The motion carried.